



# City of Hudson, Ohio

## Meeting Agenda - Final City Council Workshop

*Craig A. Shubert, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Christopher W. Foster, Council Member (Ward 2)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, March 10, 2020

7:30 PM

Town Hall  
27 East Main Street

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1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

A. [20-0030](#) **Economic Growth Board Update**  
***Brief Description:*** Hudson Economic Growth Board listening campaign to inform ideas around maintaining the vitality of our downtown core.

B. [20-0031](#) **Adaptive Signal Timing Analysis - Phase 1 Update**  
***Brief Description:*** City Staff would like to discuss with City Council and the Mayor an update on the 1st Phase (Low cost option) to the existing City-Wide Adaptive Signal Study, dated 5-21-2019. (See the attached study).

***Attachments:*** [Adaptive Signals Summary Report 5-21-19](#)  
[Adaptive Signals Summary Report, Phase 1 3-3-2020](#)

C. [20-0032](#) **Step 2 Review of Land Development Code - Commercial Development Focus**  
***Brief Description:*** Discussion regarding Step 2 Review of the City's Land Development Code, with Commercial Development focused amendments to be considered in 2020.

***Attachments:*** [LDC Step 2 - Council Memo for 3-10-2020 Workshop](#)  
[Southern Gateway Focus Area 3-4-2020](#)

- D. [20-0033](#) **Federal Railroad Administration (FRA) Quiet Zones**  
***Brief Description:*** Councilman Sutton requested that City Council consider this matter. See attached memo dated February 25, 2020.  
***Attachments:*** [FRA Quiet Zones - Proposed Future Agenda Item from S Sutton 2-25-2020](#)
4. **Proposed Consent Agenda for March 17, 2020, Council Meeting**
- A. [TMP-4732](#) **A Motion to Acknowledge the Timely Receipt of the February 2020 Monthly Financial Report**  
***Brief Description:*** Financial summaries are provided each month for Council's review.  
***Attachments:*** [February 2020 Financial Report](#)
- B. [TMP-4719](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**  
***Brief Description:*** The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on February 26, 2020, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.  
***Attachments:*** [TIRC Tax Incentive Review Council 2019 Minutes](#)
- C. [TMP-4714](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE INSTALLATION OF PEDESTRIAN SIGNALS FOR THE PARK LANE AT N. MAIN STREET (SR 91) CROSSWALK ENHANCEMENT PROJECT.**  
***Brief Description:*** The project will include the installation of pedestrian signal improvements to the crosswalk at N. Main Street, Park Lane and Church Street. This project was included in the 2020 Capital Budget, Fund 430.  
***Attachments:*** [Park Ln @ SR 91 Map - RRFB \(rectangular, rapid flashing beacons\)](#)
- D. [TMP-4712](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT FOR THE BLACKBERRY DRIVE BRIDGE WINGWALL REPAIR PROJECT.**  
***Brief Description:*** The project will include the repair of the peeling concrete sealer on the Blackberry Drive Bridge Wingwalls.  
***Attachments:*** [Project Location Map](#)

- E. [TMP-4725](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH S&S PROCESSING (ATHLETIC FIELD PROS) FOR THE INSTALLATION OF INFIELD MATERIAL AND FORTIFICATION OF INFIELD INFRASTRUCTURE AT THE BARLOW FARM PARK BASEBALL COMPLEX; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** In review, the four (4) baseball fields at Barlow Farm Park required safety related repairs/renovations due to years of excessive wear and failing infrastructure. The immediate Phase I needs were completed in the fall of 2019 with a change order to the Public Works landscaping contract with Vizmeg Landscaping. Phase II of the field improvements have been publicly bid and staff is prepared to award the contract.  
***Attachments:***      [Bid Tab Report-2020 Barlow Farm Park Baseball Infields Renovation](#)
- F. [TMP-4716](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH GOLF PRESERVATIONS, INC. FOR THE INSTALLATION OF DRAINAGE INFRASTRUCTURE AT THE ELLSWORTH MEADOWS GOLF CLUB.**  
***Brief Description:*** As part of the 2020 Parks budget, staff has obtained competitive bids for the installation of drainage infrastructure at the Ellsworth Meadows Golf Club. Staff is now prepared to proceed with the purchase of materials and the 2020 project award for construction. This project was bid on a per linear foot installed price and the cost of installed catch basins. Based on this pricing, Golf Preservations Inc. was found to be the lowest and most responsible bidder. The budget for this project is \$50,000.00. A bid tabulation is attached.  
***Attachments:***      [Ellsworth Drainage Submitted Bids](#)
- G. [TMP-4717](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH THE WOLF CREEK COMPANY FOR THE PURCHASE AND INSTALLATION OF THE GOLF COURSE IRRIGATION SYSTEM CONTROL PANEL; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** The existing irrigation pump control station was purchased in 1999 and has reached the end of its useful life. Replacement is necessary due to excessive wear and tear and operational failures.  
***Attachments:***      [Irrigation Bid Tab](#)

- H.**      [TMP-4678](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE PURCHASE OF THREE FLEET VEHICLES FOR HUDSON PUBLIC POWER AND SERVICE/STREETS OPERATIONS AND TO OUTFIT ALL OF SAID VEHICLES WITH REQUIRED EQUIPMENT; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** Staff wishes to proceed with the replacement purchase of three existing vehicles as detailed in the 2020 fleet capital replacement plan. The Public Works Department has obtained pricing for the purchase of these three (3) replacement vehicles. They include two (2) Freightliner Cab and Chassis vehicles and one (1) Ford F550.  
***Attachments:***      [Permission to Bid 2020](#)  
   [2020 Fleet Replacement Plan 082319](#)
- I.**      [TMP-4718](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH THE MCCLEAN COMPANY FOR THE PURCHASE OF AN ASPHALT HOT BOX TRAILER.**  
***Brief Description:*** Included in the 2020 budget is the replacement of one (1) asphalt hot box trailer used by the Service Department to make hot mix asphalt material to fill potholes and street failures where applicable. The unit being replaced is a 2004 model that is no longer functional and has surpassed the end of its life cycle.  
***Attachments:***      [Permission to bid 2020](#)  
   [Hot Box Photo](#)
- J.**      [TMP-4708](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A LICENSE AGREEMENT TO PERMIT THE INSTALLATION OF PAVEMENT AT 7599 WOODLAND AVENUE, HUDSON, OHIO 44236**  
***Brief Description:*** This resolution authorizes the City Manager to enter into a license agreement with the property owner of 7599 Woodland Avenue to allow a portion of the driveway to encroach within a utility easement.  
***Attachments:***      [7599 Woodland Ave site plan](#)

## 5. Proposed Legislation for March 17, 2020, Council Meeting

- A. [20-16](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR BROWN FARMS ONE, LLC, BROWN FARMS TWO, LLC, AND SHERYL J. BROWN, TRUSTEE, 34 WELLGATE DRIVE, HUDSON, OHIO.**
- Brief Description:*** The Brown family has submitted a renewal Application for Placement of Farmland in an Agricultural District for five (5) properties, totaling approximately 63.08 acres, located off of Barlow Road and Seasons Road in Hudson.
- Attachments:***      [Application for Agricultural District Renewal](#)  
[Notice of Public Hearing](#)  
[Hyperlink - Agricultural Districts \(Summit County Fiscal Officer Website\)](#)  
[Code Enforcement Memo 2-3-2020](#)  
[Map: Brown Farms One LLC Properties - off of Barlow Rd.](#)  
[Map: Brown Farms Two & Sheryl J. Brown Properties - off of Seasons Rd.](#)  
[Resolution No. 20-16 \(As Revised 3-17-2020\)](#)

*Resolution No. 20-16 is scheduled for a third reading on March 17, 2020.*

**Legislative History**

2/18/20	City Council	public hearing held
2/18/20	City Council	first reading
2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	second reading

- B. [20-20](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH WRIGHT LINE, LLC, FOR THE PURCHASE OF POLICE/DISPATCH RADIO CONSOLE FURNITURE; AND DECLARING AN EMERGENCY.**
- Brief Description:*** A resolution authorizing the City Manager to enter into contract with Wright Line LLC in the amount of \$44,354.39. This is for the purchase of a replacement dispatch radio console furniture.
- Attachments:***      [Hudson PD Console Furniture Pricing](#)  
[Resolution No. 20-20](#)

*Resolution No. 20-20 is scheduled for a third reading on March 17, 2020.*

**Legislative History**

2/18/20	City Council	first reading
2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	second reading

- C. [20-21](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH B&C COMMUNICATIONS FOR THE IMPLEMENTATION OF A POLICE/DISPATCH RADIO MICROWAVE CONNECTION PROJECT; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** A resolution authorizing the City Manager to enter into contract with B&C Communications in the amount of \$69,625.00 for equipment and professional services relating to the implementation of a dispatch dedicated radio microwave radio connection to the Summit County digital radio system.

***Attachments:*** [Microwave Project Quote](#)

[Resolution No. 20-21](#)

*Resolution No. 20-21 is scheduled for a third reading on March 17, 2020.*

***Legislative History***

2/18/20	City Council	first reading
2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	second reading

- D. [20-29](#) **AN ORDINANCE AMENDING SECTION 874.04 OF CHAPTER 874, “MOBILE FOOD VEHICLES,” OF THE BUSINESS REGULATION CODE REGARDING THE LOCATION OF OPERATION FOR MOBILE FOOD VEHICLES; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** This Ordinance amends the City’s Business Regulation Code to allow licensed mobile food vehicles to operate within 500-feet of a brick and mortar restaurant when the licensed mobile food vehicle is part of an approved temporary special event pursuant to Chapter 872.

***Attachments:*** [Hyperlink - Code Chapter 874, Mobile Food Vehicles](#)

[Hyperlink - Code Chapter 872, Temporary Special Events](#)

[Ordinance No. 20-29](#)

*Ordinance No. 20-29 is scheduled for a second reading on March 17, 2020.*

***Legislative History***

2/25/20	City Council Workshop	item forwarded to the City Council
3/3/20	City Council	first reading

- E. [TMP-4692](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH WINDSTREAM WESTERN RESERVE, LLC TO ACQUIRE REAL PROPERTY LOCATED AT 94 OWEN BROWN STREET (PERMANENT TAX PARCEL NO. 32-04148) IN THE CITY OF HUDSON, OHIO; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** This resolution authorizes the purchase of property located at 94 Owen Brown Street in order to facilitate eventual development of the downtown area pursuant to future Council direction.

*This Resolution is scheduled for a first reading on March 17, 2020.*

- F. [TMP-4745](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR JOANN POULTON, 5457 STOW ROAD, HUDSON, OHIO.**

**Brief Description:** Ms. Poulton has submitted a renewal Application for Placement of Farmland in an Agricultural District for her property on Stow Road.

**Attachments:**      [Application for Agricultural District Renewal](#)

[Notice of Public Hearing 3-17-2020](#)

[Code Enforcement Memo 3-6-2020](#)

*This Resolution is scheduled for a public hearing and first reading on March 17, 2020.*

**6. Items to be Added to Future Agendas**

**A. Discussion of Sign Code**

*As requested by Councilwoman Bigham.*

**7. Executive Session**

**8. Adjournment**

*The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.*