



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, August 9, 2022

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Others & Staff in Attendance: Mayor Anzevino; Mr. Sheridan, Interim City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, HCTV Production Assistant; and Mr. Sugar, City Planner.

2. Correspondence and Council Comments

Mrs. Heater and Mr. Banweg thanked those that attended the Pack the Pond event, as well as the Council forum that were held last week.

3. Discussion Items

A. [22-0072](#)

Turn Radius at SR 91 and SR 303 Intersection

Brief Description: Discussion of the turn radius at the intersection of N. Main Street (SR 91) and SR 303.

Attachments: [Exhibit A - 91_303](#)
[Exhibit B - 91_303 40WB](#)
[Exhibit C - 91_303 50WB](#)
[Exhibit D - 91_303 Truck Diagrams](#)

Mr. Sheridan provided background information on previous discussions held regarding improvements to this intersection, and Mr. Kosco provided a detailed explanation on the various exhibits attached. Discussion followed that included increase in truck traffic, rerouting of GPS routes, ramifications of routing trucks away from SR 91 and SR 303, pedestrian safety, moving of stop bars, and performance of a truck traffic study. Staff will provide Council with an updated drawing showing the proposed new turn radius, utilize water based paint to layout in the field what the turn radius change would look like, and perform an updated truck traffic study for this intersection.

This matter was discussed.

- B** [22-0073](#) **Establishment of Rules for the Use of Space at City Hall and at or Upon Other City Property and Revised Lease Agreements.**
Brief Description: A discussion authorizing the City Manager to establish rules for the use of space at City Hall and at or upon other City Property.
Attachments: [Template - Rules for Use-Barlow Community Center & City Hall-2023](#)
 [Rent costs in Hudson](#)

Mr. Sheridan stated that the lease agreements have been separated out and have been updated to a standardized template, and provided an explanation on each of the 4 leases. He further stated that these leases would replace Resolution No. 22-92, that is currently being considered under legislation. Discussion followed regarding lease amounts for each tenant, standardizing lease amounts, and lease terms. There was Council consensus to lower the VA parking space lease amount to \$100/year to align with the other leases and for staff to work on a framework to use for leasing of city spaces.

This matter was discussed.

- C.** [22-0074](#) **Selection of Consultant Firm to assist Council, Steering Committee, and Staff with the preparation of the 2023 Comprehensive Plan.**
Brief Description: Selection of Consultant Firm to assist Council, Steering Committee, and Staff with the preparation of the 2023 Comprehensive Plan
Attachments: [Request for Proposal - Consultant Services to Update City of Hudson Comprehensive Plan](#)
 [Agreement for Professional Services](#)

Mr. Sugar stated that staff has reviewed the scoring rankings and based on the scores staff is recommending Envision as the selected consultant. Council discussion followed. Due to a couple of the Council members score sheets not being received, Council asked staff to include those and to reevaluate, and bring back for discussion at the August 16, 2022, Council meeting.

This matter was discussed.

4. Proposed Consent Agenda for August 16, 2022, Council Meeting

- A.** [TMP-6210](#) **A Motion to Acknowledge the Timely Receipt of the July 2022 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's

review.

Attachments: [July 2022 Financial Report](#)

This Motion was forwarded for further consideration at the August 16, 2022, Council meeting.

- B. [TMP-6175](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH ENVIRONMENTAL DESIGN GROUP FOR A HYDRAULIC STUDY FOR THE WILLOW LAKE DRIVE DRAINAGE IMPROVEMENTS.**

Brief Description: This Hydraulic Study will analyze storm water improvements for the City's future, Willow Lake Drive Storm Sewer Improvements.

Attachments: [Study Area Map](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- C. [TMP-5385](#) AN ORDINANCE VACATING A PORTION OF A SANITARY SEWER EASEMENT AND ACCEPTING THE DEDICATION OF A SANITARY SEWER EASEMENT IN COLONY PARK.**

Brief Description: Staff is requesting an easement dedication and vacation to accommodate the new Summit County Department of Sanitary Sewer Services sanitary pump station in Colony Park.

Attachments: [Easement Exhibit](#)

Mr. Sutton asked when this work will be completed. Mr. Kosco stated that Summit County has indicated that they are ready to bid the project as soon as this easement is recorded.

This Ordinance was forwarded for further consideration at the August 16, 2022, Council meeting.

- D. [TMP-6174](#) A RESOLUTION AMENDING RESOLUTION NO. 22-6 TO AUTHORIZE THE CITY MANAGER TO RE-ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO CONTRACTS FOR THE STOW AND MIDDLETON ROADS TRAFFIC SIGNAL CONSTRUCTION PROJECT; AND DECLARING AN EMERGENCY.**

Brief Description: This project consists of the installation of new traffic signals at the intersection of Stow Road and Middleton Road.

Mr. Banweg asked for a timeline on the project. Mr. Kosco stated that bids will open in October with construction following in late fall to early winter.

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- E. [TMP-6001](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE E. BARLOW ROAD RESURFACING PROJECT (PID# 116925).**
Brief Description: This project is for the resurfacing of Barlow Road from the Norfolk Southern Railroad Tracks (near Address #2001), east, to Stow Road.
Attachments: [ODOT LPA Project Map](#)
 [Exhibit A - LPA Agreement](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- F. [TMP-6002](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SR 91 AND TEREX ROAD TURN LANE IMPROVEMENTS PROJECT (SUM-SR 91/TEREX RD, PID# 116929).**
Brief Description: This project will alter the turn lanes at SR 91 and Terex Road to provide "positive" offsets from the opposing eastbound and westbound Terex Road left turn lanes.
Attachments: [ODOT LPA Project Map](#)
 [Exhibit A - LPA Agreement](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- G. [TMP-6003](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE VALLEY VIEW ROAD RESURFACING PROJECT (SUM-VALLEY VIEW RD, PID# 116932).**
Brief Description: This project is for the resurfacing of Valley View Road from the North Corporation Line southeast to SR 91.
Attachments: [ODOT LPA Project Map](#)
 [Exhibit A - LPA Agreement](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- H. [TMP-6004](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE ADAPTIVE SIGNALS PROJECT (SUM-HUDSON SIGNALS, PID# 116924).
Brief Description: This project is for the installation of Adaptive Signal technology within the downtown areas of Hudson to make the intersections safer and reduce traffic congestion.

Attachments: [Adaptive Signal Overview Map](#)
[Exhibit A - LPA Agreement](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- I. [TMP-6005](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SUM-VETERANS RAILS TO TRAIL PROJECT (PID# 116868).
Brief Description: This project is to construct a 10-foot-wide asphalt trail starting at the railroad crossing at Barlow Road, then south, three and a half miles along the existing railroad line to Springdale Road in Stow.

Attachments: [ODOT LPA Project Map](#)
[Exhibit A - LPA Agreement](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- J. [TMP-6172](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE TEREX ROAD RESURFACING PROJECT (SUM-TEREX RD, PID# 112743).
Brief Description: This project is for the resurfacing of Terex Road from Londonairy Blvd. to Barlow Road (West).

Attachments: [ODOT LPA Project Map](#)
[Exhibit A - LPA Agreement](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- K. [TMP-6187](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED LOCAL PUBLIC AGENCY (“LPA”) AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SOUTH MAIN STREET

**IMPROVEMENT PROJECT (SUM-SR 91 13.45, PID# 106445);
AND DECLARING AN EMERGENCY.**

Brief Description: The SR 91 S. Widening Project has received additional Federal funding from the Akron Metropolitan Area Transportation Study (AMATS) and requires the LPA to endorse the amended agreement and assume 20% of the local match, including any cost overruns. ODOT will match 80% (maximum) of the eligible construction costs.

Attachments: [Exhibit A - Amended LPA Agreement](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- L. [TMP-6173](#) **A RESOLUTION ADOPTING OFFICIAL CITY POLICY GOVERNING THE EXHIBITION OF FLAGS AT CITY GOVERNMENT FACILITIES AND CITY-OWNED PROPERTIES.**
- Brief Description:** At the direction of City Council, staff has developed a formal flag flying policy for all City owned government/public owned buildings and facilities. Staff wishes to review the policy with Council and pass a Resolution establishing the official policy.
- Attachments:** [Exhibit A](#)
[Draft Resolution](#)

Discussion included moving this item from consent to legislation, reason for commemorative flags, and changing the title to exclusively state flag poles. There was consensus to move this item to legislation, change the title to state flag poles, and to remove the section regarding commemorative flags.

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- M. [TMP-6193](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE OF A DONATION FROM THE LAUREL LAKE RESIDENTS ASSOCIATION BY THE INTERIM CITY MANAGER ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**
- Brief Description:** The Laurel Lake Residents Association has donated \$15,500 to Hudson Emergency Medical Services to purchase a LUCAS 3, Chest Compression System.
- Attachments:** [Draft Resolution](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

5. Proposed Legislation for August 16, 2022, Council Meeting

- A. [22-91](#) **AN ORDINANCE CREATING CHAPTER 296 OF THE CODIFIED ORDINANCES TO PROHIBIT INDIVIDUAL CITY EMPLOYEES FROM SERVING ON CITY BOARDS, COMMISSIONS AND/OR COMMITTEES.**

Brief Description: The Council seeks to prevent any conflicts of interest, whether they be potential, perceived, or actual, in the appointment and service of members of the City's various boards, commissions and committees.

Attachments: [Hudson Board Membership Information](#)
[Ordinance No. 22-91](#)

*Mr. Sutton asked why the Economic Incentive Board and the Hudson Cable Advisory Committee were exempt.
Mr. Foster stated that certain boards, by code, require a City Employee be a part of those boards.*

Ordinance No. 22-91 was forwarded for further consideration at the August 16, 2022, Council meeting.

B. [22-92](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO LEASE AGREEMENTS AND ESTABLISH RULES FOR THE USE OF SPACE AT CITY HALL AND AT OR UPON OTHER CITY PROPERTY.

Brief Description: A discussion authorizing the Interim City Manager to enter into lease agreements with several third-party individuals & organizations for space in Hudson City Hall and city-owned property.

Attachments: [Dept of Veteran Affairs Vehicle Parking on City Hall Lot 2020 letter](#)
[Res. No. 15-34 Lease Agmt with Hudson Fire Dept Assoc for Town Hall](#)
[Res. No. 15-35 Res Auth Lease Agmt with Destination Hudson for the City's Town Hall \(01765202-2x9EF3B\)](#)
[Res. No. 14-165 Res Auth CM to Negotiate Leases with HFDA HFMHES and DHVEC \(01728275x9EF3B\)](#)
[hudson community band city hall use space contract 12_1_20-signed](#)
[J McKinley City Hall Use Space Contract 11.30.20](#)
[Hudson - Rental Agreement w Hudson Senior Network Foundation](#)
[Hudson - Rental Agreement w VA for Parking Spaces updated](#)
[Hudson - Rental Agreement w Hudson Ministerial Association](#)
[Hudson - Rental Agreement w Hudson Community Band](#)
[Memo: Rent costs in Hudson](#)
[Resolution No. 22-92](#)

Mr. Foster stated that this item will be tabled indefinitely, at the August 16, 2022, Council meeting, and is being replaced with individual pieces of legislation for each lease agreement.

Resolution No. 22-92 was forwarded for further consideration at the August 16, 2022, Council meeting.

C. [TMP-6202](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH WESTERN RESERVE COMMUNITY BAND FOR SPACE AT CITY HALL

Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Western Reserve Community Band for space in Hudson City Hall.

Attachments: [Exhibit A - Western Reserve Band Lease Agreement](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- D. [TMP-6203](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON SENIOR NETWORK FOUNDATION FOR SPACE AT CITY HALL.**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Senior Network Foundation for space in Hudson City Hall.
Attachments: [Exhibit A - Hudson Senior Network Lease Agreement](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- E. [TMP-6204](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH UNITED STATES DEPARTMENT OF VETERANS AFFAIRS AND/OR MARK A. RESTIFO FOR SPACE AT CITY HALL**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with United States Department of Veterans Affairs and/or Mark A. Restifo for space in Hudson City Hall and city-owned property.
Attachments: [Exhibit A - VA Parking Space Lease Agreement](#)
[Draft Resolution](#)

There was Council consensus to lower the rent to be more in line with the other lease payments.

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

- F. [TMP-6205](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON MINISTERIAL ASSOCIATION FOR SPACE AT CITY HALL.**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Ministerial Association for space in Hudson City Hall.
Attachments: [Rental Agreement w Hudson Ministerial Association -updated](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the August 16, 2022, Council meeting.

6. Items to be Added to Future Agendas

Mr. Banweg asked when the Water Rate Study would be brought back before Council. Mr. Sheridan stated that the Water Rate Study will be discussed during budget discussions at the September 27, 2022, Council workshop.

Mayor Anzevino stated that the Proclamation honoring Vincent Baran Day will be read at the September 6, 2022, Council meeting.

7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:15 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, Interim City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.