



City of Hudson, Ohio

Meeting Minutes - Draft

City Council

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, November 1, 2016

6:30 PM

Town Hall

1. Call to Order

Mayor Basil called to order the meeting of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

2. Roll Call

Staff in Attendance: Mrs. Slagle, Clerk of Council.

Present: 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Absent: 1 - Mr. DeSaussure

3. Executive Session

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to enter into executive session to consider a personnel matter concerning the appointment of public officials to various Boards and Commissions. Mayor Basil recessed the meeting at 6:31 p.m. after the motion carried by the following vote:

Aye: 6 - Mrs. Bigham, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Mayor Basil reconvened the Council meeting at 7:32 p.m.

Staff in Attendance: Ms. Howington, City Manager; Mrs. Slagle, Clerk of Council; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Ms. Mottram, Administrative Support Supervisor; and Mr. Sheridan, City Engineer.

4. Pledge of Allegiance to the Flag**5. Approval of the Minutes****A. [16-0113](#) MINUTES OF PREVIOUS COUNCIL MEETINGS.**

Executive Summary: Draft minutes of previous meetings are provided for City Council's review and approval.

Attachments: [October 18, 2016 Council Meeting Minutes - DRAFT](#)
[October 25, 2016 Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

6. Proclamations**A. [16-0114](#) Special Recognition of American Diabetes Awareness Month**

Executive Summary: This Proclamation recognizes the month of November, 2016, as "American Diabetes Awareness Month" in Hudson. Aiden Dine will be in attendance to accept this Proclamation.

Attachments: [Hyperlink - American Diabetes Association](#)
[Proclamation](#)

Mayor Basil thanked Aiden Dine for being an advocate for diabetes awareness and leader in our community. He presented this Proclamation to Aiden, who accepted it on behalf of the American Diabetes Association. Aiden thanked Mr. Kelemen and Mayor Basil and spoke regarding the diabetes epidemic.

Mayor Basil read this Proclamation in its entirety, recognizing the month of November, 2016, as American Diabetes Month in Hudson.

B. [16-0115](#) Special Recognition of America Recycles Day 2016

Executive Summary: Mayor Basil will proclaim Tuesday, November 15, 2016, as "America Recycles Day" in Hudson, recognizing Hudson's effort to increase the nation's recycling rate. Ed Resnick, Chairman of Environmental Awareness Committee and Sonya Mottram, Administrative Support Supervisor, will be in attendance to accept this Proclamation.

Attachments: [Hyperlink - America Recycles Day](#)
[Proclamation](#)

Mr. Ed Resnick, Chair of the Environmental Awareness Committee, accepted the Proclamation and thanked Mayor Basil. He also thanked Council for endorsing a preferred hauler program in Hudson, and he reported that the program has resulted in a 10% increase in recycling and that more people are recycling from home, using the convenient containers provided. He said that the Environmental Awareness Committee will provide future progress reports.

Mayor Basil read this Proclamation in its entirety, recognizing November 15, 2016, as "America Recycles Day" in Hudson.

7. Public Comments

None.

8. Correspondence and Council Comments

None.

9. Report of Manager

Ms. Howington provided a draft Council handbook to elected officials for their review. She said that the handbook will layout rules and procedures for elected officials, and the City will develop a modified version for volunteer board and commission members. She said that this topic will be scheduled for discussion at a meeting or workshop in January 2017, and she thanked Mr. Wooldredge and Mr. Hanink for their contributions to the handbook.

Ms. Howington introduced Mr. Sheridan, who provided an update on the North Main Street Construction Project and answered questions.

Ms. Howington reminded everyone that it is leaf collection season.

A. [16-0117](#)**Discussion: Establishing a Community Improvement Corporation (CIC)**

Executive Summary: Hudson's Economic Growth Board (EGB) has recommended the use of a Community Improvement Corporation (CIC) as a tool to assist the City in accomplishing its economic development goals. If a CIC is established, the EGB would cease to exist. Supporting materials are provided for review prior to the meeting, and a discussion is planned for Tuesday's meeting. EGB members attending will include Ed Devlin, Kerri Keller, and Keith Curley.

Attachments: [EGB Recommendations to Council 11-1-2016](#)

[CIC Survey Matrix Revised 8-12-2016](#)

[Ordinance Designating Hudson Community Improvement Corporation - Adopted 12-4-1972](#)

Ms. Howington said that the Economic Growth Board (EGB) has provided information regarding Community Investment Corporations (CICs) and has made a recommendation that Council pass legislation to activate a CIC in Hudson. Mr. Devlin, EGB Chair, noted that the Board has also recommended that the EGB be dissolved with activation of a CIC, with current EGB members being appointed for a period of one-year terms and an additional Council liaison being appointed. EGB members Curley and Keller were also present, and elected officials expressed appreciation for the EGB's work. There was consensus among Council members that this matter be discussed at a workshop prior to introduction of legislation. Discussion followed regarding transition and timing.

10. Appointments

None.

11. Suspension of the Rules for the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Hanink, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of legislation on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

Approval of the Consent Agenda

A motion was made by Mr. Wooldredge, seconded by Mr. Weinstein, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge and Mrs. Bigham

A. [16-0110](#) A MOTION TO APPROVE THE PROPOSED 2017 CITY COUNCIL MEETING SCHEDULE.

Executive Summary: A proposed meeting schedule for the new year has been prepared for Council's review and approval.

Attachments: [2017 Meetings Schedule - Proposed](#)

This motion was approved on the Consent Agenda.

B. [16-171](#) A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER TO THE OHIO LAKE ERIE COMMISSION FOR A LAKE ERIE PROTECTION FUND GRANT.

Executive Summary: The Ohio Lake Erie Commission administers the Lake Erie Protection Fund grant program, which was established to finance on-the-ground projects aimed at protecting, preserving, and restoring Lake Erie and its watershed. Small grants up to \$15,000 are available.

Attachments: [Resolution No. 16-171](#)

Resolution No. 16-171 was passed on the Consent Agenda.

C. [16-172](#) AN ORDINANCE AMENDING ORDINANCE NO. 15-189 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE THIRD QUARTER OF THE FISCAL YEAR ENDING DECEMBER 31, 2016 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS.

Executive Summary: This Ordinance will amend the 2016 Budget for additional and/or amended appropriations as listed in the attached Exhibit A.

Attachments: [Exhibit A - 3rd Quarter Appropriations 2016](#)
[Ordinance No. 16-172](#)

Ordinance No. 16-172 was passed on the Consent Agenda.

- D. [16-173](#) **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**
Executive Summary: Council authorization is required for payment of the invoice(s) shown on this Resolution in excess of \$3,000 for which a commitment was made before a Purchase Order was generated.
Attachments: [Resolution No. 16-173](#)

Resolution No. 16-173 was passed on the Consent Agenda.

12. Legislation

- A. [16-161](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES WITH UPTOWN SERVICES, LLC FOR THE DEVELOPMENT OF A FIBER TO THE HOME (“FTTH”) FEASIBILITY STUDY FOR THE CITY OF HUDSON; AND DECLARING AN EMERGENCY.**
Executive Summary: This project will result in the development of a Feasibility Study for providing residential fiber to the home. The study will include a residential needs assessment, deployment strategy options and construction cost estimates. The desired outcome of this planning effort is to establish residential market need, provide a plan for a successful deployment strategy and determine the associated costs to implement Fiber to the Home (FTTH) within the City of Hudson.
Attachments: [Broadband Needs Assessment presented at February 10, 2015 workshop](#)
 [Resolution No. 16-161](#)

Mayor Basil read the title of Resolution No. 16-161, which constituted its third reading.

There was discussion and consensus among Council members to delay proceeding with a Fiber to the Home Feasibility Study until financial dimensions and other issues are better defined and Council is ready make a decision regarding residential broadband implementation. On behalf of the full Council, Mr. Weinstein acknowledged that a demand for residential broadband exists, and that this service is of interest to many citizens. Mayor Basil agreed with delaying a feasibility study, saying that technology is advancing rapidly, and a study done now may not be relevant in future years.

A motion was made by Dr. Williams, seconded by Mr. Wooldredge, to pass Resolution No. 16-161. A subsidiary motion to table the Resolution until June 30, 2017, was made by Mr. Wooldredge, but the motion failed for lack of a second.

The motion to pass Resolution No. 16-161 failed by the following vote:

Nay: 6 - Mr. Kelemen, Mr. Weinstein, Dr. Williams, Mr. Wooldredge, Mrs. Bigham and Mr. Hanink

13. Adjournment

There being no further business, Mayor Basil adjourned the Council meeting at 8:15 p.m.

David A. Basil, Mayor

Elizabeth Slagle, Clerk of Council

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.