



City of Hudson, Ohio

Meeting Minutes - Draft

City Council Workshop

Craig A. Shubert, Mayor

Christopher W. Foster, President of Council (Ward 2)

Christopher A. Banweg, Council Member (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Karen E. Heater, Council Member (At-Large)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

R. Todd Hunt, Interim City Solicitor

Aparna Wheeler, Clerk of Council

Tuesday, January 11, 2022

6:30 PM

Town Hall
27 East Main Street

1. Call to Order

President of Council Foster called to order the workshop of Hudson City Council at 6:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Others & Staff in Attendance: Mayor Shubert and Ms. Wheeler, Clerk of Council.

Ms. Wheeler left the workshop at 6:50 p.m.

2. Executive Session

A motion was made by Mr. Sutton, seconded by Mr. Banweg to enter into executive session to interview Cemetery Board applicants and to consider the appointment of public officials. Mr. Foster recessed the meeting at 6:31 p.m. after the motion carried by the following vote:

Aye: 7 - Mr. Banweg, Mrs. Bigham, Mr. Foster, Mrs. Heater, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Mr. Foster reconvened the Council workshop at 7:30 p.m.

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Assistant Public Works Superintendent; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, HCTV Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Wash, Assistant Public Works Director.

3. Correspondence and Council Comments

Mrs. Kowalski stated that a resident, who is a professional moderator, reached out to her and volunteered his services for the Council retreat if Council wished to use him.

Mrs. Heater provided an update on the Park Board meeting that was held on January 5, 2022. She further stated that she received an e-mail from a resident thanking Mr. Sheridan and Mr. Sugar for their efforts at the Planning Commission meeting in regards to enhancing behind the Acme Plaza as part of the Acme Store remodel.

Mr. Foster provided an update on the Planning Commission meeting that was held on January 10, 2022. He further stated that the City received an Ohio Liquor Control License that needs to be postmarked by January 14, 2022. Ms. Howington stated that the City just received this notice in the mail today, and staff needs to request a 30 day extension to allow Council action by the deadline. There was Council consensus to move forward with this application.

4. Discussion Items

- A. [22-0002](#) **Discussion on revisions to the City of Hudson's Interconnection Policy for Hudson Public Power customers relative to solar power.**
Brief Description: City Staff would like to discuss proposed changes to the existing Interconnection Policy. The policy provides guidelines for installation, types of systems, and sizing limits for privately owned solar power generation systems.

Mr. Comeriato provided background information on the City's Interconnection Policy, and Mr. Griffith provided proposed changes to the current policy that included; 1) increase in capacity from 10kw to 25kw, 2) permit use of storage batteries, and 3) removal of specialized construction standards. Council discussion followed. Staff will bring forward legislation to a future meeting.

This matter was discussed.

- B. [22-0003](#) **2020 Census Update and City of Hudson Council Ward Distribution.**
Brief Description: The city administration will update City Council on the new 2020 U.S. Census data and the population changes to the City Council Wards.

Attachments: [Ward Map at Merger effective 1-1-94](#)
[Council Wards 2000 8.5x11](#)
[Council Wards 2010 8.5x11](#)
[Council Wards 2020 8.5x11](#)
[Proposed Council Wards 2020 8.5x11](#)
[Census Blocks 2020](#)

Mr. Sheridan provided information on the changes in population per ward. He further mentioned that Council could have an ad-hoc committee to further evaluate the changes, and that he would like to have a public input session. Council discussion followed. There was consensus to move forward with legislation and requested a public hearing be held.

This matter was discussed.

- C. [22-0004](#) **Campaign Finance Reform**
Brief Description: Council members will consider the need for amendments to Chapter 226 of the City's Codified Ordinances, as requested by Councilwoman Kowalski.

Attachments: [Proposed Replacement to Codified Ordinance Chapter 226](#)

Mrs. Kowalski presented background information on the current Ordinance and the reasons for the proposed changes. Council discussion followed. There was consensus among Council members to not move forward with this matter.

This matter was discussed.

5. Proposed Consent Agenda for January 18, 2022 Council Meeting

- A. [TMP-5880](#) **A Motion to Acknowledge the Timely Receipt of the December 2021 Monthly Financial Report**
Brief Description: Financial summaries are provided each month for Council's review.

Attachments: [December 2021 Financial Report](#)

This Motion was forwarded for further consideration at the January 18, 2022, Council meeting.

- B. [TMP-5755](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE CONSTRUCTION OF THE TENNIS AND PICKLEBALL COURTS IMPROVEMENT PROJECT.**
Brief Description: City Staff and the design consultant staff with Environmental Design Group (EDG) wish to review the design plan and estimated project cost for the Parks Tennis & Pickleball Courts Project with City Council and seek a resolution authorizing the City Manager to bid and award a project construction contract.

Attachments: [2022-01-06 Site Layout Plan](#)

[Aerial Photo- Existing](#)

[Parks Tennis & Pickleball Project Options Analysis 1-10-22](#)

Mr. Comeriato provided information on the updated plan along with the costs associated. Council discussion followed on number of courts, lighting, parking, and bid schedule.

This Resolution was forwarded for further consideration at the January 18, 2022, Council meeting.

- C. [TMP-5855](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE EAST STREETSBORO STREET WATER**

IMPROVEMENT PROJECT.

Brief Description: This project will involve the abandonment of a failing 4" diameter watermain. The 4" diameter watermain currently has 4 residential water services connected to it that will need to be transferred to an existing 8" diameter watermain located along the south side of E. Streetsboro Street between E. Main Street and College Street.

Attachments: [E Streetsboro Water Main Replacement Exhibit](#)

This Resolution was forwarded for further consideration at the January 18, 2022, Council meeting.

- D. [TMP-5856](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE DIVISION STREET STORM SEWER IMPROVEMENT PROJECT.**
- Brief Description:** The Division Street Storm Sewer Improvement Project will involve the installation of new storm collection system along the westerly section of Division Street from E. Main Street to College Street
- Attachments:** [Division Street Storm Sewer Improvement Exhibit](#)

This Resolution was forwarded for further consideration at the January 18, 2022, Council meeting.

- E. [TMP-5857](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE ATTERBURY BOULEVARD CULVERT EXTENSION PROJECT.**
- Brief Description:** The Atterbury Culvert Extension Project will involve the extension of an existing 36" storm pipe and erosion repairs within a City Storm Sewer Easement behind 458 Atterbury Boulevard.
- Attachments:** [Atterbury Culvert Extension Exhibit](#)

This Resolution was forwarded for further consideration at the January 18, 2022, Council meeting.

- F. [TMP-5870](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR COMPETITIVE BIDS AND TO ENTER INTO A CONTRACT FOR THE STOW AND MIDDLETON ROADS TRAFFIC SIGNAL CONSTRUCTION PROJECT.**
- Brief Description:** This project consists of the installation of new traffic signals at the intersection of Stow Road and Middleton Road.

This Resolution was forwarded for further consideration at the January 18, 2022, Council meeting.

- G. [TMP-5865](#) **AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.**
- Brief Description:** This Ordinance authorizes revisions to Hudson's Codified Ordinances to incorporate various ordinances and resolutions of a general and permanent nature that have been passed by Council since the date of the last updating through December 7, 2021, and to include changes reflecting current State law through June 30, 2021.

Attachments: [Draft Ordinance](#)

This Ordinance was forwarded for further consideration at the January 18, 2022, Council meeting.

- H. [TMP-5872](#) **A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION BY THE CITY MANAGER'S DESIGNEE TO THE OHIO DEPARTMENT OF DEVELOPMENT FOR FUNDING THROUGH THE BROWNFIELD REMEDIATION PROGRAM; AND DECLARING AN EMERGENCY.**
- Brief Description:** The purpose of the program is to provide funding for assessments and cleanup/remediation costs aimed at containing, removing or disposing of hazardous substances at a brownfield. The City is seeking funding for the removal of hazardous substances at the former Youth Development Center on Hines Hill Road. The total project estimate is \$282,150.00. The application is seeking \$211,612 (75%) with a match of \$70,538 (25%).

This Resolution was forwarded for further consideration at the January 18, 2022, Council meeting.

6. Proposed Legislation for January 18, 2022 Council Meeting

- A. [TMP-5815](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT THE PARKS TENNIS & PICKLEBALL COURTS PROJECT PLAN TO THE HUDSON PLANNING COMMISSION FOR REPORT AND RECOMMENDATION PURSUANT TO CHARTER SECTION 9.02.**
- Brief Description:** The City Tennis & Pickleball Court Complex Project includes the construction of park features and amenities for public access Tennis & Pickleball courts. Per the City Charter, Section 9.02 - Planning Commission - Powers and Duties, the construction of parks or playgrounds

shall be submitted to the Planning Commission for report and recommendation.

Attachments: [2022-01-06 Site Layout Plan](#)

This Resolution was forwarded for further consideration at the January 18, 2022, Council meeting.

7. Items to be Added to Future Agendas

None.

8. Adjournment

There being no further discussion, Mr. Foster adjourned the Council workshop meeting at 9:00 p.m.

Christopher W. Foster, President of Council

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.