



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Michael W. Bird, Council Member (Ward 4)*  
*Patricia L. Goetz, Council Member (Ward 1)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*Marshal Pitchford, City Solicitor & Special Counsel*  
*Aparna Wheeler, Clerk of Council*

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Tuesday, August 6, 2024

7:30 PM

Town Hall  
27 East Main Street

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**Regular Meeting to begin at 7:30 p.m., followed by Regular Workshop**

### **Regular Meeting:**

#### **1. Call to Order**

Mayor Anzevino called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### **2. Pledge of Allegiance to the Flag**

#### **3. Roll Call**

**Present:** 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Staff in Attendance: Mr. Sheridan, City Manager; Mr. Pitchford, City Solicitor & Special Counsel; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; and Mr. Wash, Assistant Public Works Director.*

#### **4. Approval of the Minutes**

##### **A. [24-0073](#)**

##### **Minutes of Previous Council Meetings**

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [July 16, 2024 Council Meeting Minutes - Draft](#)  
[July 23, 2024, Council Workshop Minutes - Draft](#)

**A motion was made by Mr. Banweg, seconded by Mr. Foster, that the minutes be approved as submitted. The motion carried by the following vote:**

**Aye:** 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

## 5. Honorary Resolutions

- A. [24-87](#) **A RESOLUTION THANKING MR. THOMAS VINCE FOR HIS SERVICE TO THE COMMUNITY.**  
**Brief Description:** This Resolution provides recognition and thanks to Mr. Thomas Vince for his dedicated service as a distinguished historian and archivist at the Western Reserve Academy.  
**Attachments:** [Honorary Resolution No. 24-87](#)

*Mr. Vince accepted the resolution and made comments.*

**A motion was made by Mr. Banweg, seconded by Dr. Bird, that Resolution No. 24-87 be adopted. The motion carried by the following vote:**

**Aye:** 7 - Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton and Mr. Banweg

- B. [24-88](#) **A RESOLUTION THANKING MR. THOMAS KING FOR HIS SERVICE TO THE COMMUNITY.**  
**Brief Description:** This Resolution provides recognition and thanks to Mr. King for his dedicated service as a member of the Park Board.  
**Attachments:** [Honorary Resolution No. 24-88](#)

*Mr. King accepted the resolution and encouraged residents to volunteer in the community.*

**A motion was made by Mrs. Heater, seconded by Mr. Foster, that Resolution No. 24-88 be adopted. The motion carried by the following vote:**

**Aye:** 7 - Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Mr. Banweg and Dr. Bird

## 6. Public Comments

*Mr. Ron Brubaker, 7593 Partridge Meadows Drive East, representing Trail Advocates of Summit County, spoke about the Heights to Hudson Multipurpose Trail. He stated that funds had been awarded to Boston Heights but nothing has been started and wanted Hudson and Boston Heights to have a discussion about it. Mr. Brubaker's comments and accompanying map are on file in the Clerk of Council's office.*

## 7. Correspondence and Council Comments

*Mr. Banweg thanked the staff at Hudson Public Power for quickly restoring power to affected storm areas and also Friends of Hudson Parks for the Pack the Pond event. He also asked for follow up from Summit County Metro Parks regarding Maple Grove Park due to the lack of progress.*

*Mrs. Heater requested an update on First Energy's plan for the southwest area of the City. She also thanked Hudson Public Power and Friends of Hudson Parks.*

*Mr. Sutton said he would be volunteering at the Bier Garten on Friday night and had a discussion with Mr. Pitchford about parliamentary procedure. He briefly described three paths and expected to have a draft on the August 27th workshop agenda.*

*Mr. Foster will also be at the Bier Garten on Friday and stated that the event promotes the sister city relationship between Hudson and Landsberg. He reminded Council about public hearing taking place on August 20th and encouraged the other members to watch the segment from the Planning Commission meeting on July 8, 2024. Mr. Foster made an additional announcement for Charter Review Commission applications, due August 30th.*

*Mayor Anzevino read a statement into the record from Destination Hudson. A copy of the statement is on record in the Clerk of Council's office. The Mayor also attended a ribbon-cutting at Everbowl, the Pack the Pond event, and thanked everyone involved for the Touch-A-Truck and HUDSONmART events.*

## 8. Report of Manager

*Mr. Sheridan provided an update on power restoration after the severe weather, asked residents for public input on the Downtown planning initiative by visiting <http://www.hudson.oh.us/downtownplan>, stated that the fire and EMS facility study would come before Council by the end of the month or early September, Council is on recess next week, and there was a meeting to discuss the public works facility to gather input on needs and wants.*

## 10. Suspension of the Rules for the Consent Agenda

**A motion was made by Mr. Banweg, seconded by Dr. Bird, to suspend the rule requiring three readings. The motion carried by the following vote:**

**Aye:** 7 - Dr. Goetz, Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Mr. Banweg, Dr. Bird and Mr. Foster

### Approval of the Consent Agenda

**A motion was made by Mrs. Heater, seconded by Mr. Banweg, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Mr. Banweg, Dr. Bird, Mr. Foster and Dr. Goetz

- A. [24-89](#) **A RESOLUTION TO CONSENT TO THE OHIO DEPARTMENT OF TRANSPORTATION'S ("ODOT") RESURFACING OF STOW ROAD UNDER THE I-480 BRIDGES WITHIN THE CITY OF HUDSON (PID 111186).**

**Brief Description:** The Ohio Department of Transportation requires local consent legislation allowing them to perform work within City corporation limits. ODOT will be replacing the bridge deck on I-480 over Stow Road. Due to this work and likely damage to the road surface on Stow Road in this area, ODOT will be resurfacing Stow Road underneath the I-480 bridges

within Hudson. The State will assume and bear 100% of all the costs of the improvements.

Attachments: [Resolution No. 24-89](#)

**Resolution No. 24-89 was approved on the Consent Agenda.**

- B. [24-90](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE COLLEGE STREET CULVERT REPLACEMENT PROJECT WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**

**Brief Description:** In March, City workers investigated a sink hole on College Street. An inspection of the utility infrastructure under the road identified that the storm water “box culvert” was deteriorating and starting to fail. Consequently, staff temporarily closed College Street until temporary steel plates were set to allow for the partial opening of a portion of the roadway. Staff evaluated alternative solutions to repair the culvert and identified that full removal and replacement of the culvert within the City’s right-of-way is the best long-term solution for this repair.

Attachments: [Resolution No. 24-90](#)

**Resolution No. 24-90 was approved on the Consent Agenda.**

- C. [24-91](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH REPUBLIC FIRST NATIONAL CORPORATION FOR THE PURPOSE OF FINANCING A STREET SWEEPER FOR PUBLIC WORKS DEPARTMENT OPERATIONS; AND DECLARING AN EMERGENCY**

**Brief Description:** At the July 23, 2024, Council Meeting staff and Council discussed the purchase and/or lease to own of three pieces of equipment for Public Works operations. The City Manager recommended that the purchases be funded utilizing a portion of excess carryover balance in the general fund. The Council allocated \$560,000 of the extra funds towards these equipment purchases. The staff has located the pieces of equipment and discussed the funding with the Finance Department and has recommendations for moving forward.

Attachments: [Resolution No. 24-91](#)

**Resolution No. 24-91 was approved on the Consent Agenda.**

- D. [24-92](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR RETAIL NATURAL GAS SUPPLY; AND DECLARING AN EMERGENCY.**

**Brief Description:** The City’s current natural gas Agreement with Constellation New Energy expires on October 31, 2024. Following review and discussion of the forecast gas rates with the Buckeye Energy Brokers, it was

advised that the City should enter into a 1-year Agreement with Eastern Power and Gas.

Attachments: [Resolution No. 24-92](#)

**Resolution No. 24-92 was approved on the Consent Agenda.**

- E. [24-93](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT FOR THE PURCHASE OF ONE SEWER CLEANING COMBO TRUCK FOR PUBLIC WORKS DEPARTMENT OPERATIONS; AND DECLARING AN EMERGENCY.**

**Brief Description:** At the July 23, 2024, Council Meeting staff and members of Council discussed the purchase and/or lease to own of three pieces of equipment for Public Works operations. The City Manager recommended that the purchases be funded utilizing a portion of the general fund's excess carryover balance. The Council indicated that they would allocate \$560,000 of the excess funds towards the equipment purchases. Staff has located the pieces of equipment and discussed the funding options with the Finance Department and has recommendations for moving forward.

Attachments: [Resolution No. 24-93](#)

**Resolution No. 24-93 was approved on the Consent Agenda.**

## 11. Legislation

- A. [24-63](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPROVE A NEW PARK FACILITY RESERVATION POLICY.**

**Brief Description:**

The purpose of the new policy is to limit facility reservations so that ample usage remains for the public and does not restrict availability.

Attachments: [Exhibit A: Park Reservation Policy \(Revised for 5-21-24\)](#)

[Resolution No. 24-63](#)

**Mayor Anzevino read the title of Resolution No. 24-63, which constituted its second reading.**

**A motion was made by Mr. Foster, seconded by Mr. Banweg, to suspend the rule requiring three readings for this meeting only. The motion carried by the following vote:**

**Aye:** 7 - Mrs. Kowalski, Mr. Sutton, Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz and Mrs. Heater

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to postpone Resolution No. 24-63 to a date certain of September 17, 2024. The motion carried by the following vote:**

**Aye:** 7 - Mr. Sutton, Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mrs. Kowalski

## 12. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session to discuss pending litigation. Invited to executive session were all members of Council except Mrs. Kowalski, Mayor Anzevino, Mr. Sheridan, and Mr. Pitchford. The motion carried by the following roll call vote:

**Aye:** 6 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater and Mr. Sutton

**Recused:** 1 - Mrs. Kowalski

### 13. Adjournment

*Mayor Anzevino recessed the regular meeting at 8:14 p.m. He reconvened the regular meeting 8:48 p.m.*

**There being no further business, Mayor Anzevino adjourned the regular meeting at 8:48 p.m.**

### Regular Workshop:

### 14. Call to Order

**Mayor Anzevino called to order the workshop of Hudson City Council at 8:54 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.**

**Present:** 7 - Mr. Banweg, Dr. Bird, Mr. Foster, Dr. Goetz, Mrs. Heater, Mrs. Kowalski and Mr. Sutton

*Others & Staff in Attendance: Mr. Sheridan, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; and Mr. Wash, Assistant Public Works Director.*

#### A. [24-0074](#) **Park Board Goals and Objectives**

**Brief Description:** City Council has requested a list of goals and objectives from the Park Board for discussion in preparation for upcoming budget meetings.

**Attachments:** [2024 Park Board Priorities](#)  
[Park Board Goals Presentation](#)

*Linda O'Neil, Park Board Chair, reviewed the 2024 goals that included maintaining and protecting assets, responding to changing community needs, creating opportunities for all, partnership for community benefit, and improving communication and information sharing. Council discussion followed that included ability to complete all of the projects that are prioritized for 2024 with only meeting 6 times a year, process on updating Council on projects, increase in revenue generating events, yearly Park budget, and specifying time frames for each of the goals.*

**This matter was discussed.**

### 15. Correspondence and Council Comments

*None.*

**16. Discussion Items**

- B. [TMP-7410](#) **AN ORDINANCE AMENDING CHAPTERS 1205 AND 1206 OF THE LAND DEVELOPMENT CODE RELEVANT TO NONCONFORMING RESIDENTIAL USES.**

**Brief Description:** Land Development Code Amendment to Chapter 1205.9 and 1205.11 setbacks and 1206.03 Non-conforming uses relevant to regulations applicable to existing non-conforming residential uses.

**Attachments:** [Draft LDC Amendment 7.22.24 - Non-conforming residential uses](#)  
[City Council memo non-conforming residential uses 1.25.24](#)

*Mr. Hannan presented information relative to residential uses within Districts 6 and 8 with proposed changes to setbacks and nonconforming standards related to rebuilding of existing structures. Discussion followed on the proposed changes. Mr. Foster stated that he will separate the changes into 2 separate pieces of Legislation with one piece containing language towards District 6 & 8 and a separate piece related to non-conforming use. These items will be brought back to the August 27, 2024, Council workshop.*

**This Ordinance was discussed.**

**17. Proposed Consent Agenda Items for August 20, 2024, Council Meeting**

- A. [TMP-7423](#) **A Motion to Acknowledge the Timely Receipt of the July 2024 Monthly Financial Report**

**Brief Description:** Financial summaries are provided each month for Council's review.

**Attachments:** [July 2024 Financial Report](#)

**This Motion was forwarded for further consideration at the August 20, 2024, Council meeting.**

- B. [TMP-7214](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE HERRICK PARK DRIVE DRAINAGE IMPROVEMENT PROJECT WITH THE LOWEST AND BEST BIDDER.**

**Brief Description:** Residents between Benjamin Circle and Herrick Park Drive, within the Woods of the Western Reserve Subdivision, have notified the City that during heavy rains, flows from Benjamin Circle drainage system bypass the pipe network at the rear of the properties and cause overland flooding near their homes. Work along the existing storm sewer system will help to reduce flooding, with an estimated project cost of \$134,000 including a 10% contingency. The 2022 Policy for work on private property has been reviewed and found to apply to this project.

**Attachments:** [Herrick Park GIS - Improvement Map 2024](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the August 20, 2024, Council meeting.**



- C. [TMP-7408](#) **A RESOLUTION AMENDING RESOLUTION NO. 20-58 TO INCREASE THE PROJECT COST FOR THE RESURFACING OF RAVENNA ROAD BETWEEN OLD MILL ROAD AND THE PORTAGE COUNTY LINE AND AUTHORIZE THE CITY MANAGER TO ENTER INTO A REVISED AGREEMENT WITH THE COUNTY OF SUMMIT FOR COOPERATION AND COST SHARING; AND DECLARING AN EMERGENCY.**

**Brief Description:** The City's initial project cost was \$90,750, however due to increased construction costs the City's portion has increased to \$313,252.21. The increase in cost from 2019 is due to inflation since the Covid pandemic. This project is for the resurfacing of Ravenna Road from Old Mill Road to the Portage County Line. Approximately 0.75 miles of this stretch of roadway is within the City of Hudson.

**Attachments:** [Location Map](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the August 20, 2024, Council meeting.**

- D. [TMP-7413](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE ELLSWORTH MEADOWS GOLF COURSE - HOLE 17 RETAINING WALL INSTALLATION.**

**Brief Description:** Hole 17 at the Ellsworth Meadows Golf Course has a long pond that due to wave action, is experiencing significant erosion along the fairway and green. This project will install a 3' tall wall along 600' of the area along said fairway and green.

**Attachments:** [Location](#)  
[Wall Sample](#)  
[Draft Resolution](#)

**This Resolution was forwarded for further consideration at the August 20, 2024, Council meeting.**

- E. [TMP-7409](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PUBLICLY BID AND ENTER IN TO A CONTRACT FOR THE CITY HALL ELEVATOR MODERNIZATION PROJECT; AND DECLARING AN EMERGENCY.**

**Brief Description:** The project will include the replacement of the operating components of the existing passenger elevator at Hudson City Hall. These components include the car controllers, car switches and panels, door interlocks, emergency systems, and the communication systems.

**Attachments:** [Draft Resolution](#)

**This Resolution was forwarded for further consideration at the August 20, 2024, Council meeting.**



- F. [TMP-7414](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated. Approval required for: Norfolk Southern Corporation, E. Barlow Sidewalk/Trail Engineering Service, \$3,133.98  
***Attachments:*** [Draft Resolution](#)

**This Resolution was forwarded for further consideration at the August 20, 2024, Council meeting.**

## 18. **Proposed Legislation for August 20, 2024, Council Meeting**

*None.*

## 19. **Items to be Added to Future Agendas**

*Mr. Sutton stated that he is working with Mr. Pitchford on language related to Parliamentary Procedure on items being referred to a Boards and Commissions, and would like it added to the August 27, 2024, Council workshop.*

*Mr. Banweg stated that he is working on legislation related to carry-over funds being set aside for infrastructure projects, and will bring it forward in the near future.*

*Mayor Anzevino stated that he is working with Mr. Banweg on a Proclamation for the Hudson High School Orchestra and will also be bringing forward a Proclamation for Take a Second, Make a Difference.*

## 20. **Adjournment**

**There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:38 p.m.**

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**Jeffrey L. Anzevino, Mayor**

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**Aparna Wheeler, Clerk of Council**

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**Christopher W. Foster, President of Council**

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**Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore**

*Meeting Minutes prepared by Aparna Wheeler, Clerk of Council and Workshop Minutes prepared by Melissa*

*Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031(a), Rules for Workshop Meetings and Section 220.03(d), Rules.*