



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, January 14, 2020

7:00 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Wooldredge called to order the workshop of Hudson City Council at 7:00 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Broadband Manager; Mr. Gerbracht, HCTV Operations Manager; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; Mr. Sheridan, Assistant City Manager - Professional Services; Mrs. VanBlarcum, HCTV Programming Director; and Mr. Wash, Assistant Public Works Director.

2. Correspondence and Council Comments

Ms. Bigham stated that she has heard from numerous residents regarding the need for sidewalks within Ward 4 and complaints concerning violation letters received regarding storage of recreational vehicles. She reported having spoken with staff regarding both issues and would like to hold a community meeting to discuss future sidewalk projects. She also stated that she received an e-mail from a resident requesting a safer crosswalk with lights be installed across Hudson-Aurora Road from Hudson Park Estates to the High School.

Mr. Sutton stated that he received a request from a resident that asked when Council goes into Executive Session regarding property if more details are allowed to be disclosed, such as location of property. Mr. Vazzana stated he will look into this.

Mayor Shubert stated that he met with several residents on Sunday who are concerned with the installation of the Veterans Trail, Phase 3 Project. He asked for further discussion on this project and alternatives that are available.

Mr. Foster also stated that he heard from numerous residents regarding violation letters they received regarding the storage of recreation vehicles. He further stated that he attended the community forums that were held for the Veterans Trail Phase 3 and Phase 4 Projects, and he felt that the projects should be revisited to see if changes can be made. He also provided an update regarding the Planning Commission Meeting that was held on Monday, January 13, 2020.

Ms. Schaldeman provided an update on the Architectural & Historic Board of Review meeting that was held on January 8, 2020.

3. Discussion Items

- A. [20-0003](#) **Departmental Overview: Finance and Human Resources**
Brief Description: This departmental overview provides an opportunity for elected officials to review City operations.

Attachments: [Information Technology / Services Organizational Chart](#)
[Velocity Broadband Organizational Chart](#)
[Velocity Broadband Handout \(1-14-2020\)](#)
[HCTV Organizational Chart](#)

Ms. Howington introduced the departments that would be presenting which included, Information Services (IS) Department, Velocity Broadband, and Hudson Community Television.

Mr. Leedham provided an overview on what the IS Department does and the areas of responsibility which include, provide tools to staff to effectively perform their job, network management and security, software management, maintain all City data, digital communications, process management, and researching emergent technology. He further stated the department's main focus over the next year will be to strive for a higher digital quality of service, consolidation and integration of systems, refine the use of current data, and cyber-security. Mr. Leedham also proposed changing the name of the department to the Department of Innovation and Technology.

Mr. Ersing provided background information and services provided by Velocity Broadband. The services provided include internet, voice and data services to City buildings and 303 customers throughout the City. Mr. Ersing also provided information related to net income, current business take rate, and offering of WI-FI 6 devices.

Mrs. VanBlarcum and Mr. Gerbracht provided background information on Hudson Community Television (HCTV) and the areas of responsibility which include, supporting public access programming, videotaping of meetings for the City and Hudson Schools, and co-teaching a digital video production class to Junior and Seniors. They also reviewed the future challenges which include loss of funding due to citizens opting out of cable service and loss of capital improvement funds from the franchise fees.

Discussion followed.

This matter was discussed.

- B. [20-0004](#) **Public Meetings Location Considerations: audio-visual equipment and furniture needs for Town Hall & City Hall**
Brief Description: The City Staff would like to discuss with City Council the future use of the Council Chambers at Town Hall and the new Boards and Commissions Room on the first floor of City Hall.

Ms. Howington provided background information regarding the need for meeting space and asked for Council's input on where they would like to hold public meetings. Discussion followed regarding costs to upgrade Town Hall, costs to install AV equipment at City Hall, life span on existing equipment, re-purposing the existing equipment to City Hall, and use of Town Hall if move to City Hall. There was consensus to continue holding meetings at Town Hall and Council asked staff to bring back costs to upgrade the sound system. Council would also like to have a discussion at a later date regarding upgrading security at Town Hall.

This matter was discussed.

4. **Proposed Consent Agenda for January 21, 2020, Council Meeting**

- A. [20-0005](#) **A Motion to Acknowledge the Timely Receipt of the December 2019 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [December 2019 Financial Report](#)

This Motion was forwarded for further consideration at the January 21, 2020, Council meeting.

- B. [20-4](#) **AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**
Brief Description: This Ordinance authorizes revisions to Hudson's Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council since the date of the last updating through October 15, 2019, and to include changes reflecting current State law through June 28, 2019.

Attachments: [Ordinance No. 20-4](#)

Mr. Vazzana explained the purpose of this Ordinance.

This Ordinance was forwarded for further consideration at the January 21, 2020, Council meeting.

- C. [20-5](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GRINDLINE SKATEPARKS FOR THE CONSTRUCTION OF THE SKATEPARK AT VETERANS WAY PARK.**
Brief Description: After determining that the existing above ground wooden skatepark features were not salvageable at Veterans Way Park, the Park Board decided to invest in a new all concrete and steel skatepark. A new skatepark was designed with resident and skater input from multiple public meetings. The current design encompasses all those ideas.
Attachments: [Bid Tabulation](#)
 [Plans](#)
 [Resolution No. 20-5](#)

This Resolution was forwarded for further consideration at the January 21, 2020, Council meeting.

- D. [TMP-4625](#) **A RESOLUTION AMENDING RESOLUTION NO. 19-108 TO AUTHORIZE ADDITIONAL FUNDS FOR THE ASPHALT PAVING OF THE HUDSON PUBLIC POWER FACILITY PARKING LOT; AND DECLARING AN EMERGENCY.**
Brief Description: This project will involve paving the gravel parking lot areas on the east side of the HPP building located on Hudson Gate Drive to provide improved parking spaces for employee, visitor, and City vehicles.
Attachments: [Resurfacing Location Map](#)
 [Bid Tabulation - Hudson Gate Drive Parking Lot](#)
 Draft Resolution

Ms. Howington provided background information on Hudson Public Power and suggested that this item be postponed until late February, after discussion is held regarding building a new Public Works Facility. There was consensus to postpone this item until late February.

This matter was postponed until late February 2020.

- E. [20-6](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER'S DESIGNEE TO THE HUDSON ROTARY FOUNDATION FOR A GRANT ON BEHALF OF HUDSON COMMUNITY TELEVISION.**
Brief Description: The Hudson Rotary Foundation facilitates charitable & community projects of The Rotary Club of Hudson. Hudson Community Television is seeking \$1,606.50 for the purchase of a drone. No match is required.
Attachments: [Resolution No. 20-6](#)

This Resolution was forwarded for further consideration at the January 21, 2020, Council meeting.

5. Proposed Legislation for January 21, 2020, Council Meeting

None.

6. Items to be Added to Future Agendas

Ms. Howington stated that staff holds an annual Capital Improvement meeting mid-February where all projects for the current year are discussed and coordinated between departments, and she invited Council members to attend.

Ms. Bigham asked for an update on the intersection of Hudson-Aurora Road and Herrick Park Drive.

Mayor Shubert asked for updates on the following: adaptive signal technology, improving the turning radius at SR 91 and SR 303, Norton Road Corridor Improvements, and Stow Road/Middleton Roads intersection improvements.

7. Executive Session

A motion was made by Dr. Williams, seconded by Ms. Schlademan, to enter into executive session to consider the sale or lease of City property at competitive bidding . Mr.

Wooldredge recessed the meeting at 9:11 p.m. after the motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Ms. Schlademan, Mr. Sutton, Dr. Williams and Mr. Wooldredge

8. Adjournment

There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:50 p.m.

William D. Wooldredge, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.