

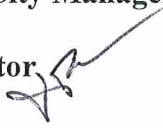


CITY OF HUDSON

FINANCE DEPARTMENT

DATE: January 10, 2016

TO: City Council Members, Mayor and City Manager

FROM: Jeffrey F. Knoblauch, Finance Director 

RE: December 2015 Financial Report

Attached are the December month end financial reports. The reports include the following:

1. A Statement of Cash from Revenue and Expense
2. An Executive Summary of the City's major funds: including the General Fund, Street M&R (Service), Cemetery, Parks, Cable TV, Fire, Emergency Medical Services, Water, Wastewater, Electric, Storm Water, Golf Course and Fleet Maintenance Funds. This report shows variance ratios of year-to-date revenues and expenditures compared to previous year-to-date and current budget figures.
3. Bank Report has been included to summarize the investment instruments on which the City earns interest income.
4. Variance Notes have been included to highlight variations from budget projections listed on the Executive Summary.
5. Utility Billing Delinquency Report has been included to show the past due balance totals for our utility customers along with the balances that have been turned over to collections and certified to Summit County and placed as a lien on the property. Also included is the balances written off due to bankruptcy, collection company fees and smaller, immaterial amounts. We added a new section that breaks out the delinquencies by the number of accounts by dollar amount.
6. Bank Reconciliation has been included to show the City's accounts and related reconciling items.

Note: As requested, at the bottom of the Utility Billing Delinquency Report, we added the year to date amount received from the collection companies. We currently use Babcock & Wasserman Co, LPA as our collection agency at a discounted rate of 18%.

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation with a vision to the future and professionalism in volunteer and public service.

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City of Hudson

Statement of Cash Position with MTD Totals

From: 1/1/2015 to 12/31/2015
Funds: 101 to 822

Include Inactive Accounts: No
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$5,975,206.14	\$1,391,470.49	\$19,701,428.09	\$2,056,595.26	\$20,145,617.59	\$5,531,016.64	\$499,275.09	\$5,031,741.55
103	INCOME TAX FUND	\$3,447,972.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,447,972.57	\$0.00	\$3,447,972.57
105	EMERGENCY MANAGED RESERVE FUND	\$434,843.80	\$0.00	\$0.00	\$0.00	\$0.00	\$434,843.80	\$0.00	\$434,843.80
201	STREET MAINT & REPAIR	\$231,353.48	\$350,220.45	\$3,016,780.72	\$300,094.28	\$3,034,326.45	\$213,807.75	\$84,133.17	\$129,674.58
202	STATE HIGHWAY IMPROVEMENT	\$41,509.28	\$6,737.23	\$78,515.68	\$0.00	\$65,000.00	\$55,024.96	\$0.00	\$55,024.96
203	CEMETERY	\$171,414.89	\$5,002.26	\$252,976.11	\$16,186.66	\$254,048.42	\$170,342.58	\$14,152.59	\$156,189.99
204	PARK DEVELOPMENT	\$97,277.03	\$0.00	\$0.00	\$0.00	\$0.00	\$97,277.03	\$0.00	\$97,277.03
205	HUDSON PARKS	\$2,791,284.22	\$126,111.00	\$1,536,606.60	\$408,572.06	\$1,640,966.81	\$2,686,924.01	\$244,215.20	\$2,442,708.81
206	HUDSON CABLE 25	\$44,620.08	\$140.00	\$315,106.48	\$43,965.46	\$313,998.91	\$45,727.65	\$3,417.88	\$42,309.77
208	STATE PERMISSIVE AUTO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
209	DRUG LAW ENFOR(DARE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
210	COUNTY PERMISSIVE AUTO	\$810.02	\$0.00	\$0.00	\$0.00	\$810.02	\$0.00	\$0.00	\$0.00
213	LAW ENFORCEMENT/EDUCAT ION	\$44,680.36	\$200.00	\$98,974.51	\$2,018.89	\$26,943.39	\$116,711.48	\$0.00	\$116,711.48
215	COURT COMPUTER FUND	\$18,426.68	\$0.00	\$0.00	\$0.00	\$18,426.68	\$0.00	\$0.00	\$0.00
221	FIRE DISTRICT	\$1,716,697.51	\$129,552.47	\$1,553,786.03	\$79,166.16	\$1,334,815.87	\$1,935,667.67	\$85,292.07	\$1,850,375.60
224	EMERGENCY MEDICAL SERVICE	\$93,605.98	\$164,274.85	\$1,384,232.07	\$106,551.49	\$1,354,798.27	\$123,039.78	\$40,890.57	\$82,149.21
225	ECONOMIC DEVELOPEMENT FUND	\$120,288.36	\$0.00	\$0.00	\$5,270.00	\$61,879.74	\$58,408.62	\$2,886.00	\$55,522.62
230	HUDSON TEEN PROGRAM	\$23,933.66	\$0.00	\$6,840.00	\$0.00	\$4,057.00	\$26,716.66	\$1,016.00	\$25,700.66
232	FEMA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
234	DUI TASK FORCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
301	BOND RETIREMENT	\$623,945.53	\$144,242.00	\$1,730,882.00	\$1,605,997.35	\$1,830,881.54	\$523,945.99	\$0.00	\$523,945.99
307	FIRE/EMS DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	GEN.OBLIG.BOND FD- SO.INDUST.	\$300,063.92	\$0.00	\$137,715.74	\$115,516.84	\$121,803.37	\$315,976.29	\$0.00	\$315,976.29
315	PARK ACQUISITION DEBT	\$5,827.02	\$0.00	\$574,296.60	\$511,114.00	\$560,125.18	\$19,998.44	\$0.00	\$19,998.44
316	VILLAGE SOUTH BOND	\$5,005.21	\$0.00	\$269,836.83	\$234,261.00	\$256,810.95	\$18,031.09	\$0.00	\$18,031.09

Statement of Cash Position with MTD Totals

From: 1/1/2015 to 12/31/2015

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
	DEBT								
318	SPECIAL ASSESSMENT	\$145,582.65	\$0.00	\$110,720.00	\$106,381.25	\$119,237.27	\$137,065.38	\$0.00	\$137,065.38
320	LIBRARY CONST. DEBT	\$15,715.53	\$0.00	\$826,988.09	\$731,012.50	\$807,980.50	\$34,703.12	\$0.00	\$34,703.12
321	DOWNTOWN TIF FUND	\$623.35	\$0.00	\$47,574.08	\$0.00	\$459.94	\$47,737.49	\$0.00	\$47,737.49
401	PERMISSIVE CAPITAL FUND	\$144,888.43	\$13,001.25	\$296,567.47	\$0.00	\$245,000.00	\$196,455.90	\$0.00	\$196,455.90
402	BROADBAND CAPITAL	\$0.00	\$0.00	\$800,000.00	\$64,538.91	\$719,092.00	\$80,908.00	\$78,852.03	\$2,055.97
415	GOLF CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430	STREET SIDEWALK CONSTRUCTION	\$1,563,339.90	\$313,112.00	\$1,852,878.75	\$316,399.11	\$2,736,860.63	\$679,358.02	\$616,765.77	\$62,592.25
431	STORM SEWER IMPROVEMENTS	\$457,506.95	\$0.00	\$0.00	\$0.00	\$960.00	\$456,546.95	\$10,783.13	\$445,763.82
440	CITY ACQUISITION & CONSTRUCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441	Downtown Phase II	\$0.00	\$115,000.00	\$135,000.00	\$133.98	\$44,708.84	\$90,291.16	\$85,967.46	\$4,323.70
445	Road Reconstruction Fund	\$2,376,989.47	\$165.55	\$18,940.49	\$129,192.84	\$2,099,556.12	\$296,373.84	\$230,439.00	\$65,934.84
450	WATER CAP PROJ-DEBT	\$11,430.04	\$0.00	\$0.00	\$0.00	\$11,430.04	\$0.00	\$0.00	\$0.00
452	WASTEWATER CAPITAL PROJECTS	\$164,982.70	\$0.00	\$1,347.78	\$0.00	\$166,330.48	\$0.00	\$0.00	\$0.00
456	POLICE STATION ACQUISITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
471	MILFORD/SR 91 CONNECTOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
475	SEASONS ROAD INTERCHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
476	ATTERBURY BLVD RECONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
477	ATTERBURY BRIDGE REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480	FIRE CAPITAL REPLACEMENT FUND	\$89,863.11	\$64.31	\$259,359.70	\$6,627.76	\$47,134.46	\$302,088.35	\$8,048.24	\$294,040.11
490	YOUTH DEVL P CENTER	\$15,412.31	\$2.08	\$700,137.98	\$0.00	\$705,600.00	\$9,950.29	\$4,273.52	\$5,676.77
501	WATER FUND	\$604,758.54	\$168,678.56	\$2,045,801.46	\$664,859.49	\$1,959,695.23	\$690,864.77	\$85,346.47	\$605,518.30
502	WASTEWATER FUND	\$889,795.49	\$341,572.94	\$4,027,552.50	\$523,724.02	\$4,201,517.37	\$715,830.62	\$98,155.41	\$617,675.21
503	ELECTRIC FUND	\$12,952,720.95	\$1,938,273.42	\$20,767,834.34	\$1,852,521.18	\$20,010,552.41	\$13,710,002.88	\$801,091.95	\$12,908,910.93
504	STORM WATER UTILITY	\$760,714.83	\$100,150.00	\$1,204,688.00	\$202,918.18	\$1,239,982.82	\$725,420.01	\$528,926.42	\$196,493.59
505	GOLF COURSE	\$34,522.08	\$56,195.96	\$1,417,511.28	\$159,977.36	\$1,346,747.98	\$105,285.38	\$8,052.69	\$97,232.69
508	UTILITY DEPOSITS	\$288,085.28	\$4,459.05	\$68,659.05	\$1,338.50	\$29,912.00	\$326,832.33	\$0.00	\$326,832.33
601	EQUIP RESERVE & FLEET MAINT	\$480,381.83	\$75,115.89	\$1,443,815.75	\$64,741.08	\$1,311,313.45	\$592,884.13	\$284,425.85	\$308,458.28
602	SELF-INSURANCE	\$29,314.98	\$37,140.83	\$147,943.75	\$13,941.00	\$158,195.95	\$19,062.78	\$0.00	\$19,062.78
603	FLEXIBLE BENEFITS	\$9,075.06	\$9,338.96	\$119,031.53	\$7,906.92	\$113,950.09	\$14,156.50	\$0.00	\$14,156.50
604	INFORMATION SERVICES	\$89,187.17	\$0.00	\$497,611.22	\$47,622.17	\$521,334.95	\$65,463.44	\$13,249.95	\$52,213.49

Statement of Cash Position with MTD Totals

From: 1/1/2015 to 12/31/2015

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
605	Medical Self Insurance Fund	\$219,013.66	\$20,604.25	\$315,804.55	\$7,366.36	\$318,358.43	\$216,459.78	\$0.00	\$216,459.78
701	POLICE PENSION	\$0.00	\$0.00	\$263,044.65	\$0.00	\$263,044.65	\$0.00	\$0.00	\$0.00
704	HUDSON CEMETERY IMPR TRUST	\$4,163.38	\$0.00	\$0.00	\$0.00	\$0.00	\$4,163.38	\$0.00	\$4,163.38
705	TREE TRUST	\$44,262.81	\$7,500.00	\$7,900.00	\$0.00	\$7,500.00	\$44,662.81	\$0.00	\$44,662.81
709	PERF BOND/UNCLAIMED FUNDS	\$31,789.52	\$0.00	\$0.00	\$0.00	\$0.00	\$31,789.52	\$0.00	\$31,789.52
710	WILLOWS OF HUDSON II INSPECTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
712	CHADDS FORD INSPECTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
713	CHADDS FORD SETTLEMENTS ADDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
724	MORNING SONG INSPECTIONS	\$1,841.39	\$0.00	\$0.00	\$0.00	\$0.00	\$1,841.39	\$0.00	\$1,841.39
727	CONTRACTOR'S DEPOSITS	\$291,550.79	\$1,956.00	\$165,454.77	\$107.50	\$55,303.76	\$401,701.80	\$345,518.09	\$56,183.71
729	DEVELOPERS SEWER TAP IN FEES	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,100.00	\$0.00	\$3,100.00
730	CULVERT BONDS	\$362,003.36	\$2,950.00	\$114,600.00	\$3,400.00	\$35,780.00	\$440,823.36	\$183,342.38	\$257,480.98
731	EMERGENCY MEDICAL SVC. TRUST	\$8,880.38	\$179.52	\$1,433.08	\$64.56	\$1,117.47	\$9,195.99	\$387.05	\$8,808.94
732	TREE COMMISSION PLAQUE FUND	\$98.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98.00	\$0.00	\$98.00
734	CLOCK TOWER REPAIR TRUST	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$0.00	\$425.00
735	PLAYGROUND TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
736	BANDSTAND TRUST	\$15,178.52	\$3.20	\$153.05	\$0.00	\$0.00	\$15,331.57	\$0.00	\$15,331.57
737	CLOCK TOWER TRUST	\$6,724.49	\$1.42	\$67.78	\$0.00	\$0.00	\$6,792.27	\$0.00	\$6,792.27
738	POOR ENDOWMENT NONEX TRUST	\$40,864.23	\$8.60	\$412.02	\$0.00	\$0.00	\$41,276.25	\$0.00	\$41,276.25
740	LIBRARY LEVY FUND	\$0.00	\$0.00	\$1,953,327.02	\$0.00	\$1,953,327.02	\$0.00	\$0.00	\$0.00
742	DEAN MAY TRUST	\$1,814.39	\$0.21	\$0.90	\$0.00	\$0.00	\$1,815.29	\$0.00	\$1,815.29
750	DEDICATED TAX REVENUE FUND	\$0.00	\$116,211.51	\$1,378,726.96	\$116,211.51	\$1,378,726.96	\$0.00	\$0.00	\$0.00
760	FIRE/EMS SERVICE DISTRIBUTION	\$150,065.71	\$15.43	\$63,379.91	\$11,009.11	\$12,868.58	\$200,577.04	\$0.00	\$200,577.04
770	VETERANS MEMORIAL GARDEN FUND	\$17,405.42	\$3.57	\$172.39	\$0.00	\$456.63	\$17,121.18	\$0.00	\$17,121.18
802	FIRE CLAIM FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805	STORM SEWER ASSESSMENTS	\$329,046.53	\$0.00	\$0.00	\$0.00	\$0.00	\$329,046.53	\$0.00	\$329,046.53
Grand Total:		\$38,821,883.97	\$5,639,655.26	\$71,712,397.76	\$10,517,304.74	\$73,649,346.22	\$36,884,935.51	\$4,358,903.98	\$32,526,031.53

City of Hudson
Executive Summary
December 2015 Financial Report

Category	2014 YTD Actual	2015 YTD Actual	2014 vs. 2015 YTD Variance	2015 YTD Budget	2015 Bud. vs. Actual Variance
General Fund Revenue					
Real Property Taxes	\$2,611,572	\$2,752,838	\$141,266	\$2,690,136	\$62,702
Income Tax	\$13,918,994	\$14,575,431	\$656,437	\$14,350,571	\$224,860
Local Government Funds	\$414,401	\$434,722	\$20,321	\$410,000	\$24,722
Estate Tax	\$326,606	\$31,781	(\$294,825)	\$0	\$31,781
Kilowatt-Hour Tax	\$712,966	\$673,005	(\$39,961)	\$730,000	(\$56,995)
Zoning and Building Fees	\$97,653	\$147,652	\$49,999	\$90,000	\$57,652
Broadband Service	\$0	\$2,164	\$2,164	\$0	\$2,164
Fines, Licenses & Permits	\$72,804	\$92,777	\$19,973	\$60,000	\$32,777
Interest Income	\$244,939	\$340,028	\$95,089	\$252,795	\$87,233
Transfers In, Advances and Reimb.	\$534,705	\$386,934	(\$147,771)	\$317,709	\$69,225
Miscellaneous	\$334,330	\$264,096	(\$70,234)	\$95,000	\$169,096
Total Revenue	\$19,268,970	\$19,701,428	\$432,458	\$18,996,211	\$705,217
General Fund Cash Balance, January 1	\$10,947,250	\$9,423,179	(\$1,524,071)	\$9,423,179	\$0
Total Available	\$30,216,220	\$29,124,607	(\$1,091,613)	\$28,419,390	\$705,217
General Fund Expenditures					
Police	\$4,233,289	\$4,208,911	(\$24,378)	\$4,394,421	(\$185,510)
County Health District	\$305,328	\$305,349	\$21	\$305,341	\$8
Community Development	\$808,988	\$929,177	\$120,189	\$944,070	(\$14,893)
Economic Development	\$0	\$217,415	\$217,415	\$345,339	(\$127,924)
Street Trees and ROW	\$360,950	\$332,144	(\$28,806)	\$348,594	(\$16,450)
RITA Fees	\$413,625	\$444,566	\$30,941	\$430,517	\$14,049
Mayor & Council	\$217,999	\$164,354	(\$53,645)	\$166,655	(\$2,301)
City Solicitor	\$240,784	\$254,537	\$13,753	\$309,889	(\$55,352)
Administration	\$1,118,884	\$1,248,538	\$129,654	\$1,122,382	\$126,156
Finance	\$888,573	\$870,318	(\$18,255)	\$934,683	(\$64,365)
Engineering	\$1,183,188	\$1,171,543	(\$11,645)	\$1,209,069	(\$37,526)
Public Properties	\$843,977	\$847,235	\$3,258	\$892,562	(\$45,327)
Public Works Administration	\$577,366	\$509,462	(\$67,904)	\$575,724	(\$66,262)
Transfers and Advances Out	\$9,600,089	\$8,642,069	(\$958,020)	\$8,001,515	\$640,554
Total Expenditures	\$20,793,040	\$20,145,618	(\$647,422)	\$19,980,761	\$164,857
Month End General Fund Cash Balance	\$9,423,180	\$8,978,989	(\$444,191)	\$8,438,629	\$540,360
Other Operating Funds:					
<u>Revenue</u>					
Street Maintenance and Repair	\$3,477,585	\$3,016,781	(\$460,804)	\$2,806,500	\$210,281
Cemeteries	\$252,823	\$252,976	\$153	\$233,863	\$19,113
Parks	\$1,441,186	\$1,536,607	\$95,421	\$1,470,982	\$65,625
Cable TV	\$312,325	\$315,106	\$2,781	\$302,500	\$12,606
Fire Department	\$1,513,522	\$1,553,786	\$40,264	\$1,497,582	\$56,204
Emergency Medical Service	\$1,319,135	\$1,384,232	\$65,097	\$1,289,349	\$94,883
Utilities:					
Water	\$1,941,827	\$2,045,801	\$103,974	\$1,952,524	\$93,277
Wastewater	\$3,940,657	\$4,027,553	\$86,896	\$3,874,401	\$153,152
Electric	\$19,393,752	\$20,767,834	\$1,374,082	\$19,637,961	\$1,129,873
Stormwater	\$1,308,395	\$1,204,688	(\$103,707)	\$1,200,000	\$4,688
Ellsworth Meadows Golf Course	\$1,340,161	\$1,417,511	\$77,350	\$1,377,054	\$40,457
Equipment Reserve (Fleet)	\$1,484,381	\$1,443,816	(\$40,565)	\$1,419,166	\$24,650
Total Revenues	\$37,725,749	\$38,966,691	\$1,240,942	\$37,061,882	\$1,904,809
Other Operating Fund Cash Balance, January 1	\$20,816,625	\$20,751,870	(\$64,755)	\$20,751,870	\$0
Total Available - Other Operating Funds	\$58,542,374	\$59,718,561	\$1,176,187	\$57,813,752	\$1,904,809
<u>Expenditures</u>					
Street Maintenance and Repair	\$3,420,849	\$3,034,326	(\$386,523)	\$2,826,939	\$207,387
Cemeteries	\$287,831	\$254,048	(\$33,783)	\$265,564	(\$11,516)
Parks	\$1,212,664	\$1,640,967	\$428,303	\$1,808,970	(\$168,003)
Cable TV	\$334,030	\$313,999	(\$20,031)	\$306,561	\$7,438
Fire Department	\$1,205,039	\$1,334,816	\$129,777	\$1,671,012	(\$336,196)
Emergency Medical Services	\$1,339,779	\$1,354,798	\$15,019	\$1,293,471	\$61,327
Utilities:					
Water	\$1,834,393	\$1,959,695	\$125,302	\$1,813,354	\$146,341
Wastewater	\$4,171,935	\$4,201,517	\$29,582	\$4,074,480	\$127,037
Electric	\$19,681,743	\$20,010,552	\$328,809	\$21,153,733	(\$1,143,181)
Stormwater	\$1,281,395	\$1,239,983	(\$41,412)	\$1,564,310	(\$324,327)
Ellsworth Meadows Golf Course	\$1,348,310	\$1,346,748	(\$1,562)	\$1,271,850	\$74,898
Equipment Reserve (Fleet)	\$1,672,534	\$1,311,313	(\$361,221)	\$1,475,303	(\$163,990)
Total Expenditures	\$37,790,502	\$38,002,762	\$212,260	\$39,525,547	(\$1,522,785)
Month End Other Operating Funds Cash Balance	\$20,751,872	\$21,715,799	\$963,927	\$18,288,205	\$3,427,594

City of Hudson Bank Report

Banks: to YDC Demo Note

As Of: 1/1/2015 to 12/31/2015

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	Include Inactive Bank Accounts: No	
						YTD Other	Ending Bal.
GENERAL CITY INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Broadband Services Note	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800,000.00	\$800,000.00
CASH DRAWER/PETTY CASH	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
LORAIN NATIONAL BANK	\$4,004,813.31	\$0.00	(\$4,813.31)	\$0.00	\$0.00	(\$2,000,000.00)	\$2,000,000.00
DOLLAR BANK CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PRIMARY CHECKING ACCT	\$6,116,010.80	\$4,316,729.99	\$58,599,750.46	\$7,946,544.60	\$45,172,132.86	(\$15,141,026.55)	\$4,402,601.85
First Merit CD - ODNR (Brine Well)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
DEAN MAY	\$1,814.39	\$0.21	\$0.90	\$0.00	\$0.00	\$0.00	\$1,815.29
INVESTMENT POOLED MONIES	\$19,747,812.76	\$0.00	\$0.00	\$0.00	\$0.00	\$1,054,586.96	\$20,802,399.72
CD INVESTMENTS	\$8,100,000.00	\$0.00	\$4,507.61	\$0.00	\$0.00	\$100,000.00	\$8,204,507.61
FIRE AND EMS SERVICE AWARDS	\$150,032.71	\$15.43	\$63,379.91	\$11,009.11	\$12,868.58	\$0.00	\$200,544.04
First Merit	\$0.00	\$0.00	\$0.00	\$1,236,841.40	\$15,181,439.59	\$15,181,439.59	\$0.00
Note Investment	\$700,000.00	\$0.00	\$466,667.00	\$0.00	\$700,000.00	\$0.00	\$466,667.00
Grand Total:	\$38,821,883.97	\$4,316,745.63	\$59,129,492.57	\$9,194,395.11	\$61,066,441.03	\$0.00	\$36,884,935.51

CITY OF HUDSON
VARIANCE NOTES FOR DECEMBER 2015 FINANCIAL REPORT

REVENUE:

2014 Year-To-Date (YTD) vs. 2015 YTD Actual

Real Property Taxes are \$141,000 higher than 2014 and \$63,000 above the 2015 estimate. This is mainly due to increased property tax value for 2015 vs. 2014.

Income Tax revenues are \$656,000 higher in 2015 and \$225,000 above estimate. Through the end of December 2015, Withholding taxes are up 6.2%, Individual taxes are up 13.9% and Net Profit taxes are down 17.5%. Including Parks, Fire, EMS and Hudson Schools, income taxes are up \$902,000 or 4.7%. We originally projected a 2% increase over 2014. The decrease in Net Profits taxes are due in part to \$152,000 in refunds issued in 2015.

	<u>2014</u>	<u>2015</u>	<u>Diff</u>	<u>%</u>
RITA				
Withholding	\$ 12,659,812	\$ 13,443,466	\$ 783,654	6.2%
Individual	\$ 4,075,463	\$ 4,641,935	\$ 566,472	13.9%
Net Profit	\$ 1,861,718	\$ 1,536,067	\$ (325,651)	-17.5%
Total RITA	\$ 18,596,993	\$ 19,621,468	\$ 1,024,475	5.5%
Refund	\$ 284,894	\$ 278,820	\$ (6,074)	-2.1%
Feb Muni Tax	\$ 23,009	\$ 20,855	\$ (2,154)	-9.4%
May Muni Tax	\$ 45,132	\$ 12,660	\$ (32,472)	-71.9%
Aug/Sep Muni Tax	\$ 34,506	\$ 940	\$ (33,566)	-97.3%
Nov Muni Tax	\$ 49,203	\$ 1,211	\$ (47,992)	-97.5%
Total All	\$ 19,033,737	\$ 19,935,954	\$ 902,217	4.7%

Estate Taxes are \$295,000 lower in 2015 due to the elimination of the tax.

Zoning and Building Fees are up \$50,000 primarily due to \$29,600 in charges paid to the city for our Engineering Department inspection services.

Interest Income increased \$95,000 over 2014 due to larger investment maturities during 2015.

Transfers, Advances and Reimbursements are \$148,000 lower in 2015 primarily due to a \$62,000 worker's comp refund receipted in November 2014 and \$97,000 reimbursement from Hudson Schools for its share of the asphalt program.

Miscellaneous revenue is \$70,000 lower in 2015 primarily due to \$114,000 income tax revenue sharing receipt from the City of Twinsburg in 2014 vs. \$76,000 in 2015 and a \$21,000 grant received in 2014.

Street Maintenance & Repair revenue is down \$461,000 compared to 2014 due to reduced transfer into the fund to cover snow removal expense overage for 2015.

Parks revenue is \$95,000 higher than 2014 due to increased income tax revenue and reduced support of the golf course.

EMS revenue is higher than 2014 due to increased income tax and ambulance revenues. Year to date ambulance revenue is up \$47,000 (15%) over 2014. Note that 2015 ambulance revenue is \$75,000 below 2013.

Electric revenue is \$1,374,000 higher than 2014 due to increased customer sales revenue due to rates increase in 2015, increased consumption and cost of power passed on to customers.

Stormwater revenue is \$104,000 lower than 2014 due to decrease in year to date transfer from the General Fund.

Ellsworth Meadows revenue is \$77,000 higher due to \$81,000 in increased customer sales due to favorable weather conditions late in 2015. The golf received an \$82,054 advance from the General Fund to pay for replacement equipment in 2015 however the course received \$30,000 less in income taxes and \$60,000 less in transfers. The number of rounds increased from 32,582 in 2014 to 36,058 in 2015 (3,476 round increase – 11% over 2014).

EXPENDITURES:

2014 YTD Actual vs. 2015 YTD Actual

General Fund expenditures decreased \$647,000 through December 2015 as compared to December 2014. **Community Development** expenditures increased \$120,000 primarily due to payments for the Comp Plan update and software upgrades. **Economic Development** is included in the General Fund budget rather than a separate fund. Through December 2015, we spent \$217,000 vs. \$195,000 through December 2014. **Mayor & Council** decreased \$54,000 primarily due to \$53,000 in furniture and equipment purchases for Town Hall in 2014. **Administration** increased \$130,000 due to \$159,000 increase in job creation tax credit payments in 2015. **Public Works Administration** decreased \$68,000 mainly due decreased contractual services including the elimination of a temporary employee. **Transfers and Advances Out** decreased \$958,000 due to reduced debt service, Sewer and Street Maintenance & Repair Fund transfers.

Street Maintenance & Repair expenditures are \$386,000 lower in 2015 primarily due to \$266,000 decrease in road salt payments; \$47,000 decrease in vehicle charges; \$24,000 purchase of an asphalt trailer in 2014; \$19,000 decrease in cul de sac snow removal and several other smaller decreases in expenses vs. 2014.

Cemetery expenditures are \$34,000 lower in 2015 due to \$46,000 purchase of replacement excavator in 2014.

Parks expenditures are \$429,000 higher in 2015 due to \$116,000 in playground equipment, \$298,000 Barlow Farm Park parking lots paving expense and \$35,000 vehicle purchase in 2015.

Fire Fund expenditures are \$130,000 higher in 2015 due increased \$36,000 increased part-time employee expense and an additional \$63,000 expense for the length of service award program (LOSAP) funding in 2015. The LOSAP payment was for 2014 and 2015.

Water Fund expenditures are \$125,000 higher in 2015 primarily due to \$169,000 in expenditures for the Division St water line project in 2015.

Fleet Fund expenditures are \$361,000 lower in 2015 primarily due to \$258,000 in decreased payments for replacement vehicles in 2015 vs. 2014. In addition, there was a \$105,000 (33%) decrease in fuel expenditures due from reduced usage and the dramatic drop in gas prices.

2015 YTD Actual vs. 2015 Budget

Income tax YTD revenue increased 4.7% over 2014. General Fund **Zoning and Building** revenue was \$58,000 over estimate due to inspection services as noted above. **Interest Income** is \$87,000 over estimate mainly due to timing of maturities and gradual improvement of interest rates. **Miscellaneous** revenue was \$169,000 over estimate due to the \$47,000 grant from the Summit County land bank and \$76,000 income tax sharing payment from the City of Twinsburg in 2015. **Electric** revenue is \$1,130,000 over estimate due to increased rates, consumption and cost of power passed on to customers. This also caused the cost of power to be over budget. **Ellsworth Meadows** revenue was a combined \$30,000 above estimate for November and December due to favorable weather conditions. This allowed the golf course to recover from the poor Spring weather and be \$40,000 above total revenue estimates for the year.

General Fund expenditures were \$165,000 above original budget due to the number of transfers made at year end. All General Fund departments were below original budget except Administration due to job creation tax payments in December. The RITA account exceeded the original budget due to better than expected income tax revenue. **Street Maintenance and Repair Fund** expenditures are \$207,000 over budget due to the increased cost of snow and ice control from the severe winter weather at the beginning of 2015 as well as increased fleet charges and overage of leaf collection. The snow and ice unfavorable variance decreased as a result of the mild December 2015. The **Electric Fund** expenditures are \$1,143,000 below budget due to \$1,183,000 in capital projects not yet expensed. **Fire** funds are lower than estimate as we budgeted \$179,000 capital items that have not been expensed. **Fleet** is \$164,000 below budget due to vehicle purchases not yet made and reduced fuel costs.

NOTE:

Starting in December 2015, there is a new revenue line in the General Fund titled Broadband Service. This is the revenue generated by Velocity Broadband. For 2015, total revenue for 2015 was \$2,164.

Utility Billing Delinquency Report

	Dec-14	Jan-15	Feb-15	Mar-15
30 DAYS - ACTIVE ACCOUNTS	\$33,273.78	\$30,626.81	\$34,012.11	\$33,059.99
60 DAYS - ACTIVE ACCOUNTS	\$4,200.27	\$4,753.04	\$5,561.08	\$2,995.18
90 DAYS - ACTIVE ACCOUNTS	\$537.67	\$1,157.85	\$1,302.07	\$1,036.07
ACCOUNTS RECENTLY CLOSED (1)	\$25,997.74	\$24,807.30	\$27,159.69	\$23,536.76
ACCOUNTS CERTIFIED TO THE COUNTY	\$125,937.34	\$125,937.34	\$125,937.34	\$125,937.34
ACCOUNTS SENT TO COLLECTIONS	\$70,288.33	\$71,633.59	\$72,071.03	\$73,836.03
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$260,235.13	\$258,915.93	\$266,043.32	\$260,401.37
	Apr-15	May-15	Jun-15	Jul-15
30 DAYS - ACTIVE ACCOUNTS	\$50,992.00	\$37,038.02	\$32,436.54	\$30,992.23
60 DAYS - ACTIVE ACCOUNTS	\$5,767.73	\$3,931.58	\$3,036.63	\$5,017.00
90 DAYS - ACTIVE ACCOUNTS	\$729.76	\$1,358.84	\$2,488.92	\$3,790.75
ACCOUNTS RECENTLY CLOSED (1)	\$20,868.00	\$20,943.30	\$19,313.64	\$10,716.87
ACCOUNTS CERTIFIED TO THE COUNTY	\$101,992.67	\$101,992.67	\$101,992.67	\$101,152.15
ACCOUNTS SENT TO COLLECTIONS	\$78,636.69	\$78,404.18	\$78,970.25	\$16,161.63
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$258,986.85	\$243,668.59	\$238,238.65	\$167,830.63
	Aug-15	Sep-15	Oct-15	Nov-15
30 DAYS - ACTIVE ACCOUNTS	\$36,506.10	\$23,328.54	\$34,767.61	\$70,067.61
60 DAYS - ACTIVE ACCOUNTS	\$3,681.54	\$1,598.87	\$1,614.15	\$4,695.45
90 DAYS - ACTIVE ACCOUNTS	\$4,132.58	\$55.75	\$128.98	\$462.20
ACCOUNTS RECENTLY CLOSED (1)	\$17,375.03	\$17,941.87	\$18,136.53	\$18,136.53
ACCOUNTS CERTIFIED TO THE COUNTY	\$101,152.15	\$120,394.48	\$120,394.48	\$120,394.48
ACCOUNTS SENT TO COLLECTIONS	\$16,161.63	\$16,025.99	\$17,268.64	\$17,750.88
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$179,009.03	\$179,345.50	\$192,310.39	\$231,507.15
	Dec-15			
30 DAYS - ACTIVE ACCOUNTS	\$57,784.39			
60 DAYS - ACTIVE ACCOUNTS	\$10,168.55			
90 DAYS - ACTIVE ACCOUNTS	\$754.49			
ACCOUNTS RECENTLY CLOSED (1)	\$27,263.21			
ACCOUNTS CERTIFIED TO THE COUNTY	\$120,394.48			
ACCOUNTS SENT TO COLLECTIONS	\$19,203.94			
TOTAL UTILITY BILLING DELINQUENT AMOUNT	\$235,569.06			

Delinquent Account Breakdown

	\$0 - \$500	\$500 - \$1,000	\$1,001 - \$2,000	>\$2,000
Residential				
60 DAYS - ACTIVE ACCOUNTS	74	1	1	0
90 DAYS - ACTIVE ACCOUNTS	13	0	0	0
ACCOUNTS RECENTLY CLOSED	29	2	1	0
ACCOUNTS CERTIFIED TO THE COUNTY	58	20	5	1
ACCOUNTS SENT TO COLLECTIONS	19	11	2	0
Businesses				
60 DAYS - ACTIVE ACCOUNTS	7	0	1	0
90 DAYS - ACTIVE ACCOUNTS	2	0	0	0
ACCOUNTS RECENTLY CLOSED	4	1	1	2
ACCOUNTS CERTIFIED TO THE COUNTY	0	1	1	2
ACCOUNTS SENT TO COLLECTIONS	2	0	0	1

TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S **\$78,905.17 (2)**

In July 2015, we wrote off all accounts that were closed prior to 2014. The collection agency will continue to pursue payment, however, probability of collection on the accounts is remote.

YEAR TO DATE COLLECTION COMPANY RECEIPTS **\$3,716.90**

(1) "ACCOUNTS RECENTLY CLOSED" - accounts that have been closed and City staff is attempting to collect the balance due. If City staff is unable to collect on the account, it is turned over to a collection agency to pursue.

(2) "TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S" - Include accounts or amounts written off due to uncollectability, bankruptcy, or collection company fees.

BANK RECONCILIATION
December-15

FIRST MERIT BANK BAL	4,989,422.93
SWEEP	0.00
FIRST MERIT BANK BALANCE	4,989,422.93

ADJUSTMENTS TO BANK

DEPOSIT ON STMT-NOT BOOKS-UB	0.00
SWEEP INTEREST	0.00
payroll bank rec - outstanding items	(127,042.21) PAYROLL
OUTSTANDING CHECKS-FIRST MERIT	(354,205.15)
12/29/15 ODOT Direct Deposit Posted January	(90,292.00)
12/31/15 Utility Credit Card Posted January	(9,179.67)
12/28/15 NSF Posted January	461.62
12/15/15 Deposit Booked January	(6,563.67)

DEPOSITS IN TRANSIT

TOTAL ADJUSTMENTS TO BANK BALANCE	(586,821.08)
ADJUSTED BANK BALANCE	4,402,601.85
BOOK BALANCE	4,402,601.85
UNRECONCILED	0.00

CDARS-LORAIN NATIONAL BANK	
BALANCE PER BANK	2,000,000.00
MATURITY POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
CD IN TRANSIT	0.00
ADJUSTED BANK BALANCE	2,000,000.00
BOOK BALANCE	2,000,000.00
UNRECONCILED	0.00

NORTHWEST SAVINGS FIRE/EMS	
BALANCE PER BANK	205,066.75
OUTSTANDING CHECKS	(4,505.30)
CHECKS POSTED THE FOLLOWING MONTH	0.00
STOP PAYMENT POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	17.41
ADJUSTED BANK BALANCE	200,544.04
BOOK BALANCE	200,544.04
UNRECONCILED	0.00

MBS GENERAL INVESTMENTS	
BALANCE PER BANK	20,802,399.72
BANK TRANSFER POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	20,802,399.72
BOOK BALANCE	20,802,399.72
UNRECONCILED	0.00

YDC DEMO NOTE	
BALANCE PER BANK	466,667.00
OUTSTANDING CHECKS	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	466,667.00
BOOK BALANCE	466,667.00
UNRECONCILED	0.00


1/14/16

BANK RECONCILIATION
December-15

MORGAN BANK CD INVESTMENTS	
BALANCE PER BANK	8,204,507.61
POSTING ERROR	0.00
CD IN TRANSIT	
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	8,204,507.61
BOOK BALANCE	
UNRECONCILED	8,204,507.61
	0.00

First Merit CD - ODNR (Brine Well)	
BALANCE PER BANK	5,000.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	5,000.00
BOOK BALANCE	
UNRECONCILED	5,000.00
	0.00

BROADBAND SERVICES NOTE	
BALANCE PER BANK	800,000.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	800,000.00
BOOK BALANCE	
UNRECONCILED	800,000.00
	0.00

MORGAN BANK PASS THROUGH ACCOUNT	
BALANCE PER BANK	5,531.07
OUTSTANDING CHECKS	0.00
BANK CHECK IN TRANSIT	5,531.07
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	0.00
BOOK BALANCE	
UNRECONCILED	0.00
	0.00

CASH/CHANGE DRAWERS	1,400.00
FIRST MERIT DEAN MAY	1,815.29
TOTAL BOOK BALANCE	36,884,935.51
TOTAL BANK BALANCE	36,884,935.51
UNRECONCILED	0.00