

OHIO

HUDSON

FINANCE • 115 Executive Parkway, Suite 400 • Hudson, Ohio 44236 • (330) 342-1785

DATE: April 12, 2016

TO: Members of City Council & Mayor

FROM: Jane Howington, City Manager
Jeffrey F. Knoblauch, Finance Director

RE: TIMETABLE FOR 2017 FIVE YEAR PLAN & BUDGET

The following is the proposed timetable for review and adoption of the 2017 Five Year Plan and Budget. All of the meetings are on the same date as the regularly scheduled Council workshops except the November 15 meeting which is a regularly scheduled Council legislative meeting.

	DATE	PURPOSE
1.	June 15	Budget worksheets distributed to departments
2.	July 15	Budget worksheets returned to Finance
3.	July – August	Department budget meetings with City Manager
4.	September 13 – <i>Workshop</i>	Five Year Plan review with Council (All General Fund related operations and capital including Service, Storm Water and Road Program)
5.	September 27 – <i>Workshop</i>	Five Year Plan review with Council (All remaining major department operations and capital)
6.	October 11 – <i>Workshop</i>	2017 Budget discussion with Council (All General Fund and non-Public Works Departments)
7.	October 25 – <i>Workshop</i>	2017 Budget discussion with Council (Public Works Departments)
8.	November 8 – <i>Workshop (if necessary)</i>	Follow up discussion of Five Year Plan and Budget
9.	November 15	Adoption of Five Year Plan and Budget