



City of Hudson, Ohio

Meeting Minutes - Final City Council Workshop

Craig A. Shubert, Mayor

William D. Wooldredge, President of Council (At-Large)

Beth A. Bigham, Council Member (Ward 4)

Hamilton DeSaussure, Jr., Council Member (At-Large)

Christopher W. Foster, Council Member (Ward 2)

Nicole V. Kowalski, Council Member (At-Large)

Katherine R. Schlademan, Council Member (Ward 1)

Skylar J. Sutton, Council Member (Ward 3)

Jane Howington, City Manager

Matthew J. Vazzana, City Solicitor

R. Todd Hunt, Special Counsel

Elizabeth A. Slagle, Clerk of Council

Tuesday, March 23, 2021

7:30 PM

Via Video-Conference & Live-Stream

1. Call to Order

In the absence of President of Council Wooldredge, Mr. DeSaussure, called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.

Present: 6 - Mrs. Bigham, Mr. DeSaussure, Mr. Foster, Mrs. Kowalski, Ms. Schlademan and Mr. Sutton

Absent: 1 - Mr. Wooldredge

Others & Staff in Attendance: Mayor Shubert; Ms. Howington, City Manager; Mr. Vazzana, City Solicitor; Mr. Comeriato, Assistant City Manager - Operations; Mr. Hannan, Community Development Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Leedham, Innovation & Technology Director; Mr. Leiter, Production Assistant; Mr. Sheridan, Assistant City Manager - Professional Services; and Mr. Wash, Assistant Public Works Director.

2. Correspondence and Council Comments

Mr. Sutton stated that he received resident feedback regarding the proposed dog park and that he forwarded those comments to the Park Board, and he received resident feedback regarding the District 7 Zoning proposal, and those comments were forwarded to Planning Commission. He further stated that he has heard from residents regarding the cancellation of the Memorial Day Parade, and he asked Ms. Howington to provide the reason, to which she responded that timing and logistics were the main reasons necessitating cancellation of the parade.

Mr. Foster stated that the short term rental signs have been installed. He further provided feedback he has received from residents in the area of the proposed dog park.

Ms. Schlademan stated that she has heard from residents both for and against the proposed dog park.

Ms. Howington announced the following: Council will return to in-person meetings at Town Hall beginning on April 6, 2021, Council will conduct a special workshop on April 6th at 6:30 p.m. to discuss the Downtown Survey; and the City's boards/commissions/committees will also transition to in-person meetings by the end of June. She provided an update regarding federal stimulus funding that the City may receive.

3. Discussion Items

A. Parks Master Plan

There was discussion regarding the declaration regarding the Park Board having a seat on the Comprehensive Plan Review Board. Mr. DeSassure stated that a motion can be made to strike any item from the approval of the Parks Master Plan.

This matter was discussed.

B. [21-0024](#) Recreation Center

Brief Description: Continued discussion on a Recreation Center has been requested by Councilwoman Nicole Kowalski.

Attachments: [2002 Recreation Center Feasibility Study](#)
[2015 Comprehensive Plan, Chapter 8 - Parks, Open Spaces, Environment](#)

Mrs. Kowalski presented ideas on how to determine if residents would like to move forward with a recreation center and she asked Council members for their thoughts. Discussion followed. There was consensus to speak with the consultant performing the Downtown Phase 2 survey, on April 6, 2021, on including this with that survey or perform something separate, and then return to Council mid to late May for further discussion.

This matter was discussed, and further discussion was scheduled in approximately sixty days.

C. [21-0025](#) Campaign Finance

Brief Description: This item has been requested by Mayor Shubert.

Attachments: [Hyperlink - Codified Ordinances Section 226.01, Campaign Finance Reform](#)
[Campaign Finance Presentation - Mayor Shubert 3-23-2021](#)

Mayor Shubert presented information regarding campaign finance. Discussion followed on whether the current Ordinance needed to be revised.

This matter was discussed.

4. Proposed Consent Agenda for April 6, 2021, Council Meeting

A. [21-33](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICE CONTRACT WITH THE THRASHER GROUP, INC. FOR THE OWEN BROWN STREET SIDEWALK IMPROVEMENT PROJECT.

Brief Description: The purpose of this proposal was to solicit proposals from professional design, engineering and surveying consultants (Consultant) for the analysis, engineering and design of a 5-ft. pedestrian sidewalk, traffic signage, pavement striping, retaining wall design and a raised walkway under the Norfolk and Southern RR underpass on Owen Brown between

Lennox and Morse Road along Owen Brown Street.

Attachments: [Sidewalk Conceptual Plan and Section](#)
[Resolution No. 21-33](#)

This Resolution was forwarded for further consideration at the April 6, 2021, Council meeting.

- B. [21-34](#) **A RESOLUTION AFFIRMING THE ACCEPTANCE BY THE CITY MANAGER OF AN OHIO HISTORY FUND GRANT FROM THE OHIO HISTORY CONNECTION FOR THE RESTORATION AND PRESERVATION OF THE OLD HUDSON TOWNSHIP BURYING GROUND AND ACCEPTANCE OF DONATIONS TOWARD REQUIRED MATCH.**

Brief Description: The Ohio History Connection awards Ohio History Fund Grant for the purpose of assistance with historically significant projects in Ohio. The City was awarded \$17,000 in grant funding for restoration and preservation work on the Old Hudson Township Burying Ground. \$13,000 in donations and staff time will assist with the required match.

Attachments: [Resolution No. 21-34](#)

This Resolution was forwarded for further consideration at the April 6, 2021, Council meeting.

- C. [21-35](#) **A RESOLUTION AFFIRMING ACCEPTANCE BY THE CITY MANAGER'S DESIGNEE OF A DIESEL MITIGATION TRUST FUND GRANT FROM THE OHIO ENVIRONMENTAL PROTECTION AGENCY ON BEHALF OF HUDSON PUBLIC POWER.**

Brief Description: The Ohio Environmental Protection Agency accepted applications under its Diesel Mitigation Trust Fund program to help fund the installation of publicly available Level 2 Electric Vehicle (EV) Charging Stations in 26 Ohio counties. The City of Hudson received \$15,000 towards the cost of equipment and installation of one dual port charging station. The City's match is estimated at \$15,000 of the estimated total project cost of \$30,000.

Attachments: [Resolution No. 21-35](#)

Mr. Comeriato provided the schedule for installation.

This Resolution was forwarded for further consideration at the April 6, 2021, Council meeting.

5. **Proposed Legislation for April 6, 2021, Council Meeting**

- A. [21-24](#) **AN ORDINANCE AMENDING SECTION 230.05 OF THE CODIFIED ORDINANCES TO AUTHORIZE THE CITY MANAGER TO ENTER INTO LICENSE AGREEMENTS FOR EXPANDED**

USES OF CITY-OWNED UTILITY EASEMENTS.

Brief Description: The proposed amendment would authorize the City Manager to enter into license agreements with property owners for the construction of driveways and patios that are within a City-owned utility easement.

Attachments: [Ordinance No. 21-24](#)

Mr. Sutton asked if this was consistent with other communities. Ms. Howington stated that the City is more lenient than other communities and we are conservative on what can go into these areas.

This Ordinance was forwarded for further consideration at the April 6, 2021, Council meeting.

B. [21-25](#) A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOB CREATION GRANT AGREEMENT WITH CLEVELAND STEEL CONTAINER CORPORATION.

Brief Description: Cleveland Steel Container Corporation is requesting a 50% income tax credit for 9 years. The company will establish a headquarters for their corporate offices in Hudson, bringing 85 jobs with a three-year benchmark of \$9.3M in payroll.

Attachments: [Resolution No. 21-25 \(as introduced 3-2-21\)](#)

This Resolution was forwarded for further consideration at the April 6, 2021, Council meeting.

C. [21-36](#) A RESOLUTION ADOPTING IN CONCEPT THE CITY PARKS MASTER PLAN DATED DECEMBER 2020.

Brief Description: This resolution adopts in concept the City Parks Master Plan dated December 2020, as presented and discussed with the Park Board at the City Council Workshop on January 26, 2021.

Attachments: [Hudson Parks Master Plan 12-16-20](#)

[Park Bd. Letter - Joint Mtg. with Council on 1-26-21](#)

[Resolution No. 21-36](#)

This Resolution was forwarded for further consideration at the April 6, 2021, Council meeting.

6. Items to be Added to Future Agendas

None.

7. Adjournment

There being no further discussion, Mr. DeDaussure adjourned the Council workshop meeting at 8:51 p.m.

Hamilton DeSaussure, Jr., President of Council Pro Tempore

Jane Howington, City Manager, Clerk of Council Pro Tempore

Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.

Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording, excluding executive sessions, in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.