



City of Hudson, Ohio

Meeting Agenda - Final City Council

Craig A. Shubert, Mayor
William D. Wooldredge, President of Council (At-Large)
Beth A. Bigham, Council Member (Ward 4)
Hamilton DeSaussure, Jr., Council Member (At-Large)
Christopher W. Foster, Council Member (Ward 2)
Nicole V. Kowalski, Council Member (At-Large)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager
Matthew J. Vazzana, City Solicitor
R. Todd Hunt, Special Counsel
Elizabeth A. Slagle, Clerk of Council

Tuesday, November 16, 2021

7:30 PM

Town Hall
27 East Main Street

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of the Minutes**
- A. [21-0100](#) **Minutes of Previous Council Meetings**
Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.
Pending: Draft Minutes of 11/9/21 Meeting & 11/9/21 Workshop (postpone to next meeting)
5. **Honorary Resolution**
- A. [21-132](#) **A RESOLUTION HONORING AND THANKING BARBARA BREEDON VANBLARCUM FOR HER SERVICE TO THE HUDSON COMMUNITY.**
Brief Description: This Resolution provides recognition and thanks to Mrs. VanBlarcum upon her retirement for her dedicated service as the Programming Director for Hudson Community Television.
Attachments: [Resolution No. 21-132](#)

6. Special Recognition

- A. [21-0103](#) **Special Thanks to William D. Wooldredge for His Service to the Hudson Community.**
Brief Description: A special thanks to Mr. Wooldredge for twelve years of dedicated service as a member of the Hudson City Council.
- B. [21-0104](#) **Special Thanks to J. Daniel Williams for His Service to the Hudson Community.**
Brief Description: A special thanks to Dr. Williams for thirteen and one-half years of dedicated service as a member of the Hudson City Council.
- C. [21-0105](#) **Special Thanks to Hamilton DeSaussure, Jr. for His Service to the Hudson Community.**
Brief Description: A special thanks to Mr. DeSaussure for eighteen and one-half years of dedicated service as a member of the Hudson City Council.

7. Public Comments

8. Correspondence and Council Comments

9. Report of Manager

10. Appointments

11. Consent Agenda

- A. [21-0101](#) **A Motion to Approve the Proposed 2022 City Council Meeting Schedule.**
Brief Description: A proposed meeting schedule for the new year has been prepared for Council's review and approval.
Attachments: [2022 Council Meetings Schedule - DRAFT](#)
[2022 Council Calendar Overview - DRAFT](#)
Legislative History
11/9/21 City Council forwarded to the City Council
- B. [21-0102](#) **A Motion to Acknowledge the Timely Receipt of the October 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [October 2021 Financial Report](#)
Legislative History
11/9/21 City Council forwarded to the City Council

- C. [21-133](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR CONTRACT FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES WITH QUALITY CONTROL INSPECTION, INC.**
- Brief Description:** The City of Hudson Engineering Department currently performs public inspections with our staff and the City also contracts with a private construction management and inspection services on various capital improvement projects and for private developments as they arise within the City, on an as needed basis.
- Attachments:** [QCI Costs to date 2021-2012](#)
 [Agreement - QCI](#)
 [Resolution No. 21-133](#)
- Legislative History**
- 11/9/21 City Council item forwarded to the City Council
- D. [21-134](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE ADAPTIVE TRAFFIC SIGNAL SYSTEM - PHASE 1 PROJECT.**
- Brief Description:** The Adaptive Traffic Signal System Project will replace the existing traffic control system within the downtown areas of Hudson to make the intersections safer and reduce traffic congestion.
- Attachments:** [Exhibit A - Locations](#)
 [Exhibit B - Cost Breakdown](#)
 [Resolution No. 21-134](#)
- Legislative History**
- 11/9/21 City Council item forwarded to the City Council
- E. [21-135](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 20-127.**
- Brief Description:** This Ordinance authorizes an annual salary adjustment for the City's non-bargaining unit employees. The pay bands provided in the Pay Range Structure chart attached to the Ordinance have each been adjusted by a factor of 1.02 over the 2021 Pay Range Structure figures. This Ordinance also amends the City's Pay Range Assignment Schedule.
- Attachments:** [2022 Pay Range Structure - Non Union](#)
 [2022 Pay Range Assignments](#)
 [Ordinance No. 21-135](#)
- Legislative History**
- 11/9/21 City Council item forwarded to the City Council

- F. [21-136](#) **AN ORDINANCE AMENDING CHAPTER 254 OF THE CODIFIED ORDINANCES ENTITLED “EMPLOYEE HANDBOOK AND PERSONNEL RULES”, AS INITIALLY ADOPTED AND AS SUBSEQUENTLY AMENDED FROM TIME TO TIME BY CITY COUNCIL.**
Brief Description: This ordinance authorizes amendments to the Employee Handbook and Personnel Rules, as approved by the Personnel Advisory and Appeals Board (PAAB) on October 20, 2021.
Attachments: [Summary of Employee Handbook Proposed Changes 2022](#)
 [Employee Handbook with Proposed Amendments \(DRAFT 10.21.2021\)](#)
 [Exhibit A - Proposed Amendments](#)
 [Ordinance No. 21-136](#)

Legislative History
11/9/21 City Council item forwarded to the City Council
- G. [21-137](#) **A RESOLUTION AUTHORIZING ADVANCES OF LOCAL TAXES.**
Brief Description: Ohio Revised Code Section 321.34, requires all local authorities entitled to advancement of funds must submit a resolution authorizing advances of local taxes each year. This resolution entitles the City to receive tax advances from Summit County for 2022.
Attachments: [Ohio Revised Code, Section 321.34 Advance payment to local authorities](#)
 [Resolution No. 21-137](#)

Legislative History
11/9/21 City Council item forwarded to the City Council
- H. [21-138](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE ACQUISITION OF TEMPORARY EASEMENTS FOR THE STATE ROUTE 91 SOUTH WIDENING PROJECT (PID# 106445) FOR RIGHT-OF-WAY PURPOSES.**
Brief Description: Due to the widening of the roadway and other improvements, temporary right-of-way acquisitions are required for the project. There will be approximately 14 parcels requiring temporary right-of-way acquisitions.
Attachments: [Summary Sheet](#)
 [Parcel Plans](#)
 [Resolution No. 21-138](#)

Legislative History
11/9/21 City Council item forwarded to the City Council

I. [21-139](#)**A RESOLUTION DECLARING THE CITY'S INTENT TO APPROPRIATE PROPERTY FROM VARIOUS PROPERTY OWNERS FOR THE MAKING OF ROADS OPEN TO THE PUBLIC WITHOUT CHARGE; AND DECLARING AN EMERGENCY.**

Brief Description: Acquisition of these parcels is necessary for the improvement of SR 91 South from Stoney Hill Drive to Barlow Road in association with the SR 91 South Widening (PID 106445). The City's consultant, O.R. Colan Associates, has been diligently trying to acquire the temporary easements, but has been unsuccessful with the properties noted below. Consequently, staff is requesting an emergency clause to keep the project on schedule according to the timetable approved by the Ohio Department of Transportation (ODOT).

Attachments: [Appropriation Memo to Council](#)
[Parcel Plans](#)
[Exhibit A - Legal Descriptions](#)
[Resolution No. 21-139](#)

Legislative History

11/9/21 City Council item forwarded to the City Council

J. [21-140](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SUMMACARE FOR CERTAIN HEALTH BENEFIT PLAN SERVICES; AND DECLARING AN EMERGENCY.**

Brief Description: The City of Hudson provides certain health benefits (medical and prescription drug coverage) to regular full-time city employees. The attached legislation seeks Council's authorization for the City Manager to enter into a contract with SummaCare (Summa) for health benefit plan services for the period of January 1, 2022 through December 31, 2022.

Attachments: [Resolution No. 21-140](#)

Legislative History

11/9/21 City Council item forwarded to the City Council

12. Legislation

A. [21-123](#)

A RESOLUTION ACCEPTING THE CITY MANAGER'S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2022.

Brief Description: The City is not removing the Growth Management Allocation System; however, because of no appreciable population change, the system would not be implemented for 2022.

Attachments: [GMA Annual Report to City Council 10.21 for year 2022](#)
[Notice of Public Hearing on 11.9.2021](#)
[Resolution No. 21-123](#)

Third Reading

Legislative History

10/12/21	City Council Workshop	item forwarded to the City Council
10/19/21	City Council	first reading
10/26/21	City Council Workshop	item forwarded to the City Council
11/9/21	City Council	public hearing held
11/9/21	City Council	second reading
11/9/21	City Council	item forwarded to the City Council

B. [21-124](#)

A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2022-2026.

Brief Description: This resolution adopts in concept the City's Five-Year Plan.

Attachments: [2022 - 2026 Five-Year Plan - Final Draft \(11.9.2021\)](#)
[Summary of Changes to 2022-2026 Five Year Plan \(11.9.2021\)](#)
[Resolution No. 21-124](#)

Third Reading

Legislative History

10/12/21	City Council Workshop	item forwarded to the City Council
10/19/21	City Council	first reading
10/26/21	City Council Workshop	item forwarded to the City Council
11/9/21	City Council	second reading
11/9/21	City Council	item forwarded to the City Council

- C. [21-125](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022.**

Brief Description: This Ordinance establishes the City’s budget for 2022.

Attachments: [Ordinance No. 21-125 \(as revised 11.9.2021\)](#)

Third Reading

Legislative History

10/12/21	City Council Workshop	item forwarded to the City Council
10/19/21	City Council	first reading
10/26/21	City Council Workshop	item forwarded to the City Council
11/9/21	City Council	second reading
11/9/21	City Council	item forwarded to the City Council

- D. [21-141](#) **AN ORDINANCE AMENDING CHAPTER 1205, “ZONING DISTRICTS - CITY OF HUDSON ZONING MAP,” CHAPTER 1206, “USE REGULATIONS,” AND CHAPTER 1213, “DEFINITIONS,” OF THE LAND DEVELOPMENT CODE TO INCORPORATE REGULATIONS TO CONDITIONALLY PERMIT FIREWORKS STORAGE AND FIREWORKS RETAIL FACILITIES.**

Brief Description: Land Development Code text amendment request to permit Fireworks Storage and Fireworks Retail Facilities as a conditional use within District 1: Suburban Residential Neighborhood.

Attachments: [Staff Report for 10.11.21 PC Meeting](#)

[Staff Report for 9.13.21 PC Meeting](#)

[Staff report for 7.26.21 PC Meeting](#)

[Ordinance No. 21-141](#)

First Reading; a public hearing has been scheduled for December 7, 2021.

Legislative History

11/9/21	City Council	item forwarded to the City Council
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E. [21-142](#) **AN ORDINANCE ACCEPTING DEDICATION OF THE PUBLIC STREETS, EASEMENTS, AND PUBLIC IMPROVEMENTS WITHIN THE RESERVE AT RIVER OAKS PHASES III AND IV SUBDIVISIONS; AND DECLARING AN EMERGENCY.**

Brief Description: Subdivision improvements have been installed and public right-of-way has been dedicated at Reserve at River Oaks Subdivision Phases III and IV. The applicant is requesting that City Council accept the dedication of these improvements and right-of-way.

Attachments: [River Oaks Phasing Plan](#)
 [Engineers Acceptance](#)
 [Ordinance No. 21-142](#)

First Reading

Legislative History

11/9/21 City Council item forwarded to the City Council

13. Executive Session

To consider the purchase of property for public purposes and the sale of City property at competitive bidding.

14. Adjournment

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.