



# City of Hudson, Ohio

## Meeting Minutes - Draft City Council

*Jeffrey L. Anzevino, Mayor*  
*Christopher W. Foster, President of Council (Ward 2)*  
*Christopher A. Banweg, Council Member (At-Large)*  
*Karen E. Heater, Council Member (At-Large)*  
*Nicole V. Kowalski, Council Member (At-Large)*  
*Scott Ruffer, Council Member (Ward 4)*  
*Katherine R. Schlademan, Council Member (Ward 1)*  
*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas J. Sheridan, City Manager*  
*John Kolesar, City Solicitor*  
*Aparna Wheeler, Clerk of Council*

---

Tuesday, May 16, 2023

7:30 PM

Town Hall  
27 East Main Street

---

### 1. Call to Order

Mayor Anzevino called to order the meeting of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

### 2. Pledge of Allegiance to the Flag

### 3. Roll Call

**Present:** 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan and Mr. Sutton

**Absent:** 1 - Mr. Banweg

*Staff in Attendance: Mr. Sheridan, City Manager; Mr. Kolesar, City Solicitor; Ms. Wheeler, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mrs. Behnke, Economic Development Manager; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; and Mr. Leiter, HCTV Production Assistant*

### 4. Approval of the Minutes

#### A. [23-0042](#)

#### **Minutes of Previous Council Meetings**

**Brief Description:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:** [May 2, 2023 Council Meeting Minutes - Draft](#)

[May 9, 2023 Council Meeting Minutes - Draft](#)

A motion was made by Mrs. Heater, seconded by Mr. Foster, to approve the minutes as submitted. The motion carried by the following vote:

**Aye:** 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan and Mr. Sutton

## 5 Proclamations

- A. [23-0043](#) **Special Recognition of Poppy Days**  
**Brief Description:** Mayor Anzevino will proclaim May 19th and May 20th as Poppy Days in Hudson, recognizing the American Legion Auxiliary. Members of the American Legion Auxiliary will be in attendance to accept this Proclamation.

**Attachments:** [Poppy Days 2023](#)

**Mayor Anzevino read the proclamation in its entirety.**

## 6. Public Comments

*None.*

## 7. Correspondence and Council Comments

*Ms. Schlademan congratulated this year's Junior Leadership Hudson and Leadership Hudson classes .*

*Mrs. Heater provided a Park Board update.*

*Mr. Ruffer participated in the swearing in of two new police officers and learned more about the department .*

*Mrs. Kowalski also congratulated both Leadership Hudson classes, provided an update on the HCTV Advisory Committee, and will have an open forum on May 31st at the Hudson Library from 6:30-8:00pm .*

*Mr. Sutton reminded the community about the Comprehensive Plan Steering Committee workshop on June 7 .*

*Mr. Foster also commented on the swearing in of the two police officers; provided an update on the clocks sent to Landsberg am Lech along with the festival that occurs there once every four years; and gave some background on the motion to excuse Councilmember Kowalski's absences from Council meetings .*

*Mayor Anzevino provided an update on events he attended or will attend in the near future . He also congratulated the Hudson High School class of 2023 and noted that the graduation ceremony would occur at Blossom Music Center on May 24th at 7pm.*

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to excuse Mrs. Kowalski from attendance at regular Council meetings, commencing at the first regular meeting after she notifies the Clerk of Council that she is beginning her leave related to the birth of a child and running for the total of three consecutive regular meetings of Council and that such absence be considered a justifiable excuse by Council for her absence and for those three regular meetings. The motion carried by the following vote:**

**Aye:** 5 - Mrs. Heater, Mr. Ruffer, Ms. Schlademan, Mr. Sutton and Mr. Foster

**Abstain:** 1 - Mrs. Kowalski

## 8. Report of Manager

- A. [23-0044](#) **A PRESENTATION RECOGNIZING AMELIA SWAIN AS THE RECIPIENT OF THE 2023 AMERICAN MUNICIPAL POWER (AMP) LYLE B. WRIGHT ACADEMIC SCHOLARSHIP.**

***Brief Description:*** Each year American Municipal Power (AMP) awards scholarships to eligible high school seniors residing in participating member communities. The Public Works Department would like to formally recognize Ms. Amelia Swain as the 2023 recipient of the AMP Lyle B. Wright Academic Scholarship. AMP staff will be in attendance to present the award to Ms. Swain.

***Attachments:*** [Amelia Swain AMP letter](#)

*Mr. Jay Myers provided background on AMP Ohio and presented the Lyle B. Wright Academic Scholarship to Ms. Amelia Swain.*

**The scholarship was presented.**

## B. Executive Session Requirement

*Mr. Kolesar stated that, as he reviewed the Charter, Council should only have executive sessions during regular or special Council meetings moving forward.*

**This item was discussed.**

## 9. Appointments

*There were no appointments made, however, Mr. Foster noted there were many vacancies and encouraged residents to apply online.*

## 10. Suspension of the Rules for the Consent Agenda

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to suspend the rules requiring three readings to pass the consent agenda, except for Item A. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan, Mr. Sutton, Mr. Foster and Mrs. Heater

### Approval of the Consent Agenda

**A motion was made by Mr. Foster, seconded by Mr. Sutton, to approve the Consent Agenda, except Item A. The motion carried by the following vote:**

**Aye:** 6 - Mr. Ruffer, Ms. Schlademan, Mr. Sutton, Mr. Foster, Mrs. Heater and Mrs. Kowalski

- A. [23-0045](#) **A Motion to Amend Motion No. 22-0105, the City Council Meeting Schedule for 2023.**

**Brief Description:** Staff is introducing a motion to combine Council meetings and workshops for July and August, 2023.

**Attachments:** [Meetings Schedule 2023 \(amended May 2023\)](#)  
[2023 Council Calendar Overview \(amended May 2023\)](#)  
[Meetings Schedule 2023 \(floor amendment approved 5-16-23\)](#)  
[2023 Council Calendar Overview \(floor amendment approved 5-16-23\)](#)

Ms. Schlademan requested that Motion 23-0045 be removed from the consent agenda for further discussion.

B. [23-0046](#) **A Motion to Acknowledge the Timely Receipt of the April 2023 Monthly Financial Report**

**Brief Description:** Financial summaries are provided each month for Council's review.

**Attachments:** [April 2023 Financial Report](#)

Motion 23-0046 was approved on the consent agenda.

C. [23-66](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE CITY HALL AWNING AND CANOPY PROJECT.**

**Brief Description:** Staff is requesting authorization to bid and award a contract for the addition of a weather awning over the double door entrance to the City Hall community rooms and a premanufactured canopy to cover a bench at the rear of the City Hall rear entry sidewalk adjacent to the existing parking lot. The city received a Community Development Block Grant (CDBG) grant which will cover the majority of the project's cost.

**Attachments:** [Resolution No. 23-66](#)

Resolution No. 23-66 was approved on the consent agenda.

D. [23-67](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS FOR THE SALE AND PURCHASE OF REAL PROPERTY FOR THE E. STREETSBORO STREET AND STOW ROAD SIDEWALK PROJECT; AND DECLARING AN EMERGENCY.**

**Brief Description:** Due to the installation of the new sidewalk, permanent right-of-way acquisitions are required for the project.

**Attachments:** [Acquisition Table - 303-Stow](#)  
[Exhibit A - 303 & Stow Sidewalk Acquisition Map](#)  
[Resolution No. 23-67](#)

Resolution No. 23-67 was approved on the consent agenda.

E. [23-68](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH AECOM**

---

**TECHNICAL SERVICES INC. FOR THE DESIGN OF THE VALLEY VIEW ROAD AND HINES HILL ROAD SIDEWALK IMPROVEMENT PROJECT.**

**Brief Description:** .

The purpose of this request for proposal (RFP) was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering, and design of a 5-ft. pedestrian sidewalk along Hines Hill Road from Valley View Road to Glastonbury Drive and Valley View Road from Hunting Hollow Drive to Hines Hill Road, including storm design, retaining walls, creek crossings, traffic signage, pedestrian signals, street lighting, pavement striping, and other miscellaneous design items as described in the formal Request for Proposals (RFP).

**Attachments:** [Hines Hill & Valley View Sidewalk Design Map](#)  
[Resolution No. 23-68](#)

Resolution No. 23-68 was approved on the consent agenda.

- F. [23-69](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE DARROW ROAD PARK CREEK CLEANING WITH THE LOWEST AND BEST BIDDER.**

**Brief Description:** This project involves the removal of sediment from the existing drainage ditch, in order to improve storm water flows that runs from Darrow Road into Darrow Road Park. .

**Attachments:** [Darrow Park Ditch Cleaning Exhibit](#)  
[Resolution No. 23-69](#)

Resolution No. 23-69 was approved on the consent agenda.

- G. [23-70](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**

**Brief Description:** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.

**Attachments:** [Resolution No. 23-70](#)

Resolution No. 23-70 was approved on the consent agenda.

**Removed from the Consent Agenda**

- A. [23-0045](#) **A Motion to Amend Motion No. 22-0105, the City Council Meeting Schedule for 2023.**

**Brief Description:** Staff is introducing a motion to combine Council meetings and workshops for July and August, 2023.

**Attachments:** [Meetings Schedule 2023 \(amended May 2023\)](#)  
[2023 Council Calendar Overview \(amended May 2023\)](#)  
[Meetings Schedule 2023 \(floor amendment approved 5-16-23\)](#)  
[2023 Council Calendar Overview \(floor amendment approved 5-16-23\)](#)

*Ms. Schlademan had questions about the combined meeting dates and requested a combined Council and Workshop meeting on June 20.*

**A motion was made by Mr. Sutton, seconded by Ms. Schlademan, to amend the meeting schedule and add a combined Council and Workshop meeting on June 20, 2023. The motion carried by the following vote:**

**Aye:** 6 - Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer and Ms. Schlademan

**A motion was made by Mr. Foster, seconded by Ms. Schlademan, to pass Motion 23-0045 as amended. The motion carried by the following vote:**

**Aye:** 6 - Mr. Foster, Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan and Mr. Sutton

## 11. Legislation

A. [23-58](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

**Brief Description:** The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on March 7, 2023, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

**Attachments:** [TIRC Minutes 3.7.2023](#)  
[Resolution No. 23-58](#)  
[Resolution No. 23-58 \(as amended for 5-16-23\)](#)

**A motion was made by Mr. Foster, seconded by Mrs. Heater, that this Resolution be amended to the version dated for May 16, 2023. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Heater, Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan, Mr. Sutton and Mr. Foster

*Mr. Foster explained that the amended version included agreements that the Tax Review Incentive Council voted to terminate.*

**A motion was made by Mr. Foster, seconded by Mr. Sutton, that Resolution No. 23-58 be approved as amended. The motion carried by the following vote:**

**Aye:** 6 - Mrs. Kowalski, Mr. Ruffer, Ms. Schlademan, Mr. Sutton, Mr. Foster and Mrs. Heater

- B. [23-59](#)      **A RESOLUTION RETROACTIVELY AMENDING RESOLUTION NO. 22-27 TO INCORPORATE RECITALS AND FINDINGS; AND DECLARING AN EMERGENCY.**

**Brief Description:** A resolution to retroactively amend the purchase and sale agreement for Hudson Community Living.

**Attachments:**      [Resolution No. 23-59](#)

A motion was made by Mr. Foster, seconded by Mrs. Heater, that Resolution No. 23-59 be adopted on third reading. The motion carried by the following vote:

**Aye:** 6 - Mr. Ruffer, Ms. Schlademan, Mr. Sutton, Mr. Foster, Mrs. Heater and Mrs. Kowalski

- C. [23-71](#)      **AN ORDINANCE AMENDING ORDINANCE NO. 22-143, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO LEGAL FEES FOR 2023.**

**Brief Description:** This Ordinance will amend the 2023 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

**Attachments:**      [Legal Fees Exhibit A](#)

[Ordinance No. 23-71](#)

Mayor Anzevino read the title of Ordinance No. 23-71, which constituted its first reading.

- D. [23-72](#)      **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE AND PAY RANGE ASSIGNMENTS SCHEDULE ADOPTED BY ORDINANCE NO. 22-156 FOR THE VOLUNTEER FIREFIGHTERS.**

**Brief Description:** This Ordinance amends the annual salary adjustment for the City's non-bargaining unit employees. The City Manager is requesting Council approval to increase the Volunteer Firefighter's Hourly Reimbursements.

**Attachments:**      [Exhibit A: 2023 pay ranges - Non Union - Final Updated 4-28-23 for Firefighters](#)

[Volunteer Paid on Call Departments Pay Ranges](#)

[Ordinance No. 23-72](#)

Mayor Anzevino read the title of Ordinance No. 23-72, which constituted its first reading.

## 12. Executive Session

A motion was made by Mr. Foster, seconded by Mrs. Heater, to enter into executive session to consider the sale of public property which will include discussion of confidential business plans of an applicant for economic development assistance that would involve public infrastructure improvements directly related to the project and that an executive session is necessary to

**protect the interests of the applicant or the possible expenditure or investment of public funds made in connection with the economic development project. Invited into the meeting are all members of Council, the Mayor, the City Manager, Mrs. Behnke, Mr. Comeriato, Mr. Knoblauch, Mr. Hannan, the developer and representatives of the developer, and the City Solicitor. The motion carried by the following vote:**

**Aye:** 6 - Ms. Schlademan, Mr. Sutton, Mr. Foster, Mrs. Heater, Mrs. Kowalski and Mr. Ruffer

### **13. Adjournment**

*The regular meeting ended at 8:12 p.m. and Council went into executive session. There being no further business after executive session ended at 9:33 p.m., the meeting was adjourned.*

---

**Jeffrey L. Anzevino, Mayor**

---

**Aparna Wheeler, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*