



COMMUNITY DEVELOPMENT • 1140 Terex Road • Hudson, Ohio 44236 • (330) 342-1790

**DATE:** February 12, 2025  
**TO:** Architectural & Historic Board of Review  
**FROM:** Amanda Krickovich, Associate Planner  
**RE:** Historic Landmark Designation Program Update

### **Overview**

In 2024, the AHBR made a goal to commence the Historic Landmark Designation program update. At the AHBR workshop on December 3, 2024 the Board discussed what this process would look like as well as set a goal for 2025 to complete the update. Staff is suggesting the following process in order for an end of the year project completion.

### **Historic Landmark Designation Program process:**

- Determine which properties to target for the effort. Staff suggests targeting any property with a building that is 100 years or older. See attached map for reference. Staff notes a “century home” effort would be easier for the general public to appreciate.
- Determine if there is interest from the Board in creating a working group. Tasks would be distributed amongst the working group and staff.
- Visual confirmation and research on the targeted buildings.
- Create a page on the City’s website dedicated to the process of designation and more information on what it entails.
- Once the final list is set, engage these owners with a mailer letter to determine interest.
- Depending on interest, potentially hold an informational public meeting.
- Create OHI forms for interested properties. This would require assistance from a consultant.
- Formal City led Map Amendment Application. Planning Commission review and recommendation to Council.
- City Council designation.

Staff suggests taking this meeting to discuss the attached map and confirm first steps for the effort. The Board could determine which properties to target and discuss interest in a working group to assist staff on various tasks during the update process.