



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, April 20, 2021

6:30 PM

Town Hall
27 East Main Street

1. Call to Order

Mayor Shubert called to order the meeting of Hudson City Council at 6:31 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 5 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Excused: 2 - Mrs. Bigham and Mr. DeSaussure

Staff in Attendance: Mrs. Slagle, Clerk of Council.

2. Executive Session

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to enter into executive session to consider a personnel matter concerning the appointment of public officials and to interview applicants for the City's Architectural & Historic Board of Review. Mayor Shubert recessed the meeting at 6:32 p.m. after the motion carried unanimously.

Mrs. Bigham and Mr. DeSaussure entered the meeting at 6:35 p.m.

Mayor Shubert reconvened the regular meeting at 7:30 p.m.

3. Pledge of Allegiance to the Flag

4. Roll Call

Present: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services.

5. Approval of the Minutes

A. [21-0029](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [April 6, 2021 Meeting Minutes - DRAFT](#)

[April 13, 2021 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Public Comments

Mrs. Slagle read correspondence from the following residents into the record (letters and emails attached to record copy of these minutes):

- Mrs. Carol O'Connell, President of League of Women Voters Hudson, expressed concern about changing Chapter 226 of the City's Administrative Code regarding campaign finance, as discussed at the Council workshop on March 23, 2021.*
- Mr. and Mrs. Robert Krisch, 5971 Eastham Way, voiced concerns about proposed amendments to the District 7 Overlay and asked that if the City approves the amendments, that adding sidewalks and street lighting in the surrounding neighborhoods be considered.*
- Mr. Jim Puflea, 5979 Brewster Drive, expressed support for tennis and pickleball courts, but he voiced concerns about noise, maintenance, and sanitation regarding a proposed dog park.*
- Mr. Fred Innamorato, 27 Steepleview Drive, suggested the former Youth Development Center property owned by the City be turned into a nature preserve or active use park.*
- Ms. Kathleen Battaglia, 1648 Groton Drive, suggested that the only portion of the 1927 school building worth saving is the auditorium, stating that City funds should not be used to purchase the building and that Hudson taxpayers should not be expected to fund the remediation or maintenance of it.*
- Mr. and Mrs. Guy Wylie, 112 Parmelee Drive, asked a number of questions concerning the proposed dog park, involving its supporters, survey results, use of park finding, maintenance costs, and support from adjacent residents.*

7. Correspondence and Council Comments

Mr. Foster provided an update regarding the special Park Board meeting held on April 19th. The meeting was well-attended, and much public input was received. He said that Board members were concerned about opposition to the proposed dog park, and they postponed this matter for further consideration at the May 17th Park Board meeting.

Mr. Sutton announced that he will host a Ward 3 Open Forum at 7 p.m. on June 7th at Hudson Springs Park, and he urged interested residents to attend. He also suggested that Council pass a resolution supporting a proposed rails to trails project (Veterans Trail) along the inactive Metro RTA Akron Secondary Rail Line, and he noted TASCforce's continued interest in this project. Council will consider such action at a future workshop.

Ms. Schlademan also commented regarding the special Park Board meeting, and she asked that the Police Department monitor speeding on Stoney Hill Drive and Ogilby Drive.

8. Report of Manager

Ms. Howington reported on the following:

- *She encouraged citizens to speak in-person (or virtually) during Public Comments at regular City Council meetings. She asked those interested to register online, as seating is limited.*
- *In recognition of Earth Day and in response to citizen requests, the City has coordinated a recycling event on Saturday, April 24th on Owen Brown Street, at which e-waste will be collected. If successful, the City will consider scheduling such an event annually.*
- *With COVID regulations for sanitation and cleaning of bathrooms, local establishments will not be able to handle the number of individuals who want to use their bathrooms during downtown events. The City is considering adding portable restrooms in the downtown area this summer. She asked for Council's guidance at a future workshop regarding a more permanent solution.*

9. Discussion Items

None.

10. Appointments

Mr. Wooldredge announced that the City is accepting applications for the Park Board and Tree Commission through May 20, 2021.

A motion was made by Mr. Wooldredge, seconded by Mrs. Kowalski, that the following residents be re-appointed to serve on the City's Board of Tax Review for full terms, commencing 5/23/2021 and expiring 5/22/2023: 1.) Mrs. Emily Anglewicz and 2.) Mr. Richard Warfield. The motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

A motion was made by Mr. Wooldredge, seconded by Mrs. Kowalski, that the following residents be appointed to serve on the City's Architectural & Historic Board of Review: 1.) Mr. Jeff Anzevino to serve both a partial term expiring 6/20/2021 and a full term expiring 6/20/2025; 2.) Mr. Bill Ray to serve a full term, commencing 6/21/2021 and expiring 6/20/2025; and 3.) John Funyak to serve a partial term expiring 6/20/2024. The motion carried by the following vote:

Aye: 7 - Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge and Mrs. Bigham

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of legislation on the Consent Agenda, except for Resolution Nos. 21-38 and 21-41, which were removed for separate consideration. The motion carried by the following vote:

Aye: 7 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to approve the Consent Agenda, except for Resolution Nos. 21-38 and 21-41, which were removed for separate consideration. Mayor Shubert announced passage of the Consent Agenda after the motion carried by the following vote:

Aye: 7 - Mrs. Kowalski, Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure and Mr. Foster

- A. [21-0031](#) **A Motion to Acknowledge the Timely Receipt of the March 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [March 2021 Financial Report](#)

Motion No. 21-0031 was passed on the Consent Agenda.

- B. [21-37](#) **AN ORDINANCE AMENDING ORDINANCE NO. 20-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FIRST QUARTER OF 2021.**
Brief Description: This Ordinance will amend the 2021 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
Attachments: [Exhibit A - Q1 Approp 2021](#)
[Ordinance No. 21-37](#)

Ordinance No. 21-37 was passed on the Consent Agenda.

- D. [21-39](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND ENTER INTO A CONTRACT OR CONTRACTS FOR THE 2021 SIDEWALK IMPROVEMENT PROJECTS.**
Brief Description: The projects include new sidewalk installations along the following roadways in Hudson as described in the 2021 Capital Budget: Herrick

Park Drive (Lascala to SR 91); SR 91 (Garden Lane to the Twinsburg Twp. Line); SR 91 (Just north of Norton Road to Corporate Drive); and SR 303 (Nicholson Drive to W. Case Drive).

Attachments: [2021- Sidewalk Construction Site Map](#)
[Resolution No. 21-39](#)

Resolution No. 21-39 was passed on the Consent Agenda.

- E. [21-40](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH THE TRANSYSTEMS CORPORATION OF OHIO FOR THE MIDDLETON ROAD AND STOW ROAD SIDEWALK IMPROVEMENT PROJECT.**

Brief Description: The purpose of this proposal was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of a 5-ft. pedestrian sidewalk on Middleton Road (Valley View Road to the I-480 Bridge) Stow Road (Middleton Road to Pine Trails Drive) including storm design, retaining walls, traffic signage, pedestrian signals, street lighting, pavement striping, and other miscellaneous design items as described in the formal Request for Proposals (RFP).

Attachments: [Middleton Road \(SR 91 to I-480\) & Stow Road Site Map](#)
[Middleton Road \(Valley View to SR 91\) Site Map](#)
[Middleton and Stow Road Sidewalk Improvement Project - RFP](#)
[Resolution No. 21-40](#)

Resolution No. 21-40 was passed on the Consent Agenda.

- G. [21-42](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER TO SUMMIT COUNTY REWORKS FOR A COMMUNITY RECYCLING ASSISTANCE GRANT ON BEHALF OF THE PUBLIC WORKS DEPARTMENT AND THE ACCEPTANCE OF FUNDING THEREFOR.**

Brief Description: The City of Hudson is eligible for \$22,245.00 in ReWorks Community Recycling Assistance Grant funding. The funding will be used to help offset the cost of the City's leaf collection program. No match is required.

Attachments: [Resolution No. 21-42](#)

Resolution No. 21-42 was passed on the Consent Agenda.

- H. [21-43](#) **A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER’S DESIGNEE TO THE OHIO DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MEDICAL SERVICES FOR AN EMS PRIORITY ONE TRAINING AND EQUIPMENT GRANT ON BEHALF OF HUDSON EMERGENCY MEDICAL SERVICES.**
Brief Description: The Ohio Department of Public Safety, Division of Emergency Medical Services, provides a grant to assist EMS with purchase of approved training and equipment. Estimated funding is determined in June, based on the amount of funding available for the program. No matching funds are required.
Attachments: [Resolution No. 21-43](#)

Resolution No. 21-43 was passed on the Consent Agenda.

- I. [21-44](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR ANIMAL REMOVAL SERVICES WITHIN THE PUBLIC RIGHT-OF-WAY AND AFFIRMING THE CITY’S ACTION TO ENTER INTO AN EXISTING ANIMAL REMOVAL SERVICES CONTRACT.**
Brief Description: This Resolution provides authorization to advertise for bids and enter into an agreement for the provision of roadside dead animal removal and disposal under the administration of the Public Works Department, as well as affirmation of an existing agreement for said services.
Attachments: [2020 animal pick-up spreadsheet](#)
 [2019 animal pick-up spreadsheet](#)
 [Resolution No. 21-44](#)

Resolution No. 21-44 was passed on the Consent Agenda.

- J. [21-45](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.
Attachments: [Resolution No. 21-45](#)

Resolution No. 21-45 was passed on the Consent Agenda.

Items Removed from the Consent Agenda

- C. [21-38](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**
- Brief Description:** The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on April 8, 2021, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.
- Attachments:** [TIRC Incentive Analysis 2020 vote](#)
[Resolution No. 21-38](#)

Mr. Foster requested that Resolution No. 21-38 be removed from the Consent Agenda for separate consideration.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to suspend the rule requiring three readings to allow for passage of Resolution No. 21-38. The motion carried by the following vote:

Aye: 7 - Ms. Schlademan, Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster and Mrs. Kowalski

Mr. Foster expressed support for Resolution No. 21-38 but asked for projected growth of retail companies during 2021. Ms. Howington said that the Tax Incentive Review Council considered future growth and reported mostly promising outlooks for 2021.

A motion was made by Mr. Wooldredge, seconded by Mr. Sutton, to pass Resolution No. 21-38. Mayor Shubert announced passage of Resolution No. 21-38 after the motion carried by the following vote:

Aye: 7 - Mr. Sutton, Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski and Ms. Schlademan

- F. [21-41](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH AECOM TECHNICAL SERVICES, INC. FOR THE STOW ROAD AND STATE ROUTE 303 SIDEWALK IMPROVEMENT PROJECT.**
- Brief Description:** The purpose of this proposal was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of a 5-ft. pedestrian sidewalk along Stow Road (Hudson Springs Park Driveway to SR 303) & SR 303 (Hayden Pkwy. to Stow Road) including storm design, retaining walls, traffic signage, pedestrian signals, street lighting, pavement striping,

and other miscellaneous design items as described in the formal Request for Proposals (RFP).

Attachments: [Project Site Map](#)
 [Resolution No. 21-41](#)

Mayor Shubert requested that Resolution No. 21-41 be removed from the Consent Agenda for separate consideration.

A motion was made by Mr. Wooldredge, seconded by Mr. Foster, to suspend the rule requiring three readings to allow for passage of Resolution No. 21-41. The motion carried by the following vote:

Aye: 7 - Mr. Wooldredge, Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Mayor Shubert asked that Council consider extending a sidewalk along State Route 303 to Hollis Boulevard for residents of Canterbury on the Lakes. Discussion followed, and while there was support from Council members to extend the sidewalk to Hollis Boulevard and beyond, to the City of Streetsboro, Mr. Sheridan said that such a project would need to be bid separately. There was consensus for staff to proceed with bidding said new project and returning to Council for authorization to award a separate contract.

A motion was made by Mr. Wooldredge, seconded by Mr. Sutton, to pass Resolution No. 21-41. Mayor Shubert announced passage of Resolution No. 21-41 after the motion carried by the following vote:

Aye: 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Wooldredge

12. Legislation

- A. [21-36](#) **A RESOLUTION ADOPTING IN CONCEPT THE CITY PARKS MASTER PLAN DATED DECEMBER 2020.**
Brief Description: This resolution adopts in concept the City Parks Master Plan dated December 2020, as presented and discussed with the Park Board at the City Council Workshop on January 26, 2021.

Attachments: [Hudson Parks Master Plan 12-16-20](#)
 [Park Bd. Letter - Joint Mtg. with Council on 1-26-21](#)
 [Resolution No. 21-36](#)

Mayor Shubert read the title of Resolution No. 21-36, which constituted its second reading.

- B. [21-46](#) **AN ORDINANCE AMENDING CHAPTERS 1202, “ADMINISTRATIVE AND REVIEW ROLES,” 1204, “GENERAL REVIEW STANDARDS”, 1205, “ZONING DISTRICTS-CITY OF HUDSON ZONING MAP”, AND 1207, “ZONING DEVELOPMENT AND SITE PLAN STANDARDS,” OF THE LAND DEVELOPMENT CODE TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON ADOPTED IN 2020.**
Brief Description: Pursuant to Charter amendments approved by voters in

November 2020, the proposed Land Development Code amendments would revise relevant text of the composition and terms of the Planning Commission, Board of Zoning and Building Appeals, and the Architectural and Historic Board of Review and remove regulations which allow the development of land with a maximum net density to increase without changing the text of the regulation or the zoning map.

Attachments: [Ordinance No. 21-46](#)

Mayor Shubert read the title of Ordinance No. 21-46, which constituted its first reading. In accordance with the Land Development Code, this matter was referred to the Planning Commission.

C. [21-47](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 220.03, 220.08, 222.03, 276.01, 284.01, 284.02, 286.02, AND 288.02 TO IMPLEMENT CERTAIN AMENDMENTS TO THE CHARTER OF THE CITY OF HUDSON.**

Brief Description: This Ordinance includes proposed amendments to the Codified Ordinances reflecting Charter amendments approved by voters. It does not include proposed amendments pursuant to Charter language related to the City's Planning and Zoning Code (Land Development Code), as these are addressed in a separate Ordinance.

Attachments: [Current Charter Sections with Suggested Code Amendments](#)
 [Ordinance No. 21-47](#)

Mayor Shubert read the title of Ordinance No. 21-47, which constituted its first reading.

13. Public Comments

No additional comments.

14. Adjournment

There being no further business, Mayor Shubert adjourned the Council meeting at 8:16 p.m.

Craig A. Shubert, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.