



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, September 12, 2017

7:30 PM

Town Hall

1. Call to Order

In the absence of President of Council DeSaussure, Dr. Williams, called to order the workshop meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present 5 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

Absent 2 - Mr. DeSaussure and Mr. Weinstein

Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Mr. Nichols, EMS Deputy Chief; Mr. Varnes, Fire/EMS Chief; Mr. Wash, Assistant Public Works Director.

2. Correspondence and Council Comments

Mr. Hanink and Dr. Williams stated that they have received favorable comments regarding how the Downtown Project turned out. Mr. Hanink also stated that there will be a Bye, Bye Barrel event Downtown on Saturday, September 16, 2017, to celebrate the end of construction, and he hopes that this will also involve the removal of A-frame signs.

Mrs. Bigham said that the next Ward 4 Open Forum will be held at 7:30 p.m. on September 20, 2017, at Town Hall, and she invited interested citizens to attend. She also stated that she has received numerous requests for a sidewalk along Middleton Road, and she has a meeting scheduled with Mr. Sheridan to discuss this.

Mr. Kelemen stated that Mr. Kosco made a presentation at the Environmental Awareness Committee Meeting last week regarding the new permeable pavers that were installed Downtown, and he had mentioned that a special piece of equipment will be needed to clean and maintain these new pavers. Mr. Kelemen stated that he was not aware that the maintenance of these required special equipment. He also stated in regards to the A-Frame signs, that he does not have a problem with the signs, as long they are consistent in size and style and up against the buildings.

Mr. Wooldredge stated that if we are going to allow A-Frame signs, then the Ordinance needs to be changed.

Dr. Williams stated that there has been a resignation on the Hudson Community Television Advisory Committee and there are 2 options available. Council can wait to advertise and interview until after the budget in January or can advertise and interview now. There was Council consensus to move forward with advertising now.

3. Discussion Items

A. [17-0081](#)

Discussion: EMS Billing

Executive Summary: In response to City Council's request, staff and a representative of Life Force Management, Inc., will be available to answer questions about EMS billing, collection, and related services.

Attachments: [EMS Billing Comparison](#)
 [EMS Billing Process](#)
 [2016 EMS Billing Summary](#)

Mr. Varnes and Chris Knapp, CEO of Life Force Management, Inc., presented billing information from January 2016-December 2016. General discussion followed.

This matter was discussed.

B. [17-0046](#)

Parks Operations Review

Executive Summary: This meeting will be a review of the City's parks operations. Please find associated materials attached.

Attachments: [Organizational Chart - Public Works Department Updated 1.2017](#)
 [PW Divisions Breakdown 2017 revised](#)
 [SWOT Analysis Parks](#)
 [Task Calendar - Parks & Golf](#)
 [Parks 5 year](#)

Mr. Wash gave an overview of the Parks Department. Brief discussion followed.

This matter was discussed.

C. [17-0061](#)

Golf Course Operations Review

Executive Summary: This meeting will be a review of the City's golf course operations. Please find associated materials attached.

Attachments: [Organizational Chart - Public Works Department Updated 1.2017](#)
 [PW Divisions Breakdown 2017 revised](#)
 [SWOT Analysis Golf](#)
 [Dec 2016 YTD Financials](#)
 [Golf Operating Results thru Dec 2016](#)
 [Task Calendar - Parks & Golf](#)

Mr. Wash gave an overview of the Golf Course. Brief discussion followed.

This matter was discussed.

4. Items to be Added to Future Agendas

Ms. Howington stated that the downtown merchants have requested that the 2-hour parking downtown be changed to 4-hour parking. An Ordinance will be presented at the September 19, 2017 Council meeting.

Mr. Kelemen asked for plans of future discussion of the Downtown Phase II Project. Ms. Howington stated that as things progress discussion will be scheduled. Mr. Wooldredge suggested that more information regarding the Downtown Phase II project be reported on during the Manager's Report on a regular basis.

Mr. Hanink stated that he would still like to discuss the Traffic Calming Policy at a workshop.

5. Executive Session

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to enter into executive session pursuant to Ohio Revised Code Section 121.22(G) to consider a personnel matter concerning the employment of a public employee. Dr. Williams recessed the meeting at 9:32 p.m. after the motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Dr. Williams and Mr. Wooldredge

Dr. Williams reconvened the Council meeting at 10:05 p.m.

6. Adjournment

There being no further discussion, Dr. Williams adjourned the Council workshop meeting at 10:05 p.m.

J. Daniel Williams., President of Council Pro Tempore

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Office Manager.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.