



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor
Christopher W. Foster, President of Council (Ward 2)
Christopher A. Banweg, Council Member (At-Large)
Vacant, Council Member (Ward 4)
Karen E. Heater, Council Member (At-Large)
Nicole V. Kowalski, Council Member (At-Large)
Katherine R. Schlademan, Council Member (Ward 1)
Skylar J. Sutton, Council Member (Ward 3)

Thomas J. Sheridan, City Manager
Marshal Pitchford, City Solicitor
Aparna Wheeler, Clerk of Council

Tuesday, February 14, 2023

6:00 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 6:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Others & Staff in Attendance: Mayor Anzevino and Mrs. Wheeler, Clerk of Council.

2. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session to interview Ward 4 Council Member applicants. Mr. Foster recessed the meeting at 6:01 p.m. after the motion carried by the following vote:

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Mr. Foster reconvened the Council workshop at 7:30 p.m.

Others & Staff in Attendance: Mayor Anzevino; Mr. Sheridan, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Broadband Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; and Mr. Leiter, HCTV Production Assistant.

3. Correspondence and Council Comments

Mr. Sutton had a resident reach out regarding the recent train derailment that occurred in E. Palestine. He stated that the resident was concerned with the chemical burn off, and wanted to know if the City was going to monitor the air and water quality. Mr. Sheridan stated that the City has an Emergency Operation Plan and provided information on what the City is doing to monitor the air and water quality in Hudson.

Mrs. Kowalski stated that the Environmental Awareness Committee is seeking Council approval on 3 focus goals that they recently approved, and asked for Council input on how this should be handled. Mr. Foster stated that this should be brought forward to a future workshop with a member of the Environmental Awareness present to answer questions.

4. Discussion Items

A. [23-0001](#) **A Presentation by Marcia Carsten of the Friends of Hudson Parks Board regarding invasive species within the Hudson Park System**

Brief Description: Presenter will present to City Council with recommendations.

Attachments: [Hudson Springs Park - Imagine The Natural Possibilities](#)
[HUDSON COUNCIL PRESENTATION update 2-10-23](#)

Ms. Marcia Carsten, Friends of Hudson Parks Board, presented information regarding invasive species within the Hudson Park System and the methods that have been used to remove them. Council thanked Ms. Carsten for the information and stated that they would reach out to her with any questions.

This matter was discussed.

B. [23-0010](#) **Hudson Garden Club Request to Decorate the Clock Tower and Gazebo with Flowers in Recognition of the 75th Anniversary of the Annual Home and Garden Tour.**

Brief Description: The Hudson Garden Club has requested permission to decorate the Clock Tower and the Gazebo in recognition of the 75th Anniversary of the annual Home and Garden Tour. The City does not generally allow use of these historic structures in this manner and is seeking approval from City Council to honor this request.

Attachments: [Hudson Garden Club 75th Anniversary Attachment](#)

Members of the Hudson Garden Club, Betsy Curley and Lori Deuberry, presented information regarding decorating the clock tower in recognition of the 75th Anniversary of the Annual Home and Garden Tour. The consensus of Council was in favor of the Hudson Home and Garden Tour moving forward with decorating the clock tower. Discussion followed regarding future requests on decorating the clock tower that may occur from other organizations and how that will be handled.

This matter was discussed.

C. [23-0011](#) **A Discussion regarding the Proposals Received for the Fiber to the Residents Project.**

Brief Description: The City staff met with the Council Ad-Hoc Committee and determined to interview each of the companies that submitted a proposal for the Fiber to the Residents Project. The goal

of the project is to provide high-speed fiber service to the residents and to reduce our existing debt in Velocity Broadband.

Mr. Sutton provided background information regarding the Fiber to the Resident Project and further provided information regarding the proposals that were received and how the project would work. Mr. Leedham provided information on the steps needed to move forward. Council discussion followed on what moving forward would look like. There was Council consensus to move forward with negotiation with the vendor and staff will return to a future workshop with those details.

This matter was discussed.

- D. [23-0012](#) **Comprehensive Plan Survey Methods**
Brief Description: Council discussion regarding the Comprehensive Plan Steering Committees upcoming review of survey methods

Mr. Sutton provided information on the 2 different types of surveys that the consultant is proposing. Council discussion followed on which survey type to move forward with. There was Council consensus to move forward with both survey types.

This matter was discussed.

5. Proposed Consent Agenda for February 21, 2023, Council Meeting

- A. [TMP-6477](#) **A Motion to Acknowledge the Timely Receipt of the January 2023 Monthly Financial Report**

Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [January 2023 Financial Report](#)

This Motion was forwarded for further consideration at the February 21, 2023, Council meeting.

- B. [TMP-6465](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE STATE ROUTE 303 WATER TRANSMISSION LINE REPLACEMENT PROJECT; AND DECLARING AN EMERGENCY.**

Brief Description: This project will involve the replacement of the existing water transmission main and water service connections within the right-of-way along SR 303 from the City of Hudson Water Plant to Boston Mills Road. Staff is requesting an emergency clause due to the current lead time on pipe.

Attachments: [Exhibit 1-30-23](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- C. [TMP-6464](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH BURGESS & NIPLE, INC. FOR THE DESIGN OF THE FORMER YOUTH**

DEVELOPMENT CENTER (YDC) BROWNFIELD DEMOLITION PROJECT; AND DECLARING AN EMERGENCY.

Brief Description: In April, 2022, the City was notified by the Ohio Department of Development (ODOD) that it had been awarded Brownfield Remediation Program grant funding for the asbestos materials removal from the former Youth Development Center (YDC) property on Hines Hill Road. The project includes the design and construction of the project that will remove underground steam lines and building pads that have been previously identified to contain asbestos materials.

Attachments: [Exhibit](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- D. [TMP-6461](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BAKER VEHICLE SYSTEMS INC. FOR THE PURCHASE OF TWO ZERO TURN TRIM MOWERS FOR PARK USE.**

Brief Description: Per the 2023 budget, staff is seeking permission to replace two zero turn mowers utilizing the Sourcewell Govt. Purchasing Program Contract # 031121-HTE. For use in maintaining the parks grounds at a total price is \$26,501.00.

Attachments: [Baker Vehicle mower 2 quote](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- E. [TMP-6460](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH DEERE AND COMPANY FOR A CONTOUR MOWER FOR THE ELLSWORTH MEADOWS GOLF COURSE.**

Brief Description: Per the 2023 budget, staff is seeking permission to replace the existing contour mower utilizing State Term Schedule (STS) Contract OH STS 515 AG. The total purchase price for this piece of equipment is \$73,541.08.

Attachments: [Deere 9009A Quote \(Final\)](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- F. [TMP-6463](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**

Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which

commitments were made before Purchase Orders were generated.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- G. [TMP-6455](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO REIMBURSE THE FIRST CONGREGATIONAL CHURCH OF HUDSON FOR EXPENSES ASSOCIATED WITH THE REPAIR OF STORM WATER INFRASTRUCTURE.**

Brief Description: The Church is requesting the City reimburse the repair costs for storm water project expenses as described within the staff report.

Attachments: [Baldwin Storm Easement-exhibit 1-20-2023](#)

[Congregational SW Lines-Drainage](#)

[SW Policy 2022](#)

[Draft Resolution](#)

Mr. Sheridan provided an explanation on the reimbursement. There were concerns regarding issuing payment prior to obtaining an easement. Mr. Sheridan stated that he will have the legislation revised to note that reimbursement will be issued after the recording of an easement.

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- H. [TMP-6488](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT A COMMUNITY DEVELOPMENT BLOCK GRANT FROM SUMMIT COUNTY TO FUND THE INSTALLATION OF AN AWNING AND SHELTER WITH BENCH AT CITY HALL TO BENEFIT HUDSON SENIORS; AND DECLARING AN EMERGENCY.**

Brief Description: This grant would provide improvements to include an awning over the community room doors and a shelter with bench near the parking lot on the sidewalk. This would provide safer access to the guests of the community rooms and provide shelter from the weather. The City estimated the cost of the shelter with bench project at \$22,750, of which 75% is eligible for CDBG reimbursement, and the remaining 25% would be funded by the City. Total funding for both projects is \$35,000 with a required match of \$4,650.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- I. [TMP-6475](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO SUBMIT AN APPLICATION TO SUMMIT COUNTY REWORKS FOR A COMMUNITY RECYCLING ASSISTANCE GRANT ON BEHALF OF THE PUBLIC WORKS DEPARTMENT, THE ACCEPTANCE OF FUNDING AND DECLARING AN**

EMERGENCY.

Brief Description: The City of Hudson is eligible for \$22,133.00 in ReWorks Community Recycling Assistance Grant funding. The funding will be used to help offset the cost of the City's lead collection program. No match is required.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- J. [TMP-6480](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT WITH LOCAL NETWORK SOLUTIONS (LNS) FOR THE PURCHASE AND REPLACEMENT OF CORE SWITCH EQUIPMENT AND RELATED PROFESSIONAL SERVICES.**
- Brief Description:** This legislation will allow the IT Department to replace the existing core switch equipment city-wide. This project will improve network security and redundancy throughout the City's IT infrastructure. This project was included in the budget for 2023 with an estimated cost that will not exceed \$64,841.
- Attachments:** [Local Network Solutions Proposal - Core Switch and Network Reconfiguration](#)
[LNS Selection Justification](#)
[CentraComm.1004014.v1.21 \(002\)](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

6. Proposed Legislation for February 21, 2023, Council Meeting

- A. [23-008](#) **A RESOLUTION AMENDING THE MISSION STATEMENT OF THE H.O.M.E. COMMITTEE.**
- Brief Description:** The resolution amends the mission statement of the H.O.M.E. Committee.
- Attachments:** [H.O.M.E. Committee Revised Mission Statement 2022](#)
[Resolution No. 23-008](#)

Resolution No. 23-008 was forwarded for further consideration at the February 21, 2023, Council meeting.

- B. [23-009](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-108 AMENDING THE OFFICIAL CITY POLICY GOVERNING THE EXHIBITION OF FLAGS AT CITY GOVERNMENT FACILITIES AND CITY-OWNED PROPERTIES.**
- Brief Description:** This legislation amends the current flag policy regarding approved flags to be flown at City government facilities and other publicly

owned properties. The amendment adds the Federal POW/MIA Flag to be flown under the American Flag at City cemeteries and the Veterans Way Park.

Attachments: [Flag Policy Amendments FC. 12-13-22](#)
[Resolution No. 22-009](#)

Resolution No. 23-009 was forwarded for further consideration at the February 21, 2023, Council meeting.

- C. [TMP-6467](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO RETROACTIVELY ENTER INTO AN AGREEMENT WITH THE LAW FIRM OF RODERICK LINTON BELFANCE, LLP FOR SPECIAL LITIGATION COUNSEL SERVICES IN CONNECTION WITH CERTAIN LITIGATION AND RELATED MATTERS; AND DECLARING AN EMERGENCY.**

Brief Description: To allow the City Manager to enter into an agreement with special counsel for certain litigation.

Attachments: [Engagement Agreement 2-1-23](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

- D. [TMP-6484](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR DARLYNE AND WARREN ROLLER, 696 TEREX ROAD, HUDSON, OHIO.**

Brief Description: Mrs. Roller has submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 10 acres of property located at 696 Terex Road in Hudson.

Attachments: [Roller renewal application 2-2-23](#)
[696 Terex Rd site location map](#)
[696 Terex Road CD Inspection 2.13.23](#)
[Public Hearing Notice Roller 696 Terex Rd](#)
[Draft Resolution](#)

This Resolution was forwarded for further consideration at the February 21, 2023, Council meeting.

7. **Items to be Added to Future Agendas**

Mrs. Kowalski will be bringing forward a Resolution thanking Mr. Lehman for his time served on various boards and commission. This item will appear on the March 7, 2023, Council meeting agenda.

Mr. Foster will be bringing forward a Resolution thanking Mrs. Bigham for her time served on Council.

8. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:08 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services .

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.