



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, November 26, 2019

6:30 PM

Town Hall
27 E. Main St.

1. Public Officials Orientation

Mr. Hunt, Special Counsel, provided personal background information, and presented a Public Official Orientation for the newly elected Council members and Mayor, who are scheduled to take office during the December 3, 2019, Council meeting.

2. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams and Mr. Wooldredge

Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Tabak, Police Chief.

3. Correspondence and Council Comments

Mr. Wooldredge thanked Mr. Kelemen, Ms. Radigan, and Mayor Basil for their time and work on Council.

Mr. Kelemen thanked the Ward 3 residents for allowing him to work for them, the City staff and fellow Council members.

Ms. Radigan also thanked City staff, Council members, and Ward 2 residents.

4. Discussion Items

Mr. Smith, Park Board member, spoke regarding a property on Crown Point Drive, that the Park Board is interested in purchasing to allow better access to High Point Park. He explained the purchase of this property would allow the Parks to utilize this as a passive park and would allow for the installation of a small parking lot. Mr. Sutton asked Engineering to look into adding access points at Hudson-Aurora and Middleton Road. Mrs. Bigham suggested that the Park Board ask for resident input regarding utilizing this area for Park use. Ms. Howington stated that staff can bring information to the December 3, 2019, Council meeting.

5. Proposed Consent Agenda for December 3, 2019, Council Meeting

- A. [19-0125](#) **A Motion to Approve the Proposed 2020 City Council Meeting Schedule.**
Executive Summary: A proposed meeting schedule for the new year has been prepared for Council's review and approval.
Attachments: [2020 Council Meetings Schedule - Revised Draft \(12-3-2019\)](#)

Council asked to add a recess for Spring Break, which would be March 23 to March 27, 2020.

This Motion was forwarded for further consideration at the December 3, 2019, Council meeting.

- B. [19-0126](#) **A Motion to Appoint Two Council Representatives to the Volunteer Fire Fighters' Dependents Fund Board for the 2020 Term.**
Brief Description: On an annual basis, City Council must appoint two of its members to serve on the Volunteer Fire Fighters' Dependents Fund Board (VFFDFB).

Mr. Foster stated that he was interested in serving as one of the Council representatives.

This Motion was forwarded for further consideration at the December 3, 2019, Council meeting.

- C. [19-175](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GREAT LAKES RECYCLING, INC. DBA SIMPLE RECYCLING TO PROVIDE A RESIDENTIAL CURBSIDE RECYCLING PROGRAM FOR DISCARDED TEXTILES AND SMALL HOUSEHOLD APPLIANCES.**
Brief Description: This contract provides for a new recycling program for Hudson residents for soft recyclables such as used textiles and small home appliances. This optional curbside program will be offered at no cost to residents or the City.
Attachments: [Soft Recycling Flyer](#)
[Resolution No. 19-175](#)

This Resolution was forwarded for further consideration at the December 3, 2019, Council meeting.

- D. [19-176](#) **AN ORDINANCE TO APPROPRIATE PROPERTY FROM VARIOUS PROPERTY OWNERS FOR THE MAKING OF ROADS OPEN TO THE PUBLIC WITHOUT CHARGE; AND DECLARING AN EMERGENCY.**
Brief Description: This is the second piece of legislation required in order to proceed with the property acquisitions for SR 91 North Turn Lane Improvement Project. This piece of legislation is the final legislative item needed in order to complete the property acquisitions for this project.

Attachments: [Exhibit A](#)
 [Ordinance No. 19-176](#)

This Ordinance was forwarded for further consideration at the December 3, 2019, Council meeting.

- E. [19-177](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE SUMMIT COUNTY PUBLIC DEFENDER'S COMMISSION FOR DEFENSE OF INDIGENT DEFENDANTS IN THE STOW MUNICIPAL COURT.**
Brief Description: The City enters into an annual agreement with the Summit County Public Defender's Commission for the defense of indigent defendants. This Resolution authorizes such an agreement during the year 2020.

Attachments: [2020 Agmt with Legal Defenders Ofc for Defense of Indigent Defendants](#)
 [Resolution No. 19-177](#)

This Resolution was forwarded for further consideration at the December 3, 2019, Council meeting.

- F. [19-178](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SPEND ADDITIONAL FUNDS ON A PREVIOUSLY COMPETITIVELY BID CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES.**
Executive Summary: Council authorization is required to spend beyond the previously approved threshold for wholesale VoIP services.

Attachments: [VOIP Phone Service Summary](#)
 [Resolution No. 19-178](#)

This Resolution was forwarded for further consideration at the December 3, 2019, Council meeting.

- G. [19-179](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR PROVIDING WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICE TO VELOCITY BROADBAND AND ITS CUSTOMERS.**
Executive Summary: This project will include the delivery and configuration of wholesale voice over internet protocol (VOIP) provider to provide voice and telecom services to Velocity Broadband.

Attachments: [VOIP Phone Service Summary](#)
 [Resolution No. 19-179](#)

This Resolution was forwarded for further consideration at the December 3, 2019, Council meeting.

- H. [19-180](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH EXCELLANCE, INC. FOR A REMOUNT AMBULANCE VEHICLE FOR USE BY THE EMERGENCY MEDICAL SERVICE; AND DECLARING AN EMERGENCY.**
Brief Description: Since 2004 EMS has been replacing its ambulances every 6 years, one every two years. This allows EMS to control their repair costs as the drive train warranties are 5 years or 100,000 miles and at the same time keep the fleet reliable. EMS has chosen to once again remount the ambulance rather than replace the vehicle. This action results in a savings of over \$87,000.00.
Attachments: [Resolution No. 19-180](#)

This Resolution was forwarded for further consideration at the December 3, 2019, Council meeting.

- I. [19-181](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A GRANT FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES FOR AN EMS PRIORITY ONE TRAINING AND EQUIPMENT GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**
Executive Summary: The Ohio Department of Public Safety, Division of Emergency Medical Services, has awarded a \$1,200.00 grant to assist EMS with the purchase of approved training and equipment. No match is required.
Attachments: [Resolution No. 19-181](#)

This Resolution was forwarded for further consideration at the December 3, 2019, Council meeting.

6. **Proposed Legislation for December 3, 2019, Council Meeting**

- A. [19-147](#) **AN ORDINANCE APPROVING A PETITION FOR SPECIAL ASSESSMENTS FOR SPECIAL ENERGY IMPROVEMENT PROJECTS AND A PLAN FOR PUBLIC IMPROVEMENTS; APPROVING THE NECESSITY OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE CITY IN COOPERATION WITH THE AKRON-SUMMIT COUNTY ENERGY SPECIAL IMPROVEMENT DISTRICT; DETERMINING TO PROCEED WITH SUCH PROJECT; AND DETERMINING TO LEVY SPECIAL ASSESSMENTS IN CONNECTION WITH SUCH PROJECT.**
Brief Description: Passage of this Ordinance will enable the City to become a participating political subdivision of the Akron-Summit County Energy Special Improvement District (ESID). As a result, businesses located within the City of Hudson will be able to have the financing costs of approved energy improvement projects be repaid through an assessment on the property.

Attachments: [Ordinance No. 19-147](#)

Mr. Vazzana stated that he has no concerns with the language. Ms. Howington stated that a municipality can not join until another contiguous community agrees to join. The City of Macedonia and City of Twinsburg are currently waiting to join, and for that reason staff has requested that a motion be made to move this item forward and to take action at the December 3, 2019, meeting.

Ordinance No. 19-147 was forwarded for further consideration at the December 3, 2019, Council meeting.

- B. [19-158](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$950,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, REMODELING, RENOVATING, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING A BUILDING, AND ACQUIRING, CLEARING, IMPROVING AND EQUIPPING ITS SITE, FOR USE AS A NEW CITY HALL TO HOUSE MUNICIPAL OFFICES AND FUNCTIONS; AND DECLARING AN EMERGENCY.**

Brief Description: This ordinance authorizes the financing of the additional cost of improvements to the new city hall.

Attachments: [City Hall Expenses and Timeline](#)
 [Fiscal Officer's Certificate](#)
 [Ordinance No. 19-158](#)

Ordinance No. 19-158 was forwarded for further consideration at the December 3, 2019, Council meeting.

- C. [19-170](#) AN ORDINANCE AMENDING SECTION 1, "PLAN SUBMISSIONS AND GENERAL NOTES," AND SECTION 2, "WATER DISTRIBUTION," OF CHAPTER 1419, "ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION" AND REPEALING SECTION 3, "SANITARY COLLECTION" OF THE BUILDING AND HOUSING CODE.**

Brief Description: Section 1 - Plan Submission and General Notes of the City of Hudson Engineering Standards for Infrastructure Construction and Section 2 - Water Distribution were last updated in 2002. Staff would like to update these sections to reflect various changes due to industry standards that have changed since the last updates. Section 3 - Sanitary Collection, will be repealed as the City no longer governs the construction and maintenance of the sanitary sewer system.

Attachments: [Summary of Changes](#)
 [Exhibit A - Section 1](#)
 [Exhibit B - Section 2](#)
 [Ordinance No. 19-170](#)

Mr. Kosco stated that these changes are routine updates that are done periodically.

Ordinance No. 19-170 was forwarded for further consideration at the December 3, 2019, Council meeting.

- D. [19-171](#) AN ORDINANCE AMENDING SECTION 648.11 OF CHAPTER 648, “PEACE DISTURBANCES,” SECTIONS 672.01, 672.07, 672.09, 672.14, AND 672.19 OF CHAPTER 672, “WEAPONS AND EXPLOSIVES,” OF THE CODIFIED ORDINANCES TO CONFORM TO STATE LAW, AND DECLARING AN EMERGENCY

Brief Description: The Ohio General Assembly passed House Bill 228, which amended multiple sections of the Revised Code with respect to the rights of gun owners, and other fire-arm related matters. This Ordinance amends the City’s regulations concerning weapons and explosives in conflict with HB 228.

Attachments: [Ordinance No. 19-171 \(as introduced 11-19-2019\)](#)

Mr. Vazzana provided information on how this affects the City of Hudson. There was brief discussion.

Ordinance No. 19-171 was forwarded for further consideration at the December 3, 2019, Council meeting.

- E. [19-172](#) A RESOLUTION ADOPTING A CREDIT/PURCHASING CARD POLICY FOR THE CITY OF HUDSON.

Brief Description: House Bill 312 established safeguards for credit card use for Ohio’s local governments. Even though the City of Hudson has home rule authority to deviate from HB 312, establishing this policy will ensure transparency and accountability with respect to the City’s credit-related transactions.

Attachments: [Exhibit A - Credit Card Policy](#)
[Resolution No. 19-172](#)

Resolution No. 19-172 was forwarded for further consideration at the December 3, 2019, Council meeting.

7. Items to be Added to Future Agendas

Ms. Bigham requested that the intersection of Herrick Park Drive and Hudson-Aurora Road be evaluated to see what can be done to make this intersection safer.

8. Executive Session

None.

9. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 8:40 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.