



City of Hudson, Ohio

Meeting Agenda - Final City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Vacant, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, September 8, 2020

7:30 PM

Via Video-Conference & Live-Stream

1. **Call to Order**

2. **Correspondence and Council Comments**

3. **Discussion Items**

A. [20-0119](#)

Follow-up on Downtown Redevelopment with Fairmont Properties

Brief Description: The 1st and Main developer (Fairmont Properties) are returning to the City Council to discuss their conceptual ideas for downtown Hudson.

B. [20-0027](#)

Historic District Expansion

Brief Description: Discussion regarding the expansion of the City of Hudson Historic District to include Elm Street and Roslyn Avenue.

Attachments:

[Memo to Council - Historic District Survey Results 9.2.20](#)

[July 2020 Resident Informational Letter](#)

[City Council Memo 1.13.20 Historic District Survey Results](#)

[Historic District Survey Letter to Residents](#)

[Historic District Map with structures by date](#)

[State Preservation Office Preliminary Review](#)

Legislative History

3/3/20

City Council

discussed

- C. [20-0120](#) **National Incident Management System (NIMS) Training**
Brief Description: The National Incident Management System is a comprehensive system that improves local emergency response operations through the application of standardized emergency procedures and preparedness measures. NIMS was developed by the U.S. Dept. of Homeland Security to facilitate coordination between all responders. At Council's request, staff is providing an update on NIMS training.
Attachments: [FEMA NIMS Implementation Objectives](#)
 [NIMS Training Program FAQs](#)

4. **Proposed Consent Agenda for September 15, 2020, Council Meeting**

- A. [TMP-5055](#) **A Motion to Acknowledge the Timely Receipt of the August 2020 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.
Attachments: [August 2020 Financial Report](#)

This Motion is scheduled for passage on the Consent Agenda on September 15, 2020.

- B. [TMP-5045](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO A WATER TOWER LEASE AGREEMENT WITH T-MOBILE CENTRAL, LLC.**
Brief Description: The City of Hudson currently has an active water tower lease agreement with T-Mobile Central, LLC for the attachment of communication antennas and associated equipment on the Milford Water Tower located at 85 Milford Road, Hudson, Ohio. This lease commenced on April 3, 2002. Staff is asking to amend and renew the current lease agreement for a five (5) year term with up to three (3) separate consecutive additional periods of five (5) years.
Attachments: [1st Amendment to Water Tower Lease Agmt with T-Mobile, 85 Milford Rd.](#)

This Resolution is scheduled for passage on the Consent Agenda on September 15, 2020.

- C. [TMP-5046](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AMENDMENT TO A WATER TOWER LEASE AGREEMENT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS.**
Brief Description: The City of Hudson currently has an active water tower lease agreement with Verizon Wireless for the attachment of communication antennas and associated equipment on the Milford Water Tower, located at 85 Milford Road, Hudson, Ohio. Staff is asking to amend and renew the current lease agreement for a five (5) year term with up to three (3) separate consecutive additional periods of five (5) years.
Attachments: [1st Amendment to Water Tower Lease Agmt with Cellco \(Verizon\), 85 Milford Rd.](#)

This Resolution is scheduled for passage on the Consent Agenda on September 15, 2020.

- D. [TMP-5042](#) A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A SAFETY INTERVENTION GRANT FROM THE OHIO BUREAU OF WORKERS COMPENSATION ON BEHALF OF THE HUDSON EMERGENCY MEDICAL SERVICES.

Brief Description: The Ohio Bureau of Workers' Compensation has awarded Hudson Emergency Medical Services \$37,217.36 in grant funding for the purchase of a power ambulance cot and power cot loading system. The City's match is \$12,405.78.

This Resolution is scheduled for passage on the Consent Agenda on September 15, 2020.

- E. [TMP-5053](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT RENEWAL WITH UNIFIRST CORPORATION FOR THE CITY'S UNIFORM AND FLOOR MAT PROGRAM.

Brief Description: This contract is for the provision of employee uniforms and building floor mats within the Public Works Department and City Facilities. Competitive public bidding was completed and Council awarded a two-year contract in 2018. The original contract included the option for a two-year renewal. Staff wishes to award the contract for a two-year renewal term based on good performance and desirable pricing.

Attachments: [Resolution 19-106 Uniforms and floor mats](#)
[Uniforms and mats renewal pricing](#)

This Resolution is scheduled for passage on the Consent Agenda on September 15, 2020.

- F. [TMP-5051](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT FOR A FENCE AT 374 NORTH MAIN STREET.

Brief Description: This resolution authorizes the City Manager to enter into a license agreement with Suzanne Morgan to allow a fence installation to align with adjacent property fence setbacks within the City's right-of-way at 374 N. Main Street in the Historic District.

Attachments: [License Agmt Between Hudson and 374 N Main Street for a Fence](#)

This Resolution is scheduled for passage on the Consent Agenda on September 15, 2020.

- G. [TMP-5047](#) A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.

Brief Description: Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.

Attachments: [Draft Resolution](#)

This Resolution is scheduled for passage on the Consent Agenda on September 15, 2020.

5. Proposed Legislation for September 15, 2020, Council Meeting

- A. [20-95](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH EUTHENICS, INC. FOR AN ALIGNMENT STUDY FOR THE BOSTON MILLS ROAD TRAIL PROJECT.

Brief Description: Council previously authorized a contract with DLZ to perform an alignment study for the Boston Mills Road Trail Project. Due to a clerical error with DLZ's cost proposal, they would not execute the contract and chose to increase their

fee. Since DLZ's increased fee was now the second highest fee received, City staff contacted the consultant with the second lowest fee for an interview. Based on this interview and their proposal staff unanimously changed the selection to Euthenics, Inc.

Attachments: [Boston Mills Road Trail Exhibit \(revised 9-1-2020\)](#)

[Resolution No. 20-95 \(as revised 9-1-2020\)](#)

Resolution No. 20-95 is scheduled for a third reading on September 15, 2020.

Legislative History

8/11/20	City Council Workshop	item forwarded to the City Council
8/18/20	City Council	first reading
8/18/20	City Council	to suspend the rule requiring three readings
8/18/20	City Council	postponed to a date certain
8/25/20	City Council Workshop	item forwarded to the City Council
9/1/20	City Council	second reading

B. [20-101](#)

A RESOLUTION DECLARING IT NECESSARY TO RENEW THE EXISTING 2.9-MILL TAX LEVY FOR THE PURPOSE OF SUPPORTING THE FREE PUBLIC LIBRARY OF THE HUDSON LIBRARY AND HISTORICAL SOCIETY, AND REQUESTING THE SUMMIT COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT LEVY.

Brief Description: This resolution is a declaration of necessity that will allow the Library levy to be placed on the May 4, 2021 ballot.

Attachments: [Resolution No. 20-101](#)

Resolution No. 20-101 is scheduled for a third reading on September 15, 2020.

Legislative History

8/11/20	City Council Workshop	item forwarded to the City Council
8/18/20	City Council	first reading
8/25/20	City Council Workshop	item forwarded to the City Council
9/1/20	City Council	second reading

6. Items to be Added to Future Agendas

7. Adjournment

The mission of the Hudson City Government is to serve, promote and support, in a fiscally responsible manner, an outstanding community that values quality of life, a well-balanced tax base, historic preservation, with a vision to the future, and professionalism in volunteer and public service.