

OHIO AUDITOR OF STATE KEITH FABER



Conference Center, Suite 154
6000 Frank Ave. NW
North Canton, OH 44720
EastRegion@ohioauditor.gov
800-443-9272

October 16, 2025

Zupka & Associates
Att: Kyle Dougherty
4141 Rockside Road
Seven Hills, OH, 44131

Dear Kyle:

On behalf of Auditor of State Keith Faber, I am pleased to inform you that the contract to audit the **City of Hudson, Summit County**, for the fiscal period(s) January 1, 2025 through December 31, 2029, in accordance with the items and conditions set forth in the Request for Proposals dated September 17, 2025, has been awarded to **Zupka & Associates**.

Attached you will find a PDF document of the Memorandum of Agreement (MOA) form. This document is to be executed by an authorized representative of your firm and **forwarded to the public office**. Electronic signatures are acceptable. If the proposed first year of this audit exceeds 800 hours, also enter the MBE information on the MOA (note: "to be determined" is not acceptable).

The public office will then sign the MOA and a Certification of Compliance (also attached) and **return all signed documents to this office**. When fully approved by the Auditor of State, a fully executed document will be sent to you and to the public office. No audit work may be performed or payments lawfully made regarding this contract until such approval is obtained.

Should you have any questions, please contact me at 330-438-0617. We look forward to working with you and, in advance of your cooperation, please accept my appreciation.

Sincerely,

KEITH FABER
Auditor of State

Courtney S. Shalosky

Courtney Shalosky, CPA, CFE
Assistant Chief Auditor, East Region

Encls.

C: Jeff Knoblauch, Assistant City Manager/Finance Director