



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

R. Todd Hunt, Interim City Solicitor

Aparna Wheeler, Clerk of Council

Tuesday, January 18, 2022

6:45 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 6:51 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

Absent: 1 - Mr. Banweg

Staff in Attendance: Mayor Shubert and Ms. Wheeler, Clerk of Council.

Mrs. Bigham entered the meeting at 6:55 p.m.

2. Executive Session

A motion was made by Mr. Foster, seconded by Mrs. Heater, to enter into executive session to interview Community Television Advisory Committee applicants and to consider appointments of public officials. Mayor Shubert recessed the meeting at 6:52 p.m. after the motion carried unanimously by voice vote:

Aye: 6 - Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

Executive Session adjourned at 7:15 p.m. Mayor Shubert reconvened the meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

Mayor Shubert asked for a moment of silence to observe the passing of former City of Hudson Councilmember

John Logan.

4. Roll Call

Present: 6 - Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

Absent: 1 - Mr. Banweg

5. Approval of the Minutes

A. [22-0005](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [January 4, 2022 Meeting Minutes - DRAFT](#)

[January 11, 2022 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Public Comments

None.

7. Correspondence and Council Comments

Mrs. Kowalski provided an update from the Environmental Awareness Committee.

Councilmembers praised Public Works and the snow crews who cleared the streets after the large snowstorm.

8. Report of Manager

Mr. Comeriato thanked Councilmembers for their acknowledgement and offered remarks about the snow clearing.

Ms. Howington noted that she sent the Route 303 traffic study to members and asked if there were questions. Council agreed to discuss this item at the next workshop.

9. Discussion Items

A. Proposed Sister City Program with Rwanda

Mr. Pacifique Niyonzima, the City of Hudson's special envoy to the Republic of Rwanda, presented a slideshow on a proposed "Sister City" relationship between the City of Hudson and Kicukiro District, Rwanda.

Mr. Foster liked the idea but preferred to formalize a process to establish the relationship, which he would like discussed at a workshop in three weeks.

10. Appointments

Mr. Foster recognized several outgoing board and commission members. He also brought forward the

following nominations for appointment:

Shawn Svacha for Cemetery Board for a full term ending 12/31/2025

Doug Hardtmeyer for Cemetery Board for a full term ending 12/31/2025

Chris Dolciato for Community Television Advisory Committee for a full term ending 1/24/2026

A motion was made by Mr. Foster, seconded by Mrs. Kowalski, to support the nominations.

The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Foster, seconded by Mrs. Heater, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Ms. Schlademan

Approval of the Consent Agenda

A motion was made by Mr. Foster, seconded by Mrs. Heater, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mrs. Bigham and Mr. Sutton

- A. [22-0006](#) A Motion to Acknowledge the Timely Receipt of the December 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [December 2021 Financial Report](#)

Motion No. 22-0006 passed on the Consent Agenda.

- B. [22-0007](#) A Motion to Direct the Clerk to Send Notice to the Ohio Division of Liquor Control Indicating No Request for a Hearing Regarding a New Permit to Sell Alcoholic Beverages for Highfields Event Center LLC, 1940 Georgetown Rd & Patio, Hudson.**
Brief Description: The Clerk is in receipt of a Notice to Legislative Authority dated January 11, 2022 from the Ohio Division of Liquor Control concerning the opportunity to request a hearing regarding this permit. The City's response must be postmarked no later than February 14, 2022.
Attachments: [Hyperlink - ODLIC Permit Classes](#)
[Notice to Legislative Authority - Highfields Event Center LLC](#)
[30-Day Extension](#)

Motion No. 22-0007 passed on the Consent Agenda.

- C. [22-2](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE CONSTRUCTION OF THE TENNIS AND PICKLE BALL COURTS IMPROVEMENT PROJECT.**

Brief Description: Based on direction from City Council at the January 11, 2022 Council Workshop, staff will publicly advertise for competitive bids for the Parks Tennis & Pickleball Complex Project. Following the bidding process, Staff will return to City Council to review the bid items and obtain Council direction for award of a construction contract.

Attachments: [2022-01-06 Site Layout Plan](#)
 [Aerial Photo- Existing](#)
 [Resolution No. 22-2](#)

Resolution No. 22-2 passed on the Consent Agenda.

- D. [22-3](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE EAST STREETSBORO STREET WATER IMPROVEMENT PROJECT.**

Brief Description: This project will involve the abandonment of a failing 4” diameter watermain. The 4” diameter watermain currently has 4 residential water services connected to it that will need to be transferred to an existing 8” diameter watermain located along the south side of E. Streetsboro Street between E. Main Street and College Street.

Attachments: [E Streetsboro Water Main Replacement Exhibit](#)
 [Resolution No. 22-3](#)

Resolution No. 22-3 passed on the Consent Agenda.

- E. [22-4](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE DIVISION STREET STORM SEWER IMPROVEMENT PROJECT.**

Brief Description: The Division Street Storm Sewer Improvement Project will involve the installation of new storm collection system along the westerly section of Division Street from E. Main Street to College Street

Attachments: [Division Street Storm Sewer Improvement Exhibit](#)
 [Resolution No. 22-4](#)

Resolution No. 22-4 passed on the Consent Agenda.

- F. [22-5](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO**

ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE ATTERBURY BOULEVARD CULVERT EXTENSION PROJECT.

Brief Description: The Atterbury Culvert Extension Project will involve the extension of an existing 36" storm pipe and erosion repairs within a City Storm Sewer Easement behind 458 Atterbury Boulevard.

Attachments: [Atterbury Culvert Extension Exhibit](#)
[Resolution No. 22-5](#)

Resolution No. 22-5 passed on the Consent Agenda.

- G. [22-6](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE STOW AND MIDDLETON ROADS TRAFFIC SIGNAL CONSTRUCTION PROJECT.**
- Brief Description:** This project consists of the installation of new traffic signals at the intersection of Stow Road and Middleton Road.
- Attachments:** [Resolution No. 22-6](#)

Resolution No. 22-6 passed on the Consent Agenda.

- H. [22-7](#) **AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**
- Brief Description:** This Ordinance authorizes revisions to Hudson's Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council since the date of the last updating through December 7, 2021, and to include changes reflecting current State law through June 30, 2021.
- Attachments:** [Ordinance No. 22-7](#)

Ordinance No. 22-7 passed on the Consent Agenda.

- I. [22-8](#) **A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF DEVELOPMENT FOR FUNDING THROUGH THE BROWNFIELD REMEDIATION PROGRAM; AND DECLARING AN EMERGENCY.**
- Brief Description:** The purpose of the program is to provide funding for

assessments and cleanup/remediation costs aimed at containing, removing or disposing of hazardous substances at a brownfield. The City is seeking funding for the removal of hazardous substances at the former Youth Development Center on Hines Hill Road. The total project estimate is \$282,150.00. The application is seeking \$211,612 (75%) with a match of \$70,538 (25%).

Attachments: [Resolution No. 22-8](#)

Resolution No. 22-8 passed on the Consent Agenda.

13. Legislation

- A. [22-9](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO
SUBMIT THE PARKS TENNIS & PICKLEBALL COURTS
PROJECT PLAN TO THE HUDSON PLANNING
COMMISSION FOR REPORT AND RECOMMENDATION
PURSUANT TO CHARTER SECTION 9.02.**

Brief Description: The City Tennis & Pickleball Court Complex Project includes the construction of park features and amenities for public access Tennis & Pickleball courts. Per the City Charter, Section 9.02 - Planning Commission - Powers and Duties, the construction of parks or playgrounds shall be submitted to the Planning Commission for report and recommendation.

Attachments: [2022-01-06 Site Layout Plan](#)
 [Resolution No. 22-9](#)

Mayor Shubert read the title of Ordinance No. 22-9, which constituted its first reading. He announced that this Ordinance was being referred to the Planning Commission, pursuant to Charter Section 9.02.

14. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:05 p.m.

Craig A. Shubert, Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.

