



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, June 7, 2022

6:00 PM

Town Hall
27 East Main Street

Early start for Executive Session at 6:00pm; Regular Meeting to follow at 7:30 pm.

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 6:02 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 1 - Mr. Banweg

Others & Staff in Attendance: Mayor Anzevino and Ms. Wheeler, Clerk of Council.

Mr. Banweg entered the meeting at 7:00 p.m.

2. Executive Session

A motion was made by Mr. Foster, seconded by Mrs. Heater, to enter into executive session to interview an applicant for City Manager. The motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Excused: 1 - Mr. Banweg

Mayor Anzevino reconvened the meeting at 7:33 p.m.

3. Pledge of Allegiance to the Flag**4. Roll Call**

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Staff in Attendance: Mr. Sheridan, Interim City Manager; Marshal Pitchford, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; and Mr. Leiter, HCTV Production Assistant.

5. Approval of the Minutes**A. [22-0053](#) Minutes of Previous Council Meetings**

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [May 17, 2022 Council Meeting Minutes - Draft](#)
[May 24, 2022 Council Workshop Minutes- Draft](#)
[May 27, 2022 Council Special Meeting Minutes - Draft](#)

There being no changes, the above minutes were approved as submitted.

6. Proclamations

- A. [22-0054](#) **Special Recognition of Ms. Ashton Swinford**
Brief Description: Mayor Anzevino will recognize Ms. Ashton Swinford for winning the Women's Division of the Cleveland Marathon on May 22, 2022. Ms. Swinford will be in attendance to accept this Proclamation.
Attachments: [Ashton Swinford Proclamation](#)

Ms. Swinford accepted the Proclamation and thanked Council for recognizing her.

The Proclamation was presented.

- B. [22-0055](#) **Special Recognition of Hudson Festival Days, June 17th-June 18th, 2022**
Brief Description: This Proclamation recognizes the annual celebration of Hudson's Festival Days and the special events organized by the Hudson Garden Club, Hudson Society of Artists, Hudson League for Service, Leadership Hudson, Destination Hudson, and the Hudson Fire Department Association.
Attachments: [Hudson Festival Days - 2022](#)

Ms. Barbara Bos, Ms. Bronwyn Pierson, and Ms. Jill Centrello accepted the Proclamation on behalf of groups taking part in Hudson Festival Days.

The Proclamation was presented.

7. Public Comments

None.

8. Correspondence and Council Comments

Councilmembers thanked city staff for their quick response and communication efforts after the storm.

Mrs. Bigham asked residents to reach out to her if they would like to subscribe or unsubscribe to the Hudson Hub-Times and are having a difficult time doing so.

Mr. Foster stated that if you have storm debris, bring it to the street so it can be collected.

Mr. Sutton thanked neighboring communities who sent mutual aid power crews to help with storm clean-up.

Mrs. Kowalski mentioned that residents thought they were subscribed to emergency alerts from the City, but noted that it is an opt-in program. She also was excited to hear that permit fees for sheds and fences that were damaged in the storm would be waived. Mrs. Kowalski reminded everyone that there is a safe school helpline and provided contact information.

Mrs. Heater thanked Mr. Kosco for his attention to a matter regarding Case Drive and SR 303 as well as a storm water issue.

Mayor Anzevino asked residents to read a piece he wrote for Hudson Life Magazine.

9. Report of Manager

Mr. Sheridan stated that staff did a great job getting reports to Council and residents following the storm, and it was nice to see residents helping residents.

10. Appointments

A motion was made by Mr. Foster, seconded by Mr. Sutton, to nominate Mr. Paul Stoehr to fill an unexpired term on Tree Commission ending July 5, 2022, and to re-appoint Ms. Allyn Marzulla to the Architectural and Historic Board of Review for a full term. The motion carried by the following vote:

Aye: 7 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg and Mrs. Bigham

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Foster, seconded by Mrs. Heater, to suspend the rule requiring three readings. The motion carried by the following vote:

Aye: 7 - Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham and Mr. Foster

Approval of the Consent Agenda

A motion was made by Mrs. Bigham, seconded by Mr. Sutton, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster and Mrs. Heater

- A. [22-72](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH ANSER ADVISORY FOR CONSTRUCTION ADMINISTRATION SUPPORT SERVICES FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445); AND DECLARING AN EMERGENCY.**

Brief Description: The SR 91 South Safety Improvement Project design limits are on SR 91 (S. Main Street) from Barlow Road to the Stoney Hill Drive intersection. The project will include adding a center two-way turn lane, resurfacing, and adding 5-foot-wide bike lanes and sidewalks on both the east and west sides of SR 91. Staff is requesting permission to hire a professional construction management firm to provide supporting services for the construction management and inspection needs for the project.

Attachments: [Resolution No. 22-72](#)

Resolution No. 22-72 passed on the Consent Agenda.

- B. [22-73](#) **A RESOLUTION AMENDING RESOLUTION NO. 21-152 TO**

AUTHORIZE THE CITY MANAGER TO RE-ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO CONTRACTS FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445); AND DECLARING AN EMERGENCY.

Brief Description: The SR91 South Safety Improvement Project design limits are on SR 91 (S. Main Street) from Barlow Road to the Stoney Hill Drive intersection. The project will include adding a center two-way turn lane, resurfacing, and adding 5-foot-wide bike lanes and sidewalks on both east and west sides of SR 91.

Attachments: [Resolution No. 22-73](#)

Resolution No. 22-73 passed on the Consent Agenda.

- C. [22-74](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH EUTHENICS FOR FINAL ENGINEERING DESIGN FOR THE BOSTON MILLS ROAD TRAIL PROJECT.**

Brief Description: The Boston Mills Road Trail Project design limits are on Boston Mills Road from 100 Executive Parkway to Lake Forest Drive. Project improvements include the 8' asphalt trail, a pedestrian bridge and boardwalk, storm sewer improvements, parking lot improvements, and other incidental work.

Attachments: [Boston Mills Sidewalk Exhibit](#)
[Resolution No. 22-74](#)

Resolution No. 22-74 passed on the Consent Agenda.

- D. [22-75](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A SUSTAINABILITY GRANT DISBURSEMENT THROUGH THE ECOSMART CHOICE PROGRAM FROM AMERICAN MUNICIPAL POWER.**

Brief Description: As a participant in the EcoSmart Choice program, the City of Hudson has received \$468.00 in grant funding. The funding is the result of money remaining after the purchase of renewable energy credits have been made and the cost to fulfill program needs have been incurred. Eligible grant-funded projects must promote balancing environmental, economic, and community interests.

Attachments: [Resolution No. 22-75](#)

Resolution No. 22-75 passed on the Consent Agenda.

- E. [22-76](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ARCADIS U.S., INC. FOR PROFESSIONAL SERVICES FOR THE TEREX ROAD DRAINAGE STUDY.**

Brief Description: City staff is seeking permission to enter into a professional services contract with Arcadis U.S., Inc. to perform an additional hydraulic study to

analyze and identify solutions to overland flooding occurring near properties located at 726, 730, 736, 776, 786 and 896, located along the south side of Terex Road, upstream of the Summit Metroparks Hike near Bike Trail.

Attachments: [Terex Road Drainage Study Map](#)
[Resolution No. 22-76](#)

Resolution No. 22-76 passed on the Consent Agenda.

- F. [22-77](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

Attachments: [Resolution No. 22-77](#)

Resolution No. 22-77 passed on the Consent Agenda.

- G. [22-78](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH VIRTUAL DATAWORKS FOR THE MIGRATION TO THE MICROSOFT GOVERNMENT COMMUNITY CLOUD (GCC) AND ANNUAL SUBSCRIPTION RENEWAL FOR THE CITYWIDE USE OF MICROSOFT 365, AND DECLARING AN EMERGENCY.**
Brief Description: This Resolution is for approval to the service agreement with Virtual Dataworks to enter a 3-year contract committing the City of Hudson to subscribe to Office 365 Government Community Cloud (GCC) and migrate existing Microsoft 365 users to the new environment.

Attachments: [Virtual Dataworks GCC 365 Migration and Setup](#)
[City Memo Information Technology - Month-to-Month Microsoft 365](#)
[Resolution No. 22-78](#)

Resolution No. 22-78 passed on the Consent Agenda.

12. Legislation

- A. [22-62](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on April 6, 2022, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC 2022 Minutes Summary](#)
[Resolution No. 22-62](#)

Mr. Foster spoke about the committee and gave a general overview of the progress made by the incentivized companies. He stated that he would not be on the committee next year and would like to see a rotation of members as the liaisons so that everyone understands the process.

A motion was made by Mr. Foster, seconded by Mrs. Heater, that this Resolution be adopted on third reading. The motion carried by the following vote:

Aye: 7 - Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater and Mrs. Kowalski

- B. [22-63](#) **A RESOLUTION TO CREATE A STEERING COMMITTEE TO UPDATE THE CITY'S COMPREHENSIVE PLAN; AND DECLARING AN EMERGENCY.**

Brief Description: The proposed ordinance will establish a resident steering committee to guide the collective work of city staff and the consultant for the 2023 Comprehensive Plan update and provide recommendation to City Council regarding the adoption of the draft plan.

Attachments: [Comprehensive Plan Framework Memo](#)
[Steering Committee Application \(DRAFT\)](#)
[Draft Resolution \(as introduced on 4.26.22\)](#)
[Resolution No. 22-63 \(as revised for 5.3.22\)](#)
[Resolution No. 22-63 \(as revised for 5.17.22\)](#)

Mrs. Kowalski reiterated her disappointment that not all boards and commissions will not have representation on the steering committee, and was concerned that the appointments will become a silo of the direction of the city since the breakdown of votes is often 5-2.

Mr. Sutton responded that the current plan has a mechanism for direct council appointment which should alleviate concerns of an echo chamber.

A motion was made by Mr. Sutton, seconded by Mr. Foster, that this Resolution be adopted

on third reading. The motion carried by the following vote:

Aye: 6 - Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater and Ms. Schlademan

Nay: 1 - Mrs. Kowalski

- C. [22-70](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 660.08(c)(4)(D) AND 672.12(f)(2) AND REGULATING THE USE OF CONSUMER GRADE FIREWORKS; AND DECLARING AN EMERGENCY.**

Brief Description: The legislation seeks to change the local ordinance regarding fireworks to match the State of Ohio law that will go into effect on July 1, 2022.

Attachments: [Ordinance No. 22-70](#)

Mayor Anzevino read the title of Ordinance No. 22-70, which constituted its second reading.

- D. [22-79](#) **AN ORDINANCE AMENDING SECTIONS 220.03, 220.031, AND 220.06 OF THE CODIFIED ORDINANCES TO ADD PROVISIONS GOVERNING THE INTRODUCTION OF ORDINANCES AND RESOLUTIONS ON REGULAR AND SPECIAL CITY COUNCIL AGENDAS.**

Brief Description: The ordinance intends to clarify the process of the introduction of ordinances and resolutions that are placed on a regular or special City Council meeting agenda.

Attachments: [Ordinance No. 22-79](#)

Mayor Anzevino read the title of Ordinance No. 22-79, which constituted its first reading.

- E. [22-80](#) **A RESOLUTION AMENDING THE STORM WATER WORK POLICY IN ITS ENTIRETY; AND DECLARING AN EMERGENCY.**

Brief Description: An Ad Hoc Storm Water Committee which included both City Council members and City staff were appointed to review and update the current Storm Water Policy.

Attachments: [Storm Water Policy - DRAFT](#)

[Storm Water Scoring Sheet - DRAFT](#)

[Private Property Storm Water Issues Analyzed](#)

[Resolution No. 22-80](#)

Mayor Anzevino read the title of Resolution No. 22-80, which constituted its first reading.

- F. [22-81](#) **AN ORDINANCE AMENDING SECTION 660.22, “OBSTRUCTING SEWERS AND WATERCOURSES”, OF THE GENERAL OFFENSES CODE AND DECLARING AN EMERGENCY.**

Brief Description: This ordinance amendment would update the City’s General

Offenses Code at Section 660.22, "Obstructing Sewers and Watercourses" to better protect private property owners and public infrastructure from flooding and diversion of storm water caused by adjacent property owners.

Attachments: [Current C.O. 660 \(compared with Revised C.O. 660.22, Obstructing Ditches, etc\)](#)
[Ordinance No. 22-81](#)

Mayor Anzevino read the title of Ordinance No. 22-81, which constituted its first reading.

- G. [22-82](#) **A RESOLUTION REPEALING RESOLUTION NO. 21-149 AND WITHDRAWING THE AUTHORIZATION GRANTED TO THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH FAIRMOUNT PROPERTIES, LLC FOR THE SALE OF THE REAL PROPERTY LOCATED IN THE DOWNTOWN AREA ADJACENT TO THE FIRST & MAIN DEVELOPMENT IN THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**

Brief Description: City Council and the City administration have considered and discussed the sale of the Property, the terms thereof, and certain development proposals for the Property submitted by Fairmount and determined that it is not appropriate to move forward with the consummation of the sale of the Property to Fairmount and the development thereof as currently proposed by Fairmount.

Attachments: [Resolution No. 22-82](#)

Mayor Anzevino read the title of Resolution No. 22-82, which constituted its first reading.

13. Executive Session

A motion was made by Mr. Foster, seconded by Mrs. Heater, to enter into executive session. The motion carried by the following vote:

Aye: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

14. Adjournment

There being no further business after executive session ended at 8:36 p.m., Mayor Anzevino adjourned the Council meeting at 8:36 p.m.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent

record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.