



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council Workshop

*David A. Basil, Mayor*

*Hamilton DeSaussure, Jr., President of Council (At-Large)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Keith W. Smith, Council Member (Ward 4)*

*Casey M. Weinstein, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*William D. Wooldredge, Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

---

Tuesday, March 22, 2016

7:30 PM

Town Hall

---

#### 1. Call to Order

**President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:32 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present** 6 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Mr. Weinstein and Dr. Williams

**Absent** 1 - Mr. Wooldredge

*Staff in Attendance: Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager for Operations; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager.*

#### 2. Correspondence and Council Comments

*Mr. Kelemen said that the next Ward 3 Open Forum will be held at 7:00 p.m. on March 28, 2016, at the Barlow Community Center, and he invited interested citizens to attend.*

*Mr. Smith announced his resignation from the Ward 4 Council position effective after the April 5, 2016 Council Meeting. Mr. DeSaussure thanked Mr. Smith for his service and stated that Council will accept applications through April 15, 2016 and will appoint a replacement for the Ward 4 position, who will serve through November, 2017. He said that the Ward 4 position will be on the 2017 municipal election ballot.*

#### 3. Proposed Consent Agenda Items

*Mr. DeSaussure explained the new workshop agenda format is to help inform the public of items that will appear on the next Council Meeting agenda.*

##### A. Award of Contract for the 2016 Road Cracksealing Program (Bid Opening: March 22, 2016)

**B. Award of Contract for the 2016 Road Line Striping and Painting Program (Bid Opening: March 29, 2016)**

*Mr. Smith mentioned that in past Council discussion concerning the Connectivity Plan, it had been suggested that strategic striping can be utilized to help designate bike/walk lanes on certain roads that are not well-suitable for paths or sidewalks, and he asked staff to keep this in mind as we move forward with the annual striping program.*

**4. Legislation and Other Discussion Items**

- A. [TMP-1894](#) AN ORDINANCE REPEALING CHAPTER 1066 OF THE CODIFIED ORDINANCES AND ORDINANCE NO. 94-164, ADOPTING RULES AND REGULATIONS FOR THE USE OF THE TOWN HALL MEETING ROOM.**  
**Executive Summary:** Currently City Ordinance No. 94-164 sets rules, regulations and payment rate for the use of the Council Chambers meeting room located on the second floor of the Town Hall facility at 27 East Main Street Hudson Ohio. Staff is requesting that this ordinance be repealed and that discretionary authority be granted to the City Manager and/or his or her designee to determine appropriate use of the Town Hall facility.  
**Attachments:** [Ordinance No. 94-167, adopting rules & regulations for use of Town Hall meeting room](#)  
[Ordinance No. 10-94, authorizing staff to create rules and regulations for Barlow Community Center and revising rates.](#)

*Mr. Comeriato explained staff's recommendation to repeal an Ordinance that currently permits rental of the second floor of Town Hall and allows staff to manage usage of the facility. Ms. Howington stated that Destination Hudson has asked for clarification on their lease agreement in regards to serving wine at some of their special events. She proposed that City administration could use discretion to approve such events. Mr. Ted Olson from Destination Hudson explained that the ability to serve wine could positively impact the success of periodic social fund-raising events. There was consensus in favor of repealing the Ordinance and allowing the limited use of alcohol as discussed, under staff's management.*

**This Ordinance was forwarded for further consideration at the April 5, 2016 Council meeting.**

- B. [16-46](#) AN ORDINANCE AMENDING CHAPTER 872, "TEMPORARY SPECIAL EVENTS," OF THE BUSINESS REGULATION CODE AND REPEALING ORDINANCE NO. 08-158 AND CHAPTER 810, "CIRCUSES AND CARNIVALS," OF THE BUSINESS REGULATIONS CODE; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** During 2015, City Council directed staff to cap the City's out-of-pocket costs for special events at 2014 levels. After discussion with City Council, staff was directed to revise the current Special Event Policy to reflect that any new events or significantly expanded event would be charged back to the event sponsor.  
**Attachments:** [2015 Special Event Cost Report](#)  
[Ordinance No. 16-46 Ord \(as amended 4-5-2016\)](#)

**The proposed amended Ordinance was forwarded for further consideration at the April 5, 2016 Council meeting.**

**5. Items to be Added to Future Agendas**

*Ms. Howington explained the new format of the agenda. General discussion followed.*

*Ms. Howington stated that Jeff Knoblauch, Finance Director, would like to perform an internal borrowing from the General Fund to the EMS Fund for the purchase of a new ambulance. To save on legal fees, she proposed that this be combined with 2 other notes that are due within the next 60 to 90 days, and then the General Fund would be reimbursed. This item will be brought forward to the April 5, 2016 Council Meeting.*

*Requests were made to discuss the following items at future Workshops: the AMP EcoSmart Choice Program per Mr. Weinstein's request, and utility line insurance for Hudson Public Power customers per Mr. Smith's request.*

- A. Authorization for Purchase Agreement with Windstream to Acquire Real Property for Public Purposes**
- B. Authorization of Tax Increment Financing for Downtown - Phase II**
- C. Food Truck Licensing Ordinance**
- D. Parking Facilities Ordinance**
- E. Amending the Codified Ordinances Concerning the Authority of the Planning Commission, Architectural & Historic Board of Review and Staff**
- F. Connectivity Plan Funding**

**6. Adjournment**

**There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 9:50 p.m.**

---

**Hamilton DeSaussure, Jr., President of Council**

---

**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Office Manager.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*