



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, September 27, 2022

7:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 1 - Mrs. Heater

Others & Staff in Attendance: Mayor Anzevino; Mr. Sheridan, Interim City Manager; Mr. Griffith, Management/Budget Director; Mr. Hannan, Community Development Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, HCTV Production Assistant; Mr. Tabak, Police Chief; Mr. Varnes, Fire/EMS Chief, and Mr. Wash, Assistant Public Works Director.

2. Correspondence and Council Comments

Prior to correspondence and council comments, Mr. Foster invited guests from Germany, as part of the exchange program, to speak to Council.

Ms. Schlademan stated that she has received numerous e-mails from residents in regards to a need for a Senior Center. She further stated that a resident reached out to her regarding the following agenda items, Resolution No. 22-106, regarding clearing of snow from sidewalks and the need for a penalty, and the need for street lighting along Morse Road between Owen Brown Street and Prospect Street. She also reminded residents that the Architectural and Historical Board of Review meets, Wednesday, September 28, 2022, and they will be holding an informal discussion regarding the proposed residential development on S. Oviatt Street.

Mrs. Kowalski requested during the budget discussion to talk about lighting on the Green along the walking paths. She further stated that numerous residents have requested a public comment section during the

Comprehensive Plan Steering Committee meetings.

Mr. Banweg provided information on the Economic Growth Board meeting that was held last week. He further thanked the Vincent Baran family for the Vincent Baran Day of Service.

Mr. Sutton provided an update on the Tree Commission meeting that was held last week.

Mayor Anzevino stated that the Vincent Baran Day of Service was very rewarding.

Mr. Foster stated that the Landsberg Sister City members will be in Hudson for the next 6 days and will be making their way around the City. He further addressed the e-mails that have been received regarding a Senior Center.

3. Discussion Items

A. [22-115](#) AN ORDINANCE ADOPTING GUIDELINES FOR THE USE AND/OR RENTAL OF SPACE AT CITY HALL AND AT OR UPON OTHER CITY PROPERTY.

Brief Description: A discussion authorizing the City Manager to establish guidance rules for the use of space at City Hall and at or upon other City property.

Attachments: [Exhibit A - Rules for Renting Space in City Buildings updated for 9.27.22 Workshop](#)
[Ordinance No. 22-115](#)

Mr. Sheridan stated that the rules have been revised to include the exemption of historic structures and added language in regards to how to rent space. Council discussion followed.

This matter was discussed.

B. [TMP-6273](#) A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH PFUND SUPERIOR SALES FOR A NEW AMBULANCE VEHICLE FOR USE BY THE EMERGENCY MEDICAL SERVICE.

Brief Description: EMS is replacing their 1999 Freightliner/Horton Ambulance # 4016. This unit has 130,000 miles. This unit is now obsolete and not suitable for a remount like our Excellance ambulance units. Our vehicle replacement committee has evaluated similar models from four major ambulance manufacturers and have unanimously chosen the 2023 Ford, Life Line Type 1 “Custom Superliner” as the lowest priced and best option.

Chief Varnes provided information on the reason for the replacement of this ambulance, and stated that this is budgeted for 2022, however the price has increased.

This matter was discussed.

C. [TMP-6279](#) A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH EXCELLANCE, INC. FOR A REMOUNT AMBULANCE VEHICLE FOR USE BY THE EMERGENCY MEDICAL SERVICE; AND DECLARING AN EMERGENCY.

Brief Description: Since 2004, EMS has been replacing its Ambulances every 6 years, one every two years. This allows the EMS Department to control their repair costs as the drive train warranties are 5-year or 100,000 miles and at the same time keep the fleet reliable. EMS has chosen to once again remount the Ambulance rather than replace the vehicle. This action results in a savings of over \$63,000.

Attachments: [EMS - Remount contract for EMS 4011](#)

Mr. Griffith stated this item is currently budgeted for 2024, but are requesting it be moved up to 2022.

This matter was discussed.

D. [22-0085](#) Preliminary 2023 - 2027 Five-Year Plan Review

Brief Description: Staff will present 2023-2027 Five Year Plan Capital for General Fund, Roads, Service, Cemetery, Parks, HCTV, Fire, & EMS.

Attachments: [2023 - 2027 Five Year Plan - Original Draft 9-27-22](#)

Mr. Griffith presented information on the General Fund, Roads, Service, Cemetery, Parks, HCTV, Fire and EMS. Discussion followed that included evaluating items for needs and wants and trying to keep costs down, fence repair at Barlow overflow parking lot, need for downtown way finding, Safety Center addition, leaf vac trucks, subsidizing cemetery fund, savings in concrete funds from concrete overlay program, sidewalk connectivity, RRFB's near schools, and Dillman Drive bridge replacement.

This matter was discussed.

4. Proposed Consent Agenda for October 4, 2022, Council Meeting

A. [TMP-6268](#) A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES DIVISION OF FORESTRY FOR AN URBAN CANOPY RESTORATION GRANT ON BEHALF OF THE HUDSON PARKS; AND DECLARING AN EMERGENCY.

Brief Description: Cities are eligible for USDA Forest Service funding awarded through the Ohio Department of Natural Services Division of Forestry to address critical need to restore and improve urban forests. The Hudson Parks could receive \$8,000.00 in funding with an \$8,000.00 match.

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

B. [TMP-6248](#) A RESOLUTION AUTHORIZING THE CITY MANAGER'S DESIGNEE TO APPLY TO SUMMIT COUNTY FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO FUND THE INSTALLATION OF A SHELTER WITH BENCH AT CITY HALL TO BENEFIT HUDSON SENIORS.

Brief Description: The City Administration has investigated and is requesting improvements to the City Hall parking lot to assist seniors and residents that need

assistance while visiting the City Hall Community Rooms. These improvements include a shelter with bench near the parking lot on the sidewalk. This would provide safer access to the guests of the community rooms and provide shelter from the weather. The cost of the project is estimated at \$22,750, of which 75% is eligible for CDBG reimbursement, and the remaining 25% would be funded by the City.

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

- C. [TMP-6214](#) **A RESOLUTION AFFIRMING THE SUBMISSION OF A GRANT APPLICATION TO THE BURTON D. MORGAN FOUNDATION ON BEHALF OF HUDSON COMMUNITY TELEVISION AND AUTHORIZING THE CITY MANAGER'S ACCEPTANCE OF SAID GRANT.**

Brief Description: The Burton D. Morgan Foundation has continued to provide a production grant in the amount of \$1,200.00 to help fund production of the *Good Day in Hudson* television series on HCTV. No match is required.

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

- D. [TMP-6253](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE STATE OF OHIO FOR INSPECTION SERVICES FOR THE MUNICIPAL BRIDGES (PID 117554) WITHIN THE CITY.**

Brief Description: In 2016, The State of Ohio provided a new program to perform bridge inspections and other services on Municipal bridges within the City of Hudson, Ohio at no charge to the city. This Resolution will authorize a new 1-year contract with the State of Ohio Department of Transportation for this service.

Attachments: [Bridge Locations Map](#)
[Attachment A \(Consultant Services Posting\)](#)

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

- E. [TMP-6279](#) **A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH EXCELLANCE, INC. FOR A REMOUNT AMBULANCE VEHICLE FOR USE BY THE EMERGENCY MEDICAL SERVICE; AND DECLARING AN EMERGENCY.**

Brief Description: Since 2004, EMS has been replacing its Ambulances every 6 years, one every two years. This allows the EMS Department to control their repair costs as the drive train warranties are 5-year or 100,000 miles and at the same time keep the fleet reliable. EMS has chosen to once again remount the Ambulance

rather than replace the vehicle. This action results in a savings of over \$63,000.

Attachments: [EMS - Remount contract for EMS 4011](#)

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

- F. [TMP-6280](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.
Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

- G. [TMP-6274](#) **A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER.**
Brief Description: Each year the City is required to pass a resolution accepting the property tax amounts and rates as determined by the County Budget Commission.
Attachments: [Summit Co. Budget Commission Certification of Tax Levy for TY22/CY23](#)

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

5. **Proposed Legislation for October 4, 2022, Council Meeting**

- A. [22-115](#) **AN ORDINANCE ADOPTING GUIDELINES FOR THE USE AND/OR RENTAL OF SPACE AT CITY HALL AND AT OR UPON OTHER CITY PROPERTY.**
Brief Description: A discussion authorizing the City Manager to establish guidance rules for the use of space at City Hall and at or upon other City property.
Attachments: [Exhibit A - Rules for Renting Space in City Buildings updated for 9.27.22 Workshop](#)
[Ordinance No. 22-115](#)

Ordinance No. 22-115 was forwarded for further consideration at the October 4, 2022, Council meeting.

- B. [22-116](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 402.38 AND 660.05 REGULATING THE MAINTENANCE OF SIDEWALKS, CURBS AND GUTTERS AND ESTABLISHING A DEFINITION FOR THE TERM "SIDEWALK."**

Brief Description: As requested by the City Council, staff is proposing amendments to codified ordinance sections 402.38 and 660.05 to clarify the definition of a sidewalk and the responsibility of sidewalk maintenance, including snow and ice control respectively when a sidewalk exists at the rear or back of a privately owned parcel.

Attachments: [Ordinance No. 22-116](#)

Ordinance No. 22-116 was forwarded for further consideration at the October 4, 2022, Council meeting.

- C. [22-117](#) AN ORDINANCE AMENDING CHAPTER 1480, “INTERNATIONAL PROPERTY MAINTENANCE CODE” OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON REGARDING ABATEMENT OF WEEDS OR TALL GRASSES.

Brief Description: Proposed amendment to the high grass ordinance to regulate developed parcels, land within subdivisions, and land with twenty feet of a Public Right of Way.

Attachments: [High grass peer cities comparison](#)
[Ordinance No. 22-117](#)
[Ordinance No. 22-117 \(as amended\)](#)

Mr. Hannan stated that the distance for vacant lots has been reduced from 20 feet to 5 feet, with the exception that administration can increase that, if there is a documented sight line issue. There was Council consensus to move forward with stating that vacant lots should be mowed within the right-of-way.

Ordinance No. 22-117 was forwarded for further consideration at the October 4, 2022, Council meeting.

- D. [22-118](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,340,000 FOR THE PURPOSE OF PAYING COSTS OF INSTALLING AND IMPROVING SIDEWALKS ALONG MIDDLETON ROAD, INCLUDING CONSTRUCTING RELATED DRAINAGE FACILITIES, TOGETHER WITH NECESSARY RELATED IMPROVEMENTS AND APPURTENANCES THERETO.

Brief Description: This ordinance authorizes the sale of bonds to finance the Middleton Road sidewalk project.

Attachments: [Fiscal Officer's Cert - \\$2,340,000 Middleton Rd](#)
[Ordinance No. 22-118](#)

Ordinance No. 22-118 was forwarded for further consideration at the October 4, 2022, Council meeting.

- E. [22-119](#) AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,820,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY’S RECREATIONAL FACILITIES BY

CONSTRUCTING TENNIS AND PICKLEBALL COURTS AT BARLOW FARM PARK, INCLUDING RELATED PARKING FACILITIES, UTILITY AND DRAINAGE FACILITIES, AND IMPROVING THE SITE THEREOF, TOGETHER WITH NECESSARY RELATED IMPROVEMENTS AND APPURTENANCES THERETO.

Brief Description: This ordinance authorizes the sale of bonds to finance the tennis and pickleball courts at Barlow Farm Park.

Attachments: [Fiscal Officer's Cert - \\$1,820,000 Tennis-Pickleball](#)
[Ordinance No. 22-119](#)

Ordinance No. 22-119 was forwarded for further consideration at the October 4, 2022, Council meeting.

- F. [22-120](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,685,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S WATER SYSTEM BY CONSTRUCTING WATER MAINS IN SEASONS ROAD, TOGETHER WITH ALL NECESSARY AND RELATED APPURTENANCES THERETO.**
- Brief Description:** This ordinance authorizes the sale of bonds to finance construction of the water line on Season's Road that will extend the existing water line from 695 Seasons Road to the westerly corporation line with Boston Township. This extension will service the health care facilities that are being constructed at the Season's Road and SR 8 interchange.

Attachments: [Fiscal Officer's Cert - \\$1,685,000 Seasons Water Line](#)
[Ordinance No. 22-120](#)

Ordinance No. 22-120 was forwarded for further consideration at the October 4, 2022, Council meeting.

- G. [22-121](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,140,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S RECREATIONAL FACILITIES BY INSTALLING AND IMPROVING A GRAVEL TRAIL FROM BARLOW ROAD TO VETERAN'S WAY, INCLUDING CONSTRUCTING A PEDESTRIAN BRIDGE AND RELATED DRAINAGE FACILITIES, TOGETHER WITH NECESSARY RELATED IMPROVEMENTS AND APPURTENANCES THERETO.**
- Brief Description:** This ordinance authorizes the sale of bonds to finance the Veteran's Trail Phase 3 that runs from Veteran's Way Park to Cascade Park, along Ellsworth Meadows Golf Course and down to Barlow Road to connect with the existing sidewalk.

Attachments: [Fiscal Officer's Cert - \\$1,140,000 Vet's Trail](#)
[Ordinance No. 22-121](#)

Ordinance No. 22-121 was forwarded for further consideration at the October 4, 2022, Council meeting.

- H. [22-122](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,000,000 FOR THE PURPOSE OF PAYING COSTS OF IMPROVING THE CITY'S ELECTRIC SYSTEM BY ACQUIRING AND INSTALLING A NEW DISTRIBUTION TRANSFORMER, TOGETHER WITH THE NECESSARY REGULATORS, CONTROL EQUIPMENT AND APPURTENANCES THERETO.**
- Brief Description:** This ordinance allows for the permanent financing of Hudson Public Power's replacement of a distribution transformer at its' Eastside substation (located on Stow Road, across the street from Hudson City School District's baseball complex).

Attachments: [Fiscal Officer's Cert - \\$1,000,000 Electric Transformer](#)
[Ordinance No. 22-122](#)

Ordinance No. 22-122 was forwarded for further consideration at the October 4, 2022, Council meeting.

- I. [22-123](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN THE MAXIMUM PRINCIPAL AMOUNT OF \$850,000 FOR THE PURPOSE OF PAYING COSTS OF INSTALLING AND IMPROVING A MULTIPURPOSE TRAIL AND SIDEWALKS IN VARYING WIDTHS ALONG BARLOW ROAD, TOGETHER WITH ALL NECESSARY DRAINAGE AND RELATED IMPROVEMENTS AND APPURTENANCES THERETO.**
- Brief Description:** This ordinance allows for the financing of the sidewalk/trail installation on West Barlow Road from State Route 91 to Nicholson Drive.

Attachments: [Fiscal Officer's Cert - \\$850,000 Barlow Rd Sidewalk](#)
[Ordinance No. 22-123](#)

Ordinance No. 22-123 was forwarded for further consideration at the October 4, 2022, Council meeting.

- J. [22-124](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$7,720,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF IMPROVING CITY-OWNED PROPERTY LOCATED AT 5810 HUDSON DRIVE BY CONSTRUCTING, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING (i) A NEW SALT STORAGE FACILITY AND (ii) A NEW BUS MAINTENANCE AND**

STORAGE FACILITY AND CLEARING, IMPROVING AND EQUIPPING THE SITE.

Brief Description: This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the sale of notes to finance the cost of the new bus garage and salt storage facility.

Attachments: [Ordinance No. 22-124](#)

Ordinance No. 22-124 was forwarded for further consideration at the October 4, 2022, Council meeting.

- K. [22-125](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$925,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 1.0 ACRE OF REAL PROPERTY LOCATED AT 94 OWEN BROWN STREET FOR SALE OR LEASE FOR PRIVATE REDEVELOPMENT, APPROPRIATING THE PROCEEDS OF THE NOTES AND AUTHORIZING THE EXPENDITURE OF THOSE PROCEEDS FOR THAT PURPOSE.**

Brief Description: This ordinance allows for the financing of the former Windstream property at 94 Owen Brown Street, purchased as part of the Downtown Phase II Project.

Attachments: [Ordinance No. 22-125](#)

Ordinance No. 22-125 was forwarded for further consideration at the October 4, 2022, Council meeting.

- L. [22-126](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$740,000 OF TAXABLE ECONOMIC DEVELOPMENT NONTAX REVENUE BOND ANTICIPATION NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING APPROXIMATELY 4.0 ACRES OF REAL PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF OWEN BROWN STREET AND MORSE ROAD.**

Brief Description: This ordinance allows for the refinancing of existing financial obligations of the City. It allows for the rollover of note proceeds used to pay for the former Windstream property at 100 Owen Brown Street, purchased as part of the Downtown Phase II Project.

Attachments: [Ordinance No. 22-126](#)

Ordinance No. 22-126 was forwarded for further consideration at the October 4, 2022, Council meeting.

- M. [TMP-6270](#) **AN ORDINANCE ESTABLISHING SECTION 243.23 TO THE CODIFIED ORDINANCES TO ADOPT A MONTHLY TRANSPARENCY IN EXPENSES REPORT SUPPLIED TO CITY COUNCIL BY THE DIRECTOR OF FINANCE**
Brief Description: City Council has requested the Finance Director provide a detailed monthly report of City expenses paid in the prior month.
Attachments: [August 2022 Expense Audit Trail](#)

Mr. Knoblauch stated that he will supply examples of reports for Council discussion at the October 11, 2022, Council workshop.

This Ordinance was forwarded for further consideration at the October 4, 2022, Council meeting.

- N. [TMP-6273](#) **A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH PFUND SUPERIOR SALES FOR A NEW AMBULANCE VEHICLE FOR USE BY THE EMERGENCY MEDICAL SERVICE.**
Brief Description: EMS is replacing their 1999 Freightliner/Horton Ambulance # 4016. This unit has 130,000 miles. This unit is now obsolete and not suitable for a remount like our Excellence ambulance units. Our vehicle replacement committee has evaluated similar models from four major ambulance manufacturers and have unanimously chosen the 2023 Ford, Life Line Type 1 “Custom Superliner” as the lowest priced and best option.

This Resolution was forwarded for further consideration at the October 4, 2022, Council meeting.

6. Items to be Added to Future Agendas

7. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:48 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, Interim City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop

Meetings.