

(Approved as amended on 7-19-2022)



City of Hudson, Ohio

Staff Report

File Number: 22-79

Meeting Date: 7/19/2022

Version: 1

Status: Third Reading

In Control: City Council

File Type: Ordinance

AN ORDINANCE AMENDING SECTIONS 220.03, 220.031, AND 220.06 OF THE CODIFIED ORDINANCES TO ADD PROVISIONS GOVERNING THE INTRODUCTION OF ORDINANCES AND RESOLUTIONS ON REGULAR AND SPECIAL CITY COUNCIL AGENDAS.

Brief Description: The ordinance intends to clarify the process of the introduction of ordinances and resolutions that are placed on a regular or special City Council meeting agenda.

Legislative History

Ordinance No. 97-212, passed 8/19/1998

Ordinance No. 02-111, passed 6/5/2002

Ordinance No. 07-47, passed 6/6/2007

Ordinance No. 13-114, passed 10/2/2013

Ordinance No. 14-72, passed 5/21/2014

Ordinance No. 15-136, passed 9/1/2015

Ordinance No. 21-47, passed 5/18/2021

Ordinance No. 99-10, passed 1/20/1999

Ordinance No. 02-111, passed 6/5/2002

Ordinance No. 06-142, passed 11/15/2006

Ordinance No. 13-114, passed 10/2/2013

Ordinance No. 15-49, passed 4/7/2015

Ordinance No. 14-130, passed 11/5/2014

Legal Authority for Proposed Legislation

Pursuant to Charter Section 6.04, Contracts & Purchasing:

Competitively bid and advertised for two consecutive weeks; bid tab attached: [Yes/No/NA])

Joint or Cooperative Purchase Program

Professional Services

Other [provide explanation]

Fiscal Impact

Currently Budgeted (Account #, \$)

Supplemental Appropriation Required (Account #, \$)

Appropriation Not Required

Does this legislation require use of an emergency clause?

Yes [if so, explain why]

No

Submitted by,
Skylar Sutton, Council Member (Ward 3)

ORDINANCE NO. 22-79

OFFERED BY: COUNCIL MEMBER SUTTON

AN ORDINANCE AMENDING SECTIONS 220.03, 220.031, AND 220.06 OF THE CODIFIED ORDINANCES TO ADD PROVISIONS GOVERNING THE INTRODUCTION OF ORDINANCES AND RESOLUTIONS ON REGULAR AND SPECIAL CITY COUNCIL AGENDAS.

WHEREAS, the purpose of a workshop meeting is to allow Council members the opportunity to present ideas, debate and discuss topics of interest, solve problems, and reach an actionable goal through collaboration; and,

WHEREAS, introducing legislation at workshops will provide more opportunities for discussion and refinement; and,

WHEREAS, allowing for procedural additions or subtractions to the agenda will promote efficiency in the administration of City business; and,

WHEREAS, a finalized agenda will allow appropriate time for the public and Council to prepare; and,

WHEREAS, Hudson City Council has previously operated under these procedures informally and seeks to restore and formally codify them; and,

WHEREAS, in order to clarify the process of the introduction of ordinances and resolutions that are placed on a regular or special City Council meeting agenda for action, the following amendment to the City Council's rules in Sections 220.03, 220.031, and 220.06 of the Codified Ordinances are determined to be necessary.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Hudson, County of Summit, State of Ohio, that:

Section 1. Subsection (c) of Section 220.03, "Rules," of the Codified Ordinances of the City of Hudson is hereby amended and current subdivisions (15) through (17) of Section 220.03(c) are re-designated as follows:

SECTION 220.03 - RULES.

(c) Order of Business. All meetings of Council shall be open to the public in accordance with the Charter and statutes of Ohio providing for open meetings. **Each written agenda for regular and special meetings of Council shall be approved at a**

prior Workshop and published by the Clerk of Council in advance of each regular or special meeting. The agenda shall be administratively prepared by the City Manager or his/her designee after each Workshop and delivered to the Clerk of Council for publication. All agenda items shall be identified by title or subject matter and item or ordinance/resolution number. An item which appears on a subsequent agenda shall be additionally identified by the month and agenda number when initially entered (e.g., 4-22) or, in the case of ordinances and resolutions, by the history of its previous readings, including dates of those readings. The minutes of the Council meeting shall identify matters by item number or ordinance/resolution number. The Mayor may declare a brief recess during the course of the meeting as appropriate. The order of business shall be as follows:

- (1) Call to Order;
- (2) Pledge of Allegiance to the Flag;
- (3) Roll Call;
- (4) Approval of minutes of previous meetings;
- (5) Honorary resolutions;
- (6) Proclamations by Mayor;
- (7) Holding of public hearings in order of agenda;
- (8) Public comment;
- (9) Reading of any correspondence including petitions and recommendations received by the Mayor or members of Council at their discretion; Council Comments;
- (10) Reports of Council committees;
- (11) Reports or presentations of City Council other committees, City officials, the City Manager, or community organizations;
- (12) Nominations, appointments, and elections;
- (13) Consent agenda - At the request of any member of Council, without cause, an item in this portion of the agenda can be removed and placed on the legislative portion of the agenda for regular action. The consent agenda may include reports from various departments, bid awards, items having had two previous readings, acceptance of property and dedications, easement agreements, and such other items as Council determines **as provided in these Council Rules**. Items which may not be included on the consent agenda are those which impose a tax or propose a levy or question for popular consideration on the ballot. Action on any item on the consent portion of the agenda shall not eliminate the need for a greater majority vote if one is called for by the Charter or these Council Rules. The consent agenda requires two motions; one to suspend the rules and a second motion for approval;
- ~~(14)~~ Consideration of any emergency items to be added to the agenda;
- ~~(15)~~ Legislation - All ordinances and resolutions that are not part of the consent agenda, including those that were removed from the consent agenda;
- ~~(16)~~ Adjournment/Recess: Unless the Council shall, by a two-thirds vote, agree to continue, no discussion or action on any item of business shall be initiated or continued after 11:00 p.m., and at that time, a regular meeting of the Council shall be recessed until the next meeting;

(4716) Adjournment.

Section 2. Subsection (d)(5) of Section 220.031, "Workshop Meetings," of the Codified Ordinances of the City of Hudson is hereby amended as follows:

220.031 WORKSHOP MEETINGS.

~~Consideration of any emergency items to be added to the agenda. Emergency items may only be added to the agenda by the affirmative votes of four members of the Council.~~
Discussion and approval of the next regular or special council meeting agenda. Items may be added to or removed from such agenda by the affirmative votes of at least four members of the Council.

Section 3. Section 220.06, "Legislation," of the Codified Ordinances of the City of Hudson is hereby amended as follows:

220.06 LEGISLATION.

Ordinances and Resolutions Generally. Ordinances and resolutions shall be introduced in the Council only in printed or written form in a format approved by the City Solicitor. Ordinances and resolutions may be originated by the Mayor or any member of Council, but must be **first introduced at a Workshop for inclusion on a regular or special council meeting agenda. unless the City Manager, Council President, and Mayor concur that the item is an urgent and necessary addition to the agenda of a regular meeting** presented to Council through the Clerk of Council at a regular or special meeting.

Section 4. Those provisions of current Sections 220.03, 220.031, and 220.06 of the Codified Ordinances which are in conflict with the amendments set forth in Sections 1, 2, and 3 of this Ordinance, if any, are hereby repealed.

Section 5. The aforesaid recital is rendered to be the findings of this Council and is hereby incorporated into this Ordinance.

Section 6. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 7. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: July 19, 2022



Jeffrey L. Anzevino, Mayor

ATTEST:



Aparna Wheeler, Clerk of Council

I certify that the foregoing Ordinance No. 22-79 was duly passed by the Council of said Municipality on July 19, 2022.



Aparna Wheeler, Clerk of Council

First Reading: June 7, 2022
Second Reading: June 21, 2022
Third Reading: July 19, 2022