



# City of Hudson, Ohio

## Meeting Minutes - Final City Council Workshop

*Craig A. Shubert, Mayor*

*Christopher W. Foster, President of Council (Ward 2)*

*Christopher A. Banweg, Council Member (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Karen E. Heater, Council Member (At-Large)*

*Nicole V. Kowalski, Council Member (At-Large)*

*Katherine R. Schlademan, Council Member (Ward 1)*

*Skylar J. Sutton, Council Member (Ward 3)*

*Jane Howington, City Manager*

*R. Todd Hunt, Interim City Solicitor*

*Aparna Wheeler, Clerk of Council*

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Tuesday, January 25, 2022

7:30 PM

Town Hall  
27 East Main Street

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### 1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

**Present:** 4 - Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

**Absent:** 3 - Mr. Banweg, Mrs. Bigham and Mrs. Heater

*Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, HCTV Production Assistant; Mr. Sugar, City Planner; and Mr. Sheridan, Assistant City Manager - Professional Services.*

### 2. Correspondence and Council Comments

### 3. Discussion Items

#### A. [22-0008](#)

#### Hudson Snapshot

**Brief Description:** The Hudson Snapshot report has been prepared to serve as a resource for strategic priority discussions and the upcoming Comprehensive Plan Update.

**Attachments:** [Hudson Snapshot 1.18.22](#)

*Mr. Hannan introduced the upcoming Comprehensive Plan update and Mr. Sugar presented the Existing*

Conditions Report. Council discussion followed regarding changing the way some of the data was shown on the report, process of past Comprehensive Plan updates, and the timeline of the current update.

**This matter was discussed.**

- B. [22-0009](#)      **Discussion of the SR 303 Safety Study.**  
***Brief Description:*** Council requested a discussion of the State Route 303 Safety Study performed by the Ohio Department of Transportation.  
***Attachments:***      [SR 303 Safety Study Report - Draft 1.11.2022](#)

*Mr. Sheridan provided information on the study that ODOT performed. Council discussion followed.*

**This matter was discussed.**

#### 4. **Proposed Consent Agenda for February 1, 2022 Council Meeting**

- A. [22-11](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH DELL TECHNOLOGIES FOR THE PURCHASE OF MAJOR CORE SERVER INFRASTRUCTURE FOR CITYWIDE INNOVATION AND TECHNOLOGY SERVICES.**  
***Brief Description:*** Staff is requesting to purchase new core IT infrastructure. We will be replacing the current aging server and storage infrastructure with Dell's VxRail Hyperconverged Infrastructure.  
***Attachments:***      [Quote](#)  
   [Resolution No. 22-11](#)

**This Resolution was forwarded for further consideration at the February 1, 2022, Council meeting.**

- B. [22-12](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH IVIDEO FOR THE PURCHASE OF THE HCTV CHANNEL AUTOMATION PROGRAMMING EQUIPMENT FROM THE STATE BID.**  
***Brief Description:*** This Resolution will authorize the City Manager to enter into a contract with iVideo for the Tightrope Media Cable Cast VIO4 series automation system and the needed accessories for use in managing programming for the HCTV community access channels.  
***Attachments:***      [Resolution No. 22-12](#)

**This Resolution was forwarded for further consideration at the February 1, 2022, Council meeting.**

- C. [22-13](#)      **AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE FIRE PREVENTION CODE, PART 16 OF THE CITY'S CODIFIED ORDINANCES, AND ADOPTING THE CURRENT**

**EDITIONS OF THE OHIO FIRE CODE AND THE INTERNATIONAL FIRE CODE.**

**Brief Description:** This concerns the changing of the expired/outdated dates on various fire prevention codes as shown in our codified ordinances and removing the specific year for the Ohio Fire Code and International Fire Code editions that we use and change the language to “current edition” to eliminate the need for repeated updates in the future.

**Attachments:** [Ordinance No. 22-13](#)

This Ordinance was forwarded for further consideration at the February 1, 2022, Council meeting.

D. [22-14](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE PURCHASE OF THREE FLEET VEHICLES FOR POLICE OPERATIONS.**

**Brief Description:** This project involves the replacement of three (3) police patrol vehicles currently in the 2022 budget.

**Attachments:** [Montrose Ford 2022 PIU QUOTE](#)  
[Ohio State Contract #RSI006716](#)  
[Resolution No. 22-14](#)

This Resolution was forwarded for further consideration at the February 1, 2022, Council meeting.

5. **Proposed Legislation for February 1, 2022 Council Meeting**

A. [22-16](#) **AN ORDINANCE ACCEPTING FOR PUBLIC RIGHT-OF-WAY DEDICATION PERMANENT TAX PARCEL NO. 3204009 ADJACENT TO THE EXISTING PARK LANE PUBLIC RIGHT-OF-WAY.**

**Brief Description:** Staff is requesting for right-of-way dedication permanent parcel #3204009 which is a City-owned parcel that is abutting the Park Lane Right of Way and currently contains the street infrastructure of Park Lane.

**Attachments:** [PC Decision](#)  
[PC Staff Report](#)  
[Ordinance No. 22-16](#)

This Ordinance was forwarded for further consideration at the February 1, 2022, Council meeting.

B. [22-17](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A TWO-YEAR AGREEMENT WITH FLOCK GROUP INC. FOR AN AUTOMATIC LICENSE PLATE READING SYSTEM.**

**Brief Description:** This would authorize the City Manager to enter into an agreement with Flock Group Inc. in the amount of \$63,000.00 for an Automatic

License Plate Reading (ALPR) System.

Attachments:      [FLOCK Contract Memo 2022](#)  
[FLOCK Safety Hudson Purchase Agreement](#)  
[FLOCK Funding Memo 2021](#)  
[FLOCK Info Sheet](#)  
[DB FLOCK Memo](#)  
[Flock Safety End to End Data Security Overview](#)  
[Resolution No. 22-17](#)

*Ms. Howington stated that a representative from FLOCK is willing to come to Council and show a presentation on the equipment. There was Council consensus to have FLOCK speak at either the meeting of February 8, 2022 or February 15, 2022.*

**This Resolution was forwarded for further consideration at the February 1, 2022, Council meeting.**

## **6. Items to be Added to Future Agendas**

*Ms. Howington stated that staff will be bringing forward Legislation at the February 1, 2022, Council Meeting, to purchase new self-contained breathing apparatus units for the Fire Department.*

## **7. Adjournment**

**There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 8:10 p.m.**

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**Christopher W. Foster, President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*