



Sage HRMS 2012 with Second Year Estimated Costs

Pricing Proposal Version 1.2

Prepared for
City of Hudson, Ohio

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This Proposal is intended as a clarification of the overall project cost. The data in this document shall not be disclosed outside of the City of Hudson organization and shall not be duplicated, used or disclosed, in whole or in part, for any purposes other than to evaluate this Proposal

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PROJECT SUMMARY

The City of Hudson, Ohio wishes to implement an HRMS solution that integrates with their SSI VIP Payroll system. The Sage HRMS 2012 system offers a wide range of modules for human capital management. This proposal is intended to list the various options and provide pricing considerations.

Sage HRMS 2012 modules demonstrated and discussed in our meeting include:

- Human Resource Management
 - Employee demographics including phone numbers and e-mail addresses
 - Employee job history
 - Employee dependent information
 - Employee emergency contacts
 - Benefits Management – plans and employee elections
 - Incident tracking and OSHA reporting
 - EEO tracking and reporting
 - Employee notes, skills, education and previous employers
 - Ability to attach any document or file to employee records
- Attendance (Time-off management)
 - Unlimited attendance plans
 - FMLA management
- Employee and Manager Self-Service (ESS)
 - Employees can view and request changes to their employee demographic information.
 - Managers can view direct report and indirect employee information.
 - With optional Benefits ESS module, employees can request life event changes or participate in open enrollment.
- Electronic Change Forms and Performance Review Processes
 - Transforms paper-based change forms into single-purpose electronic change document
 - Serialized approval process, up to five levels of approval
 - Ability to create employee performance review with employee/supervisor interaction
 - Administration view shows status of all change form requests with the ability to “push” to the next approver for a particular form
 - Hired applicants' information transferred to Sage HRMS 2012

ACG will provide total training and import of data where appropriate. ACG's goal is to provide the best learning experience and train personnel to not only use but also maintain the Sage HRMS 2012 system. Training will be a blend of live onsite and web-based training led by a live consultant.

CAPITAL INVESTMENT SUMMARY

Sage HRMS 2012 – 500 Employee License	License Cost	Support Plus
Sage HRMS Human Resource/ Attendance Module	\$9,845.00	\$2,461.00
Sage HRMS Employee and Manager Self-Service (500 Employee Access)	\$5,000.00	\$1,250.00
HR Actions – Employee Change Forms	\$8,800.00	\$2,200.00
2 - Sage HRMS Additional Network Seat (3 Total)	\$750.00	\$650.00
Professional Services – Implementation, Setup and Training	\$16,000.00	\$00.00
Total	\$40,395.00	\$6,561.00

Sage HRMS 2012 – 500 Employee License Second Year Cost	Support Plus
Sage HRMS Human Resource/ Attendance Module	\$2,461.00
Sage HRMS Employee and Manager Self-Service	\$1,250.00
Sage HRMS Additional Network Seat (2 Total)	\$325.00
HR Actions – Employee Change Forms	\$2,200.00
<i>Total Second Year Costs</i>	<i>\$6,236.00</i>

Terms: 90% pre-payment for Licenses and Sage M & S Costs. Remaining 10% due net 30 days.

\$5,000.00 Deposit on all Professional Services Required with Signed Contract.

Professional Services Balance paid per agreed-upon payment schedule.

This fixed fee proposal covers two on-site training sessions. All other training will be performed remotely as needed.

Sage M&S costs include after-implementation phone support and software upgrades as they become available.