



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, May 2, 2017

7:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:31 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Powell, Public Works Superintendent - Utilities; Mr. Sheridan, Assistant City Manager - City Engineer; and Mr. Wash, Assistant Public Works Director.

4. Approval of the Minutes

A. [17-0038](#)

MINUTES OF PREVIOUS COUNCIL MEETINGS.

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [April 18, 2017 Council Meeting Minutes - DRAFT](#)
[April 25, 2017 Council Workshop Minutes - DRAFT](#)
[April 29, 2017 Special Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolutions

A. [17-69](#) A RESOLUTION THANKING MRS. JOAN BRANDON FOR HER SERVICE TO THE HUDSON COMMUNITY.

Executive Summary: This Resolution provides recognition and thanks to Joan Brandon for her dedicated service as a member of the Cemetery Board.

Attachments: [Resolution No. 17-69](#)

Mayor Basil read Resolution No. 17-69 in its entirety and thanked Mrs. Brandon for her service on the Cemetery Board. Dr. Williams, Council Liaison to the Cemetery Board, thanked Mrs. Brandon for her service on the Cemetery Board, as well as her 31 years of service as an EMS volunteer. Mr. Hanink said that Hudson is blessed with volunteers such as Joan and her husband George, who are models for our younger citizens. Mayor Basil said that volunteering is the most valuable contribution a citizen can make, and he thanked Mrs. Brandon for her dedication. Mrs. Brandon spoke of her service to the community and thanked the Mayor and Council members for the Resolution.

A motion was made by Dr. Williams, seconded by Mr. Hanink, to pass Resolution No 17-69. The motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

B. [17-70](#) A RESOLUTION THANKING MR. A.J. STOKES FOR HIS SERVICE TO THE HUDSON COMMUNITY.

Executive Summary: This Resolution provides recognition and thanks to A.J. Stokes for his dedicated service as a member of the Cable Television Advisory Committee and the Cemetery Board.

Attachments: [Resolution No. 17-70](#)

Mayor Basil read a letter of appreciation from HCTV staff members, Dan Gerbracht and Barbara VanBlarcum. He then read Resolution No. 17-70 in its entirety and thanked Mr. Stokes for his exemplary service. Dr. Williams, Council Liaison to both the Cemetery Board and the HCTV Advisory Committee, thanked him for his dedication and expertise. Mr. Stokes thanked Council for the honor and said that volunteer service is a family tradition.

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to pass Resolution No. 17-70. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

6. Proclamations

A. [17-0039](#) Special Recognition of “Public Service Recognition Week” during May 7 - 13, 2017

Executive Summary: This Proclamation acknowledges the first full week of May as “Public Service Recognition Week” in Hudson, Ohio, in honor of public employees who serve at all levels of government.

Attachments: [Proclamation](#)

Mr. Powell and Mr. Wash accepted the Proclamation on behalf of all City employees and thanked Mayor Basil for the recognition.

Mayor Basil read this Proclamation in its entirety, recognizing Public Service Recognition Week.

B. [17-0040](#) Special Recognition of “Poppy Days” during May 19 - 20, 2017

Executive Summary: The American Legion Auxiliary will distribute memorial flowers in Hudson on May 19 - 20, 2017, in recognition of the sacrifice made by men and women who served and died for their country during a time of war. Barbara Mansfield will accept this Proclamation on behalf of the American Legion Auxiliary, Lee Bishop Post 464.

Attachments: [Proclamation](#)

Barbara Mansfield and Cindy Suchan-Rothgery accepted the Proclamation. Mrs. Mansfield thanked Mayor Basil and said the donations collected during Poppy Days help veterans and their families, and she thanked the Hudson community for generous giving in past years.

Mayor Basil read this Proclamation in its entirety, recognizing Poppy Days.

7. Public Comments

Mr. Nick Zaklanovich, resident of 5381 Brooklands Drive and Chair of the HCTV Advisory Committee, thanked A.J. Stokes for his dedication and service to the City as a Committee member.

8. Correspondence and Council Comments

Mr. Wooldredge said he recently served on a Loan Board affiliated with the Lemonade Day Program, and he urged citizens to support our students through lemonade sales during May.

Mr. Weinstein announced the next Ward 2 Open Forum at the Town Hall on May 4, and he urged interested citizens to attend.

Mr. Kelemen said that he anticipated another successful Bike / Walk to School Day on May 10. He noted that this is the first year without state grant funding, and he thanked sponsors for supporting this event, as well as Hudson Police for extra patrols.

9. Report of Manager

Ms. Howington thanked Mr. Sheridan, Mr. Schnoor, and Mr. Hutchinson for holding the annual road tour and special Council workshop on April 29, 2017. She also urged citizens to shop locally, especially during this difficult construction time in the downtown area. Mayor Basil expressed appreciation for the annual road tour, and he also encouraged support of local merchants.

10. Appointments

Mr. DeSaussure said that the City is currently accepting applications for the Architectural & Historic Board of Review through May 12, 2017, and applications for the Park Board and Tree Commission through May 26, 2017. He encouraged interested citizens to apply. Mayor Basil said that service on a volunteer board or commission is a wonderful way to become involved and learn about the community.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

A. [17-71](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE INSTALLATION OF A RECREATIONAL SPLASH PAD FOR VETERANS WAY PARK; AND DECLARING AN EMERGENCY.

Executive Summary: As part of the approved 2017 Parks Budget, \$215,000 has been allocated for the installation of a splash pad at Veterans Way Park, of which \$140,000 will be funded by the Parks Fund, and \$75,000 has been donated by the Hudson Kiwanis. Council granted authorization for the purchase of the splash pad materials and components at the March 21, 2017 Council meeting in the amount of \$40,256. Staff now wishes to proceed with the splash pad installation in the amount of \$157,880.00.

Attachments: [2017 Parks Budget](#)
[Resolution No. 17-71](#)

Resolution No. 17-71 was approved on the Consent Agenda.

B. [17-72](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH ALTEC INDUSTRIES FOR A DIGGER DERRICK TRUCK FOR HUDSON PUBLIC POWER; AND DECLARING AN EMERGENCY.

Executive Summary: Hudson Public Power wishes to replace this vehicle for the purpose of maintaining the electrical distribution system. This unit will replace the existing one that has reached the end of its usable life. Typically the industry standard for such vehicles range from 12 to 15 years, but due to our maintenance program we were able to extend the replacement schedule out to 18 years.

Attachments: [City of Hudson DM47 Digger Derrick](#)
 [DM47B - General Pictures](#)
 [Resolution No. 17-72](#)

Resolution No. 17-72 was approved on the Consent Agenda.

- C. [17-73](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH SKYLIFT INC. FOR A BACKYARD BUCKET DIGGER AND TRAILER FOR HUDSON PUBLIC POWER; AND DECLARING AN EMERGENCY.**

Executive Summary: Hudson Public Power wishes to replace this piece of equipment for the purpose of maintaining the electrical distribution system. This unit will replace the existing one that has reached the end of its usable life. Typically the industry standard for such pieces of equipment range from 12 to 15 years, but due to our maintenance program we were able to extend the replacement schedule. The unit package includes an equipment trailer. The 2107 budget for this replacement purchase is \$150,000. The replacement package price has been quoted at \$148,200

Attachments: [Skylift Quote](#)
 [Unit Comparison](#)
 [Skylift Trailer](#)
 [Resolution No. 17-73](#)

Resolution No. 17-73 was approved on the Consent Agenda.

- D. [17-74](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A SUMMIT COUNTY LAND BANK COMMUNITY DEVELOPMENT MATCHING GRANT FROM THE SUMMIT COUNTY LAND REUTILIZATION CORPORATION FOR RE-USE OF THE FORMER KOBERNA PROPERTY FOR THE DEVELOPMENT OF THE HUDSON CITY SCHOOL DISTRICT'S NEW BUS GARAGE AND CITY OF HUDSON FACILITIES.**

Executive Summary: The Summit County Land Reutilization Corporation will support neighborhood and community reinvestment and economic development efforts through the strategic acquisition, reclamation, rehabilitation and reutilization of property in Summit County to revitalize neighborhoods and communities, stabilize property values, reduce blight, return property to productive use, and improve the quality of life in our community. Staff sought authorization to apply for a Community Development Matching Grant for development of the former Koberna site for the Hudson City Schools Bus Garage and City of Hudson facilities.

Attachments: [Resolution No. 17-74](#)

Resolution No. 17-74 was approved on the Consent Agenda.

- E. [17-75](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A COMMUNITY RECYCLING ACCESS GRANT FROM THE SUMMIT/AKRON SOLID WASTE MANAGEMENT AUTHORITY (dba REWORKS) TO SUPPORT RECYCLING SERVICES.**
Executive Summary: The Summit/Akron Solid Waste Management Authority (dba ReWorks) provides the Community Recycling Access Grant to Summit Communities to assist in meeting the goals and objectives of the State of Ohio's Solid Waste Plan.
Attachments: [Resolution No. 17-75](#)

Resolution No. 17-75 was approved on the Consent Agenda.

- F. [17-76](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE A. MORGAN BUILDING GROUP FOR THE HUDSON PUBLIC POWER FACILITY SPACE RENOVATION CONSTRUCTION PROJECT.**
Executive Summary: This project involves the construction services to build office space and perform needed renovations at 1220 Hudson Gate for the relocation of the Hudson Public Power operations.
Attachments: [2017 Bid Tab - HPP Office Spce Construction](#)
 [Resolution No. 17-76](#)

Resolution No. 17-76 was approved on the Consent Agenda.

- G. [17-77](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE CONTRACT WITH UNITED EARTHWORKS, LLC FOR THE BARLOW ROAD WIDENING PROJECT (PHASE 2) (BARLOW ROAD RAILROAD CROSSING GRADE IMPROVEMENTS); AND DECLARING AN EMERGENCY.**
Executive Summary: Due to the need to remediate a large amount of unforeseen, unsuitable soils from within the project limits, City staff is requesting a change order to the contract with United Earthworks, LLC for the Barlow Road Railroad Crossing Profile Grade Improvements.
Attachments: [Resolution No. 17-77](#)

Resolution No. 17-77 was approved on the Consent Agenda.

- H. [17-78](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH CIUNI & PANICHI, INC. FOR THE PREPARATION OF THE CITY'S 2016 ANNUAL FINANCIAL STATEMENTS.**
Executive Summary: This is a contract with an accounting firm to assist staff in the preparation of the 2016 annual financial statements.
Attachments: [GAAP Conversion Engagement Letter 2016](#)
 [Resolution No. 17-78](#)

Resolution No. 17-78 was approved on the Consent Agenda.

I. [17-79](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

Executive Summary: Council authorization is required for payment of the invoice(s) shown on this Resolution in excess of \$3,000 for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 17-79](#)

Resolution No. 17-79 was approved on the Consent Agenda.

Items Removed from the Consent Agenda

[17-80](#) **AN ORDINANCE AMENDING ORDINANCE NO. 16-181 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FIRST QUARTER OF THE FISCAL YEAR ENDING DECEMBER 31, 2017 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.**
Executive Summary: This Ordinance will amend the 2017 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A - 1st Q Approp 2017](#)
 [Ordinance No. 17-80 \(as amended\)](#)

Ms. Howington asked that Ordinance No. 17-80 be removed from the Consent Agenda. She asked that Council amend the Ordinance to reflect a correction that the \$16,000 match for the Veterans Trail be from the Park Fund, not the General Fund.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Ordinance No. 17-80. The motion carried by the following vote:

Aye: 7 - Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

A motion was made by Mr. Wooldredge, seconded by Mr. Weinstein, to pass Ordinance No. 17-80 with the amendment proposed by Ms. Howington. The motion carried by the following vote:

Aye: 7 - Dr. Williams, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Weinstein

12. Legislation

None.

13. Executive Session

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to enter into executive session to consider the purchase of property for public purpose. Mayor Basil recessed the meeting at 8:15 p.m. after the motion carried by the following vote:

Aye: 7 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein and Dr. Williams

Mayor Basil reconvened the regular meeting at 9:30 p.m.

14. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 9:30 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.