

ORDINANCE NO. 24-

OFFERED BY: MR. SKYLAR SUTTON

AN ORDINANCE AMENDING CHAPTER 296 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON, ESTABLISHING THE QUALIFICATIONS AND PROCEDURES FOR THE APPOINTMENT TO, MEMBERSHIP AND SERVICE ON CITY BOARDS AND COMMISSIONS.

NOW BE IT ORDAINED by the Council of Hudson, Summit County, State of Ohio, that:

Section 1. That Chapter 296 of the Codified Ordinances of the City of Hudson be hereby amended and provide as set forth in the document attached as Exhibit "A," which is fully incorporated herein.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED:

Jeffery Anzevino, Mayor

ATTEST:

Aparna Wheeler, Clerk of Council

I certify that the foregoing Ordinance No. 24-____ was duly passed by the Council of said Municipality on _____, 2024.

Aparna Wheeler, Clerk of Council

Exhibit “A” to Hudson Board and Commission Qualifications and Procedures Ordinance

CHAPTER 298 - BOARDS AND COMMISSIONS QUALIFICATIONS AND PROCEDURES

296.01 DEFINITIONS.

- (a) In the context of eligibility for service on any City board, commission and/or committee under the Charter and/or the Codified Ordinances, “public office” shall mean only service as a City employee.
- (b) Under this chapter, “City employee” shall mean any individual employed by the City currently or during the immediately preceding eighteen months in a full or part-time, temporary or permanent capacity.
- (c) “Resident” shall mean any person who maintains a twelve-month place or places of residence in the City and has for the preceding twenty-four (24) months been present in such residence(s) more than fifteen (15) days each month, who is qualified as a resident to vote in the City, and who is subject to tax liability under Chapter 890 of the Codified Ordinances of Hudson. The fifteen (15) day a month requirement in the forgoing sentence does not apply to those who are absent from the City due to military activation or deployment.

296.02 QUALIFICATIONS.

- (a) Except as in this charter or the Codified Ordinances of the City of Hudson, every candidate or member of any City board, commission, or committee established by the Charter or the ordinances of City of Hudson, including any ad hoc committees established by City Council, shall, at the time of appointment be a bona fide Resident of the City of Hudson and be willing and able to attend all regular meetings of the subject board, commission, and/or committee.
- (b) No City employee shall be eligible for appointment or service on any City board, commission, and/or committee when such body is established in the Charter, the Codified Ordinances, or by City Council.
- (c) Subsection (b) does not apply to the following:
 - (1) City employees who are designated to serve as a member of any City board, commission and/or committee by virtue of their official role and/or position in City government;
 - (2) Volunteer members of a different City board, commission and/or committee;
 - (3) Elected officials.

296.03 ATTENDANCE, REFERRAL TO COUNCIL, AND AUTOMATIC SUSPENSION FROM OFFICE.

- (a) All members of City boards, commissions, or committees shall maintain a positive attendance record, meaning attendance at more than 75% of all meetings called to order after the member's appointment. After the first year of such service, all members of City boards, commissions, or committees shall maintain a positive attendance record, meaning attendance at more than 75% of all meetings during the immediately preceding twelve (12) months. If any member of a City board, commission, or committee established by the Charter or the ordinances of the City of Hudson fails to maintain such a record or misses three (3) consecutive meetings or more without justifiable excuse, he or she shall be disqualified from office and automatically referred to City Council for review and discussion.
- (b) If any member of any board, commission or committee established by the Charter or the ordinances of City of Hudson ceases to be a bona fide Resident of the City of Hudson at any time, he or she shall be disqualified from office and automatically referred to City Council for review and discussion.
- (c) Upon referral to City Council of any member of a City board, commission, or committee under this section, the City Manager or his or her designee shall report the reasons for the referral and City Council may consider and:
 - 1. excuse the absences and reinstate the individual to his or her office;
 - 2. find that the individual has remained a Resident throughout the relevant time period and reinstate the individual to his or her office; or,
 - 3. adopt a resolution with charges for removal as provided in Section 10.01 of the Charter.
- (d) Upon referral to City Council under this section, the individual shall be automatically suspended from his or her office on any City board, commission, or committee and may not participate in such board, commission or committee business, including meetings, until City Council acts to restore him or her to such office. During an individual's suspension under this Chapter, his or her seat shall not count for purposes of determining quorum.

296.04 RULES.

The procedures and deliberations of all City boards, commissions, and/or committees, except as otherwise provided by the Charter, the Codified Ordinances, an ordinance or resolution of Council, or action by such board, commission, or committee to adopt its own rules, shall be governed and controlled by the provisions of the most current revised edition of Robert's Rules of Order. In the event of any conflict between any provision of the foregoing laws or rules, the order of precedence shall be: (a) the Charter; (b) the Codified Ordinances; (c) an ordinance or resolution of Council; (d) a board, commission, or committee's adopted rules; and (e) the applicable version of the Robert's Rules of Order.

296.99 PENALTIES.

No person shall, in any way, falsify or misstate verbally or in writing any application, paper, document or form, which relates to his or her service for or with the City, that he or she is a Resident of the City of Hudson, when in fact he is not.