




# CITY OF HUDSON

FINANCE DEPARTMENT

DATE: October 10, 2015

TO: City Council Members, Mayor and City Manager

FROM: Jeffrey F. Knoblauch, Finance Director 

RE: September 2015 Financial Report

Attached are the September month end financial reports. The reports include the following:

1. A Statement of Cash from Revenue and Expense
2. An Executive Summary of the City's major funds: including the General Fund, Street M&R (Service), Cemetery, Parks, Cable TV, Fire, Emergency Medical Services, Water, Wastewater, Electric, Storm Water, Golf Course and Fleet Maintenance Funds. This report shows variance ratios of year-to-date revenues and expenditures compared to previous year-to-date and current budget figures.
3. Bank Report has been included to summarize the investment instruments on which the City earns interest income.
4. Variance Notes have been included to highlight variations from budget projections listed on the Executive Summary.
5. Utility Billing Delinquency Report has been included to show the past due balance totals for our utility customers along with the balances that have been turned over to collections and certified to Summit County and placed as a lien on the property. Also included is the balances written off due to bankruptcy, collection company fees and smaller, immaterial amounts. We added a new section that breaks out the delinquencies by the number of accounts by dollar amount.
6. Bank Reconciliation has been included to show the City's accounts and related reconciling items.

**Note:** As requested, at the bottom of the Utility Billing Delinquency Report, we added the year to date amount received from the collection companies. We currently use Babcock & Wasserman Co, LPA as our collection agency at a discounted rate of 18%.

*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation with a vision to the future and professionalism in volunteer and public service.*

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# City of Hudson Statement of Cash Position with MTD Totals

From: 1/1/2015 to 9/30/2015  
Funds: 101 to 822

Include Inactive Accounts: No  
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
101	GENERAL FUND	\$5,975,206.14	\$1,204,763.44	\$15,402,686.09	\$1,776,963.88	\$14,803,127.10	\$6,574,775.13	\$812,460.90	\$5,762,314.23
103	INCOME TAX FUND	\$3,447,972.57	\$0.00	\$0.00	\$0.00	\$0.00	\$3,447,972.57	\$0.00	\$3,447,972.57
105	EMERGENCY MANAGED RESERVE FUND	\$434,843.80	\$0.00	\$0.00	\$0.00	\$0.00	\$434,843.80	\$0.00	\$434,843.80
201	STREET MAINT & REPAIR	\$231,353.48	\$231,559.31	\$2,153,068.83	\$417,895.65	\$2,380,309.24	\$4,113.07	\$179,812.90	(\$175,699.83)
202	STATE HIGHWAY IMPROVEMENT	\$41,509.28	\$6,896.54	\$58,395.29	\$0.00	\$65,000.00	\$34,904.57	\$0.00	\$34,904.57
203	CEMETERY	\$171,414.89	\$21,213.26	\$213,146.17	\$16,650.07	\$178,419.96	\$206,141.10	\$40,049.02	\$166,092.08
204	PARK DEVELOPMENT	\$97,277.03	\$0.00	\$0.00	\$0.00	\$0.00	\$97,277.03	\$0.00	\$97,277.03
205	HUDSON PARKS	\$2,791,284.22	\$64,535.27	\$1,160,650.52	\$325,195.64	\$1,031,945.52	\$2,919,989.22	\$107,889.81	\$2,812,099.41
206	HUDSON CABLE 25	\$44,620.08	\$50.00	\$239,800.58	\$20,103.95	\$216,834.62	\$67,586.04	\$7,371.48	\$60,214.56
208	STATE PERMISSIVE AUTO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
209	DRUG LAW ENFOR(DARE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
210	COUNTY PERMISSIVE AUTO	\$810.02	\$0.00	\$0.00	\$0.00	\$0.00	\$810.02	\$810.02	\$0.00
213	LAW ENFORCMENT/EDUCAT ION	\$44,680.36	\$385.00	\$98,056.51	\$0.00	\$22,500.00	\$120,236.87	\$0.00	\$120,236.87
215	COURT COMPUTER FUND	\$18,426.68	\$0.00	\$0.00	\$0.00	\$0.00	\$18,426.68	\$0.00	\$18,426.68
221	FIRE DISTRICT	\$1,716,697.51	\$69,185.64	\$1,181,342.60	\$74,047.38	\$995,059.25	\$1,902,980.86	\$84,361.57	\$1,818,619.29
224	EMERGENCY MEDICAL SERVICE	\$93,605.98	\$80,649.58	\$998,980.63	\$124,470.44	\$1,008,849.06	\$83,737.55	\$89,438.48	(\$5,700.93)
225	ECONOMIC DEVELOPMENT FUND	\$120,288.36	\$0.00	\$0.00	\$5,000.00	\$49,399.74	\$70,888.62	\$15,366.00	\$55,522.62
230	HUDSON TEEN PROGRAM	\$23,933.66	\$0.00	\$5,610.00	\$0.00	\$4,057.00	\$25,486.66	\$1,016.00	\$24,470.66
232	FEMA FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
234	DUI TASK FORCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
301	BOND RETIREMENT	\$623,945.53	\$144,240.00	\$1,298,160.00	\$0.00	\$224,884.19	\$1,697,221.34	\$0.00	\$1,697,221.34
307	FIRE/EMS DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	GEN.OBLG.BOND FD- SO.INDUST.	\$300,063.92	\$67,616.09	\$137,715.74	\$790.59	\$6,286.53	\$431,493.13	\$0.00	\$431,493.13
315	PARK ACQUISITION DEBT	\$5,827.02	\$41,534.53	\$541,033.28	\$3,093.71	\$48,875.26	\$497,985.04	\$0.00	\$497,985.04
316	VILLAGE SOUTH BOND	\$5,005.21	\$19,508.64	\$254,213.15	\$1,453.10	\$22,486.11	\$236,732.25	\$0.00	\$236,732.25



**Statement of Cash Position with MTD Totals**  
**From: 1/1/2015 to 9/30/2015**

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
	DEBT								
318	SPECIAL ASSESSMENT	\$145,582.65	\$55,027.29	\$110,720.00	\$683.53	\$12,856.02	\$243,446.63	\$0.00	\$243,446.63
320	LIBRARY CONST. DEBT	\$15,715.53	\$59,784.55	\$779,089.06	\$4,453.06	\$76,772.36	\$718,032.23	\$0.00	\$718,032.23
321	DOWNTOWN TIF FUND	\$623.35	\$0.00	\$47,574.08	\$0.00	\$459.94	\$47,737.49	\$0.00	\$47,737.49
401	PERMISSIVE CAPITAL FUND	\$144,888.43	\$14,838.75	\$128,677.57	\$0.00	\$245,000.00	\$28,566.00	\$0.00	\$28,566.00
415	GOLF CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
430	STREET SIDEWALK CONSTRUCTION	\$1,563,339.90	\$138,108.00	\$1,242,972.00	\$335,377.81	\$1,818,523.16	\$987,788.74	\$1,387,056.53	(\$399,267.79)
431	STORM SEWER IMPROVEMENTS	\$457,506.95	\$0.00	\$0.00	\$0.00	\$960.00	\$456,546.95	\$11,004.13	\$445,542.82
440	CITY ACQUISITION & CONSTRUCT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
441	Downtown Phase II	\$0.00	\$0.00	\$0.00	\$21,454.72	\$34,453.86	(\$34,453.86)	\$76,222.44	(\$110,676.30)
445	Road Reconstruction Fund	\$2,376,989.47	\$668.83	\$16,887.73	\$349,641.10	\$1,176,978.75	\$1,216,898.45	\$1,153,016.37	\$63,882.08
450	WATER CAP PROJ-DEBT	\$11,430.04	\$0.00	\$0.00	\$0.00	\$0.00	\$11,430.04	\$11,268.20	\$161.84
452	WASTEWATER CAPITAL PROJECTS	\$164,982.70	\$71.01	\$1,340.81	\$0.00	\$0.00	\$166,323.51	\$91,583.63	\$74,739.88
456	POLICE STATION ACQUISITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
471	MILFORD/SR 91 CONNECTOR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
475	SEASONS ROAD INTERCHANGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
476	ATTERBURY BLVD RECONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
477	ATTERBURY BRIDGE REPLACEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
480	FIRE CAPITAL REPLACEMENT FUND	\$89,863.11	\$107.45	\$201,820.21	\$493.00	\$40,506.70	\$251,176.62	\$5,950.73	\$245,225.89
490	YOUTH DEVELP CENTER	\$15,412.31	\$5.54	\$115.60	\$0.00	\$2,552.96	\$12,974.95	\$5,570.56	\$7,404.39
501	WATER FUND	\$604,758.54	\$168,762.16	\$1,468,181.78	\$93,065.14	\$1,090,909.15	\$982,031.17	\$201,591.37	\$780,439.80
502	WASTEWATER FUND	\$889,795.49	\$301,442.01	\$2,829,208.59	\$462,062.44	\$3,289,784.02	\$429,220.06	\$637,240.45	(\$208,020.39)
503	ELECTRIC FUND	\$12,952,720.95	\$1,812,140.04	\$14,804,535.54	\$2,079,648.09	\$14,689,558.32	\$13,067,698.17	\$4,586,341.16	\$8,471,357.01
504	STORM WATER UTILITY	\$760,714.83	\$100,638.00	\$903,788.00	\$91,823.41	\$790,627.72	\$873,875.11	\$699,032.72	\$274,842.39
505	GOLF COURSE UTILITY DEPOSITS	\$34,522.08	\$163,254.46	\$1,225,633.00	\$107,509.66	\$1,024,029.03	\$236,126.05	\$52,092.60	\$184,033.45
508	BROADBAND SERVICES	\$288,085.28	\$8,500.00	\$54,500.00	\$3,238.13	\$23,010.59	\$319,574.69	\$0.00	\$319,574.69
510		\$0.00	\$0.00	\$800,000.00	\$191,868.46	\$467,769.52	\$332,230.48	\$169,806.15	\$162,424.33
601	EQUIP RESERVE & FLEET MAINT	\$460,381.83	\$739,976.94	\$1,252,825.32	\$290,098.93	\$1,082,852.65	\$630,354.50	\$384,738.14	\$245,616.36
602	SELF-INSURANCE	\$29,314.98	\$10,226.47	\$90,354.74	\$10,221.36	\$118,134.24	\$1,535.48	\$48,503.01	(\$46,967.53)
603	FLEXIBLE BENEFITS	\$9,075.06	\$9,280.26	\$86,618.70	\$8,265.38	\$93,637.47	\$2,056.29	\$41,362.53	(\$39,306.24)
604	INFORMATION SERVICES	\$89,187.17	\$0.00	\$370,673.94	\$51,898.32	\$379,470.76	\$80,390.35	\$14,153.79	\$66,236.56

**Statement of Cash Position with MTD Totals**  
**From: 1/1/2015 to 9/30/2015**

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
605	Medical Self Insurance Fund	\$219,013.66	\$19,269.18	\$256,619.30	\$15,460.82	\$273,277.35	\$202,355.61	\$102,738.99	\$99,616.62
701	POLICE PENSION	\$0.00	\$18,879.34	\$247,924.95	\$1,406.25	\$3,397.86	\$244,527.09	\$0.00	\$244,527.09
704	HUDSON CEMETERY IMPR TRUST	\$4,163.38	\$0.00	\$0.00	\$0.00	\$0.00	\$4,163.38	\$0.00	\$4,163.38
705	TREE TRUST	\$44,262.81	\$0.00	\$400.00	\$0.00	\$7,500.00	\$37,162.81	\$0.00	\$37,162.81
709	PERF BOND/UNCLAIMED FUNDS	\$31,789.52	\$0.00	\$0.00	\$0.00	\$0.00	\$31,789.52	\$0.00	\$31,789.52
710	WILLOWS OF HUDSON II INSPECTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
712	CHADDS FORD INSPECTION FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
713	CHADDS FORD SETTLEMENTS ADDTN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
724	MORNING SONG INSPECTIONS	\$1,841.39	\$0.00	\$0.00	\$0.00	\$0.00	\$1,841.39	\$0.00	\$1,841.39
727	CONTRACTORS DEPOSITS	\$291,550.79	\$2,635.00	\$159,472.77	\$0.00	\$54,656.26	\$396,367.30	\$243,950.59	\$52,416.71
729	DEVELOPERS SEWER TAP IN FEES	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,100.00	\$0.00	\$3,100.00
730	CULVERT BONDS	\$362,003.36	\$10,600.00	\$84,900.00	\$0.00	\$18,000.00	\$428,903.36	\$185,822.38	\$243,080.98
731	EMERGENCY MEDICAL SVC. TRUST	\$8,880.38	\$0.00	\$774.04	\$64.56	\$636.79	\$9,017.63	\$837.53	\$8,180.10
732	TREE COMMISSION PLAQUE FUND	\$98.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98.00	\$0.00	\$98.00
734	CLOCK TOWER REPAIR TRUST	\$425.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	\$0.00	\$425.00
735	PLAYGROUND TRUST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
736	BANDSTAND TRUST	\$15,178.52	\$6.54	\$123.36	\$0.00	\$0.00	\$15,301.88	\$0.00	\$15,301.88
737	CLOCK TOWER TRUST	\$6,724.49	\$2.90	\$54.63	\$0.00	\$0.00	\$6,779.12	\$0.00	\$6,779.12
738	POOR ENDOWMENT NONEX TRUST	\$40,864.23	\$17.59	\$332.11	\$0.00	\$0.00	\$41,196.34	\$0.00	\$41,196.34
740	LIBRARY LEVY FUND	\$0.00	\$141,252.70	\$1,840,350.66	\$141,252.70	\$1,840,350.66	\$0.00	\$60,383.19	(\$60,383.19)
742	DEAN MAY TRUST	\$1,814.39	\$0.14	\$0.62	\$0.00	\$0.00	\$1,815.01	\$0.00	\$1,815.01
750	DEDICATED TAX REVENUE FUND	\$0.00	\$60,913.58	\$1,047,375.03	\$60,913.58	\$1,047,375.03	\$0.00	\$239,527.78	(\$239,527.78)
760	FIRE/EMS SERVICE DISTRIBUTION	\$150,065.71	\$11.29	\$90.97	\$0.00	\$1,859.47	\$148,297.21	\$0.00	\$148,297.21
770	VETERANS MEMORIAL GARDEN FUND	\$17,405.42	\$7.29	\$139.24	\$0.00	\$456.63	\$17,088.03	\$43.37	\$17,044.66
802	FIRE CLAIM FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805	STORM SEWER ASSESSMENTS	\$329,046.53	\$0.00	\$0.00	\$0.00	\$0.00	\$329,046.53	\$0.00	\$329,046.53
Grand Total:		\$38,821,883.97	\$5,788,564.61	\$53,796,943.74	\$7,086,564.86	\$50,764,390.85	\$41,854,436.86	\$11,758,414.52	\$30,096,022.34



**City of Hudson**  
Executive Summary  
September 2015 Financial Report

Category	2014 YTD Actual	2015 YTD Actual	2014 vs. 2015 YTD Variance	2015 YTD Budget	2015 Bud. vs. Actual Variance
<b>General Fund Revenue</b>					
Real Property Taxes	\$2,458,720	\$2,596,684	\$137,964	\$2,499,852	\$96,832
Income Tax	\$10,707,468	\$11,053,024	\$345,556	\$10,921,617	\$131,407
Local Government Funds	\$306,455	\$330,286	\$23,831	\$307,500	\$22,786
Estate Tax	\$326,606	\$4,306	(\$322,300)	\$0	\$4,306
Kilowatt-Hour Tax	\$539,009	\$509,276	(\$29,733)	\$547,500	(\$38,224)
Zoning and Building Fees	\$76,481	\$122,305	\$45,824	\$67,500	\$54,805
Fines, Licenses & Permits	\$56,525	\$49,838	(\$6,687)	\$45,000	\$4,838
Interest Income	\$131,125	\$271,967	\$140,842	\$189,596	\$82,371
Transfers In, Advances and Reimb.	\$290,595	\$248,717	(\$41,878)	\$238,282	\$10,435
Miscellaneous	\$293,227	\$216,293	(\$76,934)	\$71,250	\$145,043
Total Revenue	\$15,186,211	\$15,402,696	\$216,485	\$14,888,097	\$514,599
General Fund Cash Balance, January 1	\$10,947,250	\$9,423,179	(\$1,524,071)	\$9,423,179	\$0
Total Available	\$26,133,461	\$24,825,875	(\$1,307,586)	\$24,311,276	\$514,599
<b>General Fund Expenditures</b>					
Police	\$3,443,884	\$3,287,999	(\$155,885)	\$3,306,910	(\$18,911)
County Health District	\$305,328	\$305,349	\$21	\$305,349	\$0
Community Development	\$606,828	\$706,331	\$99,503	\$770,324	(\$63,993)
Economic Development	\$0	\$169,924	\$169,924	\$259,004	(\$89,080)
Street Trees and ROW	\$241,448	\$244,796	\$3,348	\$281,807	(\$37,011)
RITA Fees	\$317,587	\$337,625	\$20,038	\$322,888	\$14,737
Mayor & Council	\$142,270	\$118,512	(\$23,758)	\$129,992	(\$11,480)
City Solicitor	\$163,432	\$178,615	\$15,183	\$227,405	(\$48,790)
Administration	\$774,445	\$890,793	\$116,348	\$901,634	(\$10,841)
Finance	\$680,922	\$653,738	(\$27,184)	\$708,613	(\$54,875)
Engineering	\$900,648	\$876,530	(\$24,118)	\$922,784	(\$46,254)
Public Properties	\$664,315	\$670,949	\$6,634	\$717,417	(\$46,468)
Public Works Administration	\$435,374	\$380,779	(\$54,595)	\$435,076	(\$54,297)
Transfers and Advances Out	\$7,151,188	\$5,981,186	(\$1,170,002)	\$5,885,686	\$95,500
Total Expenditures	\$15,827,669	\$14,803,126	(\$1,024,543)	\$15,174,889	(\$371,763)
Month End General Fund Cash Balance	\$10,305,792	\$10,022,749	(\$283,043)	\$9,136,387	\$886,362
<b>Other Operating Funds:</b>					
<b>Revenue</b>					
Street Maintenance and Repair	\$2,543,135	\$2,153,069	(\$390,066)	\$2,104,875	\$48,194
Cemeteries	\$208,566	\$213,146	\$4,580	\$203,596	\$9,551
Parks	\$1,103,546	\$1,160,651	\$57,105	\$1,134,952	\$25,699
Cable TV	\$233,728	\$239,801	\$6,073	\$226,875	\$12,926
Fire Department	\$1,155,819	\$1,181,343	\$25,524	\$1,154,902	\$26,441
Emergency Medical Service	\$941,796	\$998,981	\$57,185	\$967,291	\$31,690
Utilities:					
Water	\$1,440,322	\$1,468,182	\$27,860	\$1,432,449	\$35,733
Wastewater	\$2,940,050	\$2,829,209	(\$110,841)	\$2,868,285	(\$39,076)
Electric	\$14,638,793	\$14,804,536	\$165,743	\$14,712,095	\$92,441
Stormwater	\$976,164	\$903,788	(\$72,376)	\$900,000	\$3,788
Ellsworth Meadows Golf Course	\$1,136,267	\$1,225,633	\$89,366	\$1,249,054	(\$23,421)
Equipment Reserve (Fleet)	\$1,298,888	\$1,252,825	(\$46,063)	\$1,189,539	\$63,286
Total Revenues	\$28,617,074	\$28,431,164	(\$185,910)	\$28,143,914	\$287,250
Other Operating Fund Cash Balance, January 1	\$20,816,625	\$20,751,870	(\$64,755)	\$20,751,870	\$0
Total Available - Other Operating Funds	\$49,433,699	\$49,183,034	(\$250,665)	\$48,895,784	\$287,250
<b>Expenditures</b>					
Street Maintenance and Repair	\$2,596,963	\$2,380,309	(\$216,654)	\$2,014,053	\$366,256
Cemeteries	\$230,127	\$178,420	(\$51,707)	\$185,771	(\$7,351)
Parks	\$660,089	\$1,031,946	\$371,857	\$1,169,894	(\$137,948)
Cable TV	\$262,354	\$216,835	(\$45,519)	\$213,117	\$3,718
Fire Department	\$917,152	\$995,059	\$77,907	\$1,240,917	(\$245,858)
Emergency Medical Services	\$1,022,519	\$1,008,849	(\$13,670)	\$1,001,350	\$7,499
Utilities:					
Water	\$930,826	\$1,090,909	\$160,083	\$1,172,695	(\$81,786)
Wastewater	\$3,290,248	\$3,289,784	(\$464)	\$3,207,604	\$82,180
Electric	\$14,913,209	\$14,689,558	(\$223,651)	\$15,266,457	(\$576,899)
Stormwater	\$851,063	\$790,628	(\$60,435)	\$826,369	(\$35,741)
Ellsworth Meadows Golf Course	\$1,011,949	\$1,024,029	\$12,080	\$976,375	\$47,654
Equipment Reserve (Fleet)	\$1,438,708	\$1,082,853	(\$355,855)	\$1,207,447	(\$124,594)
Total Expenditures	\$28,125,207	\$27,779,179	(\$346,028)	\$28,482,048	(\$702,869)
Month End Other Operating Funds Cash Balance	\$21,308,492	\$21,403,855	\$95,363	\$20,413,736	\$990,119

# City of Hudson Bank Report

Banks: 5/3 GENERAL ACCOUNT to YDC Demo Note  
As Of: 1/1/2015 to 9/30/2015

Include Inactive Bank Accounts: No

Bank	Beginning Bal.	MTD Revenue	YTD Revenue	MTD Expense	YTD Expense	YTD Other	Ending Bal.
GENERAL CITY INVESTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Broadband Services Note	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800,000.00	\$800,000.00
CASH DRAWER/PETTY CASH	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00
LORAIN NATIONAL BANK	\$4,004,813.31	\$0.00	(\$4,813.31)	\$0.00	\$0.00	(\$2,000,000.00)	\$2,000,000.00
DOLLAR BANK CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEAN MAY	\$1,814.39	\$0.14	\$0.62	\$0.00	\$0.00	\$0.00	\$1,815.01
ELLSWORTH GOLF COURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PRIMARY CHECKING ACCT	\$6,116,010.80	\$4,134,470.85	\$44,720,331.31	\$4,184,919.30	\$30,631,700.49	(\$7,369,332.91)	\$12,835,308.71
INVESTMENT POOLED MONIES	\$19,747,812.76	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,580,163.83)	\$17,167,648.93
CD INVESTMENTS	\$8,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$8,200,000.00
MORGAN BANK FIRE/EMS SERVICE AWA	\$150,032.71	\$11.29	\$90.97	\$0.00	\$1,859.47	\$0.00	\$148,264.21
First Merit	\$0.00	\$0.00	\$0.00	\$1,247,563.23	\$11,049,496.74	\$11,049,496.74	\$0.00
Note Investment	\$700,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700,000.00
Grand Total:	\$38,821,883.97	\$4,134,482.28	\$44,715,609.59	\$5,432,482.53	\$41,683,056.70	\$0.00	\$41,854,436.86



**CITY OF HUDSON**  
**VARIANCE NOTES FOR SEPTEMBER 2015 FINANCIAL REPORT**

**REVENUE:**

**2014 Year-To-Date (YTD) vs. 2015 YTD Actual**

*Real Property Taxes* are \$137,000 higher than 2014 and \$97,000 above the 2015 estimate. This is mainly due to increased property tax value for 2015 vs. 2014.

*Income Tax* revenues are \$346,000 higher in 2015 and \$131,000 above estimate. Through the end of September 2015, Withholding taxes are up 5.8%, Individual taxes are up 8.4% and Net Profit taxes are down 19.0%. Including Parks, Fire, EMS and Hudson Schools, income taxes are up \$473,000 or 3.2%. We assumed at 2% increase over 2014. The decrease in Net Profits taxes are due in part to \$127,000 in refunds issued in 2015.

	<u>2014</u>	<u>2015</u>	<u>Diff</u>	<u>%</u>
<b><u>RITA</u></b>				
Withholding	\$ 9,530,725	\$ 10,080,842	\$ 550,117	5.8%
Individual	\$ 3,272,827	\$ 3,547,460	\$ 274,633	8.4%
Net Profit	\$ 1,461,255	\$ 1,183,379	\$ (277,876)	-19.0%
<b>Total RITA</b>	<b>\$ 14,264,807</b>	<b>\$ 14,811,681</b>	<b>\$ 546,874</b>	<b>3.8%</b>
Refund	\$ 284,894	\$ 278,820	\$ (6,074)	-2.1%
Feb Muni Tax	\$ 23,009	\$ 20,855	\$ (2,154)	-9.4%
May Muni Tax	\$ 45,132	\$ 12,660	\$ (32,472)	-71.9%
Aug/Sep Muni Tax	\$ 34,506	\$ 940	\$ (33,566)	-97.3%
<b>Total All</b>	<b>\$ 14,652,348</b>	<b>\$ 15,124,956</b>	<b>\$ 472,608</b>	<b>3.2%</b>

*Estate Taxes* are \$322,000 lower in 2015 due to the elimination of the tax.

*Zoning and Building Fees* are up \$46,000 primarily due to \$29,600 in charges paid to the city for our Engineering Department inspection services.

*Interest Income* increased \$141,000 over 2014 due to large investment maturities in August 2015.

*Transfers, Advances and Reimbursements* are \$42,000 lower in 2015 primarily due to advances back to the General Fund from Cable TV (\$30,000) and several smaller reimbursements in 2014.

*Miscellaneous* revenue is \$77,000 lower in 2015 primarily due to \$114,000 income tax revenue sharing receipt from the City of Twinsburg in 2014 vs. \$76,000 in 2015.

*Street Maintenance & Repair* revenue is down \$390,000 compared to 2014 due to \$355,000 reduced transfer into the fund to cover snow removal expense overage for 2015.

*Parks* revenue is higher than 2014 due to increased income tax revenue and reduced support of the golf course.

*EMS* revenue is higher than 2014 due to increased income tax and ambulance revenues. Year to date ambulance revenue is up \$36,000 (15%) over 2014.

*Wastewater* revenue is \$111,000 lower than 2014 primarily due to \$150,000 decrease in year to date transfer from the General Fund.

*Stormwater* revenue is \$72,000 lower than 2014 primarily due to \$75,000 decrease in year to date transfer from the General Fund.

*Ellsworth Meadows* revenue is \$89,000 higher due to \$82,000 advance from the General Fund to pay for replacement equipment in 2015. The golf course revenue is \$23,000 below estimate in revenue for the year.

## **EXPENDITURES:**

### **2014 YTD Actual vs. 2015 YTD Actual**

*General Fund* expenditures decreased \$1,025,000 through September 2015 as compared to September 2014. The **Police Department** decreased \$156,000 due to \$164,000 purchases of radio and computer equipment in 2014. **Community Development** expenditures increased \$100,000 primarily due to payments for the Comp Plan update and software upgrades. **Economic Development** is included in the General Fund budget rather than a separate fund. Through September 2015, we have spent \$170,000 vs. \$152,000 through September 2014. **Administration** increased \$116,000 primarily due to \$136,000 in tax incentive payments in 2015. **Transfers and Advances Out** decreased \$1,170,000 due to reduced debt service, Sewer and Street Maintenance & Repair Fund transfers.

*Street Maintenance & Repair* expenditures are \$217,000 lower in 2015 primarily due to \$163,000 decrease in road salt payments; \$24,000 purchase of an asphalt trailer in 2014; \$11,000 decrease in cul de sac snow removal and several other smaller decreases in expenses vs. 2014.

*Cemetery* expenditures are \$52,000 lower in 2015 due to \$46,000 purchase of replacement excavator in 2014.

*Parks* expenditures are \$372,000 higher in 2015 due to \$116,000 in playground equipment and \$269,000 Barlow Farm Park parking lots paving expense in 2015.

*Cable TV Fund* expenditures are \$45,000 lower in 2015 due the \$30,000 advance back to the General Fund and \$8,900 in payments for control room equipment purchases in 2014.

*Fire Fund* expenditures are \$78,000 higher in 2015 due to \$99,000 in various capital purchases in 2015 including a replacement vehicle for \$24,000.

*Water Fund* expenditures are \$160,000 higher in 2015 primarily due to \$169,000 in expenditures for the Division St water line project in 2015.

*Fleet Fund* expenditures are \$356,000 lower in 2015 primarily due to \$258,000 in decreased payments for vehicles in 2015 vs. 2014. In addition, there was a \$75,000 (30%) in YTD 2015 reduced fuel expenditures due in part from the dramatic drop in gas prices.



## **2015 YTD Actual vs. 2015 Budget**

**Income tax** YTD revenue increased 3.2% over 2014; we originally estimated 2%. As noted in the August report, there was an anomaly with the ADP payroll processing that normalized in September. General Fund **Zoning and Building** revenue was \$54,000 over estimate due to inspection services as noted above. **Interest Income** is \$82,000 over estimate mainly due to timing of maturities. **Miscellaneous** revenue was \$145,000 over estimate due to the \$47,000 grant from the Summit County land bank and \$76,000 income tax sharing payment from the City of Twinsburg in August 2015. **Wastewater** revenue is below estimate due to delay in rate increase implementation. **Ellsworth Meadows** revenue is \$23,000 below estimate due to poor weather conditions early in the season. Ellsworth was \$41,000 below estimate for the month of June alone. The favorable weather in September and part of October has reduced the revenue shortfall gap.

**General Fund** expenditures were \$372,000 below budget with most departments below budget. **Street Maintenance and Repair Fund** expenditures are \$366,000 over estimated due to the increased cost of snow and ice control from the severe winter weather and increased fleet charges. The **Electric Fund** expenditures are \$577,000 below estimate due to timing issues on the purchase of power and capital projects not yet expensed. **Parks and Fire** funds are lower than estimate for expenses but this will normalize as we budgeted capital items are expensed.

## Utility Billing Delinquency Report

	Aug-14	Sep-14	Oct-14	Nov-14
30 DAYS - ACTIVE ACCOUNTS	\$50,623.17	\$17,646.14	\$24,704.16	\$44,765.48
60 DAYS - ACTIVE ACCOUNTS	\$3,263.87	\$1,839.08	\$1,368.07	\$2,189.69
90 DAYS - ACTIVE ACCOUNTS	\$1,850.12	\$1,549.75	\$1,388.17	\$366.63
ACCOUNTS RECENTLY CLOSED (1)	\$21,339.12	\$21,141.40	\$21,824.50	\$20,731.76
ACCOUNTS CERTIFIED TO THE COUNTY	\$64,842.39	\$123,356.86	\$123,356.86	\$125,937.34
ACCOUNTS SENT TO COLLECTIONS	\$70,691.61	\$70,334.23	\$70,434.96	\$69,039.63
<b>TOTAL UTILITY BILLING DELINQUENT AMOUNT</b>	<b>\$212,610.28</b>	<b>\$235,867.46</b>	<b>\$243,076.72</b>	<b>\$263,030.53</b>
	Dec-14	Jan-15	Feb-15	Mar-15
30 DAYS - ACTIVE ACCOUNTS	\$33,273.78	\$30,626.81	\$34,012.11	\$33,059.99
60 DAYS - ACTIVE ACCOUNTS	\$4,200.27	\$4,753.04	\$5,561.08	\$2,995.18
90 DAYS - ACTIVE ACCOUNTS	\$537.67	\$1,157.85	\$1,302.07	\$1,036.07
ACCOUNTS RECENTLY CLOSED (1)	\$25,997.74	\$24,807.30	\$27,159.69	\$23,536.76
ACCOUNTS CERTIFIED TO THE COUNTY	\$125,937.34	\$125,937.34	\$125,937.34	\$125,937.34
ACCOUNTS SENT TO COLLECTIONS	\$70,288.33	\$71,633.59	\$72,071.03	\$73,836.03
<b>TOTAL UTILITY BILLING DELINQUENT AMOUNT</b>	<b>\$260,235.13</b>	<b>\$258,915.93</b>	<b>\$266,043.32</b>	<b>\$260,401.37</b>
	Apr-15	May-15	Jun-15	Jul-15
30 DAYS - ACTIVE ACCOUNTS	\$50,992.00	\$37,038.02	\$32,436.54	\$30,992.23
60 DAYS - ACTIVE ACCOUNTS	\$5,767.73	\$3,931.58	\$3,036.63	\$5,017.00
90 DAYS - ACTIVE ACCOUNTS	\$729.76	\$1,358.84	\$2,488.92	\$3,790.75
ACCOUNTS RECENTLY CLOSED (1)	\$20,868.00	\$20,943.30	\$19,313.64	\$10,716.87
ACCOUNTS CERTIFIED TO THE COUNTY	\$101,992.67	\$101,992.67	\$101,992.67	\$101,152.15
ACCOUNTS SENT TO COLLECTIONS	\$78,636.69	\$78,404.18	\$78,970.25	\$16,161.63
<b>TOTAL UTILITY BILLING DELINQUENT AMOUNT</b>	<b>\$258,986.85</b>	<b>\$243,668.59</b>	<b>\$238,238.65</b>	<b>\$167,830.63</b>
	Aug-15			
30 DAYS - ACTIVE ACCOUNTS	\$36,506.10			
60 DAYS - ACTIVE ACCOUNTS	\$3,681.54			
90 DAYS - ACTIVE ACCOUNTS	\$4,132.58			
ACCOUNTS RECENTLY CLOSED (1)	\$17,375.03			
ACCOUNTS CERTIFIED TO THE COUNTY	\$101,152.15			
ACCOUNTS SENT TO COLLECTIONS	\$16,161.63			
<b>TOTAL UTILITY BILLING DELINQUENT AMOUNT</b>	<b>\$179,009.03</b>			

### Delinquent Account Breakdown

	\$0 - \$500	\$500 - \$1,000	\$1,001 - \$2,000	>\$2,000
<b>Residential</b>				
60 DAYS - ACTIVE ACCOUNTS	65	1	1	1
90 DAYS - ACTIVE ACCOUNTS	19	1	1	0
ACCOUNTS RECENTLY CLOSED	34	5	1	0
ACCOUNTS CERTIFIED TO THE COUNTY	70	23	9	0
ACCOUNTS SENT TO COLLECTIONS	15	8	2	0
<b>Businesses</b>				
60 DAYS - ACTIVE ACCOUNTS	7	0	0	0
90 DAYS - ACTIVE ACCOUNTS	2	0	0	0
ACCOUNTS RECENTLY CLOSED	6	1	1	1
ACCOUNTS CERTIFIED TO THE COUNTY	0	0	0	3
ACCOUNTS SENT TO COLLECTIONS	0	0	0	1

**TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S** **\$78,932.21 (2)**

In July 2015, we wrote off all accounts that were closed prior to 2014. The collection agency will continue to pursue payment, however, probability of collection on the accounts in remote.

**YEAR TO DATE COLLECTION COMPANY RECEIPTS** **\$1,627.54**

(1) "ACCOUNTS RECENTLY CLOSED" - accounts that have been closed and City staff is attempting to collect the balance due. If City staff is unable to collect on the account, it is turned over to a collection agency to pursue.

(2) "TOTAL YEAR TO DATE ACCOUNT WRITE-OFF'S" - Include accounts or amounts written off due to uncollectability, bankruptcy, or collection company fees.



BANK RECONCILIATION  
September-15

FIRST MERIT BANK BAL	5,533,769.92
SWEEP	7,725,000.00
FIRST MERIT BANK BALANCE	13,258,769.92

ADJUSTMENTS TO BANK

DEPOSIT ON STMT-NOT BOOKS-UB	0.00
SWEEP INTEREST	0.00
payroll bank rec - outstanding items	(73,164.30) PAYROLL
OUTSTANDING CHECKS-FIRST MERIT	(350,854.69)

9/9 GOLF SALES OFF - BANK HIGH	(0.59)
9/30 UB CC POSTED OCTOBER	(874.02)

DEPOSITS IN TRANSIT

9/29 GOLF CC	40.50
9/30 GOLF CC	636.80
9/30 GOLF DEPOSIT	755.09

TOTAL ADJUSTMENTS TO BANK BALANCE	(423,461.21)
ADJUSTED BANK BALANCE	12,835,308.71

BOOK BALANCE	12,835,308.71
UNRECONCILED	0.00

CDARS-LORAIN NATIONAL BANK	
BALANCE PER BANK	2,000,000.00
MATURITY POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
CD IN TRANSIT	0.00
ADJUSTED BANK BALANCE	2,000,000.00

BOOK BALANCE	2,000,000.00
UNRECONCILED	0.00

NORTHWEST SAVINGS FIRE/EMS	
BALANCE PER BANK	148,276.40
OUTSTANDING CHECKS	0.00
CHECKS POSTED THE FOLLOWING MONTH	0.00
STOP PAYMENT POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	12.19
ADJUSTED BANK BALANCE	148,264.21

BOOK BALANCE	148,264.21
UNRECONCILED	0.00

MBS GENERAL INVESTMENTS	
BALANCE PER BANK	17,167,648.93
BANK TRANSFER POSTED FOLLOWING MONTH	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	17,167,648.93

BOOK BALANCE	17,167,648.93
UNRECONCILED	0.00

YDC DEMO NOTE	
BALANCE PER BANK	700,000.00
OUTSTANDING CHECKS	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	700,000.00

BOOK BALANCE	700,000.00
UNRECONCILED	0.00

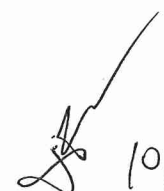
BANK RECONCILIATION  
September-15

MORGAN BANK CD INVESTMENTS	
BALANCE PER BANK	8,200,000.00
POSTING ERROR	0.00
CD IN TRANSIT	0.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	8,200,000.00 ✓
BOOK BALANCE	8,200,000.00
UNRECONCILED	0.00

BROADBAND SERVICES NOTE	
BALANCE PER BANK	800,000.00
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	800,000.00
BOOK BALANCE	800,000.00
UNRECONCILED	0.00

MORGAN BANK PASS THROUGH ACCOUNT	
BALANCE PER BANK	4,144.16
OUTSTANDING CHECKS	0.00
BANK CHECK IN TRANSIT	4,144.16
INTEREST POSTED FOLLOWING MONTH	0.00
ADJUSTED BANK BALANCE	0.00
BOOK BALANCE	0.00
UNRECONCILED	0.00

CASH/CHANGE DRAWERS	1,400.00
FIRST MERIT DEAN MAY	1,815.01
TOTAL BOOK BALANCE	41,854,436.86
TOTAL BANK BALANCE	41,854,436.86
UNRECONCILED	0.00

 10/0/15