



City of Hudson, Ohio

Meeting Agenda - Final City Council Workshop

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Nicole V. Kowalski, Council Member (At-Large)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, February 9, 2021

7:30 PM

Via Video-Conference & Live-Stream

1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

A. [21-0010](#) **Downtown Development Community Survey Proposals**

Brief Description: The purpose of this discussion is to review the City's Request for Proposal format, and the submitted proposals the City received for the community survey.

Attachments: [City of Hudson - Community Survey Request for Proposals \(RFP\) 11-25-2020](#)

[RAC - email/memo with Proposal \(12-9-2020\)](#)

[RAC - Survey Proposal \(12-9-2020\)](#)

[RAC - Addendum to Proposal \(1-14-21\)](#)

[BNIM - Response to RFP \(12-11-2020\)](#)

[BNIM - Fee Proposal \(12-11-2020\)](#)

[BNIM - Interview Presentation \(1-11-2021\)](#)

B. [21-0011](#) **City Council Review and Discussion of the General Fund 2020
Year-End Excess Surplus**

Brief Description: At the request of Council, this is a discussion about the best use of the General Fund's excess surplus at the end of fiscal year 2020.

4. Proposed Consent Agenda for the February 16, 2021, Council Meeting

- A. [TMP-5319](#) **A Motion to Acknowledge the Timely Receipt of the January 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [January 2021 Financial Report](#)

This Motion is scheduled for passage on the Consent Agenda on February 16, 2021.

- B. [TMP-5306](#) **A RESOLUTION ADOPTING IN CONCEPT THE UPDATED SIDEWALK AND TRAILS MASTER PLAN 2021-2025.**
Brief Description: The Sidewalk and Trail Master Plan (formerly known as Connectivity Plan) represents the continued effort to provide safe and practical community-wide non-vehicular connectivity in the City of Hudson. The City staff is recommending the name be changed to the Sidewalk and Trails Master Plan from the Connectivity Plan.
Attachments: [Sidewalk and Trail Master Plan 2021-2025](#)
 [Park Board recommendations on Sidewalk and Trail Plan](#)

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

- C. [TMP-5314](#) **AN ORDINANCE AMENDING SECTION 410.01 OF THE TRAFFIC CODE TO REMOVE SPECIFIC REFERENCES TO SCHOOL ZONE SPEED LIMIT AREAS.**
Brief Description: As part of a periodic review of the City's Ordinances, Staff identified references in Section 410.01 of the Traffic Code that should be removed for clarity.
Attachments: [Hyperlink - Hudson Traffic Code, Title Six, Section 434.03\(b\)\(1\) School Zone Speed Regulations](#)
 [Draft Ordinance](#)

This Ordinance is scheduled for passage on the Consent Agenda on February 16, 2021.

- D. [TMP-5237](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT FOR THE INGLESIDE DRIVE BRIDGE REPLACEMENT PROJECT (PID 107018).**
Brief Description: The project includes the removal and replacement of the failing Ingleside Drive bridge above Brandywine Creek.
Attachments: [Ingleside Dr Bridge Proposed](#)
 [Ingleside Drive Bridge Existing](#)

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

- E. [TMP-5269](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION TO AND ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO REGIONAL SEWER DISTRICT FOR FUNDING ASSISTANCE THROUGH THE NEORSD COMMUNITY COST SHARE PROGRAM, FOR THE RAVENNA STREET CULVERT REPAIR PROJECT, INGLESIDE DRIVE BRIDGE REPLACEMENT PROJECT AND THE BARLOW COMMUNITY CENTER DAM IMPROVEMENTS.**

Brief Description: The Northeast Ohio Regional Sewer District's (NEORSD) Community Cost Share Program provides funding to member communities, like the City of Hudson, for community specific stormwater management projects. These funds would be used to reimburse the City for the construction costs associated with the Ravenna Street Culvert Repair Project and portions of the Ingleside Drive Bridge Replacement Project and Barlow Community Center Dams Improvement Project.

Attachments: [NEORSD CCS Applications 2-2021](#)

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

- F. [TMP-5312](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT WITH TMS ENGINEERS INC. FOR THE CENTRAL ADAPTIVE TRAFFIC CONTROL SYSTEM IMPROVEMENT PROJECT.**

Brief Description: The project includes 13 signalized intersections, 1 unsignalized intersection at Owen Brown St and the Norfolk and Southern Railroad underpass, and 3 pedestrian signals at the Western Reserve Campus. This includes the design of 7 CCTV camera locations and the pre-emption system for the emergency services.

Attachments: [Traffic Signal Map](#)

[Traffic System Design Consulting Services - RFP](#)

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

- G. [TMP-5304](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A SERVICE CONTRACT WITH SOFTWARE SOLUTIONS, INC. FOR THE ANNUAL SUPPORT OF THE CITY'S FINANCIAL SOFTWARE.**

Brief Description: This Resolution is for approval of the City's financial software support contract with Software Solutions, Inc. (SSI).

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

- H. [TMP-5303](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CIUNI & PANICHI, INC. FOR THE PREPARATION OF THE CITY'S 2020 ANNUAL FINANCIAL STATEMENTS.**

Brief Description: This is a contract with an accounting firm to assist staff in the preparation of the 2020 annual financial statements.

Attachments: [2020 Eng Ltr-GAAP Conversion](#)

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

- I. [TMP-5313](#) **A RESOLUTION AFFIRMING THE CITY'S ACTION TO ENTER INTO AN AGREEMENT WITH AXON ENTERPRISE, INC. FOR THE PROVISION OF TASER DEVICES FOR USE BY THE HUDSON POLICE DEPARTMENT.**

Brief Description: This Resolution provides for continuing service under a current agreement with Axon Enterprise, Inc. for the provision of TASER devices for use by the Police Department.

Attachments: [Axon Contract](#)

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

- J. [TMP-5299](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF AN ASSISTANCE TO FIREFIGHTERS COVID-19 SUPPLEMENTAL GRANT AWARDED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.**

Brief Description: The Federal Emergency Management Agency awarded the Hudson Fire Department Assistance to Firefighters Covid-19 Supplemental funding for the purpose of providing assistance to fire and emergency medical services for the purchase of Covid-related personal protective equipment and supplies. The City was awarded \$12,034.60 in grant funding for the purchase of Covid-19 related personal protective equipment and supplies to create a stockpile for future response. A \$1,203.46 match is required.

This Resolution is scheduled for passage on the Consent Agenda on February 16, 2021.

5. Proposed Legislation for the February 16, 2021, Council Meeting

- A. [21-4](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EVERSTREAM SOLUTIONS LLC FOR THE PROVISION OF AN INTERNET CIRCUIT FOR THE CITY'S VELOCITY BROADBAND SERVICES.**

Brief Description: This request will enable Velocity Broadband to replace an existing Cogent and Windstream internet circuit that is set to end in late 2021.

Attachments: [Resolution No. 21-4](#)

Resolution No. 21-4 is scheduled for a third reading on February 16, 2021.

Legislative History

1/12/21

City Council Workshop

item forwarded to the City Council

1/19/21	City Council	first reading
1/26/21	City Council Workshop	item forwarded to the City Council
2/2/21	City Council	second reading

B. [TMP-5309](#) A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR LEONORE E. COSMA, 2242 RAVENNA STREET, HUDSON, OHIO.

Brief Description: Ms. Cosma has submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 2242 Ravenna Street (Permanent Parcel No. 30-00514) in Hudson. Council has previously approved similar applications since 1999 at five-year intervals, but the renewal deadline for 2020 was missed, and therefore this application is considered a new request.

Attachments: [Application for Placement of Farmland in an Agricultural District](#)
[Notice of Public Hearing \(2/16/2021\)](#)
[Map - 2242 Ravenna St](#)
[Memo - 2242 Ravenna St CD Inspector 2.2.21](#)

This Resolution is scheduled for a public hearing and first reading on February 16, 2021.

C. [TMP-5310](#) AN ORDINANCE ACCEPTING DEDICATION OF THE PUBLIC STREETS, EASEMENTS, AND PUBLIC IMPROVEMENTS WITHIN THE RESERVE AT RIVER OAKS PHASE I AND II SUBDIVISIONS; AND DECLARING AN EMERGENCY.

Brief Description: Subdivision improvements have been installed and public right-of-way has been dedicated at Reserve at River Oaks Subdivision Phase I and II. The applicant is requesting that City Council accept the dedication of these improvements and right-of-way.

Attachments: City Engineer Acceptance Reserve at River Oaks I & II
River Oaks Phasing Map

This Ordinance is scheduled for a first reading on February 16, 2021.

6. Items to be Added to Future Agendas

7. Adjournment

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.