



# City of Hudson, Ohio

## Meeting Minutes - Final City Council Workshop

*David A. Basil, Mayor*

*William D. Wooldredge, President of Council (At-Large)*

*Beth A. Bigham, Council Member (Ward 4)*

*Hamilton DeSaussure, Jr., Council Member (At-Large)*

*Dennis N. Hanink, Council Member (Ward 1)*

*Alex D. Kelemen, Council Member (Ward 3)*

*Lisa Radigan, Council Member (Ward 2)*

*J. Daniel Williams, Council Member (At-Large)*

*Jane Howington, City Manager*

*Matthew J. Vazzana, City Solicitor*

*R. Todd Hunt, Special Counsel*

*Elizabeth A. Slagle, Clerk of Council*

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Tuesday, February 26, 2019

7:30 PM

Town Hall

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### 1. Call to Order

**President of Council Wooldredge called to order the workshop of Hudson City Council at 7:30 p.m., in accordance with the Sunshine Laws of the State of Ohio, O.R.C. Section 121.22.**

**Present:** 7 - Mrs. Bigham, Mr. DeSaussure, Mr. Hanink, Mr. Kelemen, Ms. Radigan, Dr. Williams, and Mr. Wooldredge

*Others & Staff in Attendance: Mayor Basil; Ms. Howington, City Manager; Mr. Comeriato, Assistant City Manager - Operations; Mr. Griffith, Management/Budget Director; Mr. Hutchinson, Assistant Public Works Director; Mr. Knoblauch, Assistant City Manager - Financial/Special Projects; Mr. Kosco, City Engineer; Mr. Leedham, Information Systems Director; Mr. Leiter, Production Assistant; Mr. Powell, Assistant Public Works Director; Ms. Reich, Office Manager; Ms. Roberts, Communications Manager; Mr. Sheridan, Assistant City Manager - Professional Services; Mr. Stifler, Economic Development Director; and Mr. Wash, Assistant Public Works Director.*

### 2. Oath of Office: Ms. Lisa Radigan, Ward 2 Council Member

**Mayor Basil administered the Oath of Office to Ms. Lisa Radigan, Ward 2 Council Member.**

### 3. Correspondence and Council Comments

*Dr. Williams suggested that due to the length of this workshop, discussion regarding Resolution No. 19-14, Award of the Brine Well Project, will be postponed to the March 5, 2019 Council Meeting. Other members agreed.*

*Mr. Hanink provided an update regarding the Planning Commission's review of the Land Development Code and expressed thanks to Commission members for their efforts.*

**4. Proposed Consent Agenda Items for Meeting of March 5, 2019**

- A. [19-0020](#)      **A Motion to Authorize Outdoor Seasonal Sales at Ace Hardware, 5824 Darrow Road.**  
***Brief Description:*** Hudson Ace Hardware is seeking approval for its annual outdoor seasonal sales event.  
***Attachments:***      [Ace Hardware Request for Outdoor Sales](#)

**This Motion was forwarded for further consideration at the March 5, 2019, Council meeting.**

- B. [19-28](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ZSCAPE, LLC FOR GENERAL LANDSCAPING SERVICES.**  
***Brief Description:*** This contract provides general landscaping goods and services throughout the city on city owned property and within the City right of way. This is a time and materials contract which covers items including but limited to mulching, bed maintenance, bush trimming, grass restoration and other associated landscaping work. Staff seeks to award the contract for the 2019-2020 seasons.  
***Attachments:***      [2019 Permission to Bid](#)  
                                 [Bid Tabulation-Re-Bid 2 -12-09-2019](#)  
                                 [Resolution No. 19-28](#)

*Mr. Hutchinson explained the reason for the variation in bids received and expressed support for awarding the contract to Zscape, LLC.*

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- C. [19-29](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH BAKER VEHICLE SYSTEMS FOR THE PURCHASE OF A WIDE AREA MOWER FOR THE CITY PARKS OPERATIONS.**  
***Brief Description:*** The existing wide area mower in need of replacement was purchased in 2010 and has reached the end of its useful life. The unit needs to be replaced due to excessive wear and tear.  
***Attachments:***      [Mower Quote 2019](#)  
                                 [Resolution No. 19-29](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- D. [19-30](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PURCHASE AGREEMENT WITH CENTURY EQUIPMENT FOR THE PURCHASE OF TWO GOLF COURSE FAIRWAY MOWERS.**  
***Brief Description:*** The existing two (2) golf course fairway mowers were purchased in 2008 and have reached the end of their life cycle. Replacements are necessary due to excessive wear and tear.  
***Attachments:***      [Mower Quotes](#)  
                                 [Resolution No. 19-30](#)
- This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**
- E. [19-31](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AKRON TRACTOR & EQUIPMENT, INC. FOR THE PURCHASE OF A REPLACEMENT ROADSIDE MOWER; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** This purchase involves the replacement of 1999 John Deere roadside mower. The replacement unit will be a New Holland with two cutting decks. It will be used to mow grass within the right of way, along roadsides and on State Route 8. Staff wishes to expedite the purchase and delivery for the start of the 2019 mowing season.  
***Attachments:***      [2019 Permission to Bid](#)  
                                 [Resolution No. 19-31](#)
- This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**
- F. [19-32](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH REILLY SWEEPING INCORPORATED FOR STREET SWEEPING SERVICES.**  
***Brief Description:*** This contract provides for spring sweeping service of all curbed streets in City, regular weekly sweeping throughout the season and emergency sweeping when required. Reilly Sweeping's current contract expired on 12-31-18 and the service was put out to competitive bid in early 2019.  
***Attachments:***      [2019 Permission to Bid](#)  
                                 [Bid Tabulation](#)  
                                 [Resolution No. 19-32](#)
- This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**
- G. [19-34](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO A WETLAND MITIGATION AGREEMENT WITH THE STREAM + WETLANDS FOUNDATION FOR THE VETERANS TRAIL PHASE 3 PROJECT (PID 97856); AND DECLARING AN EMERGENCY.**  
***Brief Description:*** The Veterans Trail Phase 3 project will impact 0.456 acres of

jurisdictional wetlands. The US Army Corps of Engineers (ACOE) and the Ohio Environmental Protection Agency (EPA) have determined that 1.1 acres of forested wetland mitigation credits must be purchased from the Stream + Wetlands Foundation to mitigate these impacts.

Attachments: [Resolution No. 19-34](#)

*Ms. Howington mentioned that Mr. Wonsick, Assistant City Engineer, sent out an e-mail with an overall view of the entire project. Mr. Kelemen asked if the sidewalk in front of the old Flood Company was included in Phase 4. Mr. Kosco confirmed and stated that the City has received a check from the developer for this section of sidewalk.*

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- H. [19-35](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS AND TO ENTER INTO A CONTRACT FOR THE 2019 STORM SEWER LINING IMPROVEMENTS WITH THE LOWEST AND BEST BIDDER; AND DECLARING AN EMERGENCY.**  
**Brief Description:** This project involves the lining of storm sewers in various areas in Hudson.  
Attachments:      [Resolution No. 19-35](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- I. [TMP-3993](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH ALAN MACCRACKEN, JR. AND MARY JO MACCRACKEN (PARCEL 2T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
**Brief Description:** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.  
Attachments:      [Exhibit A](#)

*Ms. Howington and Mr. Kosco explained the acquisition process and how the appraised value is derived. General discussion followed.*

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- J. [TMP-3995](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH ELIZABETH H. CARROLL (PARCEL 3T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
**Brief Description:** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent

right-of-way acquisitions.

Attachments:      [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- K.      [TMP-3996](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH CURTIS L REYNOLDS, III, TRUSTEE AND SIGRID S. REYNOLDS, TRUSTEE (PARCEL 5T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**
- Brief Description:** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

Attachments:      [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- L.      [TMP-3997](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH MICHAEL D. URBAS AND TRACEY J. URBAS (PARCEL 13T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**
- Brief Description:** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

Attachments:      [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- M.      [TMP-3998](#)      **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH KRISTEN L. PRATT (PARCEL 14T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**
- Brief Description:** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.

Attachments:      [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- N. [TMP-3999](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH BARBARA K. WARFIELD, TRUSTEE AND RICHARD K. WARFIELD, TRUSTEE (PARCEL 30T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.  
***Attachments:*** [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- O. [19-37](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE SALE AND PURCHASE OF REAL PROPERTY AND FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH NANCY L. COX (PARCELS 8WD AND 8T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.  
***Attachments:*** [Exhibit A](#)  
[Resolution No. 19-37](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- P. [TMP-4033](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH BRUCE H. HAHN AND PATRICIA HART HAHN (PARCEL 6-T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.  
***Attachments:*** [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- Q.**        [TMP-4034](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH ROBERT D. STARR AND AMY A. STARR (PARCEL 11-T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.  
***Attachments:***        [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- R.**        [TMP-4035](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH MATTHEW W. FRITZ (PARCEL 28-T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.  
***Attachments:***        [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

- S.**        [TMP-4036](#)        **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE ACQUISITION OF A TEMPORARY EASEMENT WITH ANDRENE J. MATIAS (PARCEL 32-T) FOR THE STATE ROUTE 91 NORTH TURN LANE IMPROVEMENTS PROJECT (93822) FOR RIGHT-OF-WAY PURPOSES.**  
***Brief Description:*** Due to the widening of the roadway and other improvements, temporary and permanent right-of-way acquisitions are required for the project. There will be approximately 47 parcels requiring temporary and/or permanent right-of-way acquisitions.  
***Attachments:***        [Exhibit A](#)

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

## 5. Legislation and Other Discussion Items

- A. [19-0021](#) **Presentation of Velocity Broadband Business Plan**  
***Brief Description:*** Staff will present a Business Plan for Velocity Broadband (VBB) that will describe the recommended approach to optimize our existing network as part of accounting for VBB in an Enterprise Fund.  
***Attachments:*** [VBB Business Plan Draft 02-26-2019](#)

*Mr. Stifler and Mr. Ersing presented the Velocity Broadband Business Plan and provided an update on where Velocity Broadband is today. Discussion followed including wifi, adding customers along existing routes, marketing strategy, paying costs associated with connecting to companies outside of Hudson, cost accounting, and the two key assumption options that were presented in the Velocity Broadband Business Plan. There was consensus to bring forward Option B to the March 5, 2019 Council meeting as part of Ordinance No. 19-7.*

**This matter was discussed.**

- B. [19-7](#) **AN ORDINANCE CREATING A FUND ENTITLED “BROADBAND SERVICE FUND (510)”.**  
***Brief Description:*** This is to establish the Broadband Services Fund to account for the activity of Velocity Broadband. This will be classified as an Enterprise Fund.  
***Attachments:*** [Ordinance No. 19-7 \(as introduced 1-22-19\)](#)

*Mr. Kelemen asked how this Ordinance will move forward. Discussion followed. There was consensus to bring forward the changes that were outlined in Option B (see item 5A above) to the March 5, 2019 Council meeting.*

**This Ordinance was forwarded for further consideration at the March 5, 2019, Council meeting.**

- C. [19-33](#) **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS WITH AUGERE CONSTRUCTION COMPANY FOR THE CITY ADMINISTRATION AND BUILDING RENOVATIONS PROJECT; AND DECLARING AN EMERGENCY.**  
***Brief Description:*** This project involves the renovations of the new City Hall Building located at 1140 Terex Road including improvements to the building floorplan with new offices, handicapped accessible restrooms, electrical improvements with new lighting and a generator, plumbing improvements to the restrooms and kitchen, HVAC improvements to the building, and miscellaneous interior renovations and the ADA accessible ramp as described on the plans and specifications for the building.  
***Attachments:*** [Plan Sheets](#)  
[Re-Bid Bid Tabulation - 2-19-2019](#)  
[Original Bid Tabulation - 1-29-19](#)  
[City Hall - Future Costs Memo](#)  
[City Hall Cost Summary](#)  
[Resolution No. 19-33](#)

*Mr. Sheridan explained the reason for the increase in costs and described the improvements that are being made. General discussion followed. Mr. Sheridan also noted, that due to Community Development Block Grant*



*Funds received from Summit County for the ADA Ramp, staff will need to issue 2 contracts to Augere. One contract for the ADA ramp and the other for the remaining improvements.*

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

**D. Moratorium on Sign Ordinance**

*No discussion was held.*

**This Resolution was forwarded for further consideration at the March 5, 2019, Council meeting.**

**6. Items to be Added to Future Agendas**

*Ms. Howington stated that in addition to the items that are on the workshop agenda, there will be 3 grant acceptance Resolutions on the March 5, 2019 Council meeting.*

**7. Adjournment**

**There being no further discussion, Mr. Wooldredge adjourned the Council workshop meeting at 9:35 p.m.**

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**William D. Wooldredge, President of Council**

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**Jane Howington, City Manager, Clerk of Council Pro Tempore**

*Workshop Minutes prepared by Melissa Raber, Business Operations Manager - Professional Services.*

*Upon approval by City Council, this official written summary of the meeting minutes shall become a permanent record, and the official minutes shall also consist of a permanent audio and video recording in accordance with Codified Ordinances, Section 220.031 (a), Rules for Workshop Meetings.*