



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

David A. Basil, Mayor

Hamilton DeSaussure, Jr., President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Dennis N. Hanink, Council Member (Ward 1)

Alex D. Kelemen, Council Member (Ward 3)

Casey M. Weinstein, Council Member (Ward 2)

J. Daniel Williams, Council Member (At-Large)

William D. Wooldredge, Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, August 23, 2016

7:30 PM

Town Hall

1. Call to Order

President of Council DeSaussure called to order the workshop meeting of Hudson City Council at 7:35 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Weinstein, Dr. Williams and Mr. Wooldredge

Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Assistant; Ms. Mottram; Administrative Support Supervisor; Ms. Roberts, Communications Manager; Mr. Sheridan, City Engineer.

2. Correspondence and Council Comments

Dr. Williams stated that he visited the training session at the Fire Station on Saturday, August 20, 2016 and noted that he was very impressed with the procedure and complimented the Fire Chief and staff for putting on this training session.

Mr. Weinstein stated that he has received some e-mails from residents regarding speeding and reckless motorist activity on Sullivan Road, and residents are concerned with the safety of their children in this area. Ms. Howington stated that she will have the Police Department look into the matter.

Mr. Kelemen said that the next Ward 3 Open Forum will be held at 7:00 p.m. on August 29, 2016, at the Barlow Community Center, and he invited interested citizens to attend.

3. Discussion Items: Legislation and Other

A. [16-0083](#) **Discussion of the Environmental Awareness Committee's Request for a Recycling Center in Downtown Phase II**

Executive Summary: Mr. Ed Resnick, Environmental Awareness Committee Chairman, is presenting a letter to Council, requesting a recycling center in the Downtown Phase II development.

Attachments: [EAC Request for Downtown Recycling Center](#)

Mr. Resnick, Environmental Awareness Committee Chairman and Ms. Mottram, Administrative Support Supervisor, presented a proposal in regards to a recycling center, to be utilized by the downtown businesses, in the Downtown Phase II development.

Mr. Resnick reminded citizens that Green on the Green will be held on September 17, 2016. There will be a shredding company on site to shred paper documents, as well as computer recycling.

This matter was discussed.

B. [16-0088](#) **Discussion regarding the City's Current Financial Condition**

Executive Summary: Jeff Knoblauch, Finance Director, will provide an update on the City's current financial condition.

Mr. Knoblauch, Finance Director, presented information in regards to the City's current financial standing. He explained that with the new state law, the income tax collection went from quarterly to monthly, and this is why there is a fluctuation in how the monies are being received.

This matter was discussed.

C. [16-0086](#) **Discussion: Watershed Study of Brandywine Creek and Brandywine Creek Tributary**

Executive Summary: Due to the upcoming Downtown Phase 2 Project and several budgeted infrastructure projects in the 5-year budget, City Engineering Staff would like to review a proposal with City Council to perform a watershed study of Brandywine Creek & Brandywine Creek Tributary.

Mr. Sheridan, City Engineer, explained what areas of the City are in the Brandywine Creek and Brandywine Creek Tributary, he further explained what the study will show. Council asked that staff perform a study on the entire Brandywine Creek Watershed for a maximum cost of \$125,000, the award of contract for which will be approved by Council at a later date.

This matter was discussed.

- D.** [16-0087](#) **Discussion: Additional Funding for the 2016 Asphalt Resurfacing Program.**
Executive Summary: At the request of Council, staff has prepared a list of asphalt roadways with bid costs that could be added to the 2016 Asphalt Resurfacing Program. The Contractor (Ronyak Paving) is able to perform this work in the month of September 2016, if authorized by the end of August.
Attachments: [2016 Alternate Roads with costs](#)

Mr. Sheridan, City Engineer, presented the alternate list of asphalt streets, including the actual bid costs. He also informed Council that a portion of Hunting Hollow Drive, that was resurfaced earlier this year, will need to be redone due to subgrade issues that occurred after the roadway was resurfaced. He stated that staff is currently looking at different ways to correct this problem. Discussion followed.

Council consensus was to not proceed with additional resurfacing work at this time.

This matter was discussed.

4. Proposed Consent Agenda: September 6, 2016

A. Authorizing a Lease Renewal for Municipal Services Center

B. Authorizing the Finance Director to Obligate Matching Funds for a Land and Water Conservation Fund Grant for the Construction of Ellsworth Meadows Cart Path Trail Expansion if the Grant is Awarded to the Hudson Parks.

Mr. Hanink questioned the total cost of this construction project and the amount for which the City would be obligated if this grant is awarded. Mr. Knoblauch said that the cost is approximately \$290,000, and the grant is 50/50 matching.

C. Authorizing a Request for Qualifications for Professional Services Associated with the Design and Construction of the Public Works Facility

5. Legislation: September 6, 2016

A. Ordinance 16-114: An Ordinance Amending Section 1207.13, "Transportation / Circulation / Pedestrian Linkage," of Chapter 1207, "Zoning Development and Site Plan Standards," of the Land Development Code.

-Third Reading

B. Ordinance 16-131: An Ordinance Adopting the Engineering Standards for Infrastructure Construction and Directing their Codification into Chapter 1419, "Engineering Standards for Infrastructure Construction," of the Codified Ordinances.

-Third Reading

C. Ordinance 16-132: An Ordinance Amending Codified Ordinance Sections 288.01, 288.02 and 288.03 to Reflect Recent Amendments to the City Charter Related to the City's Park Board.

-Third Reading

Mr. Kelemen asked staff for a document showing the revisions. Ms. Howington stated that she would get that to Council.

D. Designating Downtown Phase II Developer

Responding to Mr. Hanink's request, Ms. Howington explained that she will provide a brief update on the selection process at a special workshop on August 30, 2016.

E. Designating "Merino Way" as an Honorary Street Name on Park Lane.**6. Items to be Added to Future Agendas**

Ms. Howington noted that a special workshop is planned on August 30, 2016, to present new finance software and to review 2017 Budget assumptions.

Mr. Kelemen requested information on legislation to impose a moratorium regarding medical marijuana, and Ms. Howington explained that staff is awaiting a recommendation from the City Solicitor.

Discussion followed regarding agenda management.

7. Adjournment

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 9:20 p.m.

Hamilton DeSaussure, Jr., President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Office Manager.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.