



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council Workshop

*Craig A. Shubert, Mayor*  
*William D. Wooldredge, President of Council (At-Large)*  
*Beth A. Bigham, Council Member (Ward 4)*  
*Hamilton DeSaussure, Jr., Council Member (At-Large)*  
*Christopher W. Foster, Council Member (Ward 2)*  
*Katherine R. Schlademan, Council Member (Ward 1)*  
*Skylar J. Sutton, Council Member (Ward 3)*  
*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*  
*Matthew J. Vazzana, City Solicitor*  
*R. Todd Hunt, Special Counsel*  
*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, February 25, 2020

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

**President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 5 - Mrs. Bigham, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge

**Absent:** 2 - Mr. DeSaussure and Mr. Foster

*Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Wash, Assistant Public Works Director; and Mr. Wonsick, Assistant City Engineer.*

### 2. Correspondence and Council Comments

*Mr. Sutton provided an update on the Charter Review meeting that was held on February 19, 2020, and he provided information regarding a meeting held by the Engineering Department regarding upcoming construction projects throughout the City.*

*Mr. Wooldredge provided an update on the Economic Growth Board meeting that was held on February 25, 2020, and he stated that they will be presenting information to Council on March 10, 2020, regarding an initiative they would like to begin with the Downtown Merchants.*

*Ms. Bigham stated that she spoke to a resident that would like to see the installation of sidewalk on Hines Hill Road to connect to Valley View Road. She stated that Council will be discussing Connectivity at a future workshop and asked residents to contact her regarding any sidewalk connections they would like to see.*

### 3. Discussion Items

#### A. [20-0024](#)

##### Storm Water Update

**Brief Description:** The City Staff would like to provide an update on the Hudson storm water system, the capital projects completed to date, and future storm water projects. The City staff has been investigating alternative financing for storm water infrastructure projects, since the storm water utility does not typically have too many funding sources.

**Attachments:** [2020 Storm Water Presentation](#)  
[Hudson Green Environmental Impact Bond \(EIB\) Letter of Interest Final](#)  
[Hudson Environmental Impact Bond \(EIB\) Kickoff - 2019.11.5](#)

*Mr. Wooldredge stated that the main focus on the presentation is to determine what projects Council would like to do, how much Council would like to do, and when the projects should be done.*

*Mr. Sheridan provided background information on the storm water presentation. Mr. Kosco provided an update on the storm water projects that have been completed from 2003 to present, as well as future storm water projects. Brief discussion followed.*

**This matter was discussed.**

### 4. Proposed Consent Agenda for March 3, 2020, Council Meeting

#### A. [TMP-4688](#)

##### **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR FINAL ENGINEERING DESIGN FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445).**

**Brief Description:** The SR 91 South Safety Improvement Project design limits are on SR 91 (S. Main Street) from Barlow Road to the Stoney Hill Drive intersection. SR 91 will be widened to accommodate a center two-way left turn lane and resurfaced throughout the project length. In addition, 5-foot wide bike lanes and sidewalks will be constructed on both, the east and west sides of SR 91. Other project improvements include traffic signal upgrades, storm sewer improvements, and repair to heaving shoulders.

**Attachments:** [Council Summary Memo for S. Main Street 10-2-19](#)  
[Exhibits](#)  
Draft Resolution

*Mayor Shubert asked about the sidewalk location on the west side. Mr. Wonsick stated that the sidewalk location on the west side is due to the amount of fill and permanent and temporary takes that would be needed in order to move this sidewalk closer to the right-of-way. Council asked staff to put together a cost estimate to move this sidewalk 4 feet west.*

**This Resolution was forwarded for further consideration at the March 3, 2020, Council meeting.**

**B. [TMP-4669](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CENTURY EQUIPMENT AND BAKER VEHICLE SYSTEMS FOR REPLACEMENT PURCHASES OF GROUNDS MAINTENANCE EQUIPMENT.**

**Brief Description:** This resolution seeks authorization to replace one (1) turf sprayer machine, three (3) rotary mowers, and two (2) infield rakes. These pieces of equipment have reached the end of their lifecycle and replacements are necessary due to excessive wear and unit failures. Replacement of these units for parks, golf course, and cemetery operations is included in the 2020 Capital Replacement Budget.

**Attachments:** [Toro Infield Rakes - Parks](#)  
[Toro Sprayer - Golf Course](#)  
[Mowers - Parks and Cemeteries](#)

Draft Resolution

*Mrs. Bigham asked why staff is utilizing outside sources to mow instead of using City equipment and staff. Mr. Wash stated that it is more cost effective to outsource the mowing for the downtown green space, as opposed to hiring more staff. Ms. Howington stated that City staff currently maintains the cemetery, parks, and Ellsworth Meadows Golf Course.*

**This Resolution was forwarded for further consideration at the March 3, 2020, Council meeting.**

**C. [TMP-4677](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR PROFESSIONAL SERVICES FOR THE STUDY PHASE OF DESIGN OF THE OWEN BROWN STREET BRIDGE REPLACEMENT PROJECT.**

**Brief Description** City staff requested ten (10) consultants submit a proposal for the design of the Owen Brown Street Bridge Replacement Project. A total of five (5) consultants submitted proposals, and GPD Group was selected as the consultant with the best design proposal and fee.

**Attachments:** [Owen Brown St. Bridge Map](#)  
[Owen Brown St. Infrastructure Projects Map](#)

Draft Resolution

**This Resolution was forwarded for further consideration at the March 3, 2020, Council meeting.**

**D. [TMP-4659](#) A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF COMMERCE DIVISION OF STATE FIRE MARSHAL FOR A FIRE DEPARTMENT EQUIPMENT GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT.**

**Brief Description:** An application for funding of \$14,008.00 towards the purchase of P-25 compliant 800MHz portable radios for the Hudson Fire Department was submitted. The Department of Commerce awards grants up to \$15,000.00 to qualifying fire departments for personal protective clothing, self-contained breathing apparatuses, communications equipment and miscellaneous equipment. No match is required.

Attachments: Draft Resolution

This Resolution was forwarded for further consideration at the March 3, 2020, Council meeting.

- E. [TMP-4676](#) A RESOLUTION AFFIRMING THE SUBMISSION OF AN APPLICATION BY THE CITY MANAGER'S DESIGNEE TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR AN ASSISTANCE TO FIREFIGHTERS GRANT ON BEHALF OF THE HUDSON FIRE DEPARTMENT AND HUDSON EMERGENCY MEDICAL SERVICES.
- Brief Description:** \$165,741.13 in Assistance to Firefighter Grant funding was requested to assist with the purchase of P-25 compliant equipment and pagers for the Hudson Fire Department's and Hudson Emergency Medical Services' migration to 800MHz communications. A \$16,574.11 match is required.
- Attachments: Draft Resolution

This Resolution was forwarded for further consideration at the March 3, 2020, Council meeting.

- F. [TMP-4697](#) AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SARA J. FAGNILLI FOR CITY PROSECUTOR SERVICES; AND DECLARING AN EMERGENCY.
- Brief Description:** This agreement is needed for City prosecutor services.
- Attachments: Draft Ordinance

*Mrs. Bigham asked for clarification on how Ms. Fagnilli was chosen for this position. Ms. Howington provided background information on the City prosecutor services, how Ms. Fagnilli was chosen, and the costs associated.*

This Ordinance was forwarded for further consideration at the March 3, 2020, Council meeting.

## 5. Proposed Legislation for March 3, 2020, Council Meeting

- A. [19-173](#) AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTERS 1207 AND 1213 AND THE APPENDIX D OF THE CITY OF HUDSON'S LAND DEVELOPMENT CODE, AKA THE "PLANNING AND ZONING CODE" RELATED TO SIGNAGE REGULATIONS.
- Brief Description:** Proposed amendment the Land Development Code sign regulations in response to stakeholder engagement related to window sign regulations and additional items expressed by the merchant community.
- Attachments: [Exhibit A Land Development Code Amendment - Sign Regulations](#)  
[Notice of Public Hearing](#)  
[PC Recommendation Case 2019-1253 Sign Amendments 1-13-20](#)  
[Ordinance No. 19-173](#)

*Mr. Hannan provided information on the proposed changes to the sign code. Discussion included window signage, A-frame sign location, and usage of A-frame signs by non-profit and places of worship.*

Ordinance No. 19-173 was forwarded for further consideration at the March 3, 2020, Council meeting.

- B.        [20-16](#)            **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR BROWN FARMS ONE, LLC, BROWN FARMS TWO, LLC, AND SHERYL J. BROWN, TRUSTEE, 34 WELLGATE DRIVE, HUDSON, OHIO.**
- Brief Description:** The Brown family has submitted a renewal Application for Placement of Farmland in an Agricultural District for five (5) properties, totaling approximately 63.08 acres, located off of Barlow Road and Seasons Road in Hudson.
- Attachments:**        [Application for Agricultural District Renewal](#)  
                                 [Notice of Public Hearing](#)  
                                 [Hyperlink - Agricultural Districts \(Summit County Fiscal Officer Website\)](#)  
                                 [Code Enforcement Memo 2-3-2020](#)  
                                 [Map: Brown Farms One LLC Properties - off of Barlow Rd.](#)  
                                 [Map: Brown Farms Two & Sheryl J. Brown Properties - off of Seasons Rd.](#)  
                                 [Resolution No. 20-16](#)

Resolution No. 20-16 was forwarded for further consideration at the March 3, 2020, Council meeting.

- C.        [20-20](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH WRIGHT LINE, LLC, FOR THE PURCHASE OF POLICE/DISPATCH RADIO CONSOLE FURNITURE; AND DECLARING AN EMERGENCY.**
- Brief Description:** A resolution authorizing the City Manager to enter into contract with Wright Line LLC in the amount of \$44,354.39. This is for the purchase of a replacement dispatch radio console furniture.
- Attachments:**        [Hudson PD Console Furniture Pricing](#)  
                                 [Resolution No. 20-20](#)

Resolution No. 20-20 was forwarded for further consideration at the March 3, 2020, Council meeting.

- D.        [20-21](#)            **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH B&C COMMUNICATIONS FOR THE IMPLEMENTATION OF A POLICE/DISPATCH RADIO MICROWAVE CONNECTION PROJECT; AND DECLARING AN EMERGENCY.**
- Brief Description:** A resolution authorizing the City Manager to enter into contract with B&C Communications in the amount of \$69,625.00 for equipment and professional services relating to the implementation of a dispatch dedicated radio microwave radio connection to the Summit County digital radio system.
- Attachments:**        [Microwave Project Quote](#)  
                                 [Resolution No. 20-21](#)

Resolution No. 20-21 was forwarded for further consideration at the March 3, 2020, Council

meeting.

- E. [TMP-4707](#) **AN ORDINANCE AMENDING SECTION 874.04 OF CHAPTER 874, “MOBILE FOOD VEHICLES,” OF THE BUSINESS REGULATION CODE REGARDING THE LOCATION OF OPERATION FOR MOBILE FOOD VEHICLES; AND DECLARING AN EMERGENCY.**  
**Brief Description:** This Ordinance amends the City’s Business Regulation Code to allow licensed mobile food vehicles to operate within 500-feet of a brick and mortar restaurant when the licensed mobile food vehicle is part of an approved temporary special event pursuant to Chapter 872.  
**Attachments:** [Hyperlink - Code Chapter 874, Mobile Food Vehicles](#)  
[Hyperlink - Code Chapter 872, Temporary Special Events](#)  
[Draft Ordinance](#)

*Ms. Howington passed out the proposed legislation and provided an explanation on the proposed changes.*

**This Ordinance was forwarded for further consideration at the March 3, 2020, Council meeting.**

## **6. Items to be Added to Future Agendas**

*Mr. Sutton requested that discussion on quiet zones at railroad crossing be added to a future agenda. There was consensus to add this to a future meeting. Ms. Howington stated she would get back with Council on available dates.*

*Ms. Howington stated that a Resolution approving Then and Now Certificates will be brought forward to the March 3, 2020, Council meeting.*

## **7. Executive Session**

**A motion was made by Dr. Williams, seconded by Ms. Schlademan, to enter into executive session to discuss a personnel matter concerning the appointment of a public official. Mr. Wooldredge recessed the meeting at 8:45 p.m. after the motion carried by the following vote:**

**Aye: 5 - Mrs. Bigham, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge**

## **8. Adjournment**

**There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:15 p.m.**

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**William D. Wooldredge, President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*