



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, August 10, 2021

7:30 PM

Town Hall
27 East Main Street

Special Meeting & Regular Workshop

Special Meeting:

1. Call to Order

Mayor Shubert called to order the special meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 5 - Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 2 - Mrs. Bigham and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, HCTV Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Wash, Assistant Public Works Director.

4. Appointment of Jane Howington as Clerk of Council Pro Tempore

A motion was made by Mr. DeSaussure, seconded by Mr. Sutton, that Ms. Howington be appointed as Clerk of Council Pro Tempore. The motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

5. Public Comments

None.

6. Correspondence and Council Comments

Mr. Foster provided an update on the Planning Commission meeting that was held on August 9, 2021.

7. Report of Manager

Ms. Howington provided an update on Celebrate Hudson scheduled for Labor Day weekend.

8. Legislation

A. [21-85](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE MATERIAL TERMS OF THE ONEOHIO SUBDIVISION SETTLEMENT PURSUANT TO THE ONEOHIO MEMORANDUM OF UNDERSTANDING AND CONSISTENT WITH THE TERMS OF THE JULY 21, 2021 NATIONAL OPIOID SETTLEMENT AGREEMENT AND TO SIGN THE ONEOHIO SUBDIVISION PARTICIPATION FORM; AND DECLARING AN EMERGENCY.

Brief Description: In 2019, the State of Ohio negotiated OneOhio, a state-local government allocation agreement concerning any future opioid settlements. Through OneOhio, a negotiating committee and a mechanism for allocation and distribution of funds was established. Recently, through the OneOhio agreement, Ohio AG Yost and attorneys for Ohio political subdivisions negotiated a proposed settlement with three opioid distributors (McKesson, AmerisourceBergen, and Cardinal Health. For local governments like Hudson to participate in the proposed settlement, City Council must pass legislation authorizing Hudson to sign the OneOhio Participation Form and agree to the material terms of the proposed settlement.

Attachments:

[OneOhio Settlement Summary](#)

[Ohio Bonus Structure](#)

[Allocation to Ohio Municipalities - By Census ID \(see page 43 for Hudson\)](#)

[Frequently Asked Questions About The National Opioid Settlement with the Big Three Distributors and J&J](#)

[OneOhio Subdivision Participation Form](#)

[OneOhio Memorandum of Understanding 2021.07.28](#)

[Final Distributor Settlement Agreement \(National Distributor Settlement July 21 2021\)](#)

[Resolution No. 21-85](#)

Mayor Shubert read the title of Resolution No. 21-85, which constituted its first reading.

A motion was made by Ms. Schlademan, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of Resolution No. 21-85, The motion carried by the following vote:

Aye: 5 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. DeSaussure

Discussion was held regarding the Terms and Conditions of the settlement and the associated Memorandum of Understanding. Mr. Vazzana provided legal clarification.

A motion was made by Mrs. Kowalski, seconded by Mr. DeSaussure, to pass Resolution No. 21-85. Mayor Shubert announced passage of the Resolution after the motion carried by the following vote:

Aye: 5 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. DeSaussure and Mr. Foster

9. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:12 p.m.

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Regular Workshop:

10. Call to Order

In the absence of President of Council Wooldredge, Mr. DeSaussure called to order the workshop of Hudson City Council at 8:13 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 5 - Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 2 - Mrs. Bigham and Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, HCTV Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Wash, Assistant Public Works Director.

11. Correspondence and Council Comments

Responding to Ms. Schlademan's question, Ms. Howington provided information on how residents can sign up to volunteer at the Celebrate Hudson event.

12. Discussion Items

Mr. DeSaussure inquired about the resurfacing of Hudson-Aurora Road. Ms. Howington stated this section of roadway is in the City's Asphalt contract and will be completed once the City of Akron is completed with the waterline work.

13. Proposed Consent Agenda for August 17, 2021, Council Meeting

- A. [21-0066](#) **A Motion to Acknowledge the Timely Receipt of the July 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [July 2021 Financial Report](#)

Mr. Knoblauch stated that he will have a better understanding on where the City stands with income tax revenue in September.

This Motion was forwarded for further consideration at the August 17, 2021, Council meeting.

- B. [21-86](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH ENVIRONMENTAL DESIGN GROUP FOR THE DESIGN OF THE BARLOW FARM PARK TENNIS & PICKLEBALL COURTS IMPROVEMENT PROJECT.**
Brief Description: At the direction of City Council, Public Works Staff has solicited and reviewed requests for proposals (RFP) from qualified Architectural and Engineering firms for the design of the Tennis & Pickleball Courts Improvement Project at the Barlow Farm Park. Staff requests City Council authorization to award the design contract.
Attachments: [Resolution No. 21-86](#)

Responding to Mr. Sutton's question, Ms. Howington confirmed that the final design will go back to the Park Board for review.

This Resolution was forwarded for further consideration at the August 17, 2021, Council meeting.

- C. [21-87](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR EXTENSION TO THE THIRD AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH THE ALLSTATE INSURANCE COMPANY; AND DECLARING AN EMERGENCY.**
Brief Description: In 2021 City Council approved an extension of the of the current "E" rate development agreement with the Allstate Insurance Company located on Executive Parkway in Hudson Ohio. To allow for the completion of the 2021 electric rate and cost of service study, Council temporarily extended the agreement from July 1, 2021 to September 1, 2021. As the Rate Study has now been completed, and based on the consultant's recommendation, staff seeks to continue the current "E " rate for an additional two (2) year term.
Attachments: [Resolution No. 21-87](#)

There was discussion on pulling this item and bringing it back at the same time as the rate increase legislation. There was consensus to revise this Resolution to allow for a 60-day extension on the current agreement and

move the two-year extension to better align with the rate increase legislation, that is scheduled to come to Council in the next couple of weeks.

This Resolution was forwarded for further consideration at the August 17, 2021, Council meeting.

- D. [21-88](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO AN EXISTING AGREEMENT WITH PIVOT MARKETING AND SALES FOR PROFESSIONAL SERVICES RELATING TO COORDINATION OF PUBLIC EDUCATION ON MUNICIPAL SERVICES AND PROJECTS; AND DECLARING AN EMERGENCY.**

Brief Description: This Resolution will authorize additional funding for an existing professional services agreement.

Attachments: [Resolution No. 21-88](#)

Ms. Howington provided an explanation on the need for this. Brief discussion followed. Mayor Shubert asked for the cost of the Hudson Common advertisements in the Hudson Hub-Times. Ms. Howington stated that she will get those costs.

This Resolution was forwarded for further consideration at the August 17, 2021, Council meeting.

- E. [21-89](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
- Brief Description:** Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.

Attachments: [Resolution No. 21-89](#)

Mr. Knoblauch provided an explanation on what a Then and Now is.

This Resolution was forwarded for further consideration at the August 17, 2021, Council meeting.

14. Proposed Legislation for August 17, 2021, Council Meeting

- A. [21-46](#) **AN ORDINANCE AMENDING CHAPTERS 1202, “ADMINISTRATIVE AND REVIEW ROLES,” 1204, “GENERAL REVIEW STANDARDS”, 1205, “ZONING DISTRICTS-CITY OF HUDSON ZONING MAP”, AND 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” OF THE LAND DEVELOPMENT CODE TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2020.**

Brief Description: Pursuant to Charter amendments approved by voters in November 2020, the proposed Land Development Code amendments would revise relevant text of the composition and terms of the Planning Commission, Board of Zoning and Building Appeals, and the Architectural and Historic Board of

Review and remove regulations which allow the development of land with a maximum net density to increase without changing the text of the regulation or the zoning map.

Attachments: [Planning Commission Case 21-432 Recommendation - Charter Amendments \(6-21-21\)](#)
[Notice of Public Hearing on August 3, 2021](#)
[Solicitor Memo - LDC Changes & 2020 Charter Amendments \(7-30-2021\)](#)
[Ordinance No. 21-46 \(with proposed PC recommendation\)](#)
[Ordinance No. 21-46 \(as introduced 4-20-2021\)](#)

Mr. Vazanna stated that the Planning Commission reviewed this and recommended that Council add in a note within the Land Development Code regarding the procedures for approval for maximum net density.

Ordinance No. 21-46 was forwarded for further consideration at the August 17, 2021, Council meeting.

15. Items to be Added to Future Agendas

Ms. Howington stated that an Executive Session will be added to the August 17, 2021, Council meeting for the purpose of Economic Development and the purchase and sale of land.

16. Adjournment

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 8:40 p.m.

Craig A. Shubert, Mayor

Hamilton DeSaussure, Jr., President of Council Pro Tempore

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.