



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*Jeffrey L. Anzevino, Mayor*

*Christopher W. Foster, President of Council (Ward 2)*

*Christopher A. Banweg, Council Member (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Karen E. Heater, Council Member (At-Large)*

*Nicole V. Kowalski, Council Member (At-Large)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*Thomas Sheridan, Interim City Manager*

*R. Todd Hunt, Interim City Solicitor*

*Aparna Wheeler, Clerk of Council*

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Tuesday, April 12, 2022

6:30 PM

Town Hall  
27 East Main Street

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### Special Meeting:

#### 1. Call to Order

President of Council and Acting Mayor Foster called to order the special meeting of Hudson City Council at 6:32 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

**Present:** 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

#### 2. Executive Session

A motion was made by Mrs. Heater, seconded by Mr. Sutton to enter into executive session to discuss the employment of a public employee. Mr. Foster recessed the meeting at 6:33 p.m., after the motion carried unanimously by voice vote.

*Mrs. Kowalski entered the meeting at the beginning of Executive Session.*

*Mr. Foster reconvened the meeting at 7:00 p.m.*

#### 3. Pledge of Allegiance to the Flag

#### 4. Roll Call

**Present:** 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

## 5. Appointment of Thomas Sheridan as Clerk of Council Pro Tempore

**A motion was made by Mr. Sutton, seconded by Mrs. Heater, to appoint Thomas Sheridan as Clerk of Council Pro Tempore. The motion carried by the following vote:**

**Aye:** 7 - Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan, Mr. Sutton and Mr. Banweg

## 6. Public Comments

*None.*

## 7. Correspondence and Council Comments

*None.*

## 8. Appointments

*Ms. Schlademan stated that she does not feel that the appointment of Mr. Anzevino as Mayor is in the best interest of the City, and therefore would be voting no.*

*Mrs. Kowalski stated that she felt that all applicants should have been interviewed and therefore is unable to make an educated opinion on who would best be suited for this position, and due to this would be voting no.*

*Mr. Banweg stated that no candidate had universal support, he felt that good conversation was had by all members and feels comfortable moving forward with Mr. Anzevino.*

*Mrs. Bigham felt that there were a lot of candidates that had excellent resumes and felt that the process was smooth and appreciates that time that went into it.*

*Mr. Sutton stated that he felt the process was good and is the same as any other hiring process, where applicants are reviewed and some are filtered out. He further stated that he supports this appointment.*

*Mr. Foster stated that the process that was done was the same process that has been done in the past. He further stated that there were a lot of good candidates and felt that Mr. Anzevino was the most qualified candidate due to his background with the City of Hudson.*

**A motion was made by Mr. Foster, seconded by Mrs. Bigham, to appoint Jeff Anzevino as the 57th Mayor of the City of Hudson until the next General Election in November 2022.**

**The motion carried by the following vote:**

**Aye:** 5 - Mr. Foster, Mrs. Heater, Mr. Sutton, Mr. Banweg and Mrs. Bigham

**Nay:** 2 - Mrs. Kowalski and Ms. Schlademan

## 9. Adjournment

**There being no further business, Mr. Foster adjourned the Special Council meeting at 7:09 p.m.**

**Regular Workshop:****10. Call to Order**

President of Council and Acting Mayor Foster called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

**11. Correspondence and Council Comments**

*Mrs. Heater stated that she will be bringing forward a Proclamation to the April 19, 2022, Council Meeting, for National Donor Awareness Month. She encouraged residents that have been impacted by this to come to the meeting.*

**12. Discussion Items****A. [22-0037](#) Fire and EMS Discussion with Council**

**Brief Description:** This meeting will be a brief overview of Hudson Fire and EMS history and their current operations followed by a discussion on the pros and cons of their current separate operational models compared to a theoretical fulltime combined Fire/EMS model. Discussion documents were sent out on Thursday, April 7, and have also been attached to this file for your convenience.

**Attachments:** [Attachment 1 - Department Histories](#)  
[Attachment 2 - Mission Statements and Organizational Charts](#)  
[Attachment 3 - General Job Duties](#)  
[Attachment 4 - Staffing - Personnel - Years of Experience](#)  
[Attachment 5 - Training and Certifications: In-house EMT Classes](#)  
[Attachment 6 - ISO Explanation](#)  
[Attachment 7 - Fire Department Comparison Chart](#)  
[Attachment 8 - Pros and Cons of Fire and EMS models](#)  
[Attachment 9 - Full Time Fire-EMS Calculations](#)  
[Attachment 10 - Recommendation to Council](#)  
[Attachment 11 - Fire Inspector Discussion Information](#)

*Chief Varnes discussed the Fire and EMS Departments. Discussion included history of the departments, staffing, number of calls responded to, training and certification requirements of personnel, explanation of ISO, how Hudson staffing compares to nearby communities, response time, pros and cons of both departments, station locations, cost for full-time Fire and EMS departments, needs study for a new Safety Center, and need for an additional Fire Inspector. Mr. Varnes further stated that he recommended keeping both departments as they currently are and re-evaluate every 3-4 years.*

*Council members thanked Chief Varnes for the information and expressed their appreciation for the work that the Fire and EMS personnel do. Council further discussed the need for an additional Fire Inspector, and there was Council consensus to move forward with filling this position.*

**This matter was discussed.**

- B. [TMP-6030](#) **AN ORDINANCE AMENDING SECTION 672.12 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON TO PROHIBIT THE DISCHARGE, IGNITION, OR EXPLOSION OF FIREWORKS AT ALL TIMES AND DATES, INCLUDING CERTAIN DAYS EACH YEAR PURSUANT TO STATE LAW.**

***Brief Description:*** The Ohio General Assembly recently adopted Sub. House Bill 172, which amended Ohio R.C. 3743.45 to allow any person authorized to possess 1.4 G fireworks in Ohio to discharge, ignite, or explode those fireworks on private property on ten (10) specific days of the year. The bill goes into effect on July 1, 2022.

***Attachments:*** [Ohio HB 172](#)  
[Draft Legislation](#)

*Mr. Foster stated that this would prohibit the discharge of fireworks on the days that HB 172 would allow them. He stated that he is against opposing them in the City.*

*Mr. Sutton and Mrs. Bigham also stated that they are opposed to restricting them within the City limits.*

*There was Council consensus to remove this item from further consideration.*

**This Ordinance was removed from consideration by Council.**

- C. [22-0038](#) **City Manager Recruitment Search**  
***Brief Description:*** Council will discuss the process by which a new City Manager will be selected.

***Attachments:*** [City Manager Recruitment Brochure](#)  
[Proposed Recruitment Schedule](#)

*Mrs. Havranek and Mr. Griffith went over the process that was used in 2014 for the City Manager recruitment, and asked for Council's direction on how they would like to proceed with the search for a new City Manager, how they would like the selection process to be handled, the proposed schedule, and the pay range.*

*There was Council consensus to move forward with utilizing an internal search, and if needed, a recruitment firm can be hired later on. They further stated that they would like to have a committee consisting of staff and not more than 3 Council members to review resumes and hold the first round of interviews, then bring the final candidates before Council, and to change the salary range to between \$165,000 and \$180,000.*

**This matter was discussed.**

### 13. **Proposed Consent Agenda for April 19, 2022**

- A. [TMP-6023](#) **A Motion to Acknowledge the Timely Receipt of the March 2022 Monthly Financial Report**  
***Brief Description:*** Financial summaries are provided each month for Council's review.

***Attachments:*** [March 2022 Financial Report](#)

*Mr. Foster asked about the expense for Pivot Marketing and the use of it for expanding Velocity Broadband.*

*Mr. Sheridan stated that the marketing is currently being looked at.*

**This Motion was forwarded for further consideration at the April 19, 2022, Council meeting.**

- B. [TMP-5993](#) AN ORDINANCE AMENDING ORDINANCE NO. 21-125, MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FIRST QUARTER OF 2022.**

***Brief Description:*** This Ordinance will amend the 2022 budget for additional and/or amended appropriations as listed in the attached Exhibit A.

***Attachments:*** [1st Quarter Exhibit A](#)  
[Draft Legislation](#)

**This Ordinance was forwarded for further consideration at the April 19, 2022, Council meeting.**

- C. [TMP-5975](#) A RESOLUTION AFFIRMING THE APPLICATION SUBMITTED BY THE CITY MANAGER TO SUMMIT COUNTY REWORKS FOR A COMMUNITY RECYCLING ASSISTANCE GRANT ON BEHALF OF THE PUBLIC WORKS DEPARTMENT AND THE ACCEPTANCE OF FUNDING THEREFOR.**

***Brief Description:*** The City of Hudson is eligible for \$22,153.00 in ReWorks Community Recycling Assistance Grant funding. The funding will be used to help offset the cost of the City's leaf collection program. No match is required.

**This Resolution was forwarded for further consideration at the April 19, 2022, Council meeting.**

- D. [TMP-5988](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR TESTING AND PREVENTATIVE MAINTENANCE OF THE PROSPECT STREET ELECTRIC SUBSTATION.**

***Brief Description:*** A Resolution requesting permission to bid and award preventative testing and maintenance of the Prospect Street Substation's equipment.

**This Resolution was forwarded for further consideration at the April 19, 2022, Council meeting.**

- E. [TMP-5998](#) AN ORDINANCE AMENDING ORDINANCE NO. 22-25 AMENDING THE INTERCONNECTION POLICY FOR CONNECTION OF RESIDENTIAL AND/OR COMMERCIAL SOLAR POWER GENERATION SYSTEMS TO THE CITY OF HUDSON'S POWER GRID.**

***Brief Description:*** The City's current HPP interconnection policy amendment which passed with Resolution No. 22-25 in March of 2022,

increased the size (kW) of privately owned solar power generation systems for residents and/or businesses to interconnect to the Hudson Public Power grid. Staff has received a request from a commercial/ Industrial customer to interconnect a 400kW system to the grid, and staff wishes to amend the current policy to allow case-by-case consideration and evaluation for system interconnection requests which exceed the maximum 200kW limit.

Attachments: [Solar Interconnection Packet Amendment - Clean FC](#)

[EXHIBIT A](#)

**This Ordinance was forwarded for further consideration at the April 19, 2022, Council meeting.**

- F. [TMP-6008](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH JEFFREY TAURING TO SELL A PORTION OF UNUSED AND UN-NEEDED CITY-OWNED LAND KNOWN AS PERMANENT TAX PARCEL NUMBER 30-06939.**

**Brief Description:** This resolution authorizes the sale of a portion of Hudson property located at 1140 Terex Road including approximately 0.5 acres from the City of Hudson Parcel No. 3006939 to a private residential property located at 5620 Hudson Drive Parcel No. 3006941 currently owned by Jeffrey R. Tauring for a fee of Twenty-Three Thousand Seven-Hundred Fifty Dollars (\$23,750.00). (See map attached.)

Attachments: [Encroachment Exhibit A](#)

*Mr. Sutton asked for clarification on the new property line. Mr. Sheridan stated that this is for the area that currently has the fence, as well as an additional 3 feet outside the fence line to allow the homeowner to maintain the fence.*

**This Resolution was forwarded for further consideration at the April 19, 2022, Council meeting.**

- G. [TMP-6025](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DICAUDO, PITCHFORD AND YODER LLC FOR CITY SOLICITOR SERVICES, CONCURRING WITH THE APPOINTMENT OF MARSHAL M. PITCHFORD TO BE CITY SOLICITOR PURSUANT THERETO; AND DECLARING AN EMERGENCY.**

**Brief Description:** This Resolution is necessary per the City Charter for the Council to concur with the City Manager's appointment of a City Solicitor. It has been proposed that the City Solicitor be appointed and designated by a contract with the proposed City Solicitor's law firm, DiCaudo, Pitchford and Yoder LLC and that the City Solicitor not be a fulltime, in house employee of the City. The Resolution will appoint attorney Marshal M. Pitchford as the designated City Solicitor for a period of 6 months to commence May 1, 2022. The proposed contract/agreement is attached to this Resolution as Exhibit A.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the April 19, 2022, Council meeting.

- H. [TMP-6024](#)      **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES MADE; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** Council authorization is required for payment of the invoices shown on this Resolution, each in excess of \$3,000, for which commitments were made before Purchase Orders were generated.  
***Attachments:***      [Draft Resolution](#)

This Resolution was forwarded for further consideration at the April 19, 2022, Council meeting.

14.      **Proposed Legislation for April 19, 2022**

- A.      [22-42](#)      **AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTION 1205.02 “OFFICIAL ZONING MAP”, TO REZONE CERTAIN LANDS ON SOUTH OVIATT STREET (SUMMIT COUNTY TAX PARCELS 3200331, 3200328, AND APPROXIMATELY 0.3 ACRES OF PARCEL #3201843) FROM DISTRICT 4 - HISTORIC RESIDENTIAL NEIGHBORHOOD AND DISTRICT 5 - VILLAGE CORE TO DISTRICT 3 - OUTER VILLAGE RESIDENTIAL NEIGHBORHOOD.**  
***Brief Description:*** Land Development Code text amendment request to rezone parcel 320031 (presently D5 Village Core) and parcel 3200328 (presenting D4 Historic Residential Neighborhood) and a portion of 3201843 (presenting D4 Historic Residential Neighborhood) to District 3 - Outer Village Residential Neighborhood.  
***Attachments:***      [Planning Commission Recommendation](#)  
                                 [Planning Commission Staff Report](#)  
                                 [Applicant Submittal](#)  
                                 [Subject Property](#)  
                                 [Resolution No. 22-42](#)

*There was discussion on the status of the rezoning of the adjacent City owned parcels and Mr. Hannan stated that those parcels are part of agenda item 14F., which will be on for a first reading on April 19, 2022.*

*Discussion was held on if this item should of been handled with a text amendment rather than rezoning. Mr. Hannan stated that this was an applicant led request, and it is the applicant's choice on how they want to pursue the change.*

**Ordinance No. 22-42 was forwarded for further consideration at the April 19, 2022, Council meeting.**

- B.      [22-43](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE**

**SEASONS ROAD WATERLINE PROJECT.**

**Brief Description:** This work includes the installation of a 12” diameter waterline along the north side of Seasons Road from the existing end of the waterline at 695 Seasons Road to the westerly corporation line with Boston Township.

**Attachments:** [Project Location Map](#)  
[Resolution No. 22-43](#)

Resolution No. 22-43 was forwarded for further consideration at the April 19, 2022, Council meeting.

- C. [22-46](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR DOUGLAS & STEPHEN J. HASBROUCK, TRUSTEES, 6403 STOW ROAD, HUDSON, OHIO.**
- Brief Description:** Mr. Douglas and Mr. Stephen Hasbrouck have submitted the attached renewal Application for Placement of Farmland in an Agricultural District for 114.81 acres of property located at 6403 Stow Road in Hudson.
- Attachments:** [Hasbrouck Douglas & Stephen J Trustees - Renewal application 2022](#)  
[Public Hearing Notice Hasbrouck Agricultural District 2022](#)  
[6403 Stow Road CD Inspection 3.16.22](#)  
[Resolution No. 22-46](#)

Resolution No. 22-46 was forwarded for further consideration at the April 19, 2022, Council meeting.

- D. [22-47](#) **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A CURRENT AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. SECTION 929.02 FOR LOUIS AND DEBORAH ESTERGALL, 3074 RAVENNA STREET, HUDSON, OHIO.**
- Brief Description:** Mr. and Mrs. Estergall have submitted the attached renewal Application for Placement of Farmland in an Agricultural District for approximately 32 acres of property located at 3074 Ravenna Street in Hudson.
- Attachments:** [Estergall Agricultural District Renewal Application 2022](#)  
[Public Hearing Notice Estergall Agricultural District Application Renewal 2022](#)  
[3074 Ravenna St CD Inspection 3.17.22](#)  
[Resolution No. 22-47](#)

*Mr. Sutton stated that he had received a concern from a resident that this site is being utilized as more commercial than agricultural. He further stated that Mr. Hannan visited the site and spoke with Summit County, and it was confirmed that there is some agricultural use being performed.*

Resolution No. 22-47 was forwarded for further consideration at the April 19, 2022, Council meeting.

- E. [22-48](#) **AN ORDINANCE REPEALING, IN ITS ENTIRETY, CHAPTER 226, “CAMPAIGN FINANCE REFORM”, OF THE CITY OF HUDSON**



**CODIFIED ORDINANCES.**

***Brief Description:*** Councilwoman Kowalski has requested Council members consider the need to repeal, in its entirety, Chapter 226, “Campaign Finance Reform”, of the Codified Ordinances.

***Attachments:*** [Ordinance No. 22-48](#)

*Mrs. Kowalski provided information on the reason she brought forward this piece of legislation. There was Council discussion on how items should be brought before Council and when they should be placed on an agenda for first reading.*

**Ordinance No. 22-48 was forwarded for further consideration at the April 19, 2022, Council meeting.**

- F. [TMP-5995](#) **AN ORDINANCE AMENDING PART TWELVE OF THE CODIFIED ORDINANCES OF HUDSON TO AMEND SECTION 1205.02 “OFFICIAL ZONING MAP”, TO REZONE CERTAIN LANDS ON SOUTH OVIATT STREET (SUMMIT COUNTY TAX PARCEL 3204067 AND APPROXIMATELY 0.5 ACRES OF TAX PARCEL 3200225) FROM DISTRICT 5 - VILLAGE CORE TO DISTRICT 3 - OUTER VILLAGE RESIDENTIAL NEIGHBORHOOD.**

***Brief Description:*** Land Development Code text amendment request to rezone parcel 3204067 and approximately 0.5 acres of parcel #3200225 from District 5 Village Core to District 3 Outer Village Residential Neighborhood. Application is associated Planning Commission recommendation for the associated private party map amendment request per ORD 22-42.

***Attachments:*** [Subject Property](#)  
[Planning Commission Staff Report](#)  
[Planning Commission Recommendation - February 15, 2022](#)  
[Summary chart of map amendment per parcel](#)

**This Ordinance was forwarded for further consideration at the April 19, 2022, Council meeting.**

- G. [TMP-6030](#) **AN ORDINANCE AMENDING SECTION 672.12 OF THE CODIFIED ORDINANCES OF THE CITY OF HUDSON TO PROHIBIT THE DISCHARGE, IGNITION, OR EXPLOSION OF FIREWORKS AT ALL TIMES AND DATES, INCLUDING CERTAIN DAYS EACH YEAR PURSUANT TO STATE LAW.**

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***Attachments:*** [Ohio HB 172](#)  
[Draft Legislation](#)

**This Ordinance was removed from consideration by Council.**

**15. Items to be Added to Future Agendas**

*None.*

**16. Adjournment**

**There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:35 p.m.**

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**Christopher W. Foster, President of Council and Acting Mayor**

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**Thomas J. Sheridan, Interim City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*