

**911 ROLLOVER AGREEMENT**  
**between**  
**The City of Hudson and The Township of Bath**

THIS AGREEMENT, made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ by and between the City of Hudson (hereby known as 'Hudson') and the Township of Bath (hereby known as 'Bath').

WITNESSETH:

WHEREAS, Hudson and Bath maintain separate Public Safety Answering Points (otherwise known as 'PSAPs') and will operate those PSAPs independently of each other; and

WHEREAS, Hudson and Bath agree to serve as the location where 911 calls rollover to each other in situations where the initial 911 call cannot be answered by the original PSAP; and

WHEREAS, Hudson and Bath abide by all state and local codes governing the operation of PSAPs.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties agree:

Section 1. All dispatchers employed by each agency will be certified in Emergency Medical Dispatch and will recertify as required by local, state, and federal law.

Section 2. Subject to unforeseen and/or exigent circumstances, during the term of this Agreement each entity will maintain levels of dispatch staffing as per the entity's scheduling policy of current adoption.

Section 3. Dispatchers will answer all 911 calls per department policy to include answering each call without delay, ascertaining the call type and location and to ascertain the nature of the emergency and obtaining the name and number of the caller. The dispatcher will then determine the type of response required (i.e. police, fire, ems or a combination) and dispatch those units.

Section 4. ~~In the event a dispatcher answers a 911 call that has rolled over from the other agency, the following procedure will be followed:~~

- ~~• Ascertain the type and location of the call and the nature of the emergency;~~
- ~~• Once it has been determined the call is in the other Public Safety Answering Point (PSAP's) location, the dispatcher must first attempt to transfer the call to the other PSAP via the 911 system;~~
- ~~• If the transfer is unsuccessful for any reason (meaning the call rolls back or other unforeseen circumstances), then the dispatcher will attempt to contact the other agency by non-emergency phone lines;~~
- ~~• If the transfer via non-emergency phone lines is unsuccessful, then the dispatcher will go to the radio channel of the other agency and attempt to determine if emergency personnel have already been dispatched to the emergency. If emergency personnel have already been so dispatched, then the dispatcher will document the name and number of the caller and advise that emergency personnel are on the way. If it is~~

~~found that no one has been dispatched, then the dispatcher will use the radio to notify the other agency of the rollover call; and~~

- ~~• In a situation where no one from the other agency can be contacted by phone or radio, then the answering agency will attempt to contact another mutual aid agency to request that they investigate until the answering agency is able to make contact with the responsible agency.~~

- Hudson and Bath will jointly develop procedural guidelines outlining the process by which 9-1-1 rollover calls will be dispatched and managed through each agency.

Section 5. This Agreement shall not be amended or assigned without the prior express written approval of all Parties.

Section 6. This Agreement shall be effective immediately as of the date first written above and shall continue until terminated by either party and upon giving thirty (30) days written notice to the other party of its intention to terminate.

IN WITNESS WHEREOF, said parties hereby have caused this Agreement to be executed:

DATED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

**FOR THE CITY OF HUDSON**

**FOR THE TOWNSHIP OF BATH**

\_\_\_\_\_  
Jane Howington, City Manager

\_\_\_\_\_  
Vito Sinopoli, Chief of Police/Township Administrator

\_\_\_\_\_  
Perry Tabak, Chief of Police