


MEMO

DATE: January 8, 2013
TO: City Council Members, Mayor and City Manager
FROM: Jeffrey F. Knoblauch, Finance Director 
RE: December 2013 Financial Report

Attached are the December month end financial reports. The reports include the following:

1. A Statement of Cash from Revenue and Expense
2. An Executive Summary of the City's major funds: including the General Fund, Street M&R (Service), Cemetery, Parks, Cable TV, Fire, Emergency Medical Services, Water, Wastewater, Electric, Storm Water, Golf Course and Fleet Maintenance Funds. This report shows variance ratios of year-to-date revenues and expenditures compared to previous year-to-date and current budget figures.
3. Bank Report has been included to summarize the investment instruments on which the City earns interest income.
4. Variance Notes have been included to highlight variations from budget projections listed on the Executive Summary.
5. Utility Billing Delinquency Report has been included to show the past due balance totals for our utility customers along with the balances that have been turned over to collections and certified to Summit County and placed as a lien on the property. Also included is the balances written off due to bankruptcy, collection company fees and smaller, immaterial amounts.
6. Bank Reconciliation has been included to show the City's accounts and related reconciling items.

City of Hudson

Statement of Cash Position with MTD Totals

From: 1/1/2013 to 12/31/2013
 Funds: 101 to 822

Include Inactive Accounts: No

Fund	Description	Beginning Balance	Revenues MTD	Revenues YTD	Expenses MTD	Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$7,216,813.51	\$1,208,867.79	\$19,938,311.52	\$1,813,335.87	\$19,655,847.99	\$7,499,277.04	\$448,105.49	\$7,051,171.55
103	INCOME TAX FUND	\$3,447,972.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,447,972.57	\$0.00	\$3,447,972.57
105	EMERGENCY MANAGED RESERVE FUND	\$434,843.80	\$0.00	\$0.00	\$0.00	\$0.00	\$434,843.80	\$0.00	\$434,843.80
201	STREET MAINT & REPAIR	\$175,660.85	\$401,509.91	\$2,777,715.27	\$255,626.66	\$2,778,757.73	\$174,618.39	\$91,281.31	\$83,337.08
202	STATE HIGHWAY IMPROVEMENT	\$18,636.80	\$7,993.62	\$76,051.43	\$0.00	\$65,000.00	\$29,688.23	\$0.00	\$29,688.23
203	CEMETERY	\$219,454.95	\$5,780.07	\$222,797.04	\$14,172.71	\$235,829.07	\$206,422.92	\$6,916.66	\$199,506.26
204	PARK DEVELOPMENT	\$85,277.03	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$97,277.03	\$0.00	\$97,277.03
205	HUDSON PARKS	\$2,367,864.19	\$104,530.45	\$1,433,562.06	\$316,510.74	\$1,238,663.96	\$2,562,762.29	\$57,684.72	\$2,505,077.57
206	HUDSON CABLE 25	\$87,686.44	\$1,734.30	\$326,563.30	\$23,712.63	\$347,924.56	\$66,325.18	\$6,929.67	\$59,395.51
208	STATE PERMISSIVE AUTO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
209	DRUG LAW ENFOR(DARE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
210	COUNTY PERMISSIVE AUTO	\$810.02	\$0.00	\$0.00	\$0.00	\$0.00	\$810.02	\$0.00	\$810.02
213	LAW ENFORCMENT/EDUCATION	\$38,160.36	\$350.00	\$2,538.00	\$0.00	\$0.00	\$40,698.36	\$0.00	\$40,698.36
215	COURT COMPUTER FUND	\$18,426.68	\$0.00	\$0.00	\$0.00	\$0.00	\$18,426.68	\$0.00	\$18,426.68
221	FIRE DISTRICT	\$1,313,012.12	\$110,562.46	\$1,482,967.24	\$116,367.41	\$1,387,764.99	\$1,408,214.37	\$116,274.81	\$1,291,939.56
224	EMERGENCY MEDICAL SERVICE	\$99,312.88	\$107,509.42	\$1,339,290.75	\$107,033.86	\$1,324,353.58	\$114,250.05	\$70,064.85	\$44,185.20
225	ECONOMIC DEVELOPEMENT FUND	\$108,656.28	\$0.00	\$366,839.08	\$11,900.12	\$280,869.20	\$194,626.16	\$29,624.46	\$165,001.70
230	HUDSON TEEN PROGRAM	\$21,058.27	\$0.00	\$5,965.00	\$0.00	\$5,032.98	\$21,990.29	\$377.00	\$21,613.29
232	FEMA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
234	DUI TASK FORCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
301	BOND RETIREMENT	\$517,109.51	(\$56,580.00)	\$1,196,774.13	\$1,076,881.15	\$1,282,484.20	\$431,399.44	\$0.00	\$431,399.44
307	FIRE/EMS DEBT SERVICE	\$30,913.73	\$0.00	\$0.00	\$0.00	\$30,913.73	\$0.00	\$0.00	\$0.00
310	GEN.OBLIG.BOND FD-SO.INDUST.	\$265,745.28	\$0.00	\$150,547.27	\$113,349.70	\$128,261.88	\$288,030.67	\$0.00	\$288,030.67
315	PARK ACQUISITION DEBT	\$63,756.15	\$18.39	\$571,965.21	\$496,775.59	\$573,476.30	\$62,245.06	\$0.00	\$62,245.06

Statement of Cash Position with MTD Totals

From: 1/1/2013 to 12/31/2013

Fund	Description	Beginning Balance		Revenues		Expenses		Unexpended Balance	Encumbrance YTD	Ending Balance
		Balance		MTD	YTD	MTD	YTD			
316	VILLAGE SOUTH BOND DEBT	\$28,038.52		\$7.84	\$243,926.33	\$230,267.02	\$262,384.58	\$9,580.27	\$0.00	\$9,580.27
318	SPECIAL ASSESSMENT	\$151,387.38		\$0.00	\$119,336.67	\$106,257.50	\$121,070.56	\$149,653.49	\$0.00	\$149,653.49
320	LIBRARY CONST. DEBT	\$36,786.57		\$26.23	\$815,891.55	\$712,373.86	\$820,273.35	\$32,404.77	\$0.00	\$32,404.77
321	DOWNTOWN TIF FUND	\$487.68		\$190,288.00	\$844,355.60	\$804,250.00	\$843,043.10	\$1,800.18	\$0.00	\$1,800.18
401	PERMISSIVE CAPITAL FUND	\$90,801.97		\$12,918.75	\$270,683.80	\$0.00	\$255,000.00	\$106,485.77	\$0.00	\$106,485.77
415	GOLF CONSTRUCTION	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430	STREET SIDEWALK CONSTRUCTION	\$1,670,684.09		\$1,270,388.26	\$3,966,841.16	\$1,381,138.29	\$3,890,337.56	\$1,747,187.69	\$1,301,544.47	\$445,643.22
431	STORM SEWER IMPROVEMENTS	\$482,063.84		\$0.00	\$0.00	\$0.00	\$13,422.88	\$468,640.96	\$22,635.14	\$446,005.82
440	CITY ACQUISITION & CONSTRUCT	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
445	Road Reconstruction Fund	\$0.00		\$1,831.00	\$5,016,881.78	\$351,173.74	\$577,727.25	\$4,439,154.53	\$500,624.61	\$3,938,529.92
450	WATER CAP PROJ-DEBT	\$49,726.51		\$0.00	\$159.92	\$0.00	\$0.00	\$49,886.43	\$49,724.59	\$161.84
452	WASTEWATER CAPITAL PROJECTS	\$385,946.32		\$67.44	\$2,937.81	\$0.00	\$212,439.09	\$176,445.04	\$104,247.97	\$72,197.07
456	POLICE STATION ACQUISITION	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
471	MILFORD/SR 91 CONNECTOR	\$707,843.61		\$272.68	\$5,543.97	\$0.00	\$0.00	\$713,387.58	\$529,668.29	\$183,719.29
475	SEASONS ROAD INTERCHANGE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
476	ATTERBURY BLVD RECONSTRUCTION	\$71,628.00		\$0.00	\$411.50	\$0.00	\$72,039.50	\$0.00	\$0.00	\$0.00
477	ATTERBURY BRIDGE REPLACEMENT	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480	FIRE CAPITAL REPLACEMENT FUND	\$724,508.51		\$341.67	\$210,315.22	\$650.00	\$41,591.71	\$893,232.02	\$5,201.37	\$888,030.65
490	YOUTH DEVL P CENTER	\$340,391.71		\$188.49	\$1,404,715.14	\$68,290.00	\$1,320,248.88	\$424,857.97	\$352,973.39	\$71,884.58
501	WATER FUND	\$277,402.82		\$163,794.82	\$1,899,659.45	\$634,952.35	\$1,679,737.40	\$497,324.87	\$104,133.81	\$393,191.06
502	WASTEWATER FUND	\$898,188.95		\$355,563.36	\$3,971,868.58	\$293,103.43	\$3,748,983.20	\$1,121,074.33	\$397,140.15	\$723,934.18
503	ELECTRIC FUND	\$12,700,362.64		\$1,610,456.23	\$18,676,975.84	\$1,464,537.31	\$18,136,625.92	\$13,240,712.56	\$802,485.52	\$12,438,227.04
504	STORM WATER UTILITY	\$730,862.17		\$100,000.00	\$1,208,940.26	\$232,634.38	\$1,206,087.89	\$733,714.54	\$162,442.52	\$571,272.02
505	GOLF COURSE	\$26,783.12		\$61,047.03	\$1,377,974.20	\$171,254.64	\$1,362,085.74	\$42,671.58	\$6,328.45	\$36,343.13
508	UTILITY DEPOSITS	\$183,890.73		\$4,500.00	\$78,650.00	\$1,850.00	\$20,991.88	\$241,548.85	\$0.00	\$241,548.85
601	EQUIP RESERVE & FLEET MAINT	\$480,224.11		\$64,978.68	\$1,210,723.20	\$44,818.17	\$1,042,413.34	\$648,533.97	\$402,213.25	\$246,320.72
602	SELF-INSURANCE	\$26,905.67		\$13,802.29	\$163,873.32	\$15,715.48	\$175,241.72	\$15,537.27	\$8,064.02	\$7,473.25
603	FLEXIBLE BENEFITS	\$12,674.77		\$9,731.35	\$136,016.28	\$6,736.58	\$133,060.67	\$15,630.38	\$11,972.33	\$3,658.05
604	INFORMATION SERVICES	\$57,711.73		\$0.00	\$475,040.99	\$36,048.82	\$467,446.87	\$65,305.85	\$20,843.25	\$44,462.60
605	Medical Self Insurance Fund	\$0.00		\$39,334.12	\$503,176.73	\$2,741.95	\$297,989.93	\$205,186.80	\$78,010.07	\$127,176.73

Statement of Cash Position with MTD Totals
From: 1/1/2013 to 12/31/2013

Fund	Description	Beginning Balance		Revenues		Expenses		Unexpended Balance	Encumbrance YTD	Ending Balance
		MTD	YTD	MTD	YTD	MTD	YTD			
701	POLICE PENSION	\$0.00	\$256,161.97	\$3,158.26	\$256,161.97	\$3,158.26	\$256,161.97	\$0.00	\$0.00	\$0.00
704	HUDSON CEMETERY IMPR TRUST	\$4,163.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,163.38	\$0.00	\$4,163.38
705	TREE TRUST	\$25,662.81	\$22,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,342.81	\$0.00	\$48,342.81
709	PERF BOND/UNCLAIMED FUNDS	\$31,789.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,789.52	\$0.00	\$31,789.52
710	WILLOWS OF HUDSON II INSPECTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
712	CHADDS FORD INSPECTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
713	CHADDS FORD SETTLEMENTS ADDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
724	MORNING SONG INSPECTIONS	\$1,841.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,841.39	\$0.00	\$1,841.39
727	CONTRACTOR'S DEPOSITS	\$201,647.04	\$52,663.70	\$4,912.70	\$52,663.70	\$7,346.68	\$25,339.85	\$228,960.89	\$176,095.28	\$52,865.61
729	DEVELOPERS SEWER TAP IN FEES	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,100.00	\$0.00	\$3,100.00
730	CULVERT BONDS	\$311,652.42	\$71,000.00	\$700.00	\$71,000.00	\$1,500.00	\$85,013.56	\$297,638.86	\$120,407.88	\$177,230.98
731	EMERGENCY MEDICAL SVC. TRUST	\$8,797.12	\$1,325.28	\$152.32	\$1,325.28	\$0.00	\$1,106.58	\$9,015.82	\$86.44	\$8,929.38
732	TREE COMMISSION PLAQUE FUND	\$98.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98.00	\$0.00	\$98.00
734	CLOCK TOWER REPAIR TRUST	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$0.00	\$425.00
735	PLAYGROUND TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
736	BANDSTAND TRUST	\$14,955.70	\$117.13	\$5.76	\$117.13	\$0.00	\$0.00	\$15,072.83	\$0.00	\$15,072.83
737	CLOCK TOWER TRUST	\$8,127.90	\$54.75	\$2.55	\$54.75	\$0.00	\$1,505.00	\$6,677.65	\$0.00	\$6,677.65
738	POOR ENDOWMENT NONEX TRUST	\$40,264.27	\$315.35	\$15.51	\$315.35	\$0.00	\$0.00	\$40,579.62	\$0.00	\$40,579.62
740	LIBRARY LEVY FUND	\$0.00	\$1,934,588.23	\$62.19	\$1,934,588.23	\$62.19	\$1,934,588.23	\$0.00	\$0.00	\$0.00
742	DEAN MAY TRUST	\$1,812.75	\$0.75	\$0.00	\$0.75	\$0.00	\$0.00	\$1,813.50	\$0.00	\$1,813.50
750	DEDICATED TAX REVENUE FUND	\$0.00	\$1,296,686.36	\$99,019.59	\$1,296,686.36	\$104,006.77	\$1,296,686.36	\$0.00	\$0.00	\$0.00
760	FIRE/EMS SERVICE DISTRIBUTION	\$145,513.87	\$38,262.14	\$38,158.72	\$38,262.14	\$6,056.49	\$14,700.40	\$169,075.61	\$6,625.54	\$162,450.07
770	VETERANS MEMORIAL GARDEN FUND	\$17,646.56	\$137.06	\$6.70	\$137.06	\$0.00	\$250.00	\$17,533.62	\$0.00	\$17,533.62
802	FIRE CLAIM FUND	\$49,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,700.00	\$21,420.00	\$0.00	\$21,420.00
805	STORM SEWER ASSESSMENTS	\$329,046.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$329,046.53	\$0.00	\$329,046.53
Totals:		\$37,862,137.10	\$76,182,769.32	\$5,950,008.95	\$76,182,769.32	\$11,026,590.35	\$69,678,475.14	\$44,366,431.28	\$5,990,727.31	\$38,375,703.97

City of Hudson
Executive Summary
December 2013 Financial Report

Category	2012 YTD Actual	2013 YTD Actual	2012 vs. 2013 YTD Variance	2013 YTD Budget	2013 Bud. vs. Actual Variance
General Fund Revenue					
Real and Personal Property Taxes	\$2,632,545	\$2,652,282	\$19,737	\$2,601,935	\$50,347
Income Tax	\$12,845,440	\$13,703,309	\$857,869	\$13,071,096	\$632,213
Local Government Funds	\$551,804	\$423,243	(\$128,561)	\$440,000	(\$16,757)
Estate Tax	\$1,712,647	\$1,464,763	(\$247,884)	\$800,000	\$664,763
Kilowatt-Hour Tax	\$733,461	\$720,914	(\$12,547)	\$741,000	(\$20,086)
Zoning and Building Fees	\$106,593	\$94,596	(\$11,997)	\$90,000	\$4,596
Fines, Licenses & Permits	\$52,365	\$65,633	\$13,268	\$55,000	\$10,633
Interest Income	\$367,913	\$263,983	(\$103,930)	\$305,000	(\$41,017)
Transfers In, Advances and Reimb.	\$2,611,486	\$427,467	(\$2,184,019)	\$306,731	\$120,736
Miscellaneous	\$197,858	\$122,122	(\$75,736)	\$95,000	\$27,122
Total Revenue	<u>\$21,812,112</u>	<u>\$19,938,312</u>	<u>(\$1,873,800)</u>	<u>\$18,505,762</u>	<u>\$1,432,550</u>
Beginning Balance, January 1	\$9,154,794	\$10,664,787	\$1,509,993	\$10,664,787	\$0
Total Available	<u>\$30,966,906</u>	<u>\$30,603,099</u>	<u>(\$363,807)</u>	<u>\$29,170,549</u>	<u>\$1,432,550</u>
General Fund Expenditures					
Police	\$4,106,189	\$4,014,839	\$91,350	\$4,345,637	\$330,798
County Health District	\$301,462	\$305,328	(\$3,866)	\$305,328	\$0
Community Development	\$954,864	\$833,391	\$121,473	\$1,011,831	\$178,440
Street Trees and ROW	\$394,911	\$353,350	\$41,561	\$377,063	\$23,713
RITA Fees	\$391,106	\$415,988	(\$24,882)	\$392,133	(\$23,855)
Mayor & Council	\$178,745	\$181,161	(\$2,416)	\$159,495	(\$21,666)
City Solicitor	\$334,558	\$271,885	\$62,673	\$312,786	\$40,901
Administration	\$1,173,653	\$1,346,259	(\$172,606)	\$898,212	(\$448,047)
Finance	\$912,763	\$907,940	\$4,823	\$969,732	\$61,792
Engineering	\$1,134,141	\$1,189,073	(\$54,932)	\$1,274,464	\$85,391
Public Properties	\$1,110,387	\$929,437	\$180,950	\$1,170,637	\$241,200
Public Works Administration	\$571,712	\$563,106	\$8,606	\$559,878	(\$3,228)
Transfers and Advances Out	\$9,139,197	\$8,792,196	\$347,001	\$8,195,196	(\$597,000)
Total Expenditures	<u>\$20,703,688</u>	<u>\$20,103,953</u>	<u>\$599,735</u>	<u>\$19,972,392</u>	<u>(\$131,561)</u>
General Fund Ending Cash Balance	<u>\$10,263,218</u>	<u>\$10,499,146</u>	<u>\$235,928</u>	<u>\$9,198,157</u>	<u>\$1,300,989</u>
Other Operating Funds:					
Revenue					
Street Maintenance and Repair	\$2,618,598	\$2,777,715	\$159,117	\$2,575,767	\$201,948
Cemeteries	\$239,254	\$222,797	(\$16,457)	\$221,060	\$1,737
Parks	\$1,420,996	\$1,433,562	\$12,566	\$1,335,582	\$97,980
Cable TV	\$398,194	\$326,563	(\$71,631)	\$283,000	\$43,563
Fire Department	\$1,379,805	\$1,482,967	\$103,162	\$1,397,581	\$85,386
Emergency Medical Service	\$1,260,264	\$1,339,291	\$79,027	\$1,296,549	\$42,742
Utilities:					
Water	\$1,864,136	\$1,899,659	\$35,523	\$1,778,051	\$121,608
Wastewater	\$3,922,749	\$3,971,869	\$49,120	\$3,918,141	\$53,728
Electric	\$18,590,262	\$18,676,976	\$86,714	\$19,116,277	(\$439,301)
Stormwater	\$1,153,237	\$1,208,940	\$55,703	\$1,200,000	\$8,940
Ellsworth Meadows Golf Course	\$1,359,588	\$1,377,974	\$18,386	\$1,344,221	\$33,753
Equipment Reserve (Fleet)	\$1,393,707	\$1,210,723	(\$182,984)	\$1,333,889	(\$123,166)
Total Revenues	<u>\$35,600,790</u>	<u>\$35,929,036</u>	<u>\$328,246</u>	<u>\$35,800,118</u>	<u>\$128,918</u>
Beginning Balances January 1	\$19,680,451	\$19,376,815	(\$303,636)	\$19,376,815	\$0
Total Available - Other Operating Funds	<u>\$55,281,241</u>	<u>\$55,305,851</u>	<u>\$24,610</u>	<u>\$55,176,933</u>	<u>\$128,918</u>
Expenditures					
Street Maintenance and Repair	\$2,665,609	\$2,870,039	(\$204,430)	\$2,729,414	(\$140,625)
Cemeteries	\$248,657	\$242,746	\$5,911	\$268,639	\$25,893
Parks	\$1,794,650	\$1,296,349	\$498,301	\$2,361,325	\$1,064,976
Cable TV	\$521,008	\$354,855	\$166,153	\$349,277	(\$5,578)
Fire Department	\$1,370,934	\$1,504,040	(\$133,106)	\$1,652,874	\$148,834
Emergency Medical Services	\$1,521,667	\$1,394,419	\$127,248	\$1,359,565	(\$34,854)
Utilities:					
Water	\$1,779,934	\$1,783,871	(\$3,937)	\$1,851,187	\$67,316
Wastewater	\$4,053,728	\$4,146,123	(\$92,395)	\$4,358,622	\$212,499
Electric	\$18,872,636	\$18,939,112	(\$66,476)	\$20,361,040	\$1,421,928
Stormwater	\$1,572,305	\$1,368,531	\$203,774	\$1,497,008	\$128,477
Ellsworth Meadows Golf Course	\$1,364,603	\$1,368,414	(\$3,811)	\$1,383,854	\$15,440
Equipment Reserve (Fleet)	\$1,780,304	\$1,444,626	\$335,678	\$1,510,752	\$66,126
Total Expenditures	<u>\$37,546,035</u>	<u>\$36,713,125</u>	<u>\$832,910</u>	<u>\$39,683,557</u>	<u>\$2,970,432</u>
Other Operating Funds Ending Cash Balance	<u>\$17,735,206</u>	<u>\$18,592,726</u>	<u>\$857,520</u>	<u>\$15,493,376</u>	<u>\$3,099,350</u>

City of Hudson Bank Report

Banks: 5/3 GENERAL ACCOUNT to PENSON FIN SERVICES
As Of: 1/1/2013 to 12/31/2013

Include Inactive Bank Accounts: No

Code	Description	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
5/3 GENERAL ACCOUNT	GENERAL CITY INVESTMENTS							
CASH	CASH DRAWER/PETTY CASH	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00
CDARS	LORAIN NATIONAL BANK	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
DOLLAR BANK CD	DOLLAR BANK CD	\$3,000,000.00	\$0.00	\$1,542.74	\$0.00	\$0.00	\$1,000,000.00	\$4,001,542.74
FIRST MERIT MONEY MK	DEAN MAY	\$1,900,000.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$400,000.00)	\$1,500,000.00
FIRSTMERIT - GOLF	ELLSWORTH GOLF COURSE	\$1,812.75	\$0.00	\$0.75	\$0.00	\$0.00	\$0.00	\$1,813.50
FNB GENERAL	PRIMARY CHECKING ACCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MBS GENERAL INVEST	INVESTMENT POOLED MONIES	\$15,483,406.44	\$4,858,441.64	\$63,385,996.32	\$8,898,212.13	\$42,240,652.11	(\$22,255,302.62)	\$14,373,448.03
MORGAN BANK CD'S	CD INVESTMENTS	\$8,280,004.04	\$0.00	\$0.00	\$0.00	\$0.00	\$7,700,997.65	\$15,981,001.69
MORGAN FIRE-EMS	MORGAN BANK FIRE/EMS SERVICE AWARDS	\$8,850,000.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$750,000.00)	\$8,100,000.00
Payroll - First Merit	First Merit	\$145,513.87	\$38,158.72	\$38,262.14	\$6,056.49	\$14,700.40	\$38,149.71	\$207,225.32
Grand Total:		\$37,862,137.10	\$4,896,600.36	\$63,425,801.95	\$9,973,181.76	\$56,921,507.77	\$0.00	\$44,366,431.28

**CITY OF HUDSON
VARIANCE NOTES FOR DECEMBER 2013 FINANCIAL REPORT**

REVENUE:

2012 Year-To-Date (YTD) vs. 2013 YTD Actual

Income Tax revenues are \$858,000 higher due in part to timing differences and payments from individuals in December 2012 (paid to the City in January 2013) that were not made in the prior year. We've had several increases in year over year net profit collections to offset a large net profit refund (approx. \$285,000). We also have a few larger employers with increased withholding taxes and a few new smaller companies that started up their business in 2013. We were up approx. \$211,000 for the month of December.

Overall, withholding taxes are up 6.0% Individual taxes are up 9.2% and Net Profit taxes are up 5.2%. Including Parks, Fire, EMS and Hudson Schools, income taxes are up \$1,145,000 or 6.5%. Below is a comparison of December year to date income tax revenue by category:

	<u>2012</u>	<u>2013</u>	<u>Diff</u>	<u>%</u>
RITA				
Withholding	\$ 11,954,155	\$ 12,675,266	\$ 721,111	6.0%
Individual	\$ 3,697,632	\$ 4,037,950	\$ 340,318	9.2%
Net Profit	\$ 1,500,698	\$ 1,578,300	\$ 77,602	5.2%
Total RITA	\$ 17,152,485	\$ 18,291,516	\$ 1,139,031	6.6%
Refund	\$ 264,484	\$ 251,685	\$ (12,799)	-4.8%
Feb Muni Tax	\$ 29,066	\$ 18,260	\$ (10,806)	-37.2%
May Muni Tax	\$ 48,002	\$ 57,061	\$ 9,059	18.9%
Aug Muni Tax	\$ 50,024	\$ 53,574	\$ 3,550	7.1%
Nov Muni Tax	\$ 56,864	\$ 73,884	\$ 17,020	29.9%
Total All	\$ 17,600,925	\$ 18,745,980	\$ 1,145,055	6.5%

Top 20 employers based on amount of withholding tax received by the City in 2013:

1.	Jo-Ann Stores	11.	Fedex Corporate Services
2.	All State Insurance	12.	Laurel Lake Retirement Community
3.	Hudson City School District	13.	Kobelco Stewart Bolling
4.	Little Tikes Company	14.	UBS Financial Services
5.	Lexi-Comp Inc	15.	Universal Screen Arts
6.	City of Hudson	16.	Group Transportation Services
7.	Parker Hannifin Corp	17.	Ramco Specialties
8.	Western Reserve Academy	18.	Norandex Building Materials
9.	WBC Group Inc	19.	LeafFilter North
10.	Windstream Communications	20.	University Hospitals

Local Government is \$129,000 lower in 2013 due to cuts in state funding. The cuts were anticipated but were \$17,000 below estimate.

Estate Tax revenue is \$248,000 lower in 2013 due to smaller estate settlements. We conservatively estimated \$800,000 for the year and we ended the year \$665,000 ahead of budget.

Interest Income is \$104,000 lower due to reduced interest rates; as higher yield investments matured, they were replaced with lower yields.

Transfers In, Advances and Reimbursements are \$2,184,000 lower due to the \$2,250,000 advance back to the General Fund in November 2012. The original advance was made to fund a portion of the YDC land purchase.

Street Maintenance & Repair is \$159,000 higher in 2013 due to increased General Fund transfer due in part to additional transfer needed in 4th quarter 2013 for snow & ice control costs.

Cable TV is \$72,000 lower in 2013 due to a \$75,000 advance from the General Fund in January 2012 to pay for the camera replacements.

EMS and Fire Department revenues are higher in 2013 primarily due to increased income tax revenue.

Fleet is \$183,000 lower in 2013 due to the reduced amount of overhead charges for vehicles to date. This issue will be addressed in 2014.

EXPENDITURES:

2012 YTD Actual vs. 2013 YTD Actual

General Fund total expenditures decreased \$600,000 for 2013 as compared to 2012. The largest decreases were **Community Development** \$121,000 due to severance pay in 2012 and vacancies in 2013 and **Public Properties** \$181,000 primarily due to the elimination of YDC maintenance costs. The **City Solicitor** budget was \$63,000 lower in 2013 due to reduced legal fee charges; **Administration** was \$173,000 higher due to the cost of the move to MSC, severance pay and increased job creation tax credit payments in 2013; **Engineering** was \$55,000 higher primarily due to increase personnel costs due to filling 2012 vacant positions. **Transfers Out** were \$347,000 lower in 2013 due to decreased General Fund support, the largest of which was a \$119,000 decrease transfer to Economic Development for TechHudson and \$125,000 decrease transfer to the Sewer Fund.

Street Maintenance & Repair is \$204,000 higher in 2013 primarily due to \$81,000 severance pay in 2013 and \$90,000 in additional salt purchases.

Parks Fund expenditures are \$498,000 lower in 2013 primarily due to payments for the Veteran's Way Park project and the \$100,000 transfer to the golf course fund in 2012.

Cable TV Fund expenditures are \$166,000 lower in 2013 due to \$204,000 expended for replacement cameras in 2012 offset by \$41,000 purchase of a video switcher in 2013.

Fire Fund expenditures are \$133,000 higher in 2013 due to \$42,000 severance pay, \$30,000 increase in clothing, gear and uniforms and increased capital expenditures for various building improvements and equipment purchases.

EMS Fund expenditures are \$127,000 lower in 2013 due to a vehicle and equipment purchases in 2012 totaling \$60,000 plus \$129,000 expended on the EMS roof replacement in 2012.

Storm Water Fund expenditures are \$204,000 lower in 2013 primarily due to \$173,000 in payments for the Barlow Community Center pond project in 2012.

Fleet expenditures are \$336,000 lower in 2013 primarily due to \$357,000 reduction in vehicle purchases in 2013 vs 2012.

2013 YTD Actual vs. 2013 Budget

General Fund revenues are within a reasonable variance range with the exception of income taxes and estate taxes as discussed above. The increased income taxes also positively impacted **Parks, Fire and EMS** revenue variances. **Street Maintenance Fund** revenue was \$202,000 above original estimate due to increase transfer from the General Fund as noted below. The remaining fund revenues were within a reasonable range of estimate. **General Fund Reimbursements** are larger than expected due to a \$64,000 worker's comp refund. **Police** expenses were below budget primarily due to personnel expenses coming in under budget; we subsequently reduced the budget going forward. **Administration** expenses were over original budget due to the move to MSC, severance pay and payments for the job creation tax credits. **RITA** fees are below budget due to better than expected income tax revenue. **Community Development** is below budget due to unfilled vacancies. **Public Properties** is \$241,000 below budget primarily due unspent snow/ice contractual expenses and \$85,000 reduced cost of the downtown parking terrace repairs. General Fund **Transfers Out** is \$597,000 below original budget due to \$410,000 transfer for the Middleton Road paving (project was subsequently delayed until 2014) and \$187,000 transfer to the Street Maintenance Fund for additional snow/ice control costs. The reduction in Public Properties snow/ice control cost helped offset the Street Maintenance increase.

Parks expenses are below budget primarily due to the delay of \$800,000 Veteran's Trail Phase 1 and \$82,000 below budget for the Hudson Springs paving project. **Fire** expenses are below budget primarily due to the delay in the hydrant installation on the Akron water line plus an unfilled vacancy. **Electric** has larger favorable expense variances primarily due to lower than budgeted purchase of power costs and carryover of several capital projects that were delayed for various reasons.

Utility Billing Delinquency Report

	<u>Sep-12</u>	<u>Oct-12</u>	<u>Nov-12</u>	<u>Dec-12</u>
30 DAYS - ACTIVE ACCOUNTS	\$48,608.32	\$61,946.53	\$73,143.84	\$71,953.40
60 DAYS - ACTIVE ACCOUNTS	\$965.32	\$1,551.12	\$10,145.27	\$10,048.84
90 DAYS - ACTIVE ACCOUNTS	\$1,120.20	\$873.87	\$1,374.02	\$2,113.25
ACCOUNTS RECENTLY CLOSED (1)	\$15,346.65	\$16,454.46	\$15,110.91	\$14,259.13
ACCOUNTS CERTIFIED TO THE COUNTY	\$108,656.05	\$108,332.20	\$108,266.54	\$108,023.97
ACCOUNTS SENT TO COLLECTIONS	\$105,588.98	\$105,863.65	\$105,663.91	\$105,657.64
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$280,285.52	\$295,021.83	\$313,704.49	\$312,056.23
	<u>Jan-13</u>	<u>Feb-13</u>	<u>Mar-13</u>	<u>Apr-13</u>
30 DAYS - ACTIVE ACCOUNTS	\$51,234.52	\$62,212.56	\$58,682.13	\$59,209.70
60 DAYS - ACTIVE ACCOUNTS	\$4,794.52	\$5,705.21	\$5,491.61	\$6,609.81
90 DAYS - ACTIVE ACCOUNTS	\$7,083.66	\$7,459.31	\$6,885.92	\$6,117.87
ACCOUNTS RECENTLY CLOSED (1)	\$14,133.46	\$14,488.57	\$14,096.36	\$13,731.64
ACCOUNTS CERTIFIED TO THE COUNTY	\$108,023.97	\$108,023.97	\$108,023.97	\$58,483.81
ACCOUNTS SENT TO COLLECTIONS	\$106,725.65	\$70,182.04	\$69,693.94	\$69,914.37
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$291,995.78	\$268,071.66	\$262,873.93	\$214,067.20
	<u>May-13</u>	<u>Jun-13</u>	<u>Jul-13</u>	<u>Aug-13</u>
30 DAYS - ACTIVE ACCOUNTS	\$45,336.87	\$47,519.62	\$55,951.29	\$54,479.87
60 DAYS - ACTIVE ACCOUNTS	\$6,572.54	\$6,558.43	\$7,762.86	\$5,553.21
90 DAYS - ACTIVE ACCOUNTS	\$5,076.35	\$5,439.98	\$5,459.23	\$5,602.46
ACCOUNTS RECENTLY CLOSED (1)	\$15,621.56	\$14,746.48	\$18,061.50	\$16,650.32
ACCOUNTS CERTIFIED TO THE COUNTY	\$58,483.81	\$58,483.81	\$58,483.81	\$57,777.80
ACCOUNTS SENT TO COLLECTIONS	\$66,525.67	\$66,395.58	\$66,395.58	\$66,388.90
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$197,616.80	\$199,143.90	\$212,114.27	\$206,452.56
	<u>Sep-13</u>	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>
30 DAYS - ACTIVE ACCOUNTS	\$37,305.31	\$45,743.11	\$36,575.25	\$48,672.04
60 DAYS - ACTIVE ACCOUNTS	\$1,128.95	\$1,533.08	\$2,034.81	\$4,454.68
90 DAYS - ACTIVE ACCOUNTS	\$4,209.20	\$4,060.48	\$3,688.45	\$3,326.37
ACCOUNTS RECENTLY CLOSED (1)	\$15,842.00	\$19,097.94	\$18,692.02	\$18,192.75
ACCOUNTS CERTIFIED TO THE COUNTY	\$49,497.40	\$49,497.40	\$90,278.19	\$90,278.19
ACCOUNTS SENT TO COLLECTIONS	\$65,890.21	\$66,049.47	\$65,896.85	\$67,103.50
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$173,873.07	\$185,981.48	\$217,165.57	\$232,027.53
TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S	\$43,817.04 (2)			

(1) "ACCOUNTS RECENTLY CLOSED" - accounts that have been closed and City staff is attempting to collect the balance due. If City staff is unable to collect on the account, it is turned over to a collection agency to pursue.

(2) "TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S" - Include accounts or amounts written off due to uncollectability, bankruptcy, or collection company fees.

BANK RECONCILIATION
December-13

FIRST MERIT BANK BAL	1,021,808.02
SWEEP	13,840,000.00
FIRST MERIT BANK BALANCE	14,861,808.02

ADJUSTMENTS TO BANK

DEPOSIT ON STMT-NOT BOOKS-UB	0.00
SWEEP INTEREST	0.00
payroll bank rec - outstanding items	(45,753.06) PAYROLL
OUTSTANDING CHECKS-FIRST MERIT	(371,301.52)

12/31/13 UB LOCKBOX BANK DEC BOOK JANUARY	(33,280.63)
12/23/13 UB CC POSTED JANUARY	(229.92)
12/24/13 UB CC POSTED JANUARY	(252.80)
12/30/13 UB CC BANK JANUARY	131.22
12/30/13 UB CC BANK JANUARY	476.03
12/31/31 UB POSTING OFF	0.40
DOUBLE TRANSFER TO FIRE/EMS ACCOUNT	(38,149.71)

DEPOSITS IN TRANSIT

TOTAL ADJUSTMENTS TO BANK BALANCE	(488,359.99)
ADJUSTED BANK BALANCE	14,373,448.03

BOOK BALANCE	14,373,448.03
UNRECONCILED	0.00

CDARS-LORAIN NATIONAL BANK	
BALANCE PER BANK	4,004,813.31
MATURITY POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	3,270.57
CD IN TRANSIT	0.00
ADJUSTED BANK BALANCE	4,001,542.74

BOOK BALANCE	4,001,542.74
UNRECONCILED	0.00

MORGAN BANK FIRE EMS	
BALANCE PER BANK	168,516.95
OUTSTANDING CHECKS	6,056.49
CHECKS POSTED THE FOLLOWING MONTH	(6,625.54)
DOUBLE TRANSFER TO FIRE/EMS ACCOUNT	(38,149.71)
INTEREST POSTED FOLLOWING MONTH	10.39
ADJUSTED BANK BALANCE	207,225.32

BOOK BALANCE	207,225.32
UNRECONCILED	0.00

MBS GENERAL INVESTMENTS	
BALANCE PER BANK	15,981,001.69
BANK TRANSFER POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	15,981,001.69

BOOK BALANCE	15,981,001.69
UNRECONCILED	0.00

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BANK RECONCILIATION
December-13

5/3 GENERAL INVESTMENTS	
BALANCE PER BANK	200,000.00
OUTSTANDING CHECKS	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	200,000.00
BOOK BALANCE	200,000.00
UNRECONCILED	0.00

MORGAN BANK CD INVESTMENTS	
BALANCE PER BANK	8,100,000.00
POSTING ERROR	0.00
CD IN TRANSIT	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	8,100,000.00
BOOK BALANCE	8,100,000.00
UNRECONCILED	0.00

DOLLAR BANK CD'S	
BALANCE PER BANK	1,500,000.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	1,500,000.00
BOOK BALANCE	1,500,000.00
UNRECONCILED	0.00

MORGAN BANK PASS THROUGH ACCOUNT	
BALANCE PER BANK	2,808.51
OUTSTANDING CHECKS	0.00
BANK CHECK IN TRANSIT	2,808.51
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	0.00
BOOK BALANCE	0.00
UNRECONCILED	0.00

CASH/CHANGE DRAWERS	1,400.00
FIRST MERIT DEAN MAY	1,813.50
TOTAL BOOK BALANCE	44,366,431.28
TOTAL BANK BALANCE	44,366,431.28
UNRECONCILED	0.00

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1/10/14