



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, September 17, 2019

6:30 PM

Town Hall

Special Workshop & Regular Meeting

Special Council Workshop:

1. Call to Order

President of Council Wooldredge called to order the special workshop of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 4 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Absent: 3 - Mr. DeSaussure, Ms. Radigan and Dr. Williams

Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Management/Budget Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

2. Discussion Item

A. [19-0075](#) Preliminary 2020 - 2024 Five-Year Plan Review Follow-Up

Brief Description: In follow-up to previous discussion, this will allow for additional questions on the preliminary Five-Year Plan for the General Fund and Road Program. We will also discuss fleet, and staff will provide a personnel overview.

Staff reviewed the proposed Five-Year Plan (2020-2024), and the following areas were discussed: follow-up from previous budget workshop, personnel overview, General Fund overview, Road Program overview and

recommendations, fiscal policy, and fleet. Staff also provided options concerning an Accelerated Road Program and suggested varied funding approaches, using debt financing and existing resources. Discussion followed.

This matter was discussed.

3. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the special workshop meeting at 7:26 p.m.

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Regular Council Meeting:

4. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:31 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

5. Pledge of Allegiance to the Flag

6. Roll Call

Present: 4 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Absent: 3 - Mr. DeSaussure, Ms. Radigan and Dr. Williams

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leiter, Production Assistant; and Mr. Sheridan, Assistant City Manager - Professional Services.

7. Approval of the Minutes

A. [19-0080](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [September 3, 2019 Council Meeting Minutes - DRAFT](#)
[September 10, 2019 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

8. Proclamations

- A. [19-0082](#) **Special Recognition of Constitution Week 2019**
Brief Description: Mayor Basil will proclaim the week of September 17 - 23, 2019, as “Constitution Week” in Hudson, in recognition of this important document. Mialie Szymanski will be in attendance to accept this Proclamation on behalf of the David Hudson Chapter of the National Society Daughters of the American Revolution (DAR).

Attachments: [Hyperlink - Constitution Week - DAR Website](#)
[Proclamation](#)

Ms. Szymanski accepted this Proclamation on behalf of the David Hudson Daughters of the American Revolution, and she spoke of the history and importance of the United States Constitution. She said that during these times of political division, it is important to remember how much stronger we are when we work together despite our differences, and learning about the Constitution and what has helped it to endure are excellent ways to do so.

Mayor Basil read this Proclamation in its entirety, recognizing September 17 - 23, 2019, as Constitution Week.

- B. [19-0083](#) **Special Recognition of State of Mind: Hudson Week**
Brief Description: During the week of October 6 - 10, 2019, a variety of local programming and events are planned, all designed to raise awareness and reduce the stigma surrounding mental health issues in our community. This initiative has been coordinated by Leadership Hudson Class of 2019, and members will be present to accept this Proclamation and provide details of special programming and events.

Attachments: [Hyperlink - State of Mind: Hudson - Facebook](#)
[Proclamation](#)

Members of the Leadership Hudson Class of 2019 accepted the Proclamation, and Ms. Kristina Dooley spoke about the genesis of their class project, providing information and encouraging everyone to participate in upcoming educational programming and events planned during October 6-10, 2019.

Mayor Basil read this Proclamation in its entirety, recognizing the week of October 6 - 10, 2019, as State of Mind: Hudson Week.

9. Public Hearing

- A. [19-127](#) **A RESOLUTION ACCEPTING THE CITY MANAGER’S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2020.**

Brief Description: Because of no appreciable population change, the growth management system would not be implemented for 2020.

Attachments: [City Manager's Growth Management Annual Review Report 8-29-2019](#)
[Hudson Trends Report 2018](#)
[Notice of Public Hearing \(published 9-1-2019\)](#)
[Resolution No. 19-127](#)

Mayor Basil opened the public hearing for Resolution No. 19-127 at 7:55 p.m.

Mr. Hannan said that for the past several years, City Council has suspended the Residential Growth Management Allocation System due to the limited amount of residential development within the City. He said that staff continues to monitor development every year with the intent to utilize the allocation system if the population is projected to exceed 1.5% annual growth. He reviewed the City Manager's recommendation to not implement the Residential Growth Management System during 2020, given the limited number of new homes constructed and the flat population growth reflected in years 2017 and 2018.

There being no additional comments, Mayor Basil closed the public hearing at 7:57 p.m.

A public hearing was held for Resolution No. 19-127.

10. Public Comments

Dr. Rudolph Breglia, resident of Avon Lake and citizen advocate for seat belts on school buses, expressed concerns regarding school bus safety and promoted the addition of lap-shoulder seat belts to school buses in Hudson in order to save lives and reduce injuries to students. He provided supporting information, including conclusions, resources, background, recommendations, and safety statistics, as well as sample legislation from other Ohio communities that have supported this effort or adopted legislation. (See materials attached to record copy of these minutes). He urged City officials to work together with School officials, with whom he has also approached, to make seat belts in Hudson's school buses a priority.

Mr. Matt Shields, 7489 N. Marblehead Road, and Mr. Matt Coberly, 7516 N. Marblehead Road, spoke as representatives for their residential neighborhood, some of whom were in attendance, regarding the poor condition of the street. They were not satisfied with past attempts to address the issue with patching, and they advocated that a higher priority be given to N. Marblehead Road for a more permanent solution to improve the roadway.

Mr. Brad Eimer, 1921 Middleton Road, President of Marblehead Estates Home Owners Association, agreed with the previous two speakers and noted that there are no sidewalks on N. Marblehead Road, so residents must walk and ride bicycles in the roadway. He urged City officials to make N. Marblehead Road a higher priority in the Asphalt Overlay Program.

Mrs. Angelia Zielke, 7511 N. Marblehead Road, also spoke of poor road conditions, and she expressed safety concerns for children walking on the roadway to the school bus stop.

Mayor Basil thanked residents for their timely input, commenting that City Council is now considering budgeting for the City's Road Programs.

11. Correspondence and Council Comments

Mr. Wooldredge referred to a handout (attached to record copy of these minutes) regarding management services of Panzica Construction, the company selected to provide Owner's Representative services for the Downtown Phase II Redevelopment Project. Mr. Mark Panzica and Mr. Steve Varelmann, of Panzica Construction, provided an overview of their work plan. Elected officials looked forward to having the company's assistance, especially with the financial agreement and real estate transactions.

Mr. Hanink commented regarding the Proclamation recognizing the United States Constitution. He agreed that it is a magnificent document, and citizens should study it, as it has allowed the United States to exist as a nation longer than any other democratic republic. He also provided an update to Council regarding the Park Board meeting on September 16, 2019. He said there is a need to update the Parks Master Plan, and he looked forward to that process moving forward. He said that the Board is anxious to proceed with a citizen survey, and he reported that he had encouraged members to proceed with such a survey but to include only questions concerning current parks programming. He also noted his intention to make a motion for an executive session

after regular business.

Mr. Wooldredge agreed with Mr. Hanink's direction to the Park Board, and he conveyed his appreciation of the U.S. Constitution.

Mrs. Bigham announced that she will hold a Ward 4 Forum on September 22, 2019, at Middleton Park, and she invited interested citizens to attend.

Mayor Basil also expressed his appreciation of the U.S. Constitution.

12. Report of Manager

None.

13. Discussion Item

- A. [19-0084](#) **Presentation: Summit County Department of Community & Economic Development**
Brief Description: Holly Miller, Senior Administrator, will provide an overview of programs offered by Summit County's Department of Community & Economic Development.
Attachments: [Program Overview](#)

Ms. Holly Miller spoke regarding the programs offered through Summit County's Community & Economic Development Department. She provided hand-outs and encouraged everyone to refer to the County's website for complete up-to-date information regarding programs including: Community Development Block Grant (CDBG), Home Investment Partnership Program (HOME), Lead Based Paint Hazard Reduction Program, Household Sewage Treatment System (HSTS) Program, and Home Weatherization Assistance Program.

This matter was presented.

14. Appointments

Mr. Wooldredge announced that the City will continue to accept applications for a vacancy on the Tree Commission through September 20, 2019. Both he and Mayor Basil encouraged interested citizens to apply.

15. Consent Agenda

Mayor Basil noted that with only four members present, legislation on the Consent Agenda will receive a first reading.

- A. [19-0085](#) **A Motion to Acknowledge the Timely Receipt of the August 2019 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [August 2019 Financial Report](#)

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to acknowledge the timely receipt of the August 2019 Monthly Financial Report. The motion carried by the following vote:

Aye: 4 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Items Removed from the Consent Agenda

- B. [19-128](#) **AN ORDINANCE AMENDING ORDINANCE NO. 18-160, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE THIRD QUARTER OF 2019.**
- Brief Description:*** This Ordinance will amend the 2019 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
- Attachments:*** [Exhibit A - Third Quarter Appropriations 2019](#)
 [Ordinance No. 19-128](#)

Mayor Basil read the title of Ordinance No. 19-128, which constituted its first reading.

- C. [19-129](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS FOR THE 2020 CAPITAL MAINTENANCE PROGRAMS OF THE CITY OF HUDSON.**
- Brief Description:*** This Resolution would authorize the advertisement, receipt of bids and award of contracts for the 2020 seven (7) annual road programs that will comprise the Annual Capital Maintenance Program. The program includes: Line Striping, Crack Sealing, Concrete Replacement, Sidewalk Connectivity, Asphalt Overlay and Resurfacing, Asphalt Patching and Catch Basin Repairs.
- Attachments:*** [Resolution No. 19-129](#)

Mayor Basil read the title of Resolution No. 19-129, which constituted its first reading.

- D. [19-130](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE BOSTON MILLS ROAD WATERLINE LOOP PROJECT WITH THE LOWEST AND BEST BIDDER.**
- Brief Description:*** This project will involve the installation of a new 8” water main and new electrical conduit from Hudson Crossing Parkway to Reserve at River Oaks Subdivision. This project is being partially paid for by funds donated to the City from Pulte Homes of Ohio as part of requirements of the new River Oaks Subdivision.
- Attachments:*** [Project Map](#)
 [Resolution No. 19-130](#)

Mayor Basil read the title of Resolution No. 19-130, which constituted its first reading.

- E. [19-131](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE LEHNER FAMILY FOUNDATION FOR A GRANT ON BEHALF OF THE HUDSON CEMETERIES.**
- Brief Description:*** The Lehner Family Foundation has a funding interest in historic

preservation in Summit County. A grant application requesting \$40,000 to assist with the restoration and preservation of the Old Hudson Township Burying Ground was submitted. No match is required. Estimated cost for restoration and preservation work is \$48,426.00.

Attachments: [Resolution No. 19-131](#)

Mayor Basil read the title of Resolution No. 19-131, which constituted its first reading.

- F. [19-132](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH DELL MARKETING LP FOR THE PURCHASE OF UNINTERRUPTED POWER SUPPLY EQUIPMENT FOR THE NEW CITY HALL BUILDING AT 1140 TEREX ROAD; AND DECLARING AN EMERGENCY.**
- Brief Description:** The Uninterrupted Power Supply (UPS) equipment is essential for the City network computer and phone system to properly function, protect the City network devices in the event of a power failure, and maintain regulated power to all equipment located through the building.
- Attachments: [Resolution No. 19-132](#)

Mayor Basil read the title of Resolution No. 19-132, which constituted its first reading.

16. Legislation

- A. [19-126](#) **AN ORDINANCE AMENDING SECTION 432.30, “STOPPING FOR SCHOOL BUS; ACTUATING VISUAL SIGNALS; DISCHARGING CHILDREN” OF THE TRAFFIC CODE; AND DECLARING AN EMERGENCY. (As Amended 9/17/2019)**
- Brief Description:** This legislation, as permitted under Hudson’s Home Rule authority, increases penalties for violation of the statutes prohibiting the passing of school busses with lights flashing and stop sign extended for the boarding and unboarding of students. *Pursuant to workshop discussion on September 10, 2019, the Ordinance has been amended to reflect a maximum fine of \$1,000.00 for a first offense.*
- Attachments: [Ordinance No. 19-126 \(as amended 9-17-2019\) redline](#)

Mayor Basil read the title of Ordinance No. 19-126, which constituted its second reading.

- B. [19-127](#) **A RESOLUTION ACCEPTING THE CITY MANAGER’S RECOMMENDATION NOT TO IMPLEMENT THE GROWTH MANAGEMENT RESIDENTIAL DEVELOPMENT ALLOCATION SYSTEM DURING CALENDAR YEAR 2020.**
- Brief Description:** Because of no appreciable population change, the growth management system would not be implemented for 2020.

Attachments: [City Manager's Growth Management Annual Review Report 8-29-2019](#)
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[Resolution No. 19-127](#)

Mayor Basil read the title of Resolution No. 19-127, which constituted its first reading.

Executive Session

A motion was made by Mr. Hanink, seconded by Mr. Kelemen, to enter into executive session to consider the sale or lease of City property at competitive bidding. Mayor Basil recessed the meeting at 8:23 p.m., after the motion carried by the following vote:

Aye: 3 - Mr. Hanink, Mr. Kelemen and Mrs. Bigham

Nay: 1 - Mr. Wooldredge

Mayor Basil reconvened the regular Council meeting at 9:10 p.m.

17. Adjournment

There being no further business, Mayor Basil adjourned the regular Council meeting at 9:10 p.m.

William D. Wooldredge, President of Council

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.