



# City of Hudson, Ohio

## Meeting Minutes - Draft

### City Council

*William A. Currin, Mayor*

*Hamilton DeSaussure, Jr., City Council President (At-Large)*

*David A. Basil, City Council Member (Ward 2)*

*Dennis N. Hanink, City Council Member (Ward 1)*

*Alex D. Kelemen, City Council Member (Ward 3)*

*Keith W. Smith, City Council Member (Ward 4)*

*J. Daniel Williams, City Council Member (At-Large)*

*William D. Wooldredge, City Council Member (At-Large)*

*Jane Howington, City Manager*

*R. Todd Hunt, City Solicitor*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, June 2, 2015

7:30 PM

Town Hall

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#### 1. Call to Order

Mayor Currin called to order the meeting of Hudson City Council at 7:31 p.m.

#### 2. Pledge of Allegiance to the Flag

#### 3. Roll Call

**Present:** 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

*Staff in Attendance: Ms. Howington, City Manager; Mr. Hunt, City Solicitor; Mrs. Slagle, Clerk of Council; Mr. Comeriato, Assistant City Manager for Operations; Mr. Hilbish, Information Systems Manager; Mr. Leiter, Production Assistant; Ms. Roberts, Communications Manager; Mr. Wiedie, Economic Development Director.*

#### 4. Approval of the Minutes

##### A. [15-0066](#)

##### MINUTES OF PREVIOUS COUNCIL MEETINGS.

**Executive Summary:** Draft minutes of previous meetings are provided for City Council's review and approval.

**Attachments:**

[May 9, 2015 Special Workshop Minutes - DRAFT](#)

[May 19, 2015 Council Meeting Minutes - DRAFT](#)

[May 26, 2015 Council Workshop Minutes - DRAFT](#)

There being no changes, the above minutes were approved as submitted.

## 5. Proclamations

- A. [15-0067](#) **Special Recognition of Hudson Festival Days, June 11th-12th, 2015.**  
**Executive Summary:** This Proclamation recognizes the celebration of Hudson Festival Days. Representatives from the following organizations will be present: Hudson Garden Club, Hudson Society of Artists, Hudson League for Service, and Leadership Hudson Class of 2011.  
**Attachments:** [Proclamation](#)
- The following representatives accepted copies of the Proclamation on behalf of their affiliated organizations: Lois James, Hudson Garden Club; Shannon Casey, Hudson Society of Artists; Barbara Bos, Hudson League for Service; and Keith Smith, Leadership Hudson Class of 2011. Mayor Currin thanked the representatives for their organizations' contributions to Hudson Festival Days, and he encouraged residents to join in the planned activities.
- Mayor Currin read this Proclamation in its entirety, recognizing July 11-12, 2015, as "Hudson Festival Days."**

## 6. Public Hearings

- A. [15-72](#) **AN ORDINANCE AMENDING SECTIONS 1042.03 AND 1042.04 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE REVISING SEWER RATES FOR THE MUNICIPALITY.**  
**Executive Summary:** This ordinance will amend the City's sewer rates.  
**Attachments:** [Ordinance No. 15-72](#)
- Mayor Currin opened the public hearing at 7:38 p.m. There were no comments regarding Ordinance No. 15-72, and Mayor Currin closed the public hearing at 7:39 p.m.*
- A public hearing was held for Ordinance No. 15-72.**

## 7. Public Comments

*None.*

## 8. Correspondence and Council Comments

*Mr. Basil thanked staff for progress on the Prospect Street Sidewalk Project, which is well underway.*

*Mr. Wooldredge said that a report will be provided to Council regarding the the Economic Growth Board's future projects.*

*Mayor Currin read a portion of a Summit County Proclamation, acknowledging the significant contributions that Hudson has made to the growth and vibrancy of the region, celebrating its citizens, history and many successes, and declaring "City of Hudson Week" during the week beginning June 15, 2015.*

**9. Report of Manager**

*Ms. Howington reported that the City has engaged a part-time contractual grant writer, and she provided details on pending grant applications submitted for the following projects: Town Hall Restrooms Renovations; Veterans Trail Phase II; Clocktower Renovations; Renewable Energy at the Barlow Community Center; and Brownfields Grants for the former Youth Development Center Property and Downtown Phase II. She said that staff expects grant awards between \$40,000 to \$100,000 and will seek Council's permission for acceptance of funds accordingly.*

**10. Appointments**

*Mr. DeSaussure announced that the City is accepting applications for the Economic Growth Board through July 6, 2015, and he encouraged interested citizens to apply.*

**11. Executive Session**

**A motion was made by Mr. Wooldredge, seconded by Mr. Basil, that Council enter into executive session to discuss a matter protected by State law. Mayor Currin recessed the meeting at 7:45 p.m. after the motion carried by the following vote:**

**Aye:** 7 - Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, and Mr. Wooldredge

*Mayor Currin reconvened the regular meeting at 9:02 p.m.*

**12. Suspension of the Rules for the Consent Agenda**

**A motion was made by Mr. Wooldredge, seconded by Dr. Williams, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, and Mr. Basil

**Approval of the Consent Agenda**

**A motion was made by Mr. Basil, seconded by Mr. Smith, to approve the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Mr. Hanink, Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, and Mr. DeSaussure

- A.        [15-75](#)        **A RESOLUTION REJECTING BIDS FOR THE STOW ROAD / STATE ROUTE 303 STORM SEWER IMPROVEMENT PROJECT; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This project involved the installation of a new storm water management system to control storm water runoff within the SR 303/Stow Road area.  
**Attachments:**        [Bid Tabulation - SR 303/Stow Road](#)  
                                 [Resolution No. 15-75](#)  
  
Resolution No. 15-75 was approved on the Consent Agenda.
- B.        [15-76](#)        **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE 2015 SANITARY AND STORM SEWER LINING PROJECT; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This project involves the lining of sanitary sewers along Hudson St., N. Oviatt St., N. Hayden Street, and Old Orchard. Also included is the lining of a 42-inch CMP storm sewer located on Gibson Court.  
**Attachments:**        [Resolution No. 15-76](#)  
  
Resolution No. 15-76 was approved on the Consent Agenda.
- C.        [15-77](#)        **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS FOR THE 2015 MANHOLE REHABILITATION PROGRAM; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** This project consists of the repair and rehabilitation of 15 sanitary sewer manholes within the City. Locations include manholes on Boston Mills Road, Hudson St., and the sanitary sewer trunk line north of the Turnpike.  
**Attachments:**        [Resolution No. 15-77](#)  
  
Resolution No. 15-77 was approved on the Consent Agenda.
- D.        [15-78](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SOLICIT PROPOSALS, QUOTATIONS AND/OR COMPETITIVE BIDS FOR PROFESSIONAL SERVICES, LABOR, EQUIPMENT AND MATERIALS AND TO ENTER INTO CERTAIN CONTRACTS THEREFOR AND SUPPORTING THE MANAGER'S PURCHASE OF LABOR, EQUIPMENT AND MATERIALS WITHIN THE MANAGER'S PROCUREMENT LIMITS, ALL OF WHICH BEING NECESSARY FOR THE CITY'S BROADBAND PROJECT, PHASE I PILOT PROGRAM; AND DECLARING AN EMERGENCY.**  
**Executive Summary:** With the development of the City's Broadband Business and Implementation Plan, staff is now prepared to develop RFP's for goods and services and procure the necessary equipment and materials to begin to build the broadband system for the Phase I pilot program. Representatives from Magellan Consultants will be present at the June 2, 2015, Council meeting to answer questions.

**Attachments:**      [Hudson Broadband Procurement 6-2-15](#)  
[Resolution No. 15-78](#)

Resolution No. 15-78 was approved on the Consent Agenda.

E.      [15-79](#)      **AN ORDINANCE CREATING A FUND ENTITLED “BROADBAND SERVICE FUND (\$10)”;** AND DECLARING AN EMERGENCY.

**Executive Summary:** This is to establish the Broadband Services Fund to account for the activity of the new initiative. This will be classified as an Enterprise Fund.

**Attachments:**      [Ordinance No. 15-79](#)

Ordinance No. 15-79 was approved on the Consent Agenda.

F.      [15-80](#)      **A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES FOR PURCHASES;** AND DECLARING AN EMERGENCY.

**Executive Summary:** Council authorization is required for payment of the invoice(s) shown on this Resolution in excess of \$3,000 for which a commitment was made before a Purchase Order was generated.

**Attachments:**      [Resolution No. 15-80](#)

Resolution No. 15-80 was approved on the Consent Agenda.

13.      **Legislation**

A.      [15-64](#)      **A RESOLUTION APPROVING THE APPLICATION FOR PLACEMENT OF LAND IN A NEW AGRICULTURAL USE DISTRICT FOR PURPOSES OF O.R.C. 929.02 FOR JOHN E. AND SUSAN L. HAZENFIELD, 5457 STOW ROAD, HUDSON, OHIO.**

**Executive Summary:** Mr. and Mrs. Hazenfield have submitted the attached new Application for Placement of Farmland in an Agricultural District for their property on Stow Road.

**Attachments:**      [Application for Placement of Farmland in Agricultural District](#)  
[Code Enforcement Memo 4-16-15](#)  
[Resolution No. 15-64](#)

Mayor Currin read the title of Resolution No. 15-64, which constituted its third reading.

A motion was made by Mr. Basil, seconded by Mr. Wooldredge, that Resolution No. 15-64 be adopted. The motion carried by the following vote:

Aye:    7 -    Mr. Kelemen, Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, and Mr. Hanink

- B.        [15-66](#)        AN ORDINANCE ESTABLISHING THE RESIDENTIAL DEVELOPMENT ALLOCATION FOR THE 2015-2016 ANNUAL ALLOCATION PERIOD UNDER SECTION 1211.07 OF THE CODIFIED ORDINANCES.**  
**Executive Summary:** This Ordinance would establish the Annual Growth Management Allocation at 125 plus the number of surplus allocations available at the time of adoption of this ordinance for the 2015-2016 allocation period as recommended by the City Manager.  
**Attachments:**        [Exec. Summary - Annual Review Report](#)  
                                 [GM Annual Review Report](#)  
                                 [20150413 PC Decision](#)  
                                 [Ordinance No. 15-66](#)  
  
Mayor Currin read the title of Ordinance No. 15-66, which constituted its third reading.  
  
A motion was made by Mr. Wooldredge, seconded by Mr. Smith, that Ordinance No. 15-66 be adopted. The motion carried by the following vote:  
  
Aye:    7 -    Mr. Smith, Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, and Mr. Kelemen
- C.        [15-72](#)        AN ORDINANCE AMENDING SECTIONS 1042.03 AND 1042.04 OF THE STREETS, UTILITIES AND PUBLIC SERVICES CODE REVISING SEWER RATES FOR THE MUNICIPALITY.**  
**Executive Summary:** This ordinance will amend the City's sewer rates.  
**Attachments:**        [Ordinance No. 15-72](#)  
  
Mayor Currin read the title of Ordinance No. 15-72, which constituted its second reading.
- D.        [15-73](#)        AN ORDINANCE AMENDING CHAPTER 254 OF THE CODIFIED ORDINANCES ENTITLED "EMPLOYEE HANDBOOK AND PERSONNEL RULES", TO ADOPT A CELLULAR PHONE USE AND ALLOWANCE POLICY.**  
**Executive Summary:** This Ordinance adopts the City policy for cell phone use and allowance as approved by the Personnel Advisory and Appeals Board (PAAB) on April 2, 2015.  
**Attachments:**        [7.04 - Cell Phone Authorization - PAAB 4-2-2015](#)  
                                 [7.05 A - Cell Phone Allowance Policy - PAAB 4-2-2015](#)  
                                 [7.05 CI - City Issued Cell Phones - PAAB 4-2-2015](#)  
                                 [7.06 Cell Phone & Pager Use - PAAB 4-2-2015](#)  
                                 [Ordinance No. 15-73](#)  
  
Mayor Currin read the title of Ordinance No. 15-73, which constituted its second reading.

- E.        [15-74](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN EXTENSION AND AMENDMENT TO THE DEVELOPMENT AGREEMENT WITH ALLSTATE INSURANCE COMPANY; AND DECLARING AN EMERGENCY.**

**Executive Summary:** In 2012 the City of Hudson approved a three (3) year negotiated economic development electric rate with the Allstate Insurance Co. located on Boston Mills Road. The term of the existing agreement concludes on July 18, 2015. City Staff has participated in several meetings with Allstate Insurance representatives and has established a new “E” electric rate and associated terms moving forward. Staff now wishes for City Council to formally approve the new proposed Allstate rate agreement accordingly.

**Attachments:**        [Resolution No. 15-74](#)

Mayor Currin read the title of Resolution No. 15-74, which constituted its second reading.

- F.        [15-81](#)        **AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF \$800,000 OF NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF ACQUIRING AND INSTALLING EQUIPMENT CONSTITUTING THE PHASE I PILOT PROGRAM OF THE CITY’S MUNICIPAL BROADBAND SERVICES SYSTEM PROJECT, AND DECLARING AN EMERGENCY.**

**Executive Summary:** This Ordinance authorizes internal borrowing for the pilot phase of the broadband system implementation.

**Attachments:**        [Fiscal Officer's Certificate](#)  
                                 [Ordinance No. 15-81](#)

Mayor Currin read the title of Ordinance No. 15-81, which constituted its first reading.

A motion was made by Mr. DeSaussure, seconded by Mr. Wooldredge, to suspend the rules as provided in Section 220.03 of the Codified Ordinances to allow for passage of Ordinance No. 15-81. The motion carried by the following vote:

Aye:    7 -    Dr. Williams, Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, and Mr. Smith

A motion was made by Mr. DeSaussure, seconded by Mr. Basil, that Ordinance No. 15-81 be adopted. The motion carried by the following vote:

Aye:    7 -    Mr. Wooldredge, Mr. Basil, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Mr. Smith, and Dr. Williams

## 14. Adjournment

There being no further business, Mayor Currin adjourned the Council meeting at 9:11 p.m.

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**William A. Currin, Mayor**

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**Elizabeth Slagle, Clerk of Council**

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.03(d), Rules.*