



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Michael W. Bird, Council Member (Ward 4)
Patricia L. Goetz, Council Member (Ward 1)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, Acting City Solicitor & Special Counsel
Aparna Wheeler, Clerk of Council

Tuesday, April 23, 2024

7:30 PM

Town Hall
27 East Main Street

1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

A. [24-0031](#)

Short Term Rental Ordinance Discussion

Brief Description: Staff has prepared background information on the current short term rental ordinance at the request for Council for opportunity to review the current program.

Attachments: [City Council memo Short term rental 3.7.24](#)

[Short Term Rental Location Map](#)

[Chapter 876 Short-Term Rental Operations - current regulations](#)

B. [TMP-7210](#)

**AN ORDINANCE AMENDING CHAPTER 1064 ENTITLED
“COMMUNITY ROOMS” OF THE CODIFIED ORDINANCES TO
INCLUDE RENTAL FEE EXEMPTIONS**

Brief Description: This code amendment was first discussed at the January 9, 2024, workshop. The amendment would authorize the Hudson troop organizations of the Boy Scouts of America and the Girl Scouts of the United States of America, to be exempt from rental fees associated with city rental space. At the January meeting the Council requested that the legislative language be reviewed. This has been completed and is being brought back to the Council for consideration.

Attachments: [Draft Ordinance](#)

C. Adoption of Rules for Attendance for Boards and Commission Members

4. Proposed Consent Agenda for May 7, 2024, Council Meeting

- A. [TMP-7189](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO TURNPIKE AND INFRASTRUCTURE COMMISSION FOR COOPERATION AND COST SHARING FOR THE WIDENING OF PROSPECT STREET OVER THE TURNPIKE.

Brief Description: The project would include the design and construction costs to widen the Ohio Turnpike's bridge on Prospect Street, so that a future trail along the west side of Prospect Street can be constructed by the City.

Attachments: [Exhibit A - Project Location Map](#)
[Exhibit B - Prospect OTIC Bridge Report \(MP 182.1\)](#)
[Exhibit C - Agreement](#)
[Draft Resolution](#)

- B. [TMP-7213](#) AN ORDINANCE ESTABLISHING SECTION 210.02 OF THE CODIFIED ORDINANCES OF HUDSON AND AUTHORIZING THE CITY MANAGER TO SOLICIT REQUESTS FOR PROPOSALS FOR PROFESSIONAL CONSULTING DESIGN SERVICES; AND DECLARING AN EMERGENCY.

Brief Description This Ordinance would allow staff to obtain pricing from professional design firms by soliciting Request for Proposals (RFP's) in accordance with the Ohio Revised Code Section 153.69.

Attachments: [Draft Ordinance](#)

- C. [TMP-7215](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE W. STREETSBORO STREET (SR 303) SIDEWALK INSTALLATION PROJECT.

Brief Description: The project includes the installation of a new sidewalk along W. Streetsboro Street (SR 303) from Nicholson Drive to Terex Road.

Attachments: [W. Streetsboro Sidewalk Exhibit](#)
[Draft Resolution](#)

- D. [TMP-7244](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PERRAM ELECTRIC, INC. AND INCREASE FUNDS FOR THE ADAPTIVE TRAFFIC SIGNAL PROJECT (PID 116924); AND DECLARING AN EMERGENCY.**
Brief Description: Bids were received on April 16, 2024, with the lowest bid being \$3,121,000. The City’s Engineer’s Estimate on this project was \$2,520,078.85. Per Federal Highway Administration (FHWA) and Ohio Department of Transportation (ODOT) guidelines, the Engineer’s Estimate is able to be corrected when, after bids are received, and it is discovered that the unit cost of certain item(s) have been understated in the Engineer’s Estimate. In accordance with FHWA & ODOT guidelines, the correct Engineer’s Estimate is now \$3,121,000. Staff is now requesting permission to increase funding for the Adaptive Traffic Signal project based upon the corrected Engineer’s Estimate.
Attachments: [Adaptive Signals Budget Worksheet](#)
[Draft Resolution](#)
- E. [TMP-7242](#) **AN ORDINANCE AMENDING ORDINANCE 23-134, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO LEGAL EXPENSES**
Brief Description: This Ordinance amends appropriations for legal services involving the censuring case.
Attachments: [Exhibit A - Censure Legal Appropriations](#)
[Draft Ordinance](#)
- F. [TMP-7225](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH JEREMY IOSUE OF THE LAW FIRM OF STEFANIK IOSUE & ASSOCIATES FOR SPECIAL COUNSEL SERVICES IN LABOR AND EMPLOYMENT LAW; AND DECLARING AN EMERGENCY.**
Brief Description: The City would like to enter into an agreement with Jeremy Iosue for Labor and Employment Law special counsel.
Attachments: [Exhibit A: Stefanik Iosue & Associates Agreement](#)
[Draft Resolution](#)

- G. [TMP-7248](#) **A RESOLUTION CONFIRMING THE APPOINTMENT OF MARSHAL M. PITCHFORD AS THE CITY SOLICITOR AND SPECIAL COUNSEL, APPOINTING MR. PITCHFORD AND DiCAUDO, PITCHFORD & YODER AS SPECIAL COUNSEL, AND AUTHORIZING THE CITY MANAGER TO ENTER AN AGREEMENT FOR LEGAL SERVICES; AND DECLARING AN EMERGENCY.**

Brief Description: Pursuant to Charter Section 8.03, a majority of City Council members must concur with the City Manager's recommendation to appoint a City Solicitor. The City Manager is appointing Marshal Pitchford as City Solicitor and reappointing Mr. Pitchford and the law firm of DiCaudo, Pitchford & Yoder as Special Counsel.

Attachments: [Solicitor Interview Rankings - FINAL COMBINED](#)

[Exhibit A: DPY Agreement for Solicitor](#)

[Draft Resolution](#)

5. Proposed Legislation for May 7, 2024, Council Meeting

- A. [24-38](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH CHRIST COMMUNITY CHAPEL AND ITS THE MEN OF THE WORD BIBLE STUDY FOR SPACE AT CITY HALL.**

Brief Description: The Men of the Word Bible Study group would like to secure a space in City Hall.

Attachments: [Men of the Word Bible Study cabinet](#)

[Exhibit A: Rental Agreement: The Men of the Word Bible Study](#)

[Resolution No. 24-38](#)

Resolution No. 24-38 is scheduled for a third reading on May 7, 2024.

Legislative History

3/19/24	City Council	discussed
3/19/24	City Council	item forwarded to the City Council
4/9/24	City Council	first reading
4/9/24	City Council	item forwarded to the City Council
4/16/24	City Council	second reading

- B. [24-49](#) AN ORDINANCE AMENDING SECTION 410.01, SCHEDULE I, “EXISTING POSTED SPEED LIMITS,” OF THE TRAFFIC CODE TO LOWER THE SPEED LIMIT FROM 35 MILES PER HOUR TO 30 MILES PER HOUR ON E. STREETSBORO STREET (SR 303) BETWEEN COLLEGE STREET AND N. HAYDEN PARKWAY; AND DECLARING AN EMERGENCY.**

Brief Description: Based upon the results of a recent Speed Zone Study submitted to the Ohio Department of Transportation, it has been determined that the speed limit along E. Streetsboro Street (SR 303) from College Street to N. Hayden Parkway should be lowered from 35 mph to 30 mph.

Attachments: [Exhibit - SR 303 Speed Limit Lowering Ordinance No. 24-49](#)

Ordinance No. 24-49 is scheduled for a second reading on May 7, 2024.

Legislative History

4/9/24	City Council	item forwarded to the City Council
4/16/24	City Council	first reading

- C. [24-50](#) A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on March 5, 2024, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC Minutes 3.5.2024](#)
[Resolution No. 24-50](#)

Resolution No. 24-50 is scheduled for a second reading on May 7, 2024.

Legislative History

4/9/24	City Council	item forwarded to the City Council
4/16/24	City Council	first reading

D. [TMP-7210](#) AN ORDINANCE AMENDING CHAPTER 1064 ENTITLED “COMMUNITY ROOMS” OF THE CODIFIED ORDINANCES TO INCLUDE RENTAL FEE EXEMPTIONS

Brief Description: This code amendment was first discussed at the January 9, 2024, workshop. The amendment would authorize the Hudson troop organizations of the Boy Scouts of America and the Girl Scouts of the United States of America, to be exempt from rental fees associated with city rental space. At the January meeting the Council requested that the legislative language be reviewed. This has been completed and is being brought back to the Council for consideration.

Attachments: [Draft Ordinance](#)

This Ordinance is scheduled for a first reading on May 7, 2024.

6. Items to be Added to Future Agendas

The following item will appear on the May 7, 2024, Council Meeting agenda:

-Proclamation: Poppy Days, May 17-18, 2024

7. Adjournment

To view staff reports for agenda items, click on the corresponding file numbers (blue underlined links) next to the titles.

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The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.