



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, November 21, 2017

6:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 6:32 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Roll Call

Mrs. Bigham entered the meeting at 6:40 p.m., and Mr. Kelemen entered at 7:28 p.m.

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams
and Mr. Wooldredge

Absent: 1 - Mr. Weinstein

Staff in Attendance: Mrs. Slagle, Clerk of Council.

3. Executive Session

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to enter into executive session to interview applicants for the Cemetery Board, Board of Zoning & Building Appeals, and Planning Commission. The motion carried by the following vote:

Aye: 4 - Mr. DeSaussure, Mr. Hanink, Dr. Williams and Mr. Wooldredge

Excused: 2 - Mrs. Bigham and Mr. Kelemen

Mayor Basil reconvened the meeting at 7:30 p.m.

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Network Systems Administrator; Mr. Griffith, Assistant Finance Director; Mr. Hannan, City Planner; Mr. Knoblauch, Assistant City Manager - Finance Director; Mr. Leiter, Production Assistant; Mr. Papp, Assistant City Engineer; Mr. Powell, Public Works Superintendent - Utilities; and Mr. Sheridan, Assistant City Manager - City Engineer.

4. Pledge of Allegiance to the Flag

5. Approval of the Minutes

A. [17-0101](#) Minutes of Previous Council Meetings.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [November 14, 2017 Council Meeting & Workshop Minutes - Draft](#)

There being no changes, the above minutes were approved as submitted.

6. Public Comments

None.

7. Correspondence and Council Comments

Mr. Hanink said that Council should anticipate receiving a letter from John Clark Lane residents, several of whom spoke at the November 20th Park Board meeting and expressed concerns regarding a proposed development adjacent to John Clark Lane and MacLaren Woods that would change the character of the area.

8. Report of Manager

As part of her ongoing recognition of veterans that serve our community, Ms. Howington recognized Mr. Bill Hilbish for twenty-four years of service in the U.S. Navy and fourteen years of service as the City's Information Systems Manager. She noted his significant contributions to the City, and she announced that he will be retiring at the end of the year. Mayor Basil also thanked Bill for his service to our country and our community.

9. Appointments

None.

10. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of items on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Approval of the Consent Agenda

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

- A. [17-0102](#) **A Motion to Acknowledge the Timely Receipt of the October 2017 Monthly Financial Report**
Executive Summary: Financial summaries are provided each month for Council's review.
Attachments: [October 2017 Financial Report](#)

This motion was approved on the Consent Agenda.

- B. [17-179](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH OHIO TRANSFORMER CORPORATION ("OTC SERVICES") FOR THE PROCUREMENT OF MAJOR ELECTRICAL EQUIPMENT FOR THE PROSPECT STREET SUBSTATION IMPROVEMENT PROJECT.**
Executive Summary: This contract is for the purchase of a power transformer to be provided by the Ohio Transformer Corporation. This equipment is required for the completion of scheduled upgrades as part the Prospect Street Substation Improvement project.
Attachments: [Power Transformer Bid Tab](#)
 [Resolution No. 17-179](#)

Resolution No. 17-179 was passed on the Consent Agenda.

- C. [17-180](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH MYERS CONTROLLED POWER LLC FOR THE PROCUREMENT OF MAJOR ELECTRICAL EQUIPMENT FOR THE PROSPECT STREET SUBSTATION IMPROVEMENT PROJECT.**
Executive Summary: This contract is for the purchase of a substation power control center which will be provided by Myers Controlled Power LLC. This equipment is required for the completion of scheduled upgrades as part the Prospect Street Substation Improvement project.
Attachments: [Power Control Center Bid Tab](#)
 [Resolution No. 17-180](#)

Resolution No. 17-180 was passed on the Consent Agenda.

- D. [17-181](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SPEND ADDITIONAL FUNDS UNDER A PREVIOUSLY COMPETITIVELY BID CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES; AND DECLARING AN EMERGENCY.**

Executive Summary: Council authorization is required to spend beyond the previously approved threshold for wholesale voice services.

Attachments: [Resolution No. 17-181](#)

Resolution No. 17-181 was passed on the Consent Agenda.

- G. [17-184](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018; AND DECLARING AN EMERGENCY.**

Executive Summary: This Ordinance establishes the City's budget for 2018.

Attachments: [Ordinance No. 17-184](#)

Ordinance No. 17-184 was passed on the Consent Agenda.

- H. [17-185](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 16-179; AND DECLARING AN EMERGENCY.**

Executive Summary: This Ordinance authorizes an annual salary adjustment for the City's non-bargaining unit employees. The pay bands provided in the Pay Range Structure chart attached to the Ordinance have each been adjusted by a factor of 1.02 over the 2017 Pay Range Structure figures. This Ordinance also amends the City's Pay Range Assignment Schedule. The only change to the Pay Range Assignment Schedule is the addition of a Senior Planner position in Pay Band 3.

Attachments: [2018 Pay Range Structure](#)

[2018 Pay Range Assignment](#)

[Ordinance No. 17-185](#)

Ordinance No. 17-185 was passed on the Consent Agenda.

Items Removed from the Consent Agenda

- E. [17-182](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AND MITIGATION AGREEMENT WITH ENVIROSCIENCE FOR THE LOCATION OF THE PROPOSED SALT STORAGE STRUCTURE AND BUS GARAGE FACILITY (OLD “KOBERNA” PROPERTY); AND DECLARING AN EMERGENCY.**
Executive Summary: The City is contracting with EnviroScience to develop a mitigation plan, manage the work through construction and monitor and modify the wetland mitigation site to make sure it reaches its intended goals. Attached is a current update and status of the overall project for review.
Attachments: [Koberna Development Summary Nov. 2017](#)
 [Koberna Project Update Nov. 21 2017](#)
 [Mitigation Agreement](#)
 [Resolution No. 17-182](#)

Mayor Basil read the title of Resolution No. 17-182, which constituted its first reading.

Mr. Wooldredge asked that Resolution No. 17-182 be removed from the Consent Agenda.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of Resolution No. 17-182. The motion carried by the following vote:

Aye: 6 - Mr. Kelemen, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

Mr. Wooldredge asked for the status of the school bus garage alternates and how these options will be funded. Mr. Comeriato said that the Schools will be responsible for the selection and cost of the alternates, but they have not committed to anything yet, pending receipt of bids. Mr. Wooldredge also asked for the total cost of the wetland mitigation effort. Mr. Comeriato said that the total cost is \$597,000, which is a firm amount. Discussion followed regarding approvals by the Army Corps of Engineers and Ohio Environmental Protection Agency, project scope, timing, and bonding/insurance held by the EnviroScience.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 17-182. The motion carried by the following vote:

Aye: 6 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

- F. [17-183](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2018-2022.**
Executive Summary: This resolution adopts in concept the City’s Five-Year Plan.
Attachments: [Resolution No. 17-183](#)
 [2018-2022 Five Year Update Summary](#)
 [2018-2022 Five Year Plan Draft 11-3-17](#)

Mayor Basil read the title of Resolution No. 17-183, which constituted its first reading.

Mr. Hanink asked that Resolution No. 17-183 be removed from the Consent Agenda.

A motion was made by Mr. Hanink, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of Resolution No. 17-183. The motion carried by the following vote:

Aye: 6 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Dr. Williams

Mr. Hanink said that he would have liked to have had the latest updates to the Five-Year Plan sooner, and he noted that the updates were not provided to the Park Board for their meeting last night. As well, he noted that that Park Board members had expressed some concerns with the Five-Year Plan.

Mr. Wooldredge questioned the postponement of the Hines Hill Substation Project. Mr. Knoblauch and Mr. Powell discussed design, planning, construction, and timing information for this new substation project, which is unfunded in the Five-Year Plan. Discussion followed. Ms. Howington said that determination of funding in a certain year will depend upon the timing of development plans for the Hines Hill area.

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, to pass Resolution No. 17-183. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

11. Legislation

- A. [17-175](#) AN ORDINANCE ACCEPTING DEDICATION OF THE PUBLIC STREETS, EASEMENTS AND PUBLIC IMPROVEMENTS WITHIN THE SEASONS GREENE ECO-INDUSTRIAL PARK SUBDIVISION. (as revised 11/21/2017)**

Executive Summary: The developer of Seasons Greene Eco-Industrial Park has completed public improvements within the subdivision and is requesting that City Council accept the dedication of these improvements and right-of-way.

Attachments: [Dedication Acceptance Memo](#)
[Location Map](#)
[Ordinance No. 17-175, as revised 11/21/2017](#)

Mayor Basil read the title of Ordinance No. 17-175, which constituted its second reading.

12. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to enter into executive session to confer with counsel to consider a pending court action. Mayor Basil recessed the meeting at 7:57 p.m. after the motion carried by the following vote:

Aye: 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Mayor Basil reconvened the meeting at 8:10 p.m.

13. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 8:10 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.