



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, August 16, 2022

6:30 PM

Town Hall
27 East Main Street

Early start for Executive Session at 6:30 p.m.; Regular Meeting to start at 7:30 p.m.

1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Others & Staff in Attendance: Mayor Anzevino and Ms. Wheeler, Clerk of Council

2. Executive Session

A motion was made by Mr. Banweg, seconded by Mr. Foster, to enter into executive session to interview Park Board applicants, with the Mayor in attendance. Mayor Anzevino recessed the meeting at 6:30 p.m. after the motion carried unanimously by voice vote.

Aye: 4 - Mr. Banweg, Mr. Foster, Mrs. Kowalski and Mr. Sutton

Mrs. Heater entered the meeting at 6:32 p.m., Mrs. Bigham entered the meeting at 6:34 p.m., and Ms. Schlademan entered at 7:22 p.m.

Mayor Anzevino reconvened the meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Staff in Attendance: Mr. Sheridan, Interim City Manager; Marshal Pitchford, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; and Mr. Leiter, HCTV Production Assistant.

5. Approval of the Minutes

A. [22-0075](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [August 2, 2022 Meeting Minutes - Draft](#)

[August 9, 2022 Workshop Minutes - Draft](#)

There being no changes, the above minutes were approved as submitted.

6. Public Comments

None.

7. Correspondence and Council Comments

Mrs. Bigham requested staff to look into the city's senior services as compared to other cities like Solon.

Mr. Sutton asked Park Board to look into better signage for property located at the border of Case Barlow Farm and Barlow Farm Park, after a confrontation occurred with a Case Barlow Farm board member and a resident playing with his dog.

Mr. Sutton also received two constituent phone calls inquiring about the water line on Seasons Road and why they could not get a water line at their residences.

Mrs. Kowalski addressed several items:

- 1. Brandywine/Ambrose Drive - residents state that a lot of sound comes from the Turnpike and asked if the city could do a sound study with ODOT.*
- 2. The new website update seems to be causing issues for residents on mobile devices.*
- 3. Residents requested better signage at First & Main for a map of shops, restaurants, and parking.*
- 4. The crossing at Atterbury Dr. & 303 is dangerous and something needs to be done about the intersection.*

Mrs. Kowalski also asked Mr. Pitchford to elaborate on Ordinance No. 22-91, Prohibiting City Employees from Serving on Boards & Commissions.

Mayor Anzevino stated that, as we enter into a new academic year, safety is high priority around schools, sidewalks, and bus routes. He also requested adding a future workshop item to discuss the Hudson Seniors Network and how the city can be more involved in meetings the organization's goals.

Along with Mr. Banweg, Mr. Foster thanked everyone who attended and volunteered at the Hudson-Landsberg Biergarten festival and provided background on the event and organization. Mr. Foster also echoed Mrs.

Kowalski's intersection concern and added his own experience with the intersection near SR 303 and the Library. Regarding Brandywine/Ambrose Drive, he had conversation with residents 2 years ago and reviewed previous studies. Discussion followed.

Mrs. Bigham asked if any special measures could be taken at the Herrick Park & Hudson-Aurora Road intersection. The City has items planned for the area and Mr. Banweg asked for an update on the status.

Mayor Anzevino addressed what seemed to be some missing metal posts under the railroad tracks towards Library St. Mr. Comeriato stated that the metal had been ordered and will be replaced when received.

8. Report of Manager

Mr. Sheridan stated that the upper level of parking terrace will be open tomorrow. The City had to close it because one third of the post-tension cables snapped.

Consultant score sheets for the Comprehensive Plan have been submitted.

Regarding legislation, the resolutions for leases had been updated with a 3-year term, reduced fee of \$100 for VA parking, pro rata refunds, and start dates of January 1, 2023.

Regarding the flag flying policy legislation, the resolution was updated to only fly the national, state and city flag.

9. Discussion Items

A. [22-0074](#) Selection of Consultant Firm to assist Council, Steering Committee, and Staff with the preparation of the 2023 Comprehensive Plan.

Brief Description: Selection of Consultant Firm to assist Council, Steering Committee, and Staff with the preparation of the 2023 Comprehensive Plan

Attachments: [Request for Proposal - Consultant Services to Update City of Hudson Comprehensive Plan](#)
[OHM Advisors Proposal](#)

Mr. Hannan received final scores and Council overall chose OHM Advisors.

Ms. Schlademan asked if Council is interviewing applicants that it already intends to appoint. Discussion followed. Mr. Foster concluded that they will interview everyone and appoint all committee members at the same time.

10. Appointments

Mr. Foster nominated Mr. Frank Griffiths and Mr. Michael Caspar to full terms to Park Board. A motion was made by Mr. Banweg, seconded by Mrs. Heater, and carried by the following vote:

Aye: 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Sutton, Mr. Banweg and Mrs. Bigham

Abstain: 1 - Ms. Schlademan

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Sutton, seconded by Mrs. Bigham, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham and Mr. Foster

Approval of the Consent Agenda

A motion was made by Mr. Sutton, seconded by Mrs. Bigham, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Banweg, Mrs. Bigham, Mr. Foster and Mrs. Heater

- A. [22-0076](#) **A Motion to Acknowledge the Timely Receipt of the July 2022 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [July 2022 Financial Report](#)

Motion No. 22-0076 was approved on the Consent Agenda.

- B. [22-93](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH ENVIRONMENTAL DESIGN GROUP FOR A HYDRAULIC STUDY FOR THE WILLOW LAKE DRIVE DRAINAGE IMPROVEMENTS.**
Brief Description: This Hydraulic Study will analyze storm water improvements for the City's future, Willow Lake Drive Storm Sewer Improvements.
Attachments: [Study Area Map](#)
[Resolution No. 22-93](#)

Resolution No. 22-93 was approved on the Consent Agenda.

- C. [22-94](#) **AN ORDINANCE VACATING A PORTION OF A SANITARY SEWER EASEMENT AND ACCEPTING THE DEDICATION OF A SANITARY SEWER EASEMENT IN COLONY PARK.**
Brief Description: Staff is requesting an easement dedication and vacation to accommodate the new Summit County Department of Sanitary Sewer Services sanitary pump station in Colony Park.
Attachments: [Easement Exhibit](#)
[Ordinance No. 22-94](#)

Ordinance No. 22-94 was approved on the Consent Agenda.

- D. [22-95](#) **A RESOLUTION AMENDING RESOLUTION NO. 22-6 TO AUTHORIZE THE CITY MANAGER TO RE-ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO CONTRACTS FOR THE STOW AND MIDDLETON ROADS TRAFFIC SIGNAL CONSTRUCTION PROJECT; AND DECLARING AN EMERGENCY.**
Brief Description: This project consists of the installation of new traffic signals at the intersection of Stow Road and Middleton Road.
Attachments: [Resolution No. 22-95](#)

Resolution No. 22-95 was approved on the Consent Agenda.

- E. [22-96](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE E. BARLOW ROAD RESURFACING PROJECT (PID# 116925).**
Brief Description: This project is for the resurfacing of Barlow Road from the Norfolk Southern Railroad Tracks (near Address #2001), east, to Stow Road.
Attachments: [ODOT LPA Project Map](#)
 [Exhibit A - LPA Agreement](#)
 [Resolution No. 22-96](#)

Resolution No. 22-96 was approved on the Consent Agenda.

- F. [22-97](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SR 91 AND TEREX ROAD TURN LANE IMPROVEMENTS PROJECT (SUM-SR 91/TEREX RD, PID# 116929).**
Brief Description: This project will alter the turn lanes at SR 91 and Terex Road to provide "positive" offsets from the opposing eastbound and westbound Terex Road left turn lanes.
Attachments: [ODOT LPA Project Map](#)
 [Exhibit A - LPA Agreement](#)
 [Resolution No. 22-97](#)

Resolution No. 22-97 was approved on the Consent Agenda.

- G. [22-98](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE VALLEY VIEW ROAD RESURFACING PROJECT (SUM-VALLEY VIEW RD, PID# 116932).**

Brief Description: This project is for the resurfacing of Valley View Road from the North Corporation Line southeast to SR 91.

Attachments: [ODOT LPA Project Map](#)
 [Exhibit A - LPA Agreement](#)
 [Resolution No. 22-98](#)

Resolution No. 22-98 was approved on Consent Agenda.

- H. [22-99](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE ADAPTIVE SIGNALS PROJECT (SUM-HUDSON SIGNALS, PID# 116924).

Brief Description: This project is for the installation of Adaptive Signal technology within the downtown areas of Hudson to make the intersections safer and reduce traffic congestion.

Attachments: [Adaptive Signal Overview Map](#)
 [Exhibit A - LPA Agreement](#)
 [Resolution No. 22-99](#)

Resolution No. 22-99 was approved on the Consent Agenda.

- I. [22-100](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SUM-VETERANS RAILS TO TRAIL PROJECT (PID# 116868).

Brief Description: This project is to construct a 10-foot-wide asphalt trail starting at the railroad crossing at Barlow Road, then south, three and a half miles along the existing railroad line to Springdale Road in Stow.

Attachments: [ODOT LPA Project Map](#)
 [Exhibit A - LPA Agreement](#)
 [Resolution No. 22-100](#)

Resolution No. 22-100 was approved on the Consent Agenda.

- J. [22-101](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LOCAL PUBLIC AGENCY (“LPA”) FEDERAL LOCAL-LET PROJECT AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE TEREX ROAD RESURFACING PROJECT (SUM-TEREX RD, PID# 112743).

Brief Description: This project is for the resurfacing of Terex Road from Londonairy Blvd. to Barlow Road (West).

Attachments: [ODOT LPA Project Map](#)
[Exhibit A - LPA Agreement](#)
[Resolution No. 22-101](#)

Resolution No. 22-101 was approved on the Consent Agenda.

- K. [22-102](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDED LOCAL PUBLIC AGENCY (“LPA”) AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE SOUTH MAIN STREET IMPROVEMENT PROJECT (SUM-SR 91 13.45, PID# 106445); AND DECLARING AN EMERGENCY.**

Brief Description: The SR 91 S. Widening Project has received additional Federal funding from the Akron Metropolitan Area Transportation Study (AMATS) and requires the LPA to endorse the amended agreement and assume 20% of the local match, including any cost overruns. ODOT will match 80% (maximum) of the eligible construction costs.

Attachments: [Exhibit A - Amended LPA Agreement](#)
[Resolution No. 22-102](#)

Resolution No. 22-102 was approved on the Consent Agenda.

- L. [22-103](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE OF A DONATION FROM THE LAUREL LAKE RESIDENTS ASSOCIATION BY THE INTERIM CITY MANAGER ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**

Brief Description: The Laurel Lake Residents Association has donated \$15,500 to Hudson Emergency Medical Services to purchase a LUCAS 3, Chest Compression System.

Attachments: [Resolution No. 22-103](#)

Resolution No. 22-103 was approved on the Consent Agenda.

12. Legislation

- A. [22-91](#) **AN ORDINANCE CREATING CHAPTER 296 OF THE CODIFIED ORDINANCES TO PROHIBIT INDIVIDUAL CITY EMPLOYEES FROM SERVING ON CITY BOARDS, COMMISSIONS AND/OR COMMITTEES.**

Brief Description: The Council seeks to prevent any conflicts of interest, whether they be potential, perceived, or actual, in the appointment and service of members of the City's various boards, commissions and committees.

Attachments: [Hudson Board Membership Information](#)
[Ordinance No. 22-91](#)

Mayor Anzevino read the title of Ordinance No. 22-91, which constituted its second reading.

- B. [22-92](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO LEASE AGREEMENTS AND ESTABLISH RULES FOR THE USE OF SPACE AT CITY HALL AND AT OR UPON OTHER CITY PROPERTY.**

Brief Description: A discussion authorizing the Interim City Manager to enter into lease agreements with several third-party individuals & organizations for space in Hudson City Hall and city-owned property.

Attachments: [Rules for Use-BCC & City Hall-2023](#)
[Resolution No. 22-92](#)

Mayor Anzevino read the title of Resolution No. 22-92, which constituted its second reading.

- C. [22-104](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH WESTERN RESERVE COMMUNITY BAND FOR SPACE AT CITY HALL**

Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Western Reserve Community Band for space in Hudson City Hall.

Attachments: [Exhibit A - Western Reserve Band Lease Agreement](#)
[Resolution No. 22-104](#)

Mayor Anzevino read the title of Resolution No. 22-104, which constituted its first reading.

- D. [22-105](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON SENIOR NETWORK FOUNDATION FOR SPACE AT CITY HALL.**

Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Senior Network Foundation for space in Hudson City Hall.

Attachments: [Exhibit A - Hudson Senior Network Lease Agreement](#)
[Resolution No. 22-105](#)

Mayor Anzevino read the title of Resolution No. 22-105, which constituted its first reading.

- E. [22-106](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH UNITED STATES DEPARTMENT OF VETERANS AFFAIRS AND/OR MARK A. RESTIFO FOR SPACE AT CITY HALL**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with United States Department of Veterans Affairs and/or Mark A. Restifo for space in Hudson City Hall and city-owned property.
Attachments: [Exhibit A - Lease Agreement with US Dept of Veterans Affairs/Mark Restifo](#)
[Resolution No. 22-106](#)

Mayor Anzevino read the title of Resolution No. 22-106, which constituted its first reading.

- F. [22-107](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT WITH HUDSON MINISTERIAL ASSOCIATION FOR SPACE AT CITY HALL.**
Brief Description: A resolution authorizing the Interim City Manager to enter into a lease agreement with Hudson Ministerial Association for space in Hudson City Hall.
Attachments: [Exhibit A - Rental Agreement w Hudson Ministerial Association -updated](#)
[Resolution No. 22-107](#)

Mayor Anzevino read the title of Resolution No. 22-107, which constituted its first reading.

- G. [22-108](#) **A RESOLUTION ADOPTING OFFICIAL CITY POLICY GOVERNING THE EXHIBITION OF FLAGS AT CITY GOVERNMENT FACILITIES AND CITY-OWNED PROPERTIES.**
Brief Description: At the direction of City Council, staff has developed a formal flag flying policy for all City owned government/public owned buildings and facilities. Staff wishes to review the policy with Council and pass a Resolution establishing the official policy.
Attachments: [Exhibit A \(updated for 8.16.22\)](#)
[Resolution No. 22-108](#)

Mayor Anzevino read the title of Resolution No. 22-108, which constituted its first reading.

- H. [22-109](#) **A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH OHM ADVISORS TO RESEARCH, HELP FACILITATE AND PREPARE THE CITY'S 2023 COMPREHENSIVE PLAN.**
Brief Description: Selection of consultant firm OHM Advisors to complete the

consultant scope of services for the preparation of the 2023 Comprehensive Plan.

Attachments: [Resolution No. 22-109](#)

Mayor Anzevino read the title of Resolution No. 22-109, which constituted its first reading.

13. Adjournment

Prior to adjourning the meeting, Mr. Foster addressed the issue of people driving down the access road on Nicholson Drive. He requested the staff put up posts to prevent non-utility vehicles from driving too far down.

There being no further business, Mayor Anzevino adjourned the meeting at 8:07 p.m.

Jeffrey L. Anzevino, Mayor

Aparna Wheeler, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.