



City of Hudson, Ohio

Meeting Minutes - Draft City Council Workshop

Jeffrey L. Anzevino, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Thomas Sheridan, Interim City Manager

Marshal Pitchford, City Solicitor

R. Todd Hunt, Special Counsel

Aparna Wheeler, Clerk of Council

Tuesday, May 24, 2022

6:30 PM

Town Hall
27 East Main Street

Early start for interviews in executive session at 6:30pm; Regular Workshop to follow at 7:30pm.

1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 6:45 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mr. Banweg, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 1 - Mrs. Bigham

2. Executive Session

A motion was made by Mr. Foster, seconded by Mr. Banweg, to enter into executive session to interview applicants for boards and commissions. Mr. Foster recessed the meeting at 6:46 p.m. after the motion carried unanimously by voice vote.

Mr. Foster reconvened the workshop at 7:30 p.m.

Others & Staff in Attendance: Mr. Sheridan, Interim City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Ersing, Broadband Manager; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, HCTV Production Assistant; and Mr. Stifler, Economic Development Director.

3. Correspondence and Council Comments

Mrs. Kowalski congratulated Michelle Ciano for being nominated and selected as the Summit Art Based Champion. She further requested an update on the HOME Committee meeting that was recently held regarding the 1927 School building.

Mr. Foster stated that a proclamation will be read at the June 7, 2022, Council meeting, recognizing Ashton Swinford, for winning the women's division of the Cleveland Marathon. He further stated that it was brought to his attention that last week was Police Memorial Week, and the City did not recognize this on Social Media. Mr. Foster also provided information regarding the HOME Committee meeting that was held, and asked Council members for their input. Council discussion followed.

4. Discussion Items

A. [22-0049](#) Private Property Storm Water Policy

Brief Description: City Staff would like to discuss with City Council the update of the City's Storm Water Policy. City staff will present an outline of the discussions with the Ad Hoc Storm Water Committee and provide a draft update of the policy, which includes work on private property and criteria of this work.

Attachments: [2022 Storm Policy Scoring Sheet 4-27-22](#)
[Engineering Storm Project Estimates 4-27-22](#)
[Res No. 15-25 - Storm Water Policy](#)
[Comparison - Current C.O. 660 \(compared with Revised C.O. 660.22, Obstructing Ditches, etc\)](#)
[Policy for Storm Water Work on Private Property \(2022\)](#)

Mr. Sheridan provided a brief overview of the AdHoc Committee that was formed to review the Storm Water Policy. Mr. Kosco provided an explanation on how the AdHoc Committee came up with the proposed revised Storm Water Policy, as well as the proposed changes.

This matter was discussed.

B. [22-0050](#) Follow-up to 2022 Annual Road Tour

Brief Description: The City of Hudson Engineering Department held its informational road tour on May 14, 2022 which provided an on-site overview of the 2022 asphalt street maintenance program and other upcoming infrastructure projects to City Council Members, the Mayor, and staff. Discussion will review this year's road tour and any follow up items needing further review.

Attachments: [Road Tour Packet](#)
[2022 Road Tour Notes 5-20-22](#)

Mr. Kosco thanked the Mayor and Council Members that attended the road tour. He further stated that the road conditions have increased to a PCI rating of a 78 out of 100, which is the best in the State of Ohio. Mr. Kosco stated that staff is recommending that we continue with the current budget of \$2.3 million per year in order to maintain that current road rating.

Mr. Sutton asked staff to consider moving the resurfacing of Elmcrest up to resurfacing in 2023 or 2024. Mr. Kosco stated that staff will take that into consideration.

Mr. Sheridan asked if Council would like to discuss moving up the installation of the sidewalk along Owen Brown Street. Mrs. Kowalski and Mr. Foster stated to add this item to an upcoming Workshop.

This matter was discussed.

C. [22-0051](#) **Fiber to Residential Neighborhoods**

Brief Description: The City staff have been exploring opportunities of how to provide fiber access to all Hudson residents efficiently and at a low cost to the City. To investigate these new opportunities in more detail, staff would like to issue an RFP to gauge the interest of potential firms to fund and build additional residential fiber options throughout the City of Hudson.

Attachments: [Fiber to the Home - Presentation](#)

Mr. Leedham and Mr. Ersing provided information on how the City can provide fiber to residential neighborhoods, the costs involved, and the proposed timeline. Council discussion followed. There was consensus to move forward with issuing an RFP for this work.

This matter was discussed.

D. **Flying of Flags at City Hall**

Mrs. Kowalski stated that she received a resident request to fly the Gay Pride Flag at City Hall during the month of June, and she wanted to receive feedback from Council on whether the City should allow the flying of other various flags. Discussion followed and there was consensus to only fly government flags at City Hall.

This matter was discussed.

E. [22-0052](#) **Amending Council Rules Regarding Introduction of Legislation by Councilmembers**

Brief Description: The proposed ordinances intend to clarify the process of the introduction of ordinances and resolutions that are placed on a regular or special City Council meeting agenda for action.

Attachments: [Draft Ordinance - S. Sutton](#)
[Draft Ordinance - N. Kowalski](#)

Mr. Sutton and Mrs. Kowalski each provided an explanation on their proposed changes to the Council Rules. Discussion followed on the two proposed pieces of legislation.

This matter was discussed and formal legislation will appear on the June 7, 2022, Council meeting.

5. **Proposed Consent Agenda for June 7, 2022 Council Meeting**

A. [TMP-5853](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH ANSER ADVISORY FOR CONSTRUCTION ADMINISTRATION SUPPORT SERVICES FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445); AND DECLARING AN EMERGENCY.**

Brief Description: The SR 91 South Safety Improvement Project design limits are on SR 91 (S. Main Street) from Barlow Road to the Stoney Hill Drive intersection. The project will include adding a center two-way turn lane, resurfacing, and adding 5-foot-wide bike lanes and sidewalks on both the east and

west sides of SR 91. Staff is requesting permission to hire a professional construction management firm to provide supporting services for the construction management and inspection needs for the project.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the June 7, 2022, Council meeting.

- B. [TMP-6090](#) **A RESOLUTION AMENDING RESOLUTION NO. 21-152 TO AUTHORIZE THE CITY MANAGER TO RE-ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO CONTRACTS FOR THE STATE ROUTE 91 SOUTH SAFETY IMPROVEMENT PROJECT (PID 106445); AND DECLARING AN EMERGENCY.**

Brief Description: The SR91 South Safety Improvement Project design limits are on SR 91 (S. Main Street) from Barlow Road to the Stoney Hill Drive intersection. The project will include adding a center two-way turn lane, resurfacing, and adding 5-foot-wide bike lanes and sidewalks on both east and west sides of SR 91.

Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the June 7, 2022, Council meeting.

- C. [TMP-6060](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH EUTHENICS FOR FINAL ENGINEERING DESIGN FOR THE BOSTON MILLS ROAD TRAIL PROJECT.**

Brief Description: The Boston Mills Road Trail Project design limits are on Boston Mills Road from 100 Executive Parkway to Lake Forest Drive. Project improvements include the 8' asphalt trail, a pedestrian bridge and boardwalk, storm sewer improvements, parking lot improvements, and other incidental work.

Attachments: [Boston Mills Sidewalk Exhibit](#)
 [Draft Resolution](#)

This Resolution was forwarded for further consideration at the June 7, 2022, Council meeting.

- D. [TMP-5997](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ARCADIS U.S., INC. FOR PROFESSIONAL SERVICES FOR THE TEREX ROAD DRAINAGE STUDY.**

Brief Description: City staff is seeking permission to enter into a professional services contract with Arcadis U.S., Inc. to perform an additional hydraulic study to analyze and identify solutions to overland flooding occurring near properties located at 726, 730, 736, 776, 786 and 896, located along the south side of Terex Road, upstream of the Summit Metroparks Hike near Bike Trail.

Attachments: [Terex Road Drainage Study Map](#)

This Resolution was forwarded for further consideration at the June 7, 2022, Council meeting.

- E. [TMP-6068](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER’S DESIGNEE OF A SUSTAINABILITY GRANT DISBURSEMENT THROUGH THE ECOSMART CHOICE PROGRAM FROM AMERICAN MUNICIPAL POWER.**
- Brief Description:** As a participant in the EcoSmart Choice program, the City of Hudson has received \$468.00 in grant funding. The funding is the result of money remaining after the purchase of renewable energy credits have been made and the cost to fulfill program needs have been incurred. Eligible grant-funded projects must promote balancing environmental, economic, and community interests.
- Attachments: [Draft Resolution](#)

Mr. Sutton asked how the funds will be spent. Mr. Comeriato stated that the funds are used for educational materials for Earth Day events.

This Resolution was forwarded for further consideration at the June 7, 2022, Council meeting.

- F. [TMP-6085](#) **A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE FOR A PURCHASE MADE; AND DECLARING AN EMERGENCY.**
- Brief Description:** Council authorization is required for payment of the invoice shown on this Resolution in excess of \$3,000, for which a commitment was made before a Purchase Order was generated.
- Attachments: [Draft Resolution](#)

This Resolution was forwarded for further consideration at the June 7, 2022, Council meeting.

- G. [TMP-6088](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH VIRTUAL DATAWORKS FOR THE MIGRATION TO THE MICROSOFT GOVERNMENT COMMUNITY CLOUD (GCC) AND ANNUAL SUBSCRIPTION RENEWAL FOR THE CITYWIDE USE OF MICROSOFT 365.**
- Brief Description:** This Resolution is for approval to the service agreement with Virtual Dataworks to enter a 3-year contract committing the City of Hudson to subscribe to Office 365 Government Community Cloud (GCC) and migrate existing Microsoft 365 users to the new environment.
- Attachments: [Virtual Dataworks GCC 365 Migration and Setup](#)
 [City Memo Information Technology - Month-to-Month Microsoft 365](#)
 [Draft Resolution](#)

Mr. Leedham provided information on why this upgrade is needed.

This Resolution was forwarded for further consideration at the June 7, 2022, Council meeting.

6. Proposed Legislation for June 7, 2022 Council Meeting

- A. [22-62](#) **A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE TAX INCENTIVE REVIEW COUNCIL TO CONTINUE COMMUNITY REINVESTMENT AREA AGREEMENTS AND A JOB CREATION GRANT PROGRAM AGREEMENT WITH THE CITY OF HUDSON, COUNTY OF SUMMIT.**

Brief Description: The City has established a Tax Incentive Review Council (TIRC) to periodically review each existing Community Reinvestment Area (CRA) and Job Creation Grant Agreement for compliance and to make recommendations to continue, modify or terminate each of the agreements. The duly appointed TIRC met on April 6, 2022, reviewed each CRA and Job Creation Grant Agreement and made certain recommendations to City Council.

Attachments: [TIRC 2022 Minutes Summary](#)
[Resolution No. 22-62](#)

Mr. Foster stated that he does not wish to serve on the Tax Incentive Review Council next year, and would like to have two members of Council appointed that have never attended before, so others can see how the process works.

Resolution No. 22-62 was forwarded for further consideration at the June 7, 2022, Council meeting.

- B. [22-63](#) **A RESOLUTION TO CREATE A STEERING COMMITTEE TO UPDATE THE CITY'S COMPREHENSIVE PLAN, AND DECLARING AN EMERGENCY.**

Brief Description: The proposed ordinance will establish a resident steering committee to guide the collective work of city staff and the consultant for the 2023 Comprehensive Plan update and provide recommendation to City Council regarding the adoption of the draft plan.

Attachments: [Comprehensive Plan Framework Memo](#)
[Steering Committee Application \(DRAFT\)](#)
[Draft Resolution \(as introduced on 4.26.22\)](#)
[Resolution No. 22-63 \(as revised for 5.3.22\)](#)
[Resolution No. 22-63 \(as revised for 5.17.22\)](#)

Resolution No. 22-63 was forwarded for further consideration at the June 7, 2022, Council meeting.

- C. [22-70](#) **AN ORDINANCE AMENDING CODIFIED ORDINANCE SECTIONS 660.08(c)(4)(D) AND 672.12(f)(2) AND REGULATING THE USE OF CONSUMER GRADE FIREWORKS, AND DECLARING AN EMERGENCY.**

Brief Description: The legislation seeks to change the local ordinance regarding fireworks to match the State of Ohio law that will go into effect on July 1, 2022.

Attachments: [Ordinance No. 22-70](#)

Ordinance No. 22-70 was forwarded for further consideration at the June 7, 2022, Council meeting.

7. Items to be Added to Future Agendas

Mr. Foster stated there will be two proclamations on the June 7, 2022, Council Meeting. The proclamations will be for Hudson Festival Days and recognition of Ashton Swinford for winning the Cleveland Marathon. Mr. Sutton formally asked that his legislation for the proposed changes to Council Rules, be brought forward to the June 7, 2022, Council meeting.

8. Executive Session

A motion was made by Mr. Banweg, seconded by Mrs. Heater to enter into executive session to discuss the purchase and sale of public property. Mr. Foster recessed the meeting at 8:35 p.m. after the motion carried unanimously by voice vote.

Mr. Foster reconvened the meeting at 10:33 p.m.

9. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 10:33 p.m.

Christopher W. Foster, President of Council

Thomas J. Sheridan, Interim City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.