



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*Craig A. Shubert, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Christopher W. Foster, Council Member (Ward 2)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*Vacant, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, July 28, 2020

7:00 PM

Video-Conference & Live-Stream

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### Special Meeting & Regular Workshop

#### Special Meeting

#### 1. Call to Order

Mayor Shubert called to order the Special meeting of Hudson City Council at 7:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

#### 2. Pledge of Allegiance to the Flag

#### 3. Roll Call

**Present:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

*Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Hunt, Special Counsel; Mrs. Raber, Clerk of Council Pro Tempore; Mr. Comeriato, Assistant City Manager - Operations; Mr. Gerbracht, HCTV Operations Manager; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Stifler, Economic Development Director.*

#### 4. Appointment of Melissa Raber as Clerk of Council Pro Tempore

A motion was made by Mr. Wooldredge, seconded by Mr. Sutton, that Mrs. Raber be appointed as Clerk of Council Pro Tempore. The motion carried by the following vote:

**Aye:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

**5. Public Comments**

*None.*

**6. Correspondence and Council Comments**

*Mr. Sutton asked staff to look into possible improvements at the intersection of E. Barlow Road and Terex Road.*

*Mr. Foster agreed with Mr. Sutton and also had concerns with W. Barlow Road and Terex Road intersection.*

*Mr. DeSaussure stated that he is an advocate for roundabouts and felt that they should be looked at for certain intersections in Hudson.*

*Ms. Howington stated that she will have the Traffic Committee report back to Council on improvements that can be made to these intersections.*

**7. Report of Manager**

*Ms. Howington provided an explanation on the need for the Special Meeting and thanked Council for their flexibility in allowing these important economic development items to move forward in a more compressed time frame.*

**8. Legislation**

- A. [20-83](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A COMMUNITY REINVESTMENT ACT AREA AGREEMENT WITH TJE REAL ESTATE, LLC, GEM EDWARDS INC., GEMCARE WELLNESS INC., ADVANCED HEALTH TECHNOLOGIES, EDWARDS HEALTH CARE SERVICES, AND TEMEG HOLDINGS INC.; AND DECLARING AN EMERGENCY.**
- Brief Description:** TJE Real Estate, LLC is currently located at 5640 Hudson Industrial Park and looking to expand onto abutting Parcel 30-09203, provided the appropriate development incentives are available to support the economic viability of their project.
- Attachments:** [TJE Real Estate CRA Application 5-20-2020](#)  
[Resolution No. 20-83](#)

**Mayor Shubert read the title of Resolution No. 20-83, which constituted its third reading.**

**A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to pass Resolution No. 20-83. The motion carried by the following vote:**

**Aye:** 5 - Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

**Abstain:** 1 - Mrs. Bigham

- B.        [20-86](#)        A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH FLEETHQ PARTNERS, LLC FOR THE SALE OF THE REAL PROPERTY LOCATED AT WEST EXECUTIVE PARKWAY (PARCEL NUMBER: 32-03767) IN THE CITY OF HUDSON, OHIO; AND DECLARING AN EMERGENCY.**

**Brief Description:** This resolution authorizes the sale of approximately 45 acres of land located at Executive Parkway and Boston Mills Road that was purchased by the City through the Summit County Land Bank. The City purchased the land in 2018 for \$70,800 and is selling it for \$1,100,000.

**Attachments:**        [Proposed Purchase Agreement with Fleet HQ Partners, LLC](#)  
                                 [Resolution No. 20-86](#)

*Mr. Wooldredge expressed his appreciation for this project and the GemCare project and thanked City staff. He further stated that economic development helps the City and the schools in bringing in tax revenue.*

**Mayor Shubert read the title of Resolution No. 20-86, which constituted its second reading.**

## **9.        Adjournment**

**There being no further business, Mayor Shubert adjourned the Special Council meeting at 7:17 p.m.**

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## **Regular Workshop**

## **10.      Call to Order**

**President of Council Wooldredge called to order the workshop of Hudson City Council at 7:17 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

*Staff in Attendance: Mayor Shubert, Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Hunt, Special Counsel; Mr. Comeriato, Assistant City Manager - Operations; Mr. Gerbracht, HCTV Operations Manager; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; and Mr. Stifler, Economic Development Director.*

*Mayor Shubert left the meeting at 8:00 p.m.*

## **11.      Correspondence and Council Comments**

*Mr. Wooldredge, Mr. DeSaussure, and Ms. Schlademan read statements in regards to the recent investigation against Mr. Wooldredge by the Auditor of State's Office.*

**12. Discussion Item****A. Proposed Charter Amendments**

*Mr. Kagler, Chairman of the Charter Review Commission, and Mr. Hunt, Special Counsel, provided a brief overview and answered questions from Council members regarding the recommendations of the 2020 Charter Review Commission. Discussion included the grouping of the ballot issues, subjective language regarding appointments to boards and commissions, re-write of Section 5, tenure of City Manager, term limits for elected officials and boards and commissions, and spending limit of City Manager.*

**This matter was discussed.**

**13. Proposed Consent Agenda for August 4, 2020, Council meeting****A. [TMP-4961](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A LICENSE AGREEMENT TO PERMIT THE INSTALLATION OF PAVEMENT AT 7574 WOODLAND AVENUE, HUDSON, OHIO 44236**

**Brief Description:** This resolution authorizes the City Manager to enter into a license agreement with the property owner of 7574 Woodland Avenue to allow a portion of the driveway and patio to encroach within a storm easement.

**Attachments:** [Resolution No. 20-](#)

*Ms. Howington provided an explanation on the license agreement.*

**This Resolution was forwarded for further consideration at the August 4, 2020, Council meeting.**

**B. [TMP-4958](#) A RESOLUTION AFFIRMING ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A TRENCH SAFETY GRANT FROM THE OHIO BUREAU OF WORKERS' COMPENSATION ON BEHALF OF THE PUBLIC WORKS DEPARTMENT, DIVISIONS OF SERVICE AND WATER DISTRIBUTION.**

**Brief Description:** The Ohio Bureau of Workers' Compensation uses the Trench Safety Grant Program to partner with Ohio employers to substantially reduce or eliminate injuries associated with trenching operations. The City of Hudson received \$9,140.62 in grant funding. The City's matching share is \$2,285.16.

**This Resolution was forwarded for further consideration at the August 4, 2020, Council meeting.**

**C. [TMP-4962](#) A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES, FOR A COVID-19 PPE GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**

**Brief Description:** In response to the COVID-19 pandemic, both during the immediate period of the crisis and also looking ahead at responses to a possible 'second wave' later this year, the Ohio Department of Public Safety, Division of EMS has created the COVID-19 PPE Grant to assist agencies with expenditures related to

personal protective equipment. The City is eligible for reimbursement up to \$1,500.

Attachments:      [Draft Resolution](#)

This Resolution was forwarded for further consideration at the August 4, 2020, Council meeting.

**14. Proposed Legislation for August 4, 2020, Council meeting**

- A.      [20-78](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR CHARLES P. AND SUSAN ROBINSON, 7936 RAVENNA ROAD, HUDSON, OHIO.**  
**Brief Description:** Mr. and Mrs. Robinson have submitted the attached Application for Placement of Farmland in an Agricultural District for property located at 7936 Ravenna Road in Hudson.

Attachments:      [New Application - Robinson 7936 Ravenna Rd \(6-8-2020\)](#)  
[Zoning Inspector Memo 6-12-20](#)  
[Map - 7936 Ravenna Rd](#)  
[Hyperlink - Summit County Website](#)  
[Notice of Public Hearing on 7-7-2020](#)  
[Resolution No. 20-78](#)

Resolution No. 20-78 was forwarded for further consideration at the August 4, 2020, Council meeting.

- B.      [20-82](#)      **AN ORDINANCE AMENDING SECTION 410.07, SCHEDULE VII, OF THE TRAFFIC CODE TO AMEND THE LIST OF STREETS DESIGNATED AS ONE-WAY STREETS IN THE CITY; AND DECLARING AN EMERGENCY.**  
**Brief Description:** Merchants in First & Main have inquired with staff to identify solutions to increase parking in the commercial area. City staff has evaluated alternate parking layout alternatives to increase the number of parking stalls available in the First & Main area. Staff is proposing converting Village Way and Park Lane as one-way only streets and modifying parking stall lines as one-way to increase parking locations in the First & Main area. This change will have no adverse effects on traffic in our downtown. Also, certain existing one-way streets in the City's Downtown District will be formally adopted as such for purposes of clarity and consistency within the Hudson Codified Ordinances.

Attachments:      [Exhibit A - Existing Parking Layout on Park & Village](#)  
[Exhibit B - Proposed 60 Degree Parking Layout](#)  
[Angled Parking Survey - Response Summary](#)  
[Angled Parking Survey Results](#)  
[Notice of Public Hearing on 7-21-2020](#)  
[Ordinance No. 20-82](#)

*Mr. Foster requested a copy of the survey results. Ms. Howington stated that Mr. Sheridan will present the*

*survey results at the August 4, 2020, Council meeting.*

**Ordinance No. 20-82 was forwarded for further consideration at the August 4, 2020, Council meeting.**

- C. [20-85](#) **AN ORDINANCE SUBMITTING TO THE ELECTORS OF HUDSON A PROPOSAL TO AMEND SECTIONS 3.02, 3.05, 3.08, 3.09, 3.10, 3.11, 3.13, 4.03, 5.01, 5.02, 5.03, 5.04 (FORMER 5.03), 5.05 (FORMER 5.04), 5.06 (FORMER 5.05 RE-NUMBERED), 6.04, 7.01, 7.04, 8.03, 8.04, 8.06, 8.07, 9.01, 9.02, 9.04, 9.05, 9.06, 10.01, 11.01, 12.01, 12.02, 12.03 AND 13.02 OF THE CHARTER OF HUDSON; AND DECLARING AN EMERGENCY.**  
**Brief Description:** Pursuant to Charter Section 13.02, the Chairman of the 2020 Charter Review Commission has submitted a report of proposed amendments to the City's Charter for consideration by electors at the General Election to be held on November 3, 2020. The Commission has also recommended that the amendments be presented as four separate Ballot Issues.  
**Attachments:** [Proposed Charter Amendments \(Final Revised 7/6/2020\)](#)  
[Ordinance No. 20-85](#)

**Ordinance No. 20-85 was forwarded for further consideration at the August 4, 2020, Council meeting.**

- D. [TMP-4912](#) **AN ORDINANCE ENACTING NEW CHAPTER 1047, "ILLICIT DISCHARGE & ILLEGAL CONNECTION CONTROL," OF THE CODIFIED ORDINANCES.**  
**Brief Description:** The City of Hudson's Storm Water Management Plan (SWMP) was developed to address the Environmental Protection Agencies (EPA) National Pollutant Discharge Elimination System (NPDES) requirements for storm water quality regulations. In order to comply with current Ohio EPA requirements, the City must amend its Codified Ordinances to adopt regulations for illicit discharge detection and elimination which prohibits non-storm water discharges and illegal connections to the storm water system and establishes legal authority to carry out inspections, monitoring procedures, and enforcement actions necessary to ensure compliance with the regulation.

*Ms. Howington provided an explanation on the purpose of this Ordinance.*

**This Ordinance was forwarded for further consideration at the August 4, 2020, Council meeting.**

## 15. Items to be Added to Future Agendas

*Mr. DeSaussure asked about NIMS (National Incident Management System) training. Ms. Howington stated that she will have Mr. Varnes attend a future workshop in September and provide an explanation on the training. She further stated that there is an online course available.*

**16. Adjournment**

**There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 8:19 p.m.**

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**Craig A. Shubert, Mayor**

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**William D. Wooldredge, President of Council**

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**Melissa Raber, Business Operations Manager, Clerk of Council Pro Tempore**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*