



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, July 17, 2018

7:30 PM

Town Hall

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Appointment of Melissa Raber as Clerk of Council Pro Tempore**
5. **Approval of the Minutes**
 - A. [18-0063](#) **Minutes of Previous Council Meetings**

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [June 19, 2018 Council Minutes - DRAFT](#)
[July 10, 2018 Special Meeting & Regular Workshop Minutes - DRAFT](#)
6. **Honorary Resolution**
 - A. [18-96](#) **A RESOLUTION HONORING AND THANKING ALAN FASSINGER FOR HIS SERVICE TO THE HUDSON COMMUNITY.**

Executive Summary: This Resolution provides recognition and thanks to Alan Fassinger, Water Resources Facility Specialist, upon his retirement for his dedicated service as a City of Hudson employee.

Attachments: [Resolution No. 18-96](#)

7. Public Comments

8. Correspondence and Council Comments

9. Report of Manager

10. Appointments

11. Consent Agenda

- A. [18-0064](#) **A Motion to Acknowledge the Timely Receipt of the June 2018 Monthly Financial Report**
Executive Summary: Financial summaries are provided each month for Council's review.
Attachments: [June 2018 Financial Report](#)
- B. [18-84](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF STOW FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF A PORTION OF NORTON ROAD; AND DECLARING AN EMERGENCY.**
Executive Summary: This project is for the resurfacing of Norton Road from the new bike trailhead (Easterly limit) to the Hudson Drive intersection (Westerly limit). The segment of roadway is approximately 2,700 feet.
Attachments: [Resolution No. 18-84](#)
Legislative History
6/19/18 City Council first reading
- C. [18-85](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDENDUM TO A PROFESSIONAL SERVICES CONTRACT WITH MS CONSULTANTS FOR ADDITIONAL CONSULTING SERVICES FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (PID 93822); AND DECLARING AN EMERGENCY.**
Executive Summary: This Resolution would authorize an increase of \$20,775 to the original \$399,458.85 contract with MS consultants, inc.
Attachments: [Resolution No. 18-85](#)
Legislative History
6/19/18 City Council first reading

- D. [18-86](#) AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 17-185 TO INCLUDE HOURLY REIMBURSEMENTS FOR VOLUNTEER EMERGENCY FIREFIGHTING SERVICE; AND DECLARING AN EMERGENCY.**
- Executive Summary:** This Ordinance amends the 2018 Pay Range Structure to include Volunteer Firefighter Hourly Reimbursements. Volunteer Firefighter Hourly Reimbursements were last increased with Ordinance No. 09-24. The following per hour increases will be effective July 2, 2018; Captains from \$13.00 to \$16.00, Lieutenants from \$12.00 to \$15.00, Firefighters from \$11.00 to \$13.00, Maintenance or Engineering Duty from \$12.00 to \$14.00.
- Attachments:** [2018 Pay Range Structure updated with Volunteer Fire Ordinance No. 18-86](#)
- Legislative History**
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|---------|--------------|---------------|
| 6/19/18 | City Council | first reading |
|---------|--------------|---------------|
- E. [18-87](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO SPEND ADDITIONAL FUNDS UNDER A PREVIOUSLY COMPETITIVELY BID CONTRACT WITH MOMENTUM TELECOM, INC. FOR WHOLESALE VOICE OVER INTERNET PROTOCOL SERVICES; AND DECLARING AN EMERGENCY.**
- Executive Summary:** Council authorization is required to spend beyond the previously approved threshold for wholesale VoIP services.
- Attachments:** [Resolution No. 18-87](#)
- Legislative History**
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| 6/19/18 | City Council | first reading |
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- F. [18-89](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DEMOLITION AND REMEDIATION OF THE EXISTING FACILITIES AT 94 AND 100 OWEN BROWN STREET WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**
- Executive Summary:** As part of the preparations for the Downtown Phase II project, the former Windstream Buildings located at 94 & 100 Owen Brown Street will need to be demolished to allow for the redevelopment of the land following the acquisition of the buildings.
- Attachments:** [Resolution No. 18-89](#)
- Legislative History**
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| 6/19/18 | City Council | first reading |
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G. [18-97](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GPD GROUP FOR PRELIMINARY ENGINEERING DESIGN AND STUDY SERVICES FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445); AND DECLARING AN EMERGENCY.**

Executive Summary: The existing S. Main Street roadway has had multiple rear-end and left-turn crashes between Barlow and Veterans Way over the last 3 years. The City applied to the State of Ohio for Safety Funding and the City was awarded State of Ohio Safety Funds and also Congestive Mitigation Air Quality (CMAQ) funding funds through the Akron Metropolitan Area Transportation Study (AMATS) for the installation of center turn lane, drainage, pedestrian connectivity, improved crosswalks, traffic signals, road resurfacing and widening and other miscellaneous transportation components.

Attachments: [Proposed Lane](#)
 [Uncurbed Section](#)
 [Resolution No. 18-97](#)

Legislative History

7/10/18 City Council item forwarded to the City Council

H. [18-98](#)**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THOMPSON ELECTRIC, INC. FOR LABOR AND MATERIALS FOR THE CONSTRUCTION OF THE PROSPECT STREET SUBSTATION IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: Staff is seeking the award of the construction labor and materials contract for the Prospect Substation Project and additional appropriations to finish the project. The original contract/budget amount for the Prospect Street Substation Project totaled \$2 million dollars. During the design/build phases of the project unforeseen conditions such as soil conditions, additional site work and the need for additional equipment and design changes resulted in unanticipated cost increases. In addition and the most impactful effect on the project budget were significant market increases in the municipal electric and steel industries which accounts for a 17% increase. Therefore, in addition to the award of the construction contract staff is requesting authorization of additional funds to complete the project.

Attachments: [Bid Tabulation](#)
 [HPP Prospect Financials 7-3-18](#)
 [Prospect Substation Improvements Cost Analysis](#)
 [Resolution No. 18-98](#)

Legislative History

7/10/18 City Council item forwarded to the City Council

- I. [18-99](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER TO THE HUDSON ROTARY FOUNDATION FOR A GRANT TO PROVIDE FUNDING TO HUDSON COMMUNITY TELEVISION AND THE ACCEPTANCE OF SAID GRANT.**
Executive Summary: The Hudson Rotary Foundation awards grants for charitable, scientific, and educational purposes, and to meet the humanitarian and cultural needs of the community.
Attachments: [Resolution No. 18-99](#)
- J. [18-100](#) **A RESOLUTION AFFIRMING THE CITY MANAGER'S ACCEPTANCE OF A U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT THROUGH THE SUMMIT COUNTY DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR AMERICANS WITH DISABILITIES ACT RENOVATIONS AT THE NEW ADMINISTRATION BUILDING.**
Executive Summary: The County of Summit is an entitlement community which receives funds from the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant Program.
Attachments: [Resolution No. 18-100](#)
- K. [18-101](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT AN EMS PRIORITY ONE TRAINING AND EQUIPMENT GRANT FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES.**
Executive Summary: The Ohio Department of Public Safety, Division of Emergency Medical Services, provides a grant to assist EMS organizations with purchase of approved training and equipment. Funding is determined based on the amount of seatbelt funding available.
Attachments: [Resolution No. 18-101](#)
- L. [18-102](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
Executive Summary: Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.
Attachments: [Resolution No. 18-102](#)

- M. [18-103](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED FINANCIAL SERVICES AGREEMENT WITH H.J. UмбаUGH & ASSOCIATES FOR THE HUDSON DOWNTOWN REDEVELOPMENT PROJECT, PHASE II; AND DECLARING AN EMERGENCY.**

Executive Summary: The City entered into an agreement with Umbaugh (Brian Cooper's firm) for financial consulting services related to Phase 2 of the Downtown Project. The cost of the services will exceed \$25,000 and therefore requires City Council approval to increase the amount authorized to \$50,000.

Attachments: [Financial Advisory Svcs. Agmt. with Brian Cooper, HJ Umbaugh & Assoc.](#)
[Resolution No. 18-103](#)

12. Legislation

- A. [18-81](#) **AN ORDINANCE AMENDING PART TEN, "STREETS, UTILITIES AND PUBLIC SERVICES CODE" OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1020 TO REGULATE SMALL CELL FACILITIES AND WIRELESS SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY.**

Executive Summary: This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1020 to respond to the State of Ohio's recent passage of Substitute House Bill 478 ("HB 478") concerning small cell facilities in public ways of municipalities

Attachments: [Ordinance No. 18-81 \(As Introduced 6/5/2018\)](#)
[Ordinance No. 18-81 \(As Revised 7/17/2018\)](#)

Third Reading

Legislative History

6/5/18	City Council	first reading
6/19/18	City Council	second reading

- B. [18-82](#) **AN ORDINANCE AMENDING PART TEN, "STREETS, UTILITIES AND PUBLIC SERVICES" CODE OF THE CODIFIED ORDINANCES, TO ADD NEW CHAPTER 1022 ADOPTING DESIGN GUIDELINES FOR SMALL CELL FACILITIES AND THEIR SUPPORT STRUCTURES IN PUBLIC WAYS; AND DECLARING AN EMERGENCY.**

Executive Summary: This Ordinance will amend Title Two of Part Ten, the Streets, Utilities and Public Services Code of the Codified Ordinances, to add a new Chapter 1022 to respond to the State of Ohio's recent passage of Substitute House Bill 478 ("HB 478") concerning small cell facilities in public ways of municipalities.

Attachments: [Ordinance No. 18-82](#)

Third Reading

Legislative History

6/5/18	City Council	first reading
6/19/18	City Council	second reading

- C. [18-91](#) **AN ORDINANCE ENACTING NEW CHAPTER 1421, “EROSION AND SEDIMENT CONTROL CODE,” OF THE BUILDING CODE AND AMENDING SECTION 1, “PLAN SUBMISSION AND GENERAL NOTES,” OF CHAPTER 1419, “ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION” OF THE BUILDING CODE.**

Executive Summary: The City of Hudson’s Storm Water Management Plan (SWMP) was developed to address the Environmental Protection Agencies (EPA) National Pollutant Discharge Elimination System (NPDES) requirements for storm water quality regulations. In order to comply with the EPA’s requirements, the City must amend its Codified Ordinances to adopt regulations for erosion and sediment control which address stormwater management practices during construction and post-construction.

Attachments: [Ordinance No. 18-91](#)

Second Reading

Legislative History

6/12/18	City Council Workshop	item forwarded to the City Council
6/19/18	City Council	first reading

- D. [18-92](#) **AN ORDINANCE AMENDING SECTION 1480.01 AND 1480.99 OF THE BUILDING AND HOUSING CODE TO ADOPT THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, TO AMEND THE PENALTY SECTION OF CHAPTER 1480; AND DECLARING AN EMERGENCY.**

Executive Summary: The legislation would replace the 2015 version specified in the Codified Ordinances with the most recent edition of the International Property Maintenance Code and amend the penalties.

Attachments: [Ordinance No. 18-92](#)

Second Reading

Legislative History

6/19/18	City Council	first reading
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- E. [18-104](#) **AN ORDINANCE AMENDING SECTION 4, “STORM COLLECTION,” AND SECTION 5, “STORM WATER MANAGEMENT,” OF CHAPTER 1419, “ENGINEERING STANDARDS FOR INFRASTRUCTURE CONSTRUCTION” OF THE BUILDING AND HOUSING CODE.**
- Executive Summary:** Section 4 - Storm Collection of the City of Hudson Engineering Standards for Infrastructure Construction was last updated in 2002. Section 5 - Storm Water Management was last updated in 2007. Staff would like to update these sections to reflect various changes due to industry standards that have changed since the last updates.

Attachments: [Section 4 - Storm Collection Redline 7-3-2018](#)

[Section 5 - Storm Water Management Redline 7-3-2018](#)

[Ordinance No. 18-104](#)

First Reading

Legislative History

7/10/18	City Council	item forwarded to the City Council
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- F. [18-105](#) **A RESOLUTION AMENDING RESOLUTION NO. 18-42 TO AUTHORIZE THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE HUDSON DRIVE WATERLINE EXTENSION PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: This project will involve the installation of a new 12" watermain to provide drinking water and fire suppression to properties along Hudson Drive near the Hudson Gate Drive intersection.

Attachments: [Exhibit A](#)
 [Resolution No. 18-105](#)

First Reading

13. Executive Session

14. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.