



City of Hudson, Ohio

Meeting Agenda - Final-revised City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, December 18, 2018

6:15 PM

Town Hall

Early start to allow for interviews of Ward 2 applicants; regular order of business will begin immediately following at approximately 7:30 p.m.

1. Call to Order

2. Executive Session

To interview applicants for Ward 2 Council position.

3. Pledge of Allegiance to the Flag

4. Roll Call

5. Approval of the Minutes

A. [18-0117](#)

Minutes of Previous Council Meetings

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments:

[November 20, 2018 Council Meeting Minutes - DRAFT](#)

[December 4, 2018 Council Meeting Minutes - DRAFT](#)

[December 11, 2018 Council Workshop Minutes - DRAFT](#)

[December 13, 2018 Council Workshop Minutes - DRAFT](#)

6. Public Comments

7. **Correspondence and Council Comments**

8. **Report of Manager**

9. **Discussion Items**

A. **Discussion with Testa Corporation regarding Downtown Phase II Project**

10. **Appointments**

11. **Consent Agenda**

A. [18-0118](#) **A Motion to Acknowledge the Timely Receipt of the November 2018 Monthly Financial Report**

Executive Summary: Financial summaries are provided each month for Council's review.

Attachments: [November 2018 Financial Report](#)

B. [18-188](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER, DURING THE YEAR 2019, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS CHARTER-AUTHORIZED GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS FOR CONSTRUCTION MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES FOR THE SELECTION OF THE LOWEST AND BEST BIDDER TO BE DETERMINED BY COUNCIL; AND DECLARING AN EMERGENCY.**

Executive Summary: This annual Resolution allows the Public Works Department to advertise for bids, obtain competitive pricing, and recommend contract awards for those items, contracts and projects that will exceed \$25,000 based on the 2019 approved budget.

Attachments: [2019 Permission Contracts Projects for Services and Equipment 113018 \(final\)](#)
[Resolution No. 18-188](#)

C. [18-189](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE EQUIPMENT, MATERIALS, SUPPLIES AND SERVICES FOR THE CITY'S PUBLIC UTILITY AND VELOCITY BROADBAND SERVICES OPERATIONS ON AN AS-NEEDED BASIS DURING THE YEAR 2019; AND DECLARING AN EMERGENCY.**

Executive Summary: This annual resolution requests permission allowing the Public Works Department to make purchases of equipment, materials, supplies and services in the operational area of the municipal utilities and Velocity Broadband service operation that will exceed \$25,000 based on the 2019 approved budget.

Attachments: [Permission to Bid HPP and Velocity Broadband Projects and Services](#)
[Resolution No. 18-189](#)

- D. [18-190](#) A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT; AND DECLARING AN EMERGENCY.**
- Executive Summary:*** The City has established a Tax Incentive Review Council (TIRC) to periodically review each Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each said agreement. The duly appointed TIRC met on November 27, 2018, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.
- Attachments:*** [TIRC Incentive Analysis & Minutes 2018 Final](#)
 [Resolution No. 18-190](#)
- E. [18-191](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH GRINDLINE SKATEPARKS, INC. FOR DESIGN SERVICES FOR THE SKATEPARK RENOVATIONS PROJECT; AND DECLARING AN EMERGENCY.**
- Executive Summary:*** The Parks Department budget includes the replacement of the existing skate park located on Veterans Way. This resolution seeks authorization for the City Manager to enter into contract with Grindline Skateparks Inc. for professional design services for the park.
- Attachments:*** [Skate Park Design and Professional Services](#)
 [Resolution No. 18-191](#)
- F. [18-192](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF AKRON FOR COOPERATION AND COST SHARING FOR THE RESURFACING OF MIDDLETON ROAD.**
- Executive Summary:*** This project is for the resurfacing of Middleton Road from SR 91 to Stow Road after Akron's water main rehabilitation project is completed.
- Attachments:*** [Cost-Share Agreement](#)
 [Resolution No. 18-192](#)

12. Legislation

- A. [18-129](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH M. CAMPBELL CONTRACTING, LLC FOR THE HUDSON DRIVE WATERLINE EXTENSION PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: This project will involve the installation of a new 12” watermain to provide drinking water and fire suppression to properties along Hudson Drive near the Hudson Gate Drive intersection.

Attachments: [Exhibit A - Locaton Map](#)
[Bid Tabulation - Akron Option](#)
[Resolution No. 18-129](#)

Resolution No. 18-129 was postponed to the meeting of December 18, 2018.

Legislative History

| | | |
|---------|--------------|---|
| 9/4/18 | City Council | first reading |
| 9/18/18 | City Council | second reading |
| 10/2/18 | City Council | third reading |
| 10/2/18 | City Council | postponed to a date certain to the City Council |

- B. [18-130](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH LOCKHART CONCRETE COMPANY FOR THE HUDSON DRIVE WATERLINE EXTENSION PROJECT; AND DECLARING AN EMERGENCY.**

Executive Summary: This project will involve the installation of a new 12” watermain to provide drinking water and fire suppression to properties along Hudson Drive near the Hudson Gate Drive intersection.

Attachments: [Exhibit A - Location Map](#)
[Bid Tabulation - Metro RTA Option](#)
[Resolution No. 18-130](#)

Resolution No. 18-130 was postponed to the meeting of December 18, 2018.

Legislative History

| | | |
|---------|--------------|---|
| 9/4/18 | City Council | first reading |
| 9/18/18 | City Council | second reading |
| 10/2/18 | City Council | third reading |
| 10/2/18 | City Council | postponed to a date certain to the City Council |

- C. [18-178](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ADDENDA TO LEASES FOR SPACE AT 1769 AND 1566 GEORGETOWN ROAD FOR USE BY THE PUBLIC WORKS DEPARTMENT THROUGH JANUARY 1, 2023; AND DECLARING AN EMERGENCY.**

Executive Summary: The Department of Public Works currently leases space at 1769 and 1566 Georgetown Road, Hudson, OH for use as administrative office and operational space. The annual cost of these two leased spaces is \$269,654.64. It is necessary to continue to lease these spaces to ensure the minimal office and operational space required to carry out the responsibilities and services of the Public Works Department.

Attachments: [Resolution No. 18-178 \(as revised 12-18-2018\)](#)

Third Reading

Legislative History

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|----------|--------------|---|
| 11/20/18 | City Council | first reading |
| 11/20/18 | City Council | to suspend the rule requiring three readings |
| 11/20/18 | City Council | postponed to a date certain to the City Council |
| 12/4/18 | City Council | second reading |
| 12/4/18 | City Council | to suspend the rule requiring three readings |

- D. [18-187](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO BOTH A PURCHASE AND SALE AGREEMENT WITH THE HUDSON CITY SCHOOL DISTRICT AND RELATED DONATION AGREEMENT WITH AN ANONYMOUS DONOR TO ACQUIRE AND IMPROVE REAL PROPERTY LOCATED AT 34 NORTH OVIATT STREET (PERMANENT TAX PARCEL NO. 32-00118) IN THE CITY OF HUDSON FOR PUBLIC PURPOSES AND ALSO AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE PURPOSE OF IMPROVING THE PROPERTY LOCATED AT 34 NORTH OVIATT STREET; AND DECLARING AN EMERGENCY.**

Executive Summary: The School District currently owns the land on which the old elementary school once stood. A local benefactor has indicated a desire to move this property into permanent open space with passive recreational upgrades and landscaping improvements. Due to legal restrictions that the School District must comply with when looking at the disposition of property, this donor transaction cannot be made directly from the Schools and the donor. Therefore, both parties have requested the third-party involvement of the City. The proposed outcome of this request is for the School District to transfer ownership of the property to the City, and the City would then become responsible for the property, subject to restrictions set forth by the donor.

Attachments: [Resolution No. 18-187](#)

Second Reading

Legislative History

| | | |
|----------|--------------|--|
| 12/11/18 | City Council | first reading |
| 12/11/18 | City Council | to suspend the rule requiring three readings |

- E. [18-193](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE UPGRADED UTILITY BILLING AND FINANCIAL ANALYTICS SOFTWARE FROM SOFTWARE SOLUTIONS, INC.; AND DECLARING AN EMERGENCY.**

Executive Summary: City staff is requesting approval to purchase upgraded Utility Billing Software, which will allow the City to have Utility Billing on the same platform as the Accounting and Payroll functions. Staff is also requesting permission to purchase an Analytics Suite which will allow the budget process to be completed within the software, as opposed to the current method of using Excel spreadsheets.

Attachments: [Resolution No. 18-193](#)

First Reading

- F. [18-194](#) **AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND THE OFFICIAL ZONING DISTRICT MAP TO REZONE SUMMIT COUNTY TAX PARCELS 3001071, 3001072, AND 3001155, LOCATED BETWEEN TEREX ROAD AND MARTIN DRIVE, FROM DISTRICT 6, WESTERN HUDSON GATEWAY ZONE TO DISTRICT 1, SUBURBAN RESIDENTIAL RESIDENTIAL NEIGHBORHOOD ZONE.**

Executive Summary: Applicant John Carse is seeking to rezone the subject parcels from D6 Western Hudson Gateway to D1 Suburban Residential Neighborhood to develop them for three single family residential development.

Attachments: [2018-5029 Staff Report for Carse Map Amendment PC Meeting 12-10-18](#)
[Site Specific Development Plan](#)
[Ordinance No. 18-194](#)

First Reading & Referral to the Planning Commission

- G. [18-195](#) **AN ORDINANCE VACATING A PORTION OF THE RIGHT-OF-WAY FRONTING MORSE ROAD AND ACCEPTING THE DEDICATION OF THE RIGHT-OF-WAY FRONTING A PORTION OF CLINTON STREET; AND DECLARING AN EMERGENCY.**

Executive Summary: Staff is requesting a right-of-way dedication and vacation to accommodate the expansion of the Laura Yeager Smith Home and Design.

Attachments: [PC 2018-5260 Staff Report December 10 2018](#)
[44 Clinton - ROW plans and estimates](#)
[44 Clinton St Plat](#)
[Ordinance No. 18-195](#)

First Reading

- H. [18-196](#) A RESOLUTION PLACING AN ISSUE FOR ADVISORY ELECTION ON THE BALLOT AT THE MAY 7, 2019 ELECTION SEEKING THE APPROVAL OF THE VOTERS OF HUDSON TO CONTINUE WITH THE REDEVELOPMENT OF THE DOWNTOWN PHASE TWO AREA AS A PUBLIC PRIVATE PARTNERSHIP; AND DECLARING AN EMERGENCY.

Executive Summary: The proposed legislation provides ballot language which would be presented to the voters of Hudson as follows:

Should the City of Hudson continue with the redevelopment of the Downtown Phase Two area as a public private partnership subject to final approval by the Planning Commission, Architectural and Historic Board of Review, and City Council?

YES

NO

Attachments: [Resolution No. 18-196](#)

First Reading

13. **Adjournment**

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.