



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Lisa Radigan, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, June 18, 2019

7:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 7:31 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Pledge of Allegiance to the Flag

3. Roll Call

Present: 5 - Mrs. Bigham, Mr. DeSaussure, Ms. Radigan, Dr. Williams and Mr. Wooldredge

Absent: 2 - Mr. Hanink and Mr. Kelemen

Staff in Attendance: Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Stifler, Economic Development Director; and Mr. Wash, Assistant Public Works Director.

4. Approval of the Minutes

A. [19-0060](#) Minutes of Previous Council Meetings

Brief Description: Draft minutes of previous meetings are provided for City

Council's review and approval.

Attachments: [June 1, 2019 Special Workshop Minutes - DRAFT](#)
[June 4, 2019 Council Meeting Minutes - DRAFT](#)
[June 11, 2019 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

5. Honorary Resolutions

A. [19-83](#) **A RESOLUTION HONORING RUSSELL BRUNSTETTER FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**

Brief Description: This Resolution recognizes Russ Brunstetter, Assistant Public Works Superintendent with Hudson Public Power, for twenty years of service with the City.

Attachments: [Resolution No. 19-83](#)

Mayor Basil read Resolution No. 19-83 in its entirety and thanked Mr. Brunstetter for his dedicated service. He explained that Mr. Brunstetter was unable to attend the meeting, and that staff will present the Resolution and clock to him.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 19-83. The motion carried by the following vote:

Aye: 5 - Mrs. Bigham, Mr. DeSaussure, Ms. Radigan, Dr. Williams and Mr. Wooldredge

B. [19-84](#) **A RESOLUTION HONORING JEFFREY KNOBLAUCH FOR TWENTY YEARS OF SERVICE WITH THE CITY OF HUDSON.**

Brief Description: This Resolution recognizes Jeff Knoblauch, Assistant City Manager - Finance Director, for twenty years of service with the City.

Attachments: [Resolution No. 19-84](#)

Mayor Basil read Resolution No. 19-84 in its entirety and thanked Mr. Knoblauch for his dedicated service. Council Members also expressed appreciation of Mr. Knoblauch's work, noting the City's AAA bond rating and clean audits as results of his efforts, his professional expertise in municipal finance, and his invaluable assistance. Mr. Knoblauch thanked current and previous elected officials and staff for their support.

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to pass Resolution No. 19-84. The motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Ms. Radigan, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

6. Public Comments

Mrs. Nicole Davis, resident of 7210 Herrick Park Drive and member of the Architectural & Historic Board of Review, spoke in support of the Downtown Phase II Project, providing her personal and professional perspectives. She urged Council members to listen to the professionals who work in the trades and industries that specialize in such developments and to understand the rationale of the plan, financially and programmatically, as well as the market studies that predict Phase II's success (see statement attached to record copy of these minutes).

Mr. Ron Strobl, 24 Owen Brown Street, said that he has been involved in the City's Downtown Phase II Project since 2013, and he shared his support for the proposed current plan, which offers desired first floor living spaces and is both reasonable and feasible. He urged Council to proceed with the current plan.

Mr. Jay Croft, 2881 Hastings Road in Silver Lake, business owner at 725 West Streetsboro Street, and an avid skateboarder, spoke in support of the proposed renovations planned for the Skateboard Park at Veterans Way Park. He shared that his employer, Vans Shoes, has donated \$50,000 for this project. He commended Council for being open to consider this project, which he believed will be a valuable asset to the City upon completion.

Victoria and Dominic Shriver, residents of 5566 Stonecreek Way and avid skaters whose father is a Park Board member, spoke in support of the proposed renovations to the Skateboard Park at Veterans Way Park and the benefits it would offer. They encouraged Council members to proceed with the project and thanked them for considering it.

7. Correspondence and Council Comments

Mr. Wooldredge announced that Hudson was named as 4th best to live and bring up a family in Ohio. Mayor Basil said that this speaks very well for our community and our citizens.

Mr. DeSaussure thanked Mr. Croft and Vans Shoe Company for the generous \$50,000 donation given to the City for the Skateboard Park Renovations Project.

8. Report of Manager

Ms. Howington provided the following updates and information:

- Resolution No. 19-86 only includes authorization to proceed with the City Hall Security System Project.
- The demolition of the bus garage in the downtown area was previously authorized by Council, and bids will be opened on July 2, 2019.
- Resolution Nos. 89 & 90, authorizing License Agreements in the City's right-of-way areas, are routine in nature. Mayor Basil also provided clarification.
- The League of Women Voters would like to hold a candidates forum on Tuesday, October 22, 2019. She proposed the workshop planned for that evening be postponed until October 29, 2019, to accommodate the LOWV's event, and there was Council consensus to do so.
- Resolution No. 19-87, authorizing the City to proceed with the Hudson Drive Waterline Project, will provide water to Arlington Valley Farms as part of a previously authorized public/private economic development agreement.
- Commented on Mr. Knoblauch's tenure and the City's finances, recognized his significant contributions and stewardship, as well as his roles as a Board Member of the Regional Income Tax Agency and as Chair of the NORMA Self Insurance Pool.

9. Discussion Item

A. [19-0061](#) Discussion on Authorization to Increase Funding for Skatepark Renovations Project at Veterans Way Park

Brief Description: Keith Smith, Park Board Chair, will provide input regarding this project on behalf of the Park Board. See Resolution No. 19-91 (item 12C) for more details.

Ms. Howington explained that Council previously approved the Skateboard Park Renovation Project, and the Park Board has recommended expanding the design. She introduced Mr. Keith Smith, Park Board Chair, who spoke of how the City's widely supported Connectivity Plan will provide for a walkable community. He said the community passion for the skateboard park is also very strong. He spoke of the benefits of the skateboard park, noting the poor condition of the current skateboard park, which is in its last year. He said that Park Funding must be utilized on park projects. He encouraged Council support for proceeding with the proposed

renovations, which have received unanimous support from the Park Board. Discussion followed.

This matter was discussed.

B. [19-0057](#)

Discussion on Downtown Phase II: Follow-up

Brief Description: Testa Company and the City Council will be discussing community and resident input regarding the Phase II development.

Attachments:

[Fact Sheet - Downtown Phase II Work Sessions](#)

[Downtown Phase II Work Session Comments Slides](#)

[ACM Memo - Council Summary 6-13-2019](#)

[Downtown Phase II - Timeline \(Tentative\)](#)

[Downtown Phase II Suggestions and Feasibility](#)

Downtown Phase II developer Joel Testa provided a project overview and addressed citizen concerns, including housing and office densities and residential units for "empty-nesters." Discussion followed regarding: elimination of the parking structure, balancing between scaling down the project and the ability for the development to generate funding of the City's costs, plan options, land value, traffic impacts, and maintenance and infrastructure costs. Council invited Mr. Testa to discuss plan options at the July 9, 2019, workshop, with staff to research key topics, apply Land Development Code references, and provide insight on funding impacts.

This matter was discussed.

10. Appointments

None.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to suspend the rule requiring three readings to allow for passage of all legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Ms. Radigan, Dr. Williams, Mr. Wooldredge, Mrs. Biggam and Mr. DeSaussure

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. DeSaussure, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Dr. Williams, Mr. Wooldredge, Mrs. Biggam, Mr. DeSaussure and Ms. Radigan

A. [19-0059](#)

A Motion to Acknowledge the Timely Receipt of the May 2019 Monthly Financial Report

Brief Description: Financial summaries are provided each month for Council's review.

Attachments:

[May 2019 Financial Report](#)

Motion No. 19-0059 was approved on the Consent Agenda.

- B. [19-85](#) AN ORDINANCE AMENDING ORDINANCE NO. 18-160, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019, BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE SECOND QUARTER OF 2019.**
- Brief Description:** This Ordinance will amend the 2019 budget for additional and/or amended appropriations as listed in the attached Exhibit A.
- Attachments:** [Exhibit A - 2nd Quarter 2019 Appropriations](#)
 [Ordinance No. 19-85](#)

Ordinance No. 19-85 was approved on the Consent Agenda.

- C. [19-86](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE CITY HALL SECURITY SYSTEM PROJECT WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**
- Brief Description:** The project will include the installation of a security system, hardware and wiring for the New City Hall Building located at 1140 Terex Road.
- Attachments:** [Resolution No. 19-86](#)

Resolution No. 19-86 was approved on the Consent Agenda.

- D. [19-87](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH X-PRESS UNDERGROUND FOR THE HUDSON DRIVE WATERLINE IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**
- Brief Description:** This project involves the installation of a new 12-inch watermain along Hudson Drive, Hudson Gate Drive, and connection to the existing 12-inch watermain at the Metro RTA railroad tracks.
- Attachments:** [Bid Tabulation](#)
 [Project Map](#)
 [Resolution No. 19-87](#)

Resolution No. 19-87 was approved on the Consent Agenda.

- E. [19-88](#) A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
- Brief Description:** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.
- Attachments:** [Resolution No. 19-88](#)

Resolution No. 19-88 was approved on the Consent Agenda.

- F. [19-89](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT FOR A FENCE AT 384 NORTH MAIN STREET.**
- Brief Description:** This resolution authorizes the City Manager to enter into a license agreement with Michael and Susan McNealis to allow them to repair and replace their longstanding fence within the City's right-of-way on N. Main Street in the Historic District.
- Attachments:** [License Agreement](#)
 [Resolution No. 19-89](#)

Resolution No. 19-89 was approved on the Consent Agenda.

- G. [19-90](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LICENSE AGREEMENT FOR A FENCE AND SIGN AT 60 WEST STREETSBORO STREET.**
- Brief Description:** This resolution authorizes the City Manager to enter into a license agreement with MBI Real Estate Inc. to allow their tenant, Noble House Restaurant, to repair and replace their longstanding fence and sign in the City's right-of-way on West Streetsboro Street.
- Attachments:** [License Agreement](#)
 [Map - 60 West Streetsboro St.](#)
 [Resolution No. 19-90](#)

Resolution No. 19-90 was approved on the Consent Agenda.

12. **Legislation**

- A. [19-81](#) **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$3,850,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING EQUIPMENT AS PART OF THE CITY'S MUNICIPAL BROADBAND SERVICES SYSTEM PROJECT.**
- Brief Description:** This Ordinance authorizes internal borrowing for the installation of the broadband services system (Velocity Broadband). These roll the total amount of the notes issued in 2018 of \$3.4 million plus an additional \$450,000 as described in the Velocity Broadband Business Plan and approved by Council as part of the establishment of the Broadband Service Fund.
- Attachments:** [Ordinance No. 19-7 \(passed 3-5-2019\)](#)
 [VBB Business Plan-02-26-2019](#)
 [Fiscal Officer's Certificate - Broadband \(Treasury Notes\)](#)
 [Ordinance No. 19-81](#)

Mayor Basil read the title of Ordinance No. 19-81, which constituted its third reading.

A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to pass Ordinance No. 19-81. The motion carried by the following vote:

Aye: 4 - Mr. Wooldredge, Mr. DeSaussure, Ms. Radigan and Dr. Williams

Nay: 1 - Mrs. Bigham

B. [19-82](#)

A RESOLUTION TO ADOPT THE SUMMIT COUNTY HAZARD MITIGATION PLAN; AND DECLARING AN EMERGENCY.

Brief Description: A local government must have a hazard mitigation plan approved pursuant to 44 CFR part 201.6 to receive Hazard Mitigation Grant Program project grants. To comply with 44 CFR part 201.6, Hudson may create their own plan or participate in a multi-jurisdictional plan. As such, Hudson participates in a multi-jurisdictional plan with Summit County. Participating in the multi-jurisdictional plan requires Hudson City Council to pass a Resolution adopting the Summit County Hazard Mitigation Plan.

Attachments: [2018 Summit County Hazard Mitigation Plan](#)
[Summit County Resolution No. 2019-119 Adopting Plan \(passed 4-1-2019\)](#)
[FEMA Letter to Summit County 4-12-19](#)
[Request from Summit County Emergency Mgt. Agt. 5-7-2019](#)
[Resolution No. 19-82](#)

Mayor Basil read the title of Resolution No. 19-82, which constituted its second reading.

C. [19-91](#)

A RESOLUTION AUTHORIZING THE APPROPRIATION OF ADDITIONAL FUNDING FOR THE RENOVATION OF THE SKATEPARK AT VETERANS WAY PARK AND AFFIRMING THE CITY MANAGER'S ACCEPTANCE OF A DONATION FOR THIS PROJECT.

Brief Description: The original construction estimate for the Skatepark Renovation Project was \$250,000. After considerable input by local and regional skaters, the recommendation of the designer is to enlarge the park's footprint by 2,500 square feet for safety and improved functionality. The cost to enlarge the project's footprint is \$125,000.00. The Public Works Department has also received a grant for this improvement from the Vans Shoe Company in the amount of \$50,000. As such, the additional cost to the parks to meet the requests of the skatepark users and the design team is \$75,000. Staff wishes to include the additional square footage as recommended by the project design team.

Attachments: [Res. No. 18-188, authorizing misc. purchases, contracts and svcs. by competitive bidding or purch. programs during 2019](#)
[Res. No. 18-191, authorizing Professional Design Services for Skate Board Area at Veterans Way Park](#)
[Resolution No. 19-91](#)

Mayor Basil read the title of Resolution No. 19-91, which constituted its first reading.

- D. [19-92](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SOLICIT DESIGN PROPOSALS FOR STAGE 1 OF THE ADAPTIVE TRAFFIC SIGNAL PROJECT; AND DECLARING AN EMERGENCY.**
Brief Description: Staff seeks City Council approval to develop a design RFP and solicit traffic consultant proposals for Stage 1 of the Adaptive Signal Implementation.
Attachments: [Adaptive Signals Report \(5-21-19\)](#)
 [Resolution No. 19-92](#)

Mayor Basil read the title of Resolution No. 19-92, which constituted its first reading.

A motion was made by Mr. DeSaussure, seconded by Dr. Williams, to suspend the rule requiring three readings to allow for passage of Resolution No. 19-92. The motion failed by the following vote for lack of five affirmative votes:

Aye: 4 - Mr. DeSaussure, Ms. Radigan, Dr. Williams and Mr. Wooldredge

Nay: 1 - Mrs. Bigham

13. Executive Session

A motion was made by Mr. Wooldredge, seconded by Ms. Radigan, to enter into executive session to consider the purchase of property for public purposes. Mayor Basil recessed the meeting at 9:15 p.m. after the motion carried by the following vote:

Aye: 5 - Mr. DeSaussure, Ms. Radigan, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Mayor Basil reconvened the regular meeting at 9:33 p.m.

14. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 9:33 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.