



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

William A. Currin, Mayor

Hamilton DeSaussure, Jr., City Council President (At-Large)

David A. Basil, City Council Member (Ward 2)

Dennis N. Hanink, City Council Member (Ward 1)

Alex D. Kelemen, City Council Member (Ward 3)

Keith W. Smith, City Council Member (Ward 4)

J. Daniel Williams, City Council Member (At-Large)

William D. Wooldredge, City Council Member (At-Large)

Jane Howington, City Manager

R. Todd Hunt, City Solicitor

Elizabeth A. Slagle, Clerk of Council

Tuesday, December 9, 2014

7:30 PM

Town Hall

1. Call to Order

Mayor Currin called to order the workshop meeting of Hudson City Council at 7:30 p.m. and turned the meeting over to President of Council DeSaussure.

Present 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

Staff in Attendance: Ms. Howington, City Manager; Mr. Comeriato, Public Works Director; Mr. Knoblauch, Finance Director; Mr. Leiter, Production Technician; Mr. Wiedie, Economic Development Director.

2. Correspondence and Council Comments

Mr. Wooldredge brought an article that was in the Akron Beacon Journal on December 8, 2014 entitled "Good Intentions Turn into Trouble for Cities". The article discusses the impact of HB5 (Municipal Tax Law). Mr. Wooldredge asked what the impact was in regards to the City of Hudson. Mr. Knoblauch provided an explanation.

Mr. Kelemen wanted to make the public aware that the City will not be moving forward with the acquisition of the property at 2949 Hudson-Aurora Road for park purposes. Ms. Howington stated that this property has been purchased by Mr. & Mrs. Bartulovic. (The proposed Resolution No. 14-126 was removed from the agenda and from further consideration at the November 5, 2014 Council Meeting.)

3. Proposed Consent Agenda Items

- A. [TMP-0946](#) **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER, DURING THE YEAR 2015, TO ADVERTISE FOR BIDS OR TO UTILIZE THE VARIOUS STATE OF OHIO GOVERNMENTAL COMPETITIVE PURCHASING PROGRAMS FOR CONSTRUCTION**

MATERIALS, SUPPLIES, SERVICES, EQUIPMENT, AND VEHICLES FOR THE SELECTION OF THE LOWEST AND BEST BIDDER TO BE DETERMINED BY COUNCIL; AND DECLARING AN EMERGENCY.

Executive Summary: This annual Resolution allows the Public Works Department to advertise for bids, obtain competitive pricing, and recommend contract awards for those items, contracts and projects that will exceed \$25,000 based on the 2015 approved budget.

Attachments: [Exhibit A - 2015 PW Contracts](#)

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

B. [TMP-0947](#)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PURCHASE EQUIPMENT, MATERIALS AND SUPPLIES FOR THE CITY'S PUBLIC UTILITY OPERATIONS ON AN AS-NEEDED BASIS.

Executive Summary: This resolution requests permission allowing the Public Works Department to make purchases of supplies, parts and materials in the operational area of the municipal utilities that will exceed \$25,000 based on the 2015 approved budget.

Attachments: [2015 Utilities Materials Purchase - Exhibit A](#)

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

C. [TMP-0979](#)

A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND JOB CREATION GRANT PROGRAM AGREEMENTS WITH THE CITY OF HUDSON, COUNTY OF SUMMIT; AND DECLARING AN EMERGENCY.

Executive Summary: The duly appointed Tax Incentive Review Council (TIRC) met on November 17, 2014, reviewed each Community Reinvestment Area (CRA) and Job Creation Grant Agreement, reviewed each business' compliance with each agreement, and made certain recommendations to City Council whether to continue, modify or terminate said agreements.

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

D. [TMP-0986](#)

A RESOLUTION ACCEPTING THE RECOMMENDATION OF THE TAX INCENTIVE REVIEW COUNCIL REGARDING A MODIFICATION OF THE JOB CREATION GRANT AGREEMENT BETWEEN THE CITY OF HUDSON AND BEAUTY SYSTEMS, LLC AND DECLARING AN EMERGENCY.

Executive Summary: The duly appointed TIRC met on November 17, 2014, reviewed the Job Creation Grant Agreement with Beauty Systems, LLC, reviewed Beauty Systems compliance with the agreement, and made a recommendation to this Council to modify said agreement due to Beauty Systems inability to meet certain obligations in the agreement.

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

E. [TMP-0982](#) **A RESOLUTION AUTHORIZING ADVANCES OF LOCAL TAXES; AND DECLARING AN EMERGENCY.**

Executive Summary: Ohio Revised Code Section 321.34, requires all local authorities entitled to advancement of funds must submit a resolution authorizing advances of local taxes each year. This resolution entitles the City to receive tax advances from Summit County for 2015.

Attachments: [14- Res Auth Advances of Local Taxes 2015](#)

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

F. [TMP-1001](#) **AN ORDINANCE AMENDING ORDINANCE NO. 13-164 MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF HUDSON DURING THE FISCAL YEAR ENDING DECEMBER 31, 2014 BY MAKING ADDITIONAL AND/OR AMENDED APPROPRIATIONS RELATED TO THE FOURTH QUARTER OF 2014.**

Executive Summary: This Ordinance will amend the original budget for 2014 to include expenditures that were previously not included. A summary of the requested amendments are attached.

Attachments: [Exhibit A - 4th Qtr Appropriations](#)

Dr. Williams asked for an explanation of why the City had so much overtime this year on the leaf program. Mr. Comeriato explained that additional overtime was needed to keep the crews on schedule due to how quickly the leaves fell this year and the volume of leaves that needed to be picked up during the first round of leaf pick-up.

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

G. [TMP-0981](#) **AN ORDINANCE AMENDING THE CITY'S PAY RANGE STRUCTURE ADOPTED BY ORDINANCE NO. 13-156, PASSED DECEMBER 18, 2013; AND DECLARING AN EMERGENCY.**

Executive Summary: This Ordinance authorizes an annual salary adjustment for the City's non-bargaining unit employees. The pay steps provided in the Pay Range Structure chart attached to the Ordinance have each been adjusted by a factor of 1.02 over the 2014 Pay Range Structure figures.

Attachments: [2015 Pay Range Assignments and Structure](#)
[Proposed Ordinance](#)

Mr. Wooldredge asked if a study was going to be completed on the pay range structure. Ms. Howington stated that she has plans to put together an Employee Committee in 2015 that will work with Administration on reviewing the City's benefits and compensation plan.

Mr. Kelemen asked about how the City's COLA compared to other communities. Ms. Howington said that the City's COLA is smaller than other surrounding communities and noted the increase in the employees' contribution for health insurance.

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

- H. [TMP-1003](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT AND DEED FOR THE SALE OF FORFEITED PROPERTY AT 7870 RAVENNA ROAD, THE SHARING OF SALE PROCEEDS WITH THE COUNTY OF SUMMIT AND THE CITY OF TWINSBURG; AND DECLARING AN EMERGENCY.**

Executive Summary: This Resolution would authorize the sale of the former Hilltop Motel property, Parcel No. 30-04681, the deed for which was transferred to the City of Hudson on November 24, 2014, pursuant to court orders.

Attachments: [7870 Ravenna Road Property Transfer](#)
[Map of 7870 Ravenna Road](#)

Mr. DeSaussure asked for some background history about the Hilltop Motel Property at 7870 Ravenna Road. Ms. Howington explained the process on how this property was acquired. Chief Robbins and Todd Hunt will be in attendance at the December 17, 2014 Council Meeting to provide further explanation and history on the property.

This Resolution was forwarded for further consideration at the December 17, 2014 Council meeting.

4. **Legislation and Other Discussion Items**

- A. [14-0094](#) **Discussion: Status of Ad Hoc Finance Subcommittee**
Executive Summary: Council President DeSaussure will provide a status report.

This matter was discussed

5. **Items to be Added to Future Agendas**

Ms. Howington said that she will be bringing the award of the proposal for the Town Hall Use to the December 17, 2014 Council meeting.

Mayor Currin said that he is working with Ms. Slagle on putting together a Resolution for the December 17, 2014 Council meeting in honor of the Hudson Explorers sports and asked Council members to contact him as soon as possible if they would like to contribute information.

Mr. Kelemen asked if there was going to be a Council Meeting on January 6, 2015, due to there being no items currently scheduled for that meeting. Mr. DeSaussure said that there will be a meeting held.

6. Adjournment

There being no further discussion, Mr. DeSaussure adjourned the Council workshop meeting at 8:37 p.m.

Hamilton DeSaussure, Jr., President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Office Manager. Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.