



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Wednesday, November 6, 2019

7:30 PM

Town Hall
27 E. Main St.

Special Meeting (rescheduled regular meeting)

1. Call to Order

Mayor Basil called to order the special meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22. He explained that the agenda of the regular meeting originally scheduled on November 5, 2019, had carried forward to this special meeting.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Absent: 2 - Ms. Radigan and Dr. Williams

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Ms. Johnson, Public Works Office Manager; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; and Mr. Sheridan, Assistant City Manager - Professional Services.

4. Approval of the Minutes

A. [19-0113](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City

Council's review and approval.

Attachments: [October 15, 2019 Council Meeting Minutes - DRAFT](#)
[October 29, 2019 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Proclamation

- A. [19-0114](#) **Special Recognition of America Recycles Day - November 15, 2019**
Brief Description: Mayor Basil will recognize Hudson's recycling efforts and encourage increased participation in recycling programs among residents and businesses. A representative from the Environmental Awareness Committee will be in attendance to accept this Proclamation.
Attachments: [Hyperlink - America Recycles Day](#)
[Proclamation](#)

Mr. Jeff Wells accepted the Proclamation on behalf of the Environmental Awareness Committee and thanked Mayor Basil. Mr. Wells said that the Committee is also a big proponent of reducing and reusing, as well as recycling.

Mayor Basil read this Proclamation in its entirety, recognizing America Recycles Day in Hudson.

6. Public Comments

None.

7. Correspondence and Council Comments

Mayor Basil gave well wishes to all who were elected by the citizens of Hudson on November 5, 2019, as they begin their service to the community.

Mr. Hanink commended staff, commenting that the City's leaf pick-up crews are able to move faster and work more efficiently this year with use of new equipment, and he noted that Fleet Division staff had upgraded older equipment to further improve efficiencies, both resulting in cost savings. Mayor also commended staff.

Mr. Wooldredge outlined the elements of success as follows: character, culture, civility, caring, community, collaboration, communication, commitment, confidence, courage, coaching, and citizenship. He looked forward to the successful work of Hudson City Council.

Mr. Kelemen congratulated newly-elected officials and commended them for their willingness to serve. He commented that Council members are all equal, and he encouraged officials to leave animosity behind. He urged newcomers to attend meetings prior to taking office and suggested that officials converse with their opponents to gain a better understanding.

Mrs. Bigham thanked Ward 4 voters for their support, and she looked forward to working with the new Council.

8. Report of Manager

None.

9. Discussion Items

None.

10. Appointments

Mr. Wooldredge said that the City is currently accepting applications for the Planning Commission, Community Television Advisory Committee, and the Charter Review Commission. He encouraged interested citizens to submit an application by November 29, 2019. Mayor Basil noted that although the work of the Charter Review Commission is intensive, the term is limited and will likely last from January through June 2020.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Wooldredge and Mrs. Bigham

A. [19-149](#) AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 18-151.

Brief Description: This Ordinance authorizes an annual salary adjustment for the City's non-bargaining unit employees. The pay bands provided in the Pay Range Structure chart attached to the Ordinance have each been adjusted by a factor of 1.02 over the 2019 Pay Range Structure figures. This Ordinance also amends the City's Pay Range Assignment Schedule.

Attachments: [2020 Pay Ranges - Non Union - Final](#)
[2020 Pay Range Assignment - Final](#)
[Ordinance No. 19-149](#)

Ordinance No. 19-149 was passed on the Consent Agenda.

B. [19-150](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO BOTH ENTER INTO A CONTRACT FOR THE PURCHASE OF ROAD SALT FROM CARGILL INC. AND AFFIRMING THE PURCHASE OF ROAD SALT THROUGH THE COMMUNITY UNIVERSITY AND EDUCATION PURCHASING ASSOCIATION PROGRAM FOR THE 2019-2020 WINTER SEASON; AND DECLARING AN EMERGENCY.

Brief Description: The Public Works Department budgets annually for the

purchase of road salt for de-icing city streets for winter traffic safety. The Public Works Department seeks City Council approval and affirmation of road salt purchases from Cargill Incorporated through participation in the CUE (Community, University and Education Purchasing Association).

Attachments: [2019 Permission to Bid](#)
 [Salt Bid Tab 19-20](#)
 [Resolution No. 19-150](#)

Resolution No. 19-150 was passed on the Consent Agenda.

- C. [19-151](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE ROAD SALT CONVEYANCE SERVICES FOR THE 2019-2020 WINTER SEASON.**

Brief Description: Each year the Public Works Department solicits prices for the conveying of delivered road salt into the City salt storage facilities. Staff wishes to award the salt conveying contract for the 2019-2020 winter season.

Attachments: [2019 Permission to Bid](#)
 [Resolution No. 19-151](#)

Resolution No. 19-151 was passed on the Consent Agenda.

12. Legislation

- A. [19-147](#) **AN ORDINANCE APPROVING A PETITION FOR SPECIAL ASSESSMENTS FOR SPECIAL ENERGY IMPROVEMENT PROJECTS AND A PLAN FOR PUBLIC IMPROVEMENTS; APPROVING THE NECESSITY OF ACQUIRING, CONSTRUCTING, AND IMPROVING CERTAIN PUBLIC IMPROVEMENTS IN THE CITY IN COOPERATION WITH THE AKRON-SUMMIT COUNTY ENERGY SPECIAL IMPROVEMENT DISTRICT; DETERMINING TO PROCEED WITH SUCH PROJECT; AND DETERMINING TO LEVY SPECIAL ASSESSMENTS IN CONNECTION WITH SUCH PROJECT.**

Brief Description: Passage of this Ordinance will enable the City to become a participating political subdivision of the Akron-Summit County Energy Special Improvement District (ESID). As a result, businesses located within the City of Hudson will be able to have the financing costs of approved energy improvement projects be repaid through an assessment on the property.

Attachments: [Ordinance No. 19-147](#)

Mayor Basil read the title of Ordinance No. 19-147, which constituted its second reading.

- B. [19-152](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY OF HUDSON FIVE-YEAR PLAN 2020-2024.**

Brief Description: This resolution adopts in concept the City's Five-Year Plan.

Attachments: [FINAL DRAFT - 5-Year Plan 2020-2024](#)

[Resolution No. 19-152](#)

Mayor Basil read the title of Resolution No. 19-152, which constituted its first reading.

- C. [19-153](#) **AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON, COUNTY OF SUMMIT, STATE OF OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.**

Brief Description: This Ordinance establishes the City's budget for 2020.

Attachments: [Ordinance No. 19-153](#)

Mayor Basil read the title of Ordinance No. 19-153, which constituted its first reading.

- D. [19-154](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$740,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 4.0 ACRES OF REAL PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF OWEN BROWN STREET AND MORSE ROAD FOR SALE OR LEASE FOR PRIVATE REDEVELOPMENT; AND DECLARING AN EMERGENCY.**

Brief Description: This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the rollover of note proceeds used to pay for the former Windstream property at 100 Owen Brown Street, purchased as part of the Downtown Phase II Project.

Attachments: [Ordinance No. 19-154](#)

Mayor Basil read the title of Ordinance No. 19-154, which constituted its first reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow for passage of Ordinance No. 19-154. The motion carried by the following vote:

Aye: 5 - Mr. Hanink, Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

Regarding the five Note Ordinances on the agenda (Ordinance Nos. 19-154 through 19-158), Mr. Knoblauch asked that Council suspend the three readings rule and pass this legislation in order to allow sufficient time for the City to sell the Notes competitively. Mrs. Bigham said that she preferred that in the future staff plan for three readings and allow enough time, so there is no need for emergency language.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Ordinance No. 19-154. The motion carried by the following vote:

Aye: 5 - Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

- E. [19-155](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$7,725,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING CITY-OWNED PROPERTY LOCATED AT 5810 HUDSON DRIVE BY CONSTRUCTING, FURNISHING EQUIPPING AND OTHERWISE IMPROVING (i) A NEW SALT STORAGE FACILITY AND (ii) A NEW BUS MAINTENANCE AND STORAGE FACILITY AND CLEARING, IMPROVING AND EQUIPPING THE SITE; AND DECLARING AN EMERGENCY. (As Amended 11/6/2019)

Brief Description: This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the sale of notes to finance the cost of the new bus garage and salt storage facility.

Attachments: [Fiscal Officer's Certificate \(revised\)](#)
[Ordinance No. 19-155 \(as amended 11-6-19\)](#)

Mayor Basil read the title of Ordinance No. 19-155, which constituted its first reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to suspend the rule requiring three readings to allow for passage of Ordinance No. 19-155. The motion carried by the following vote:

Aye: 5 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

Mrs. Bigham questioned the inclusion in Ordinance No. 19-155 of \$25,000 for owners representative services. Discussion followed, and there was consensus to amend the Ordinance to remove this amount from the total.

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to pass Ordinance No. 19-155.

A subsidiary motion was made by Mr. Wooldredge, seconded by Mrs. Bigham, to amend Ordinance No. 19-155 to change the amount to \$7,725,000 of Notes to reflect a reduction of \$25,000 for owners representative services. The motion to amend carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

The main motion to pass Ordinance No. 19-155, as amended, was carried by the following vote:

Aye: 5 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Wooldredge and Mrs. Bigham

- F. [19-156](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$1,900,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S WATER SYSTEM AND THE CITY'S WATER TREATMENT PLANT BY CONSTRUCTING A BRINE WELL, TOGETHER WITH ALL NECESSARY AND RELATED EQUIPMENT AND APPURTENANCES THERETO; AND DECLARING AN EMERGENCY.

Brief Description: This ordinance allows for the financing of the brine well at the water plant.

Attachments: [Fiscal Officer's Certificate](#)
[Ordinance No. 19-156](#)

Mayor Basil read the title of Ordinance No. 19-156, which constituted its first reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow passage of Ordinance No. 19-156. The motion carried by the following vote:

Aye: 5 - Mr. Hanink, Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to pass Ordinance No. 19-156. The motion carried by the following vote:

Aye: 5 - Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Hanink

- G. [19-157](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$650,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S WATER SYSTEM BY CONSTRUCTING WATER MAINS; AND DECLARING AN EMERGENCY.**
Brief Description: This ordinance allows for the financing of the installation of a new 12-inch watermain along Hudson Drive, Hudson Gate Drive, and connection to the existing 12-inch watermain at the Metro RTA railroad tracks water line as previously approved by City Council.

Attachments: [Fiscal Officer's Certificate](#)
[Ordinance No. 19-157](#)

Mayor Basil read the title of Ordinance No. 19-157, which constituted its first reading.

A motion was made by Mr. Hanink, seconded by Mr. Wooldredge, to suspend the rule requiring three readings to allow for passage of Ordinance No. 19-157. The motion carried by the following vote:

Aye: 5 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Hanink and Mr. Kelemen

A motion was made by Mr. Wooldredge, seconded by Mr. Kelemen, to pass Ordinance No. 19-157. The motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen and Mr. Wooldredge

- H. [19-158](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$950,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING, REMODELING, RENOVATING, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING A BUILDING, AND ACQUIRING, CLEARING, IMPROVING AND EQUIPPING ITS SITE, FOR USE AS A NEW CITY HALL TO HOUSE MUNICIPAL OFFICES AND FUNCTIONS; AND DECLARING AN EMERGENCY.**

Brief Description: This ordinance authorizes the additional cost of the improvements to the new city hall.

Attachments: [City Hall Expenses and Timeline](#)
 [Fiscal Officer's Certificate](#)
 [Ordinance No. 19-158](#)

Mayor Basil read the title of Ordinance No. 19-158, which constituted its first reading.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rule requiring three readings to allow for passage of Ordinance No. 19-158. The motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Wooldredge and Mrs. Bigham

Responding to Mr. Kelemen's inquiry, Mr. Sheridan provided details pertaining to the additional costs for the City Hall Renovations Project. Mr. Knoblauch explained that staff had been able to reduce certain project costs. Mrs. Bigham asked for a full accounting of the \$950,000.00, and there was consensus to postpone action on Ordinance No. 19-158, and that the requested information be provided and the matter discussed further at the November 12, 2019, workshop.

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to pass Ordinance No. 19-158.

A subsidiary motion was made by Mr. Kelemen, seconded by Mr. Hanink, to postpone action on Ordinance No. 19-158 to the Council meeting on November 19, 2019. The motion carried by the following vote:

Aye: 5 - Mr. Hanink, Mr. Kelemen, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

13. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 8:09 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.