



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Scott Ruffer, Council Member (Ward 4)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
John Kolesar, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, May 23, 2023

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Anzevino called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22, and he handed the workshop over to President of Council Foster, in accordance with Council Rules.

Present: 7 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan and Mr. Sutton

Others & Staff in Attendance: Mayor Anzevino; Mr. Sheridan, City Manager; Mrs. Behnke, Economic Development Manager; Mr. Hannan, Community Development Director; Mr. Kosco, City Engineer; and Mr. Leiter, HCTV Production Assistant.

2. Correspondence and Council Comments

Mr. Ruffer congratulated participants and volunteers of the Gary Gough Classic Baseball Tournament that was held over the weekend at Barlow Farms Park.

Mrs. Heater provided an update on the BZBA meeting that was held on May 18, 2023.

Mrs. Kowalski said that she will be holding an Open Forum at 6:30 p.m. on May 31, 2023, at the Hudson Library.

Mr. Banweg said that this weekend is the Memorial Day celebration, with the parade and ceremony. He further reminded citizens that it is a day to honor those that paid the ultimate price and service to preserve our lives today, and thanked Hudson staff and organizations that have assisted with the planning of the Memorial Day celebration.

Mr. Foster congratulated Ashton Swinford for winning the Cleveland Marathon in the women's division, and stated that he would like to present a Proclamation to her at the June 6, 2023, Council meeting.

Mayor Anzevino provided a summary of events that he participated in this week that included a tour of the

Pickleball and Tennis Courts with Mayor Kraus of the City of Solon, the East Woods Elementary Schools 5th grade Bon Voyage event, and a ribbon cutting at Veterans Trail Phase 3. He further stated that Metro RTA's new routes go into effect on June 4, 2023, with no route fees between June 4 and June 11, 2023, the Hudson High School graduation will be held on May 24, 2023, and he will present his May recognition certificates to students on Friday. He further stated that the City will be coordinating a Fire and Police vehicle escort for the young-men's Volleyball team as they head to the District 1, state tournament this weekend, in Springfield, Ohio.

3. Discussion Items

- A. [23-0047](#) **Greenhouse Gas Baseline Inventory**
Brief Description: Consideration of a Greenhouse Gas Baseline Inventory to determine current emission levels for the community

Attachments: [Staff Memo - GHG Inventory 5.5.23](#)

Mr. Hannan provided information on what a Greenhouse Gas Baseline inventory would provide and peer communities that they contacted. Council discussion followed that included what would come out of the study, example studies from other communities, and cost of study. Mr. Hannan provided an explanation on what the study will show. Council requested staff look into what the City would do with this information and how often this information would need updated, and come back to Council at a later date to further discuss.

This matter was discussed.

- B. [23-0025](#) **Discussion of Fee Schedule for Special Event Services**
Brief Description: There are on average over 70 different City-permitted events annually with many of them repeating multiple times over the events season, totaling on average over 105 total events. Fees related to application ad services are charged for some events but not consistently to all.

Attachments: [Council Memo - Special Event Fees 5.9.2023](#)
[Council Memo - Special Event Fees 4.25.2023](#)
[HPD: Special Events Memo 2023](#)
[Special Event Fee Analysis](#)
[Council Memo - Special Event Fees 3.24.23](#)
[Special Event Fees 2022](#)

Mrs. Behnke provided an update on previous discussions that have been held, as well as feedback from some of the core vendors that hold events downtown. Council requested that this item move forward to legislation.

This matter was discussed.

4. Proposed Consent Agenda for June 6, 2023, Council Meeting

- A. [TMP-6658](#) **A MOTION TO RESCIND THE LOCAL EMERGENCY PROCLAMATION REGARDING COVID-19**
Brief Description: Federal authorities have rescinded the health emergency relating to the COVID-19 pandemic effective on May 11, 2023.

Attachments: [Mayor's Proclamation COVID-19 20-00037](#)

Mr. Sheridan provided the reason for this motion.

This Motion was forwarded for further consideration at the June 6, 2023, Council meeting.

- B. [TMP-6648](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT FOR THE PLANTING OF TREES WITHIN THE RIGHT OF WAY AT 233 AURORA STREET.**

Brief Description: This resolution authorizes the City Manager to enter into a license agreement with Amanda and Damon Keller to allow them to plant four (4) arborvitaes along Hudson Street within the City's right-of-way.

Attachments: [Project Area](#)
[Exhibit A: License Agreement - 233 Hudson Street](#)
[Draft Resolution](#)

Responding to a question, Mr. Kosco stated that the trees will not cause a line of sight issue.

This Resolution was forwarded for further consideration at the June 6, 2023, Council meeting.

- C. [TMP-6647](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DOWNTOWN PEDESTRIAN SAFETY IMPROVEMENTS, PHASE 1.**

Brief Description: The project will include improvements to promote ADA compliance and improve safety for pedestrians/bicyclists at the intersections of Baldwin Street at N. Main Street, College Street at Aurora Street and Hudson Street at Aurora Street. These improvements are being made as part of the Downtown Pedestrian Safety Study that was completed in 2022.

Attachments: [Downtown Ped Safety Imp Phase 1 Exhibit](#)
[Draft Resolution](#)

Mr. Sutton asked if the crossings at E. Main and College Street were going to be looked at as part of this study. Mr. Kosco stated that the City applied to ODOT for Safety Funds for these two intersections. If funding is not awarded, then he will request a future project to continue improving various intersections within the downtown area.

This Resolution was forwarded for further consideration at the June 6, 2023, Council meeting.

5. Proposed Legislation for June 6, 2023, Council Meeting

- A. [23-71](#) **AN ORDINANCE AMENDING ORDINANCE NO. 22-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO LEGAL FEES FOR 2023.**

Brief Description: This Ordinance will amend the 2023 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Legal Fees Exhibit A](#)
[Ordinance No. 23-71](#)

Ordinance No. 23-71 was forwarded for further consideration at the June 6, 2023, Council meeting.

- B. [23-72](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 22-156 FOR THE VOLUNTEER FIREFIGHTERS.**
Brief Description: This Ordinance amends the annual salary adjustment for the City's non-bargaining unit employees. The City Manager is requesting Council approval to increase the Volunteer Firefighter's Hourly Reimbursements.
Attachments: [Exhibit A: 2023 pay ranges - Non Union - Final Updated 4-28-23 for Firefighters](#)
[Volunteer Paid on Call Departments Pay Ranges](#)
[Ordinance No. 23-72](#)

Ordinance No. 23-72 was forwarded for further consideration at the June 6, 2023, Council meeting.

- C. **TMP-6657 AN ORDINANCE AMENDING SECTION 1040.14 OF THE CODIFIED ORDINANCES, REVISING WATER RATES FOR WATER SERVICE PROVIDED TO CUSTOMERS OUTSIDE OF CITY LIMITS**
Brief Description: This Ordinance will amend the City's water rates to charge an additional 50% to the water rates for customers outside of City limits unless an agreement setting other rates exists. The additional 50% to be charged will be the City of Hudson or the City of Cleveland rate, whichever is greater.
Attachments: 1040.01 proposed - amended
 1040.14 as amended 5-17-23 Water Rates
 Draft Ordinance

Mr. Sutton stated that the legislation is unclear, and asked that it be revised so that it more clear. Mr. Sheridan stated that he will work with Mr. Kolesar on revising this.

This Ordinance was forwarded for further consideration at the June 6, 2023, Council meeting.

- D. **TMP-6665 AN ORDINANCE ESTABLISHING SECTION 1040.081 IN THE CODIFIED ORDINANCES, TO REQUIRE NEW DEVELOPMENTS TO UTILIZE CITY WATER SERVICES, AND PROVIDING CITY COUNCIL FIRST RIGHT OF REFUSAL**
Brief Description: Ordinance to be added to the code establishing that all new development will be required to utilize city water unless Council votes to exempt that development
Attachments: ORD 1040.081 - New Development Requires City Water
 section 1040.81 as amended 5-24-23

Mr. Foster provided an explanation on the reason for this Ordinance. Discussion followed that included impact on Land Development Code regarding exemption of homes within 400 feet of a public utility, clarification on

paragraph (b) and (c) of the proposed legislation, and burden of running the waterline to a lot. Mr. Sheridan stated that he will have Mr. Kolesar review these items.

This Ordinance was forwarded for further consideration at the June 6, 2023, Council meeting.

6. Items to be Added to Future Agendas

The following items will appear on the June 6, 2023, Council meeting agenda. 1.) Proclamation: Hudson Days - June 17, 2023, 2.) Proclamation: "You Be the Chemist" team at Hudson Middle School, and 3.) Executive Session to discuss the purchase and sale of public properties. Mr. Sheridan stated that the Proclamation recognizing Ashton Swinford will appear on the June 20, 2023, Council meeting agenda.

7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 8:16 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.