



City of Hudson, Ohio

Meeting Agenda - Final City Council Workshop

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Nicole V. Kowalski, Council Member (At-Large)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, April 13, 2021

6:45 PM

Town Hall
27 East Main Street

Early start for interviews in executive session; regular order of business will begin at 7:30 p.m.

Masks and social distancing are required for this in-person meeting, and public seating is limited.

To reserve a seat, please register by 4:30 pm on the meeting date at
www.hudson.oh.us/93/City-Council.

Reservations will be filled on a first-come first-served basis. Please arrive early, as reserved seats not occupied by 7:30 pm may be freed up for walk-ins. Those unable to attend may view live-stream or archived video at www.hudson.oh.us/116/Streaming-Video-Meetings.

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1. Call to Order

2. Executive Session

To interview applicants for the City's Architectural & Historic Board of Review

3. Correspondence and Council Comments

4. Discussion Items

- A. [21-0027](#) **Tree and Wood Debris Management Practices in the City Parks**
Brief Description: City Council requested a Workshop discussion regarding the current tree management practices within the forested and woodland areas of the City's park land. Staff has attached a memorandum regarding this topic for review and reference. This topic was brought by Councilman Foster.
Attachments: [Parks Tree Maintenance Practices Review 2021](#)
- B. [21-0028](#) **Capping of Commissions Chargeable by Third-Party Food Delivery Service Businesses During States of Public Health Emergencies.**
Brief Description: City Council requested a Workshop discussion of this topic, sponsored by Councilwoman Kowalski, as a means to support local restaurants during the COVID-19 public health emergency.
Attachments: [Proposed DRAFT Ordinance](#)

5. Proposed Consent Agenda for April 20, 2021, Council Meeting

- A. [TMP-5430](#) **A Motion to Acknowledge the Timely Receipt of the March 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [March 2021 Financial Report](#)
- B. [TMP-5404](#) **AN ORDINANCE AMENDING ORDINANCE NO. 20-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FIRST QUARTER OF 2021.**
Brief Description: This Ordinance will amend the 2021 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [Exhibit A - Q1 Approp 2021](#)

- C. [TMP-5413](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**
Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on April 8, 2021, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.
Attachments: [TIRC Incentive Analysis 2020 vote](#)
- D. [TMP-5408](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT OR CONTRACTS FOR THE 2021 SIDEWALK IMPROVEMENT PROJECTS.**
Brief Description: The projects include new sidewalk installations along the following roadways in Hudson as described in the 2021 Capital Budget: Herrick Park Drive (Lascaia to SR 91); SR 91 (Garden Lane to the Twinsburg Twp. Line); SR 91 (Just north of Norton Road to Corporate Drive); and SR 303 (Nicholson Drive to W. Case Drive).
Attachments: [2021- Sidewalk Construction Site Map](#)
- E. [TMP-5406](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE TRANSYSTEMS CORPORATION OF OHIO FOR THE MIDDLETON ROAD AND STOW ROAD SIDEWALK IMPROVEMENT PROJECT.**
Brief Description: The purpose of this proposal was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of a 5-ft. pedestrian sidewalk on Middleton Road (Valley View Road to the I-480 Bridge) Stow Road (Middleton Road to Pine Trails Drive) including storm design, retaining walls, traffic signage, pedestrian signals, street lighting, pavement striping, and other miscellaneous design items as described in the formal Request for Proposals (RFP).
Attachments: [Middleton Road \(SR 91 to I-480\) & Stow Road Site Map](#)
 [Middleton Road \(Valley View to SR 91\) Site Map](#)
 [Middleton and Stow Road Sidewalk Improvement Project - RFP](#)

- F. [TMP-5409](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH AECOM TECHNICAL SERVICES, INC. FOR THE STOW ROAD AND STATE ROUTE 303 SIDEWALK IMPROVEMENT PROJECT.**
- Brief Description:*** The purpose of this proposal was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of a 5-ft. pedestrian sidewalk along Stow Road (Hudson Springs Park Driveway to SR 303) & SR 303 (Hayden Pkwy. to Stow Road) including storm design, retaining walls, traffic signage, pedestrian signals, street lighting, pavement striping, and other miscellaneous design items as described in the formal Request for Proposals (RFP).
- Attachments:*** [Project Site Map](#)
- G. [TMP-5391](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER TO SUMMIT COUNTY REWORKS FOR A COMMUNITY RECYCLING ASSISTANCE GRANT ON BEHALF OF THE PUBLIC WORKS DEPARTMENT AND THE ACCEPTANCE OF FUNDING THEREFOR.**
- Brief Description:*** The City of Hudson is eligible for \$22,245.00 in ReWorks Community Recycling Assistance Grant funding. The funding will be used to help offset the cost of the City's leaf collection program. No match is required.
- H. [TMP-5393](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES FOR AN EMS PRIORITY ONE TRAINING AND EQUIPMENT GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**
- Brief Description:*** The Ohio Department of Public Safety, Division of Emergency Medical Services, provides a grant to assist EMS with purchase of approved training and equipment. Estimated funding is determined in June, based on the amount of funding available for the program. No matching funds are required.

- I. [TMP-5390](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR ANIMAL REMOVAL SERVICES WITHIN THE PUBLIC RIGHT-OF-WAY AND AFFIRMING THE CITY’S ACTION TO ENTER INTO AN EXISTING ANIMAL REMOVAL SERVICES CONTRACT.**
Brief Description: This Resolution provides authorization to advertise for bids and enter into an agreement for the provision of roadside dead animal removal and disposal under the administration of the Public Works Department, as well as affirmation of an existing agreement for said services.
Attachments: [2020 animal pick-up spreadsheet](#)
[2019 animal pick-up spreadsheet](#)

- J. [TMP-5414](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.
Attachments: [Draft Resolution](#)

6. Proposed Legislation for April 20, 2021, Council Meeting

- A. [21-36](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY PARKS MASTER PLAN DATED DECEMBER 2020.**
Brief Description: This resolution adopts in concept the City Parks Master Plan dated December 2020, as presented and discussed with the Park Board at the City Council Workshop on January 26, 2021.
Attachments: [Hudson Parks Master Plan 12-16-20](#)
[Park Bd. Letter - Joint Mtg. with Council on 1-26-21](#)
[Resolution No. 21-36](#)

Resolution No. 21-36 is scheduled for a second reading on April 20, 2021.

Legislative History

2/23/21	City Council Workshop	postponed to a date certain to the City Council Workshop
3/23/21	City Council Workshop	item forwarded to the City Council
4/6/21	City Council	first reading

- B. [TMP-5236](#) AN ORDINANCE AMENDING CHAPTERS 1202, “ADMINISTRATIVE AND REVIEW ROLES,” 1204, “GENERAL REVIEW STANDARDS”, 1205, “ZONING DISTRICTS-CITY OF HUDSON ZONING MAP”, AND 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” OF THE LAND DEVELOPMENT CODE TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2020.

Brief Description: Pursuant to Charter amendments approved by voters in November 2020, the proposed Land Development Code amendments would revise relevant text of the composition and terms of the Planning Commission, Board of Zoning and Building Appeals, and the Architectural and Historic Board of Review and remove regulations which allow the development of land with a maximum net density to increase without changing the text of the regulation or the zoning map.

Attachments: [Draft Ordinance](#)

This Ordinance is scheduled for a first reading & referral to Planning Commission on April 20, 2021.

- C. [TMP-5403](#) AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 220.03, 220.08, 222.03, 276.01, 284.01, 284.02, 286.02, AND 288.02 TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON.

Brief Description: This Ordinance includes proposed amendments to the Codified Ordinances reflecting Charter amendments approved by voters. It does not include proposed amendments pursuant to Charter language related to the City’s Planning and Zoning Code (Land Development Code), as these are addressed in a separate Ordinance.

Attachments: [Current Charter Sections with Suggested Code Amendments](#)

This Ordinance is scheduled for a first reading on April 20, 2021.

7. Items to be Added to Future Agendas

8. Adjournment

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.